

holiday programme assistance scheme

2007

Application Form

A General

- 1 Name of organisation/group _____
- 2 Postal address _____
Street address (if different) _____
- 3 Contact person(s) _____
Phone _____ Fax _____
Email _____
- Is your programme Child, Youth and Family approved (OSCAR) Yes No

B Programme Details

- 4 Please indicate what holiday programme period you are applying for:
Autumn Winter Spring Summer
(please use a separate form for each application you make)
- 5 Where will the programme be based? _____
- 6 How many children will your programme cater for? _____
- 7 Are people with special needs able to attend the programme? Yes No
- 8 How many staff members/volunteers will you have on the programme? _____
Staff ratio to children _____
- 9 Will the staff be
- | | | |
|--------------|----------|-------|
| 1 Paid | How many | _____ |
| 2 Volunteers | How many | _____ |

C Financial Details

Please provide a breakdown of the budget

Expenditure	\$	Income	
Wages		Grants (please list)	
Activities			
Transport			
Craft/Equipment/Art		Fees	
Overheads			
Other (specify)		Other	

Total cost of project \$ _____ Assistance sought from TDC \$ _____

If you are GST registered, what is your GST number? _____

* Please provide latest set of audited accounts (only one set per year is required to be sent in)

Please tell us why this programme should be funded

1. The need for the project

2. The anticipated benefits

3. Are you aware of any other Holiday Programme providers in your Tasman District Council ward area? Yes No

If yes, please tell us their name _____

4. Please specify who you would like the cheque made out to

D Declaration

I hereby declare that the above information is correct. If the application is successful my organisation agrees to adhere to the criteria associated with this Funding Scheme.

Name _____

Address _____

Organisation _____

Date of Application _____

Please return this form to:

**Cindus Colonna
Community Recreation Officer
Tasman District Council
Private Bag 4, RICHMOND**