
MINUTES
of the
OPERATIONS COMMITTEE MEETING
held
9.30am, Thursday, 1 April 2021
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Cr C Mackenzie (Acting Chairperson), Crs D McNamara, C Butler, D Ogilvie, T Tuffnell, C Hill (via Zoom), A Turley, B Dowler and K Maling

In Attendance: Engineering Services Manager (R Kirby), Activity Planning Manager (D Fletcher), Programme Delivery Manager (R McGuigan), Transportation Manager (J McPherson), Utilities Manager (M Schruer) and Executive Assistant (L Turpie)

Part Attendance: Community Development Manager (S Edwards), Reserves and Facilities Manager (R Hollier), Customer Services Manager (S Westley), Community Partnerships Officer (Y Panfylova), Technical Officer – Transportation (M Bell), Environmental Information Manager (R Smith) and Special Projects Analyst (P Sheldon)

1 OPENING, WELCOME

Councillor Mackenzie welcomed the Councillors to the meeting and opened with a karakia.

She also welcomed Murchison Youth Councillors, Piper Hunt and Chloe Douglas.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Ogilvie/Cr Turley

OC21-04-1

That apologies from Cr M Greening, Cr S Bryant, Cr T Walker and Cr D Wensley and Mayor King (for lateness) be accepted.

CARRIED

3 PUBLIC FORUM

Richard Johns spoke about the Waimea Community Dam cost overruns. He noted his concerns about the possible costs to ratepayers and urged the Council to consider a public inquiry to ascertain how the cost overruns occurred.

Murray Dawson also spoke about the Waimea Dam cost overruns. Mr Dawson said that it was fundamental for the Council to be transparent and he urged the Council to undertake a public inquiry regarding the cost overruns.

Nicholas Hughes noted his disappointment about the LGOIMA process.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Cr Tuffnell/Cr Butler

OC21-04-2

That the minutes of the Operations Committee meeting held on Thursday, 18 February 2021, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 Chairman's Report

Acting Chairperson Christeen Mackenzie presented the Chairman's report which was taken as read.

Moved Cr Mackenzie/Cr Dowler

OC21-04-3

That the Operations Committee receives the Chairman's Report, ROC21-04-1

CARRIED

9.2 Temporary Road Closures - ANZAC Day Parades

Technical Officer – Transportation, Megan Bell presented the report which was taken as read.

Moved Cr Dowler/Cr Ogilvie

OC21-04-4

That the Operations Committee:

- 1. receives the Temporary Road Closures - ANZAC Day Parades report, ROC21-04-2;**
- 2. approves the temporary closure of Pah Street, Motueka (from number 45 to number 7 Pah Street) on Sunday 25 April 2021 from 6.00am to 7.30am for the Motueka ANZAC Day Parade;**
- 3. approves the temporary closure of School Road, Riwaka (from the intersection with State Highway 60 to Riwaka School) on Sunday 25 April 2021 from 9.00am to 10.00am for the Riwaka ANZAC Day Parade;**
- 4. approves the temporary closure of Queen Street (from Sundial Square to Cambridge Street), Cambridge Street (from Oxford Street to Queen Street) and Oxford Street (from Wensley Road to Gladstone Road (SH6)) on Sunday 25 April 2021 from 10.00am to 12.30pm for the Richmond ANZAC Day Parade;**
- 5. approves the temporary closure of Aranui Road, Mapua (from Higgs Road to the tennis courts) on Sunday 25 April 2021 from 10.00am to 12.30pm for the Mapua ANZAC Day Parade;**
- 6. approves the temporary closure of Whitby Way, Wakefield (from Edward Street to Wakefield car park entrance) on Sunday 25 April 2021 from 9.00am to 12.00pm for the Wakefield ANZAC Day Service.**

CARRIED

9.3 Special Grants Fund - Te Mana Kuratahi Event Report

Community Development Manager, Susan Edwards presented the report which was taken as read.

In response to a question about the Council's allocation of this funding, Ms Edwards responded that funding originally allocated for a Sport Tasman event, is now available for reallocation as Sport Tasman has formally advised us that the event will not occur.

