



Notice is given that an ordinary meeting of the Commercial Subcommittee will be held on:

Date: Friday 30 January 2015
Time: 9.30 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Commercial Subcommittee

AGENDA

MEMBERSHIP

Chairperson	Cr T B King
Deputy Chairperson	
Members	Mr A D Dunn Cr B W Ensor Mr P G Grover Mr R N Taylor

(Quorum 3 (one must an elected member) members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF MINUTES

That the minutes of the Commercial Subcommittee meeting held on Friday, 31 October 2014, be confirmed as a true and correct record of the meeting.

5 PRESENTATIONS

Nil

6 REPORTS

6.1 Commercial AMP 5

6 REPORTS

6.1 COMMERCIAL AMP

Information Only - No Decision Required

Report To:	Commercial Subcommittee
Meeting Date:	30 January 2015
Report Author:	Gene Cooper, Commercial Manager
Report Number:	RFN15-01-01
File Reference:	

1 Summary

- 1.1 Council's draft Commercial Asset Management Plan (Commercial AMP) is attached for consideration.
- 1.2 Completion of this Commercial AMP is prepared simultaneously with Council's three-yearly Long Term Plan (LTP) legislative requirements.
- 1.3 This is the first Commercial AMP prepared. It is therefore not comparable to any earlier versions although some sections existed in separate AMPs. Aerodromes and Port Tarohe have earlier AMPs. Forestry, Campgrounds and Commercial property did not have AMPs. The approach here is to ensure we have "one" document with consistent AMP management and focus.
- 1.4 This report signifies and consolidates the changing focus towards a higher degree of financial viability, on all identified commercial assets by Council. Council has moved towards this focus over the past two years and this is the first AMP that represents many of those changes.
- 1.5 The report is in draft format and has been before Council's AMP Project Board and is undergoing minor changes over the next few days.
- 1.6 The draft report will be subject to review by Waugh Infrastructure Management Ltd later this month. We have provided a version of the front summary to the Subcommittee to gain an early insight into its contents for feedback.

2 Draft Resolution

That the Commercial Subcommittee receives the Commercial AMP report RFN15-01-01 and provides feedback where applicable.

3 Purpose of the Report

- 3.1 Attached to this report is a copy of the draft commercial AMP front summary for Subcommittee review and comments.

4 Background and Discussion

- 4.1 The AMP document is a three-yearly document setting out strategic, planning and operational matters of all Council assets and is tied to the Council LTP process.
- 4.2 We have taken this opportunity, following the changes to Council structure and staff over the past two years, to align all matters into one document which covers all commercial assets. This document is referred to as the Commercial AMP.
- 4.3 The Commercial AMP covers Aerodromes, Campgrounds, Commercial property, Forestry and Ports.

5 Next Steps / Timeline

- 5.1 Discussion and subsequent adjustment of Commercial AMP document before public consultation process and audit review in February 2015.

6 Attachments

1. Commercial AMP (*Under Separate Cover*)