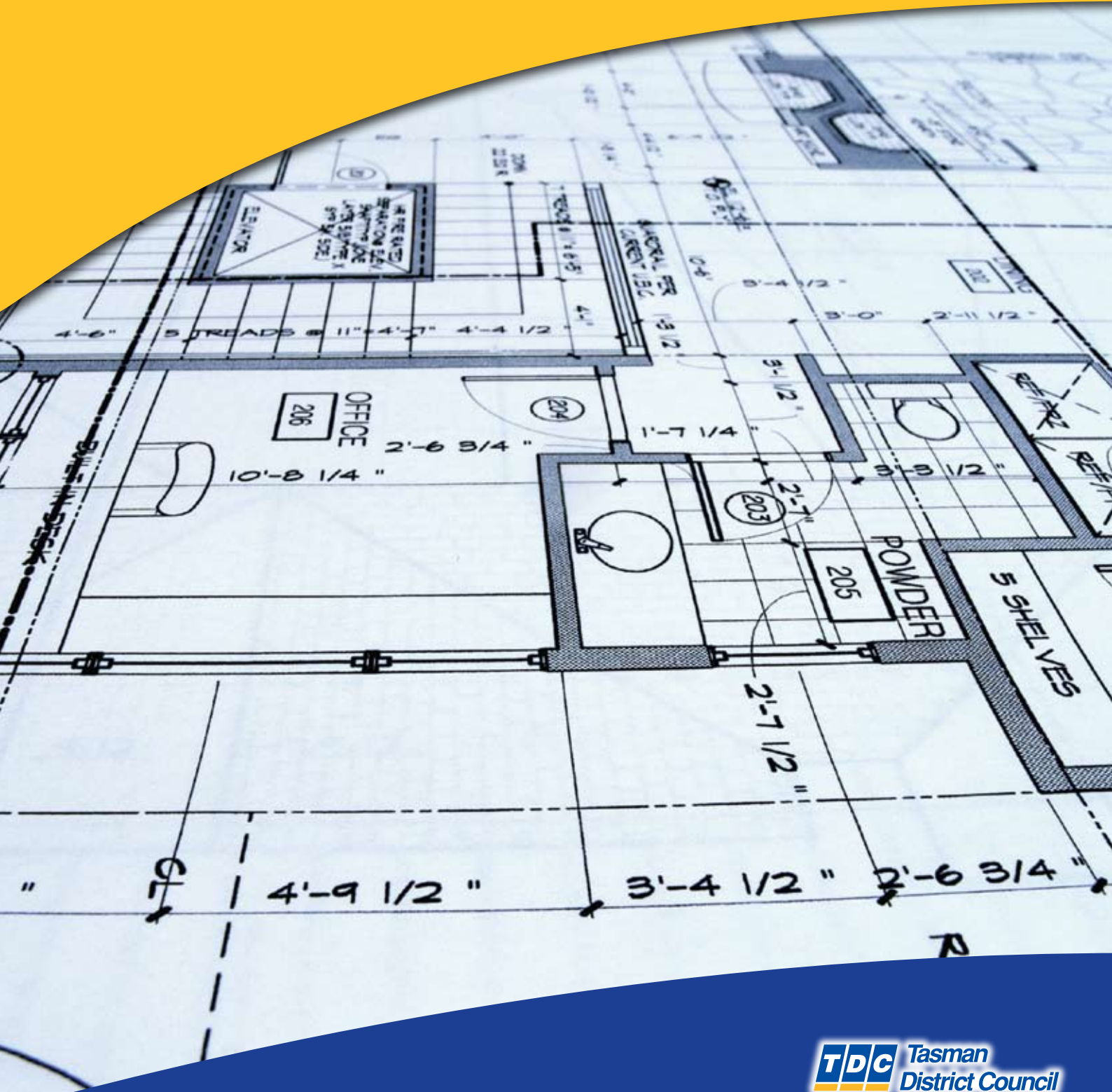


Application for Certificate of Acceptance



Application for Certificate of Acceptance Section 97, Building Act 2004

The Building

Street address of building: _____

Legal description of land where building is located: _____

Building name: _____

Location of building within site/block number: _____

No. of levels: _____ Level/unit number: _____ Area: _____

Current, lawfully established use (include number of occupants per level and per use if more than one):

Year first constructed: _____

OFFICE USE

Date received stamp:

COA No: _____

Date Granted:

Valuation No.

The Owner

Name of Owner: (insert N/A if the applicant is an individual) _____

Contact person: _____

Mailing address: _____

Street address/registered office: _____

Phone Numbers:

Daytime: _____ Mobile: _____

Facsimile: _____ After Hours: _____

E-mail: _____

Website: _____

Evidence of ownership: (i.e. copy of certificate of title, lease, agreement for sale and purchase, or other document showing full name of legal owner(s) of the building)

Copy of Certificate of Title (less than three months old) Agreement for sale and purchase Lease Other

Agent (only required if application is being made on behalf of the owner)

Name of Agent: (insert N/A if the applicant is an individual) _____

Contact person: _____

Mailing address: _____

Street address/registered office: _____

Phone Numbers:

Daytime: _____ Mobile: _____

Facsimile: _____ After Hours: _____

E-mail: _____

Website: _____

Relationship to owner: _____

First point of contact for communications with the Council/Building Consent Authority: (state full name, mailing address, phone number(s), facsimile number(s) and e-mail address(es):

Application

I request that you issue a Certificate of Acceptance for the building work described in this application.

Signature of owner/agent: _____

Date: _____

Building Work

Description of the building work: _____

Date building work carried out: _____

The personnel who carried out the building work are as follows: (list names, addresses, phone numbers, and (where relevant) registration numbers)

Did the building work result in a change of use of the building? Yes No

If Yes, provide details of the new use: _____

Intended life of the building if less than 50 years: (number of years) _____

List building consents previously issued for this project: (list who issued the consent, the date of issue and the consent number)

Estimated value of the building work on which building levy will be calculated (including goods and services tax):

\$ _____ (state estimated value as defined in Section 7 of the Building Act 2004)

The following plans and specifications are attached to this application: (list/describe/identify plans and specifications)

All plans and specifications must meet the minimum requirements set out in the Regulations, or any other requirements of the Building Consent Authority.

Reasons why a Certificate of Acceptance is required:

- The owner, or the owner's predecessor in title, carried out building work for which a building consent was required, but a building consent was not obtained because:

- A building consent could not practicably be obtained in advance because the building work had to be carried out urgently: (delete one of the following)

- for the purpose of saving or protecting life or health or preventing serious damage to property as follows:

- in order to ensure that a specified system was maintained in a safe condition, or made safe as follows:

- The Building Consent Authority that granted the building consent is unable or refuses to issue a Code Compliance Certificate in relation to the building work, and no other Building Consent Authority will agree to issue a Code Compliance Certificate for the building work: (state details of name of Building Consent Authority and building consent granted)

Compliance Schedule

- The specified systems for the building are as follows: (specified systems are defined in Regulations)

- The following specified systems were altered, added to, or removed in the course of the building work: (specify)

- There are no specified systems in the building:

Attachments

The following are attached to this application:

- Project Information Memorandum
- Plans and specifications
- Certificates from personnel who carried out the building work (producer statement from registered trades, etc)
- Energy work certificates

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Printed November 2007

DryCrust/5161/1107

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