In response to a question about why the Council was contributing more than Nelson City Council when the event was being held in Nelson, Ms Edwards responded that though the Nelson City Council financial contribution was lower, that Council has funding a co-ordinator for the event.

Moved Cr McNamara/Cr Tuffnell

OC21-04-5

That the Operations Committee:

- 1. receives the Special Grants Fund - Te Mana Kuratahi Event Report, ROC21-04-3; and;**
- 2. approves the allocation of \$50,000 to Te Tau Ihu o te Waka a Maui Māori Cultural Council for the Te Mana Kuratahi event in November 2021; and**

- 3. notes it is likely that this funding will need to be carried forward into the 2021/2022 financial year, as the event does not occur until November.**

CARRIED

9.4 Environmental & Planning Activity Report

Environmental Information Manager, Rob Smith presented the report which was taken as read.

Mr Smith introduced Guinny Coleman, Team Leader Biosecurity and Biodiversity. Ms Coleman replaces Paul Sheldon who is working towards retirement.

Mr Smith acknowledged the good work done by the Programme Management Office in gaining significant funding under the Government Jobs for Nature incentive. The Council thanked Mr Smith and his team for their continued good work particularly noting the extra funding from central government.

In response to a question on timeframes for wasp eradication, Mr Sheldon explained that the Landcare expert needs to collect the grubs and larvae from overseas so his expectation would be around 18 months.

In response to a question on air quality monitoring, Mr Smith responded that this will be conducted later in the year. He will report on the results to the Council in September.

In response to a question on wilding conifer eradication, Mr Sheldon responded that this work has been contracted out to PF Olsen through a competitive tender process.

Moved Cr Butler/Cr Maling

OC21-04-6

That the Operations Committee receives the Environmental & Planning Activity Report ROC21-04-4

CARRIED

9.5 Annual Biodiversity Report

Special Projects Analyst, Paul Sheldon presented the report which was taken as read.

In response to a question on the voluntary uptake of the programme to have native habitats assessed and a management report developed for the landowner, Mr Sheldon said that response rates were similar to a previous survey he had conducted at Nelson City Council.

In response to a question about climate change impacts, Mr Sheldon responded that the net effect is that there is die back in some of the native forest blocks due to drought impacts, whatever the cause of the droughts were.

Moved Cr Tuffnell/Cr Turley

OC21-04-7

That the Operations Committee receives the Annual Biodiversity Report ROC21-04-5

CARRIED

The meeting adjourned at 10.41am and resumed at 10.55am

9.6 Programme Management Office - Post COVID-19 Stimulus Funding Packages

Engineering Services Manager, Richard Kirby presented the Programme Management Office report which was taken as read.

Mr Kirby noted that positive feedback had been received from the Ministry of Business, Innovation and Employment regarding the hazardous tree project.

Moved Cr Dowler/Cr Maling

OC21-04-8

That the Operations Committee receives the Programme Management Office - Post COVID-19 Stimulus Funding Packages report, ROC21-04-6

CARRIED

9.7 Community Development Operations Update Report

Community Development Manager, Susan Edwards presented the report which was taken as read.

In response to a question about the transfer of funds from the Motueka Recreation Centre to three other projects, Ms Edwards responded that there was no additional funding being sought.

Customer Services Manager, Suzanne Westley presented the customer services report which was taken as read.

Ms Westley expressed her concern about the lower than expected response to the rates rebate scheme. She suggested that some residents may not be aware they are eligible for this scheme and requested that the Councillors make their residents aware of this option.

The Council acknowledged the good job done by the AA desk Customer Services staff.

Reserves and Facilities Manager, Richard Hollier spoke to the Reserves and Facilities update report which was taken as read.

In response to a question on the new toilet blocks for Goodman Park and the Riwaka Park, Mr Hollier responded that the funding for these facilities is included in the capital programme and supported by the respective community groups.

In response to a question, Mr Hollier said that annual maintenance checks are carried out on the tennis courts at the Moutere Hills Recreation Centre.

Community Partnerships Officer, Yulia Panfylova presented the Community Relations update which was taken as read.

