

Notice is given that an ordinary meeting of the Commercial Committee will be held on:

Date: Friday 4 November 2016
Time: 9.30 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Commercial Committee

AGENDA

MEMBERSHIP

Chairperson	Cr Sangster Cr King Cr McNamara Cr Ogilvie Cr Wensley
Members	Mr A D Dunn Mr P G Grover Mr R N Taylor

(Quorum 3 members (one must be an elected member))

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 DECLARATIONS OF INTEREST

4 PRESENTATIONS

Nil

5 REPORTS

5.1 Resourcing the Activities of Council 5

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6.1 Procedural motion to exclude the public..... 7

5 REPORTS

5.1 RESOURCING THE ACTIVITIES OF COUNCIL

Information Only - No Decision Required

Report To:	Commercial Subcommittee
Meeting Date:	4 November 2016
Report Author:	Lindsay McKenzie, Chief Executive
Report Number:	RFN16-11-01

1 Summary

- 1.1 There is a concern running through several of the papers in this agenda about the level of resourcing available for the commercial activity.
- 1.2 This brief report is to put that concern in context and to advise the Sub-committee of the wider approach to resourcing our activities.
- 1.3 The leadership of the Council is concerned about the pressure staff are under to deliver on the expectations of them, including the commercial activity area. In the case of commercial activity, the workload is high because of the manager's diligence. He identified several legacy issues and is driving strongly to have them addressed.
- 1.4 In response to wider organisational concerns about staff workloads, the leadership team has requested that work programmes be matched to current delivery capability and capacity. This is a reasonable response of a good employer.
- 1.5 Having said that, our governors should be given the choice of accepting a slow-down in an activity area or resourcing up. Resourcing up typically means more staff and/or more consultants.
- 1.6 We are conscious of the past increases in staff numbers that the Council has allowed and have deliberately asked staff for constraint in their budget requests. I note that the return on that investment by the Council has been excellent.
- 1.7 A recent review of our job costing records shows that around 15,000 hours was contributed by salaried staff over budgeted/paid hours. I am not seeking nor providing specific advice in this matter but rather, wish to provide the Sub-committee with some context for the challenges three of the Commercial Manager's papers present for you.

2 Draft Resolution

That the Commercial Subcommittee

- 1. receives the Resourcing the Activities of Council report (RFN16-11-01);**

3 Attachments

Nil

6 CONFIDENTIAL SESSION

6.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

6.1 Capital Repairs to Commercial Property

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

6.2 Capital Work – Port Tarakohe

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

6.3 Capital Investment Programme – Camping Grounds

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

6.4 Financial and Operational Report of Commercial Activities

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

6.5 Forestry Annual Report – June 2016

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

6.6 Confidential Action Sheet

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.