

# Motueka Community Board

C/- Tasman District Council  
Motueka Service Centre  
7 Hickmott Place  
P.O. Box 123  
Motueka 7161



## Discretionary Fund Application Form

<b>Name of Applicant:</b>	
<b>Address of Applicant:</b>	
<b>Telephone Number:</b>	
<b>History of community group or individual represented:</b>	
<b>Amount applied for: (under \$500)</b>	
<b>Details of project:</b>	
<b>Who/What will benefit in Motueka community from the project:</b>	
<b>Description of voluntary time and money contributions/donations:</b>	
<b>Outline other attempts to raise funding:</b>	
<b>Intended use of funds: (Quotes to be provided)</b>	

Signed: .....  
(Criteria over page)

Date: .....

## **Discretionary Fund Guidelines**

- Applications should be made before an event
- Applicants may be given less than they apply for
- Report back to community board on how project went.
- Exceptional and unique circumstances will be considered

Applications should be made at the beginning of each calendar month, to be addressed at that month's meeting. A decision is to be made within six weeks. Applications are to be handed in to Motueka Service Centre. Community Board meetings are the second Tuesday of each month at 4.30 pm. Applicants will be expected to speak to their application at Community Board meeting. Application forms are able to be picked up from Motueka Service Centre, as well as available on the internet, and at the library.

The Motueka Community Board will make allocations from its fund in accordance with the following criteria.

### **Category A: Projects**

A pool of **\$4,654 pa** will be available for community projects. These projects should as a rule benefit the Motueka community as a whole rather than individuals. Requests for funding should be in writing and presented to the board at an open meeting.

### **Category B: Board Activities**

A pool of **\$1,000 pa** will be available for Board related activities, which may include such items as attendance at conferences or training workshops, advertising and communication, undertaking community surveys/questionnaires, and hosting functions.

### **Category C: Youth Development Fund**

A pool of **\$1,000 pa** will be available for youth-related activities. This may include events organised by youth, for youth, or on behalf of youth.