In response to a question about the cost of the Antenno app, Ms Edwards said that she would find out the costs of the app and report back to the Council.

Ms Edwards presented the Health and Safety report which was taken as read. She noted that one of the Richmond Library doors had recently shattered after hours which they believe was due to an issue with how the door was hung. The door is being fixed and all doors at the Library have been checked and programmed for regular checking.

Moved Cr Turley/Cr Tuffnell

OC21-04-9

That the Operations Committee:

1. receives the Community Development Operations Update Report ROC21-04-7; and
2. approves the allocation from the Community Grants Fund of \$2,000 for the Kai Fest postponed event; and
3. approves the transfer of \$231,000 from the Motueka Recreation Centre reroofing project to three other projects in the Community Facilities Activity:
 - Motueka Recreation Centre netball courts resurfacing; and
 - Moutere Hills Community Centre tennis courts replacement; and
 - Murchison Sport Recreation and Cultural Centre storage shed; and
4. notes that some of the funding in 3 above may need to be carried forward into the 2021/2022 financial year if the projects cannot be completed by 30 June 2021.

CARRIED

9.8 Engineering Services Activity Report

Engineering Services Manager, Richard Kirby presented the report which was taken as read.

Utilities Manager, Mike Schruer presented the Utilities update. Mr Schruer introduced Downer Contract Manager, Paul Barratt to the Operations Committee. Mr Schruer presented two drone videos to demonstrate the capabilities and use of the drone.

In response to a question about the possibility of lead contamination in the Districts water supplies, Mr Schruer responded that most of the water supply pipes were new and not the old lead jointed pipes used in early to mid 1900s, so the risk of lead contamination is very low. Mr Schruer will update the Council on how many pipes are old and may pose a risk.

In response to a question regarding the Hamama Water Supply, Mr Schruer outlined the process that will be undertaken for the handover of the supply. A report will be presented to the Full Council meeting on 8 April 2021.

In response to a question about informing residents regarding chlorination being turned on and off, Mr Schruer responded that the Council uses several media avenues.

Activity Planning Manager, Dwayne Fletcher presented the Activity Planning update. He spoke about the increase of tiny home building consent applications reflecting the need to provide lower cost housing to people moving to the District.

Transportation Manager, Jamie McPherson presented the Transportation update.

In response to a question about the choice of trees for the upgraded Salisbury Road roundabout, Mr McPherson said that the trees had been carefully selected for their low maintenance and he does not believe they will present a safety issue.

In response to a question about the removal of excess road chip after a reseal project, Mr McPherson explained the process on how this is done. Mr McPherson to speak to the Councillor directly about this issue.

In response to a question about the suggestion by Waka Kotahi (New Zealand Transport Agency) for a Kea crossing in Wakefield which would be managed by the community Mr McPherson said that he is still waiting to receive the Waka Kotahi report.

In response to a question about the maintenance and condition of the District's cycleways, Mr

McPherson said that there is a budget to improve and maintain Tasman's Great Taste Trail while other sections of cycleway are done as funds allow.

Mr McPherson thanked the Council for their positive feedback on the recent Bike Fest event.

In response to a question about traffic calming in Brightwater, Mr McPherson confirmed that data has shown good compliance on Ellis Street, however staff will continue to monitor this situation.

Programme Delivery Manager, Russell McGuigan presented the Programme Delivery update. He noted that the tender panel had approved three new water projects being the Dovedale WTP Upgrade, Pohara WTP Upgrade and Thorp Street Watermain.

In response to a question about the finish date of the Salisbury Road roundabout, Mr McGuigan confirmed that it will be completed ahead of schedule.

Moved Cr Dowler/Cr Turley

OC21-04-10

That the Operations Committee:

- 1. receives the Engineering Services Activity Report, ROC21-04-8; and**
- 2. notes that the Richmond water supply continues to be chlorinated until the Richmond Upper and Champion Road reservoir roofs are sealed.**

CARRIED

10 CONFIDENTIAL SESSION

Nil

Cr Hill closed the meeting with a karakia.

The meeting concluded at 12.16pm

Date Confirmed:

Chair: