

Motueka Aerodrome Advisory Group

Tasman District Council

Date and Time:	12 July 2023 @ 12.30 pm
Venue:	Motueka Aeroclub
Present:	Cr Barry Dowler (Chair) Cr Trindi Walker, Gregory Woods, Mark Lasenby, Ian Palmer, David Armstrong, and Stuart Bean.
In attendance:	Stephen Batt (Snr Enterprise Portfolio Officer) and Christina Ewing (Enterprise Officer and Scribe).
Apology	Mark Stagg (Argus Aviation Ltd)

Meeting opened at 12.30pm

1. Welcome

Stephen Batt opened the meeting with a karakia.

The Chair welcomed everyone to the meeting and introduced Mr Palmer and Mr Armstrong to their first meeting. Mr Palmer is the newly appointed independent member and Mr Armstrong is the Motueka Community Board representative.

2. Apologies

Mark Stagg

Moved: Barry Dowler **Seconded:** Stuart Bean

It was noted that Nick Chin (Enterprise and Property Services Manager) would not be attending the meeting and Mr Batt would speak on his behalf.

CARRIED

3. Minutes of the last meeting

That the minutes of the Motueka Aerodrome Advisory meeting held on Friday, 14 March 2023, be confirmed as a true and correct record of the meeting.

Move: Greg Wood

Second: Stuart Bean

CARRIED

4. Call for declaration of Interest/conflict of Interest

None

5. Reappointment of Independent Member

The Motueka Aerodrome Advisory Group reappoints Mr Mark Lasenby as independent member of the group.

Moved: Stuart Bean

Seconded: Greg Wood

CARRIED

6. Action items from 14 March 2023

Mr Batt updated the Committee on the action items. (attached at end of minutes).

7. Motueka Aerodrome Managers' Report and Financials

Mr Batt took the reports as read and was available to answer questions. He outlined the aerodrome is slightly above breaking even. Landing fees and review of the aerodrome financials will be done, the new Fees and Charges will be initiated for invoicing on the 1 July 2023. Separate to this work the Enterprise team would like to do further analysis of services provided to the aerodrome and the best way to charge these services moving forward.

The cost of building on the aerodrome was discussed and what could be done to encourage new builds. Ms Ewing pointed out that development contributions need to be paid, however, this is balanced with a 50% discount on land lease rates for a period of three years on new hangar build.

8. Operations and Health & Safety Issues

An article was placed in the Council's Newline publication titled:

'Keep safe at Aerodromes'. It was designed to inform the public that aerodromes were operational areas and not to enter without permission.

Fencing had been secured around the aerodrome, it was mentioned in the operations meeting, some outstanding fencing needed to be looked at over on the reserve area.

Mr Batt outlined that users were happy with the mowing contractor; however, grass did get too long last spring. Mr Batt would relook at the mowing schedule for that month.

Mr Campbell from the CAA had updated the operations group in the morning that the CAA was launching a new safety campaign, named 'Work together, Stay Apart'. This is to reduce the likelihood of mid-air accidents and the number of near collision and air proximity events within the circuit of unattended aerodromes. It will be a 1.5 to 2-year campaign, it will include video resources available regarding unattended airfields and training.

Fences had also been repaired around the aerodrome and gates are closed and /or locked where appropriate.

Emergency Procedures

Mr Batt highlighted that the Aerodrome Operator has voluntarily adopted the procedures for a Certificated Aerodrome that were more onerous than those required for an unattended aerodrome. However, following higher standards provided for best practice to be adopted.

Mr Batt outlined that there were two options for ensuring that emergency simulated exercise was current.

1. A full Simulated crash scenario every two years; or
2. Regular onsite engagement over a three-year cycle with Emergency agencies such as FENZ, St Johns and Police involved. On the third year a full crash scenario can be replicated.

It was also agreed in the operations meeting this morning, the second approach was better as it kept emergency services up to date and communication more regular. Both the users and the aerodrome operator needed to be better engaged when actively designing and managing the simulation exercise.

Obstacle Limitation Surfaces

The survey of the varying Obstacle Limitation Surfaces has been completed (as attached to the agenda). The three different surfaces have been surveyed for both sealed and grass runways – being 1:20 (CAA), 1:40 (Night and IFR) and 1:50 (TRMP). The 1:20 had one power pole intruding into the surface of the sealed runway on the College Street end of the airfield. The grass runway had both a power pole and a tree. Council has contacted the owner of the tree and removed it, at Council's cost. The power poles create a more expensive challenge. Delta provided a cost in the range of \$350K-\$400K to underground these services. This is without the required changes to easements. Network Tasman has been alerted to the risk and asked to work with Council for proposed future changes to share costs at remedying this risk.

