

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 26 July 2016
Time: 4.00pm
Meeting Room: Motueka Office
Venue: 7 Hickmott Place
Motueka

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	P Hawkes
Deputy Chairperson	R Horrell
Members	D Ogilvie C Satherley Cr J L Inglis Cr B F Dowler Cr P L Canton

(Quorum 4 members)

Contact Telephone:
Email: wendy.byrne@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 14 June 2016, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

- 6.1 Amendment to the Long Term Plan 2015-2025 - Joint Solid Waste Proposal with Nelson City Council 5
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7 REPORTS

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8 CORRESPONDENCE

Nil

6 PRESENTATIONS

6.1 AMENDMENT TO THE LONG TERM PLAN 2015-2025 - JOINT SOLID WASTE PROPOSAL WITH NELSON CITY COUNCIL

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Robyn Scherer, Executive Assistant - Engineering
Report Number:	RMCB16-07-01

PRESENTATION

Lindsay McKenzie and David Stephenson will make a presentation to the Motueka Community Board regarding the amendment to the Long Term Plan 2015-2025 for the Joint Solid Waste proposal with Nelson City Council.

6.2 MOTUEKA TIDAL FLOODGATES

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 26 July 2016
Report Author: Robyn Scherer, Executive Assistant - Engineering
Report Number: RMCB16-07-02

PRESENTATION

Mike Schruer and Robert Workman will make a presentation to the Motueka Community Board on the Motueka Tidal Floodgates.

6.3 MOTUEKA RIVERS - MAINTENANCE PROGRAMME

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 26 July 2016
Report Author: Robyn Scherer, Executive Assistant - Engineering
Report Number: RMCB16-07-03

PRESENTATION

Giles Griffith will make a presentation to the Motueka Community Board on the maintenance programme for Motueka rivers.

7 REPORTS

7.1 CHAIRMANS REPORT

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Paul Hawkes, Chairperson, Motueka Community Board
Report Number:	RMCB16-07-04

1 Summary

1.1 This is the Chairman's regular report to the Motueka Community Board.

2 Draft Resolution

That the Motueka Community Board receives the Chairmans Report RMCB16-07-04.

3 Update and Issues

Poole Street/Wilkie Street Pipeline Upgrade and High Street Flooding Issues

- 3.1 Discussions have been held with some Council staff relating to these now only too frequent flooding events with site visits completed to view possible issues of concern as well as likely causes.
- 3.2 A meeting will be arranged in early August with concerned locals to ascertain all of the issues.

Fearon's Bush

- 3.3 Resident concerns were shared at the last Community Board open forum regarding the inclusion of Fearon's Bush in the upcoming Reserves and Facilities management plan review.
- 3.4 Fearon's Bush remains a very significant park and needs to be considered, including public access and careful management between the motor camp operations and its reserve status.
- 3.5 On behalf of the Board we request this being included and I will be disappointed should it be excluded from any public consultation process in due course.

Recommendation:

That the Motueka Community Board formally asks the Council to include Fearon's Bush in the Reserves and Facilities management plan review and to develop a satisfactory management plan that meets local wishes.

Upcoming Local Body elections

- 3.6 I have decided to stand for both the Council and the Community Board positions at the forthcoming elections.
- 3.7 I have resigned my full-time teaching position in consideration of this move, allowing me the time to dedicate to Ward and Community Board issues. My resignation is effective as of 29 July 2016. Following that I will be taking up a management position in a Nelson-based business that will then become part-time should I be elected to the Council. I am looking forward to further advocating for Motueka Ward issues.
- 3.8 I would like to take this time to welcome and support any individual that wishes to stand for either position as Ward Councillor, or as a Community Board member as it can be a totally fulfilling role and an ideal way to seek changes and shape the future.

4 Left-hand side driving – road marking reminders – from David Ogilvie

- 4.1 As a precaution and a safety factor, the number of "left-hand side driving" road-marking reminder arrows on Tasman roads seems minimal, (contrasted with Central Otago and the Queenstown-Lakes Districts).
- 4.2 On the Riwaka-Marahau Road, Riwaka, Kaiteriteri Road and Kaiteriteri-Marahau Road a significant increase in these "arrow reminders" would be welcome; Motueka West Bank Road and Moutere Highway also.
- 4.3 Arrows placed regularly (every 2-3 kms), after every intersection (eg Stephens Bay Road) and at every expected stopping place (eg historic sites) would remind our overseas tourists of the left-hand side driving rule.

Staff Comment – Gary Clark

The lower South Island has an issue that needed attention in terms of tourists being reminded to keep left. However Tasman District does not have the same issue.

