

AGENDA

Motueka Aerodrome Operations and Safety Meeting

Wednesday 10 July 2024, 10.00 am – 12.00 pm

Motueka Aero Club

1. Welcome, Opening Karakia

2. Apologies

That the apologies be received.

Move: **Seconder:**

3. That the minutes of the Motueka Aerodrome Operations and Safety meeting held on March 2024, be confirmed as a true and correct record of the meeting.

Move: **Seconder:**

4. Action items from the minutes of the previous meeting

	Action	Status	Assigned to:
1.	Stephen to feed back Downer runway report once received		Stephen Batt
2.	Simon Lockies compliance audit to be shared with members		Stephen Batt
3.	Tenant reground conditions post hanger construction		Stephen Batt
4.	Discuss with Jim about setting up a group text message in case of future aerodrome incidents		Stephen Batt
5.	Inflite not operating during drag races – discuss with Mark		Stephen Batt
6.	DEFIB – Check when last serviced		Stephen Batt
7.	Check if Tasman District Council has a wildlife management plan		Kathy Ktori

5. Motueka Aerodrome Managers' Report

5.1 Health & Safety

5.2 Operations

5.3 Risks

That confirmation for the current AIP and circuits are fit for purpose and that there are not outstanding issues.

Move: **Seconder:**

5.4 Noise

5.5 New Zealand Post

That the Motueka Aerodrome Operations and Safety Committee receives the Motueka Aerodrome Managers' report.

Move:

Secunder:

6. General Business

- Discuss Terms of Reference review. Review due every 3 years and previous TOR is dated May 2020. Changes need to be agreed by Council Resolution.

7. Closing Karakia

Meeting ended:

Next Meeting – 9 October 2024