Designation of the Aerodrome

Mr Batt mentioned that it would be good to be able to rezone both aerodromes to an airport zone, as this would help facilitate developments. It was asked this morning from the operations meeting, if the aerodrome could be identified as a strategic asset for the district, especially in terms of emergency.

Resource Consent for adjacent property

The Resource Consent for the land user adjacent to Motueka Aerodrome has closed. There have been many submissions both for and against the consent, 208 in total. A public hearing is to be scheduled with submitters provided the opportunity to speak to their submissions.

54 Green Lane and the newly erected structure. The CAA has initiated an investigation regarding the structure. Compliance staff have been around to inspect the premises, including land use and if a building consent was acquired. Iwi consultation also seems to be missed by Ruru homes, judging by the submission from Whakatu Incorporated, which is concerning. All submissions are available on the Tasman District Council website.

Power to the Western Boundary

Power to the western end of the aerodrome was discussed. Mr Batt would gather more quotes and bring them back to the Committee. A discussion would then need to be had with existing and potential new interested parties as to their contribution.

Hangar Development

Mr Batt updated the Committee that the process for obtaining information from Council, regarding new hangar builds was difficult. It was outlined by the operations meeting this morning that an information pack, should be developed clearly outlining the process and costs. Mr Batt and John Richards will meet and discuss this.

Noise Complaints

A complaint to Council had been received, regarding the noise coming from the aerodrome from the operations of inflite. Mr Bean had replied at the operations meeting, that the parachute climb and descent area for inflite is over a radius of Mt Campbell. This is where the complainant is located, and the company has permission to do this. He stated that he has offered to meet with the complainant, he has also offered flights and tried varying the flight path as much as he can. It was asked if it would be possible to ascertain a noise plan boundary from the Council planners. Mr Batt would follow this up.

As Aerodrome Operators, Mr Batt explained, we monitor aircraft noise complaints and follow these complaints up with the users. We have updated our registry of complaints, so it is more functional. Mr Batt has also asked the users to notify Council directly if they receive a complaint. These need to be discussed as they arise, and as mentioned in the aerodromes MOU, 'Fly Neighbourly' rules, should continue to be implemented.

Memorandum of Understanding (MOU)

Mr Batt explained the MOU had been updated and circulated to users previously. The Users had no objections to the MOU and were ready to sign. As some people needing to sign had not attended the operations meeting in the morning. Ms Ewing would get the final version, with a separate signing sheet out to the named users in the document.

Mr Batt will also be working with Mr Woodhouse regarding updating the AIP for the aerodrome.

The Motueka Aerodrome Advisory Group 'Terms of Reference' had been included in the agenda for the benefit to new members and as a refresh to existing members.

That the Committee receives the Financials, and the Managers' Motueka Aerodrome Advisory Group Report.

Moved: Mark Lasenby

Seconded: Ian Palmer

CARRIED

9. Procedural motion to exclude the public:

Move: Stuart Bean

Second: Greg Wood

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	(s7(2)(a)) (s7(2)(h)) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person; AND The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

- 5.1 AIMM Reports April & May 2023
- 5.2 Letter of Expectation

CARRIED

10. Action items from 12 July 2023

	Action	Status	Assigned to:
1.	Sealing the parking area outside Aero Club and drainage issues.	Discussions have progressed with roading, budget seems to be available. Scope of job and budgets are being discussed.	Christina Ewing
2.	Updates to AIP, white lines and runway numbers painted on marker boards.	Mr Batt will take a draft AIP to the next operations and MAAG meeting. Mr Mark Woodhouse offered to assist Mr Batt.	Stephen Batt

3.	Review of the dump/waste station on its operation and security.	Mr Batt spoke to Mr Cuthbertson. Though it may seem that the waste system blocks often. The contractors are maintaining the system and cleaning filters to avoid blockages.	Stephen Batt
4.	Continue getting quotes for connection of power to the western boundary.		Stephen Batt
5.	Look at developing an easy-to-use information pack for new builds on the aerodrome. Mr Batt would meet with Mr Richards to discuss.		Stephen Batt & John Richards
6.	Updating the AIP		Stephen Batt & Mr Mark Woodhouse

The meeting ended at 2.03 pm
Mr Batt closed the meeting with a karakia