5 State Highway 60 intersections with Weka, Eden, Moana and Robinson Roads – from David Ogilvie
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5.1 These intersections are difficult to find at night. Lighting at the road-name sign is needed.

Suggested Recommendation - that the Motueka Community Board requests the New Zealand Transport Agency to install lights at the intersections of SH60 with Weka Road, Eden Road, Moana Road and Robinson Road.

Staff Comment – Gary Clark

While this is a New Zealand Transport Agency issue, there is no power at these intersections and I do not see a safety issue. Road names can be read by car lighting.

6 Wildman Road/High Street South Street Lighting – from David Ogilvie
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6.1 Following a survey of local residents in May 2015 it was recommended that street lights be installed at two locations (1) At the power pole opposite 543 High Street South, where the footpath and Tasman's Great Taste Trail crosses the street; (2) At Richards Reserve, west of 92 Wildman Road. This position is approximately midway from the Moutere Highway and the Bachelor Ford intersection.

6.2 At the Motueka Community Board meeting on 4 August 2015 the Transportation Manager advised that the project was not in the 2015- 2016 programme but definitely would be in the 2016-2017 programme.

6.3 At a recent gathering, a resident enquired as to when the new lights would be installed. An answer, including the expected timetable, would be appreciated.

Staff Comment – Steve Elkington

Council staff will have the work priced for the installation of the two new lights. However, the Council's first priority for 2016/17 is to complete the District-wide LED upgrade which includes replacing a number of badly corroded streetlight poles that were identified during last year's inspection.

7 Motueka River Flood Protection – from David Ogilvie
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7.1 The edition of Newline which included the Council's Annual Plan Fact Sheet highlighted for Motueka Ward, "Motueka River Flood Protection Improvements".

7.2 What are the "improvements" that are programmed? In recent years, since 2010, the emphasis has been on securing the stopbank from being breached by undermining (1957 flood). Is this to happen? What are the funding details for the Lower Motueka River?

7.3 The stopbank maintenance (1) removal of weeds, Old Man's Beard and others (2) mowing of grass areas (3) planting trees and shrubs appropriate to the river (4) gravel extraction, to be detailed, as it relates to the Lower Motueka River.

Staff Comment

Giles Griffith (Rivers & Coastal Engineer) will provide a powerpoint presentation to this meeting.

8 Motueka Wharf Streetscaping – from David Ogilvie

- 8.1 This was also highlighted as a main project for 2016-2017. In addition to the Stephen Richards' plans (partly finished in recent years), what else is programmed?
- 8.2 A repair of the historic wharf would be welcomed by Motueka residents (and others) because the promise of restoration keeps being repeated by the Council.
- 8.3 The relevant details of this 2016-2017 project to the Community Board could be relayed to residents, ie actual programme, timetable, funding arrangements.

Staff Comment – Beryl Wilkes**Motueka Quay – Landscaping Project**

In 2012 the picnic area to the left hand side of the Old Wharf (looking out to sea) on Motueka Quay was upgraded with bollards to control vehicles and plantings, seating etc. were added. It was intended to continue this work by sealing the car parking there and carrying out a similar project to the right hand side of the Wharf. This work is still to be completed and it will be on the work programme for this financial year. The funds for this have been carried forward at the request of the Board.

Motueka Quay Old Wharf – Repair

This is not a Council asset. It is a Harbour marine area which staff believe is owned by the Department of Conservation.

9 Motueka Urban Drainage Area (UDA) – from David Ogilvie

- 9.1 The 23-24 March 2016 rain event and the rain event of 28-29 May 2016 have showed significant problems along High Street (numbers 360-370), Courtney Street, Vosper Street, Saxon Street and Jocelyn Avenue/Wilkie/Poole Streets.
- 9.2 These were described by residents and discussed at the May and June Community Board meetings.
- 9.3 The Long Term Plan (2015-2025) outlines projects for Motueka
 - 9.3.1 - 2015-2018 for general maintenance and Poole Street locality
 - 9.3.2 – 2018-2025 for the area north of King Edward Street and to complete work in the Poole Street area.
- 9.4 A report on the Stormwater Activity Management Plan and the timeline to institute the strategy to resolve these problem areas needs to be provided.

Staff Comment – Mike Schruer

Staff will be meeting with Paul Hawkes and members of the community this month to understand the extent of the problem and advise of projects in the current Long Term Plan (LTP). The Council also has additional funding this financial year to undertake catchment management plan modelling and to follow up with an upgrade strategy for the next LTP, based on this modelling.

