

# Motueka Aerodrome Operations and Safety Committee

## Tasman District Council

**Date and Time:** Wednesday, 11 October 2023

**Venue:** **Motueka Aero Club**

**Present:** Giles Whitney, Stuart Bean (Chair), Mark Stagg, Ian Palmer, Mark Woodhouse, Jackie Day, Greg Wood and James Meldrum.

**In attendance:** Nick Chin, Kathy Ktori (Scribe)

Meeting opened at 10:07 am.

### 1. **Welcome**

The Chair welcomed everyone to the meeting and Nick Chin provided the opening Karakia.

### 2. **Apologies**

John Richards and Brad Key

**Moved:** Jackie Day      **Seconded:** James Meldrum

**That the apologies be received**

**Carried**

### 3. **Minutes of the last meeting**

**That the minutes from the 12 July 2023 meeting be accepted as a true and correct record.**

**Moved:** Jackie Day      **Seconded:** Greg Wood

**CARRIED**

#### 4. Action items from the previous meeting

The action items as per last meeting minutes.

Action	Status	Assigned to:
Sealing parking verge outside Aeroclub and drainage issues.	Discussions have progressed with roading, budget seems to be available. (Concept design attached)	Christina Ewing
AIP for Motueka to be updated with Taxiways and protocols- Bring draft AIP to next meeting.	Ongoing – Mark Woodhouse has given Stephen Batt some suggestions. Work in progress.	Stephen Batt
MOU to be updated with current users and reflect any other necessary changes	Has been recirculated with separate back sign off sheet, waiting on some signatures.	Christina Ewing
Speak to Council planners regarding is it possible to have a noise plan boundary for the aerodrome.	Ongoing	Stephen Batt

#### 5. Motueka Aerodrome User Group Report & Health and Safety

The Committee receives the Motueka Aerodrome User Group Report and Financials. Discussion was had on the gate on the western access being damaged. Users are not closing the gate and it was agreed to install a sign about closing the gate.

The grassed runway can be moved an extra metre wider on each side according to the OLS survey. There was also concern over the safety risk of leaving grass too long. Jackie Day will contact TDC staff if she thinks the grass needs to be mowed.

Discussion on Green Lane and incorrect information regarding building height given to CAA resulting in CAA determining that it was not a hazard to aircraft.

Nick discussed the re-sealing of the runway for next year, along with NZ Post's new premises. It was questioned where the driveway will be for this.

## **Health & Safety Inspection Report**

It was mentioned that visiting aircraft performance and behaviour needs to be looked at after a recent visit by some tiger moths.

It was mentioned that the windsock was repaired.

## **General Business**

Discussion on improving the drag racing recreational use. Suggestion to improve communication when the airfield is not in use and plan for this. It was mentioned that the communication previously had not been good. There was evidence provided that the dates on the drag racing board do not match email dates Christina sends out. A reminder to email a few weeks before an event would be a good idea it was suggested. Mark Woodhouse will discuss with Jim.

Confirmation of NDRA racing dates:

- Saturday 11 November 2023
- Saturday 13 January 2024
- Saturday 3 February 2024 – Rain date Sunday 4 February
- Saturday 30 March 2024 - Rain date Sunday 31 March

Nick mentioned that Tasman District Council will be installing a touch and go swipe card system for casual users. There was discussion about where it will be positioned and there was concern raised about it being near the re-fuelling station.

Discussion on the boards needing to be updated with the landing charges and that this amount needs to be consistent with the fees on our Tasman District Council website.

Nick mentioned he is in discussion with MET service regarding moving the lightning monitor.

There was no more discussion and the meeting closed at 10.50 am.

**Moved:** Greg Wood

**Seconded:** Mark Stagg

**Closing Karakia Nick Chin.**

**The meeting closed at 10:50 am.**

**Next meeting: – March 2024**