

Port Tarakohe Advisory Group

Tasman District Council

Date and Time: 5 December 2023 @12.30 – 2.30 pm

Venue: Takaka Service Centre

Present: Cr. C Butler (Chair)
Cr Chris Hill, Daniel Hames (Port Tarakohe Services), Allen Reid (Talleys), Mike Holland (Clearwater Mussel Ltd), Roger Taylor (Enterprise Committee Representative), Martin Potter (Recreational Representative), Brian Godsiff (Clearwater). Tom Lakes (Commodore Pohara Boat Club), Cr Henry Dixon (Golden Bay Community Board Representative), Margie Little (Manawhenua Ki Mohua) and Merv Solly (Sollys).

Present by Zoom: Ned Wells (MFA)

In attendance: Nick Chin (Enterprise and Property Manager), Steve Tennant (Port Manager), Stephen Batt (Snr Enterprise Portfolio Officer), Christina Ewing (Enterprise Portfolio Officer) and Dick Lamb (Recreational User).

Meeting opened at 10.30 pm.

1. Welcome and Opening Karakia

The Chair welcomed everyone to the meeting, and Margie Little opened the meeting with a Karakia.

2. Apologies

Apologies from Hemi D Toia (Ngati Kōata), Shane Bray (Sanford)

That apologies be received.

Moved: Allen Reid

Seconded: Mike Holland

CARRIED

3. Minutes of the last meeting

That minutes from the 5 July 2023 be received as a true and correct record of the meeting.

Moved: Martin Potter

Seconded: Allen Reid

CARRIED

4. Action Items

The Chair went through the action items, these were updated within the table under point 9.

5. Port Tarakohe Operations & Health & Safety Report

Mr Tennant tabled a report and took it as read. He continued to outline the Operations and Health & Safety items for the Port which included:

- There was an incident where the new rear gate, closed and hit a person's vehicle. The gate closing speed was too fast, this has been rectified.
- Water supply to Port – All the tanks, pumps and electrics are now in place. Staff are seeking a temporary resource consent to take the non-potable water, up to 5 cubes per day. Unfortunately, this has meant we cannot supply water to the boat wash.
- New ramp and wharf construction possibly starting February.
- Dave Brownlie has retired, we are looking for a replacement.
- Temporary walkway will stay in place until end of February.
- The Port Manager is managing restricted areas at the Port.
- The rock contract is continuing.
- The weighbridge has been slow to start but picking up now.
- Product being left on the port is much better.
- Weighbridge software is in progress.
- New drivers that don't have all the information that they need to update the weighbridge details correctly.
- Fendering and fuel relocation is almost completed.
- Dianna has made a large effort to collect insurance and licence agreements from users. Moving forward any boats without insurance will be asked to leave.
- The waste oil container is being contaminated with water. This is becoming expensive to dispose of, and Steve would like to find a solution.
- Cruise ship is due to arrive late Jan 2024.

Clearwater informed that it is hazardous to use the current wharf and fendering. A person could fall through the wide opening between the fendering and wharf. The bolts sticking out was another issue. The Port Manager contacted Egypt Construction in search of a solution, and they advised they could fill the opening with stainless steel mesh. The Port Manager would determine how long this could take; he will then inform the users. It was thought it is specialist mesh that could take up to three months. Mr Chin said he would get this prioritised.

Mr Potter enquired what was happening with the potholes. The Port Manager said that until all projects were completed, he was temporarily filling up the holes until a more permanent solution could be implemented.

There was no further discussion.

6. Managers' Report and Financials

Mr Chin took his report as read. He spoke to his presentation which included:

- Port Water Supply
- Ablution Facility
- Fees and Charges
- Financial Model Summarised
- Commercial Weighbridge & Marina Fees
- Recreational Marina Fees
- Line Charges vs. Weighbridge

After lengthy discussion, the Chair announced that a public consultation period on fees and charges would be held in 2024–2025 to obtain viewpoints from the public. The Enterprise Officer agreed to notify the group as soon as the information was posted on the internet.

7. Shape Tasman: Lowering the speed limits around Pohara.

The Chair advised that the Council was looking at updating speed limits in the region. The Council is seeking public feedback. A discussion occurred, if people would like to have their say, please go to the Tasman District Council, and write a submission. The public consultation portal is now live, a link was provided to the group within the agenda.

It was agreed that a transport management plan needed to be designed for the area, as the Health & Safety risk was too high. Mr Chin would approach the roading team.

There was no further discussion.

8. General Business

Mr Dick Lamb asked when the walkway would be opened as there was a lack of access for Liveboards. The Port Manager responded that there was still more works needing to be done up until the end of February, and the restrictions will remain.

The meeting closed at 1.50 pm.

Next meeting: – 2024

Closing Karakia by Margie Little.

9. Action Log December 2023

	Action	Status	Assigned to:
1.	Seek solution to gap between the new fendering and wharf from Egypt Construction.	In Progress	Steve Tennant
2.	Release Financial Modelling for Port Tarakohe	In progress	Nick Chin
3.	Approach Jamie McPherson (roading) regarding a traffic management plan for the port area,	In progress	Nick Chin
4.	Email PTAG members when the fees and charges consultation is open to the public.	In progress	Christina Ewing
5.	Seek solution for water contamination of waste oil container	In progress	Steve Tennant