The current LTP (from the Stormwater Activity Management Plan) includes the following stormwater projects for Motueka:

- Poole Street – 2018/2019 - \$450,000 – upgrade capacity of piped system from High Street to Jocelyn Avenue area.
- Pah Street/Atkins Street – 2019/2020 - \$195,000 - upgrade capacity of piped system along Pah Street.
- Parker Street – 2023/2024 - \$195,000 - upgrade capacity of piped system along Parker Street.
- Woodland Development Areas – 2024/2025 - \$2.7 million – Network upgrade to upgrade existing system and accommodate new development from the area north of King Edward Street and connecting to the Woodland Drain.

10 Motueka Harbour and Coastal Works Account (formerly Port Motueka Endowment Fund) – from David Ogilvie

10.1 The previous detailed report on this account to the Community Board was in February 2015.

10.2 Would Council Officers provide an “update” report detailing income expenditure and other financials for the Community Board meeting on 26 July 2016

Staff Comment – Mike Drummond

The annual accounts are currently being prepared. This will include an updated financial position for the Motueka Harbour and Coastal Works Reserve Fund. The report on the fund will first go to the Commercial sub-committee who have oversight then a copy will be provided to the Board. The main investment from this fund is currently the business loan supporting the Motueka Top 10 holiday park asset buy back. The fund continues to be rebuilt with any income currently being retained within the fund.

11 Staff Reports – from David Ogilvie

- **Pedestrian Safety:** Tudor Street/High Street intersection. Request from Motueka Grey Power for the installation of a traffic island to improve pedestrian safety.

Staff Comment – Gary Clark

Staff have advised Motueka Grey Power that their request for the installation of a traffic island has been included in the Minor Improvements programme.

- **School Speed Zones** - relating to schools along SH60 (Motueka South and Parklands), the response from NZTA on this issue. Previously, Engineering staff had stated there were complications with School Speed Zones on State Highways.

New Zealand Transport Agency Comment – Mark Owen, Regional Performance Manager

NZTA will look to review the proposed signage request for schools along State Highway 60 to determine whether or not the proposed advisory speed limit signs are an effective option to improve road safety adjacent to schools.

- **Tidal Floodgates and Flapgates**

Staff Comment – Mike Schruer

Staff will make a presentation to the Community Board at the 26 July 2016 meeting.

- **Reserves Fund Contributions**

Staff Comment – Beryl Wilkes

Beryl will update the Board on Reserve Fund Contributions after the meeting on 26 July 2016.

12 Rates – from David Ogilvie

12.1 It would be helpful if funding for three of the Council's projects was detailed and explained:

- Queen Street, Richmond stormwater upgrade.
- Lee Valley (Waimea Community) Dam.
- Richmond commercial area streetscape.

Staff Comment – Mike Drummond

Rating for the funding of the **Waimea Community Dam** has not yet been determined. The current work streams are being loan-funded including interest costs. Once an investment ready proposal has been received, the Council will be able to consult on the appropriate funding in accordance with the provisions of the Local Government Act.

The Queen Street, **Richmond Stormwater Upgrade** is funded via a loan with the associated interest and loan repayments being a charge to the stormwater rate.

The **Richmond Commercial Area Streetscape** project is funded via a loan with the associated interest and loan repayments being a charge to the general rate.

13 Motueka Arts Council

13.1 The Board has received two letters from the Motueka Arts Council.

Street Furniture in the CBD

13.2 The Motueka Arts Council has requested that the Council consult with them on any upgrade to the street furniture in the CBD (see letter **Attachment 1**).

Recommendation:

That the Motueka Community Board asks Council staff to consult with the Motueka Arts Council regarding the proposed upgrade of street furniture in the Motueka CBD.

Celebratory Sculpture

The Motueka Arts Council has written to the Board with an update on progress with the celebratory sculpture commemorating arts in the Motueka community (see **Attachment 2**).

14 Stephen's Bay - Meeting with residents, Wednesday 15 June 2016 – update from David Ogilvie
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Attendees: Mayor Richard Kempthorne; Council staff Steve Elkington (Engineering), Stephen Richards (Community Development); David Ogilvie (Motueka Community Board); 15 residents from Stephen's Bay/Tapu Bay.

The Mayor introduced and initiated discussion on:

Drainage

- Steve Elkington detailed plans to relocate sumps and the construction of wide, 100mm deep swales to lead stormwater to the watercourse.

Parking

- Steve Elkington presented the opportunity to re-grade the parking area near the boat ramp, to use gravel (not sand) and to keep sand away from the grass and sealed areas.
- Restricted parking areas of 10 minutes and 180 minutes proposed, and provide parking signs on the road reserve (currently mown), to provide more orderly and efficient parking.

Reserve

- Stephen Richards detailed plans to increase planting along the beach front with appropriate grasses and coastal shrubbery.
- The existing open space is to be retained for picnics, and as a play area. Any green space lost would be at the north-eastern corner and minimal.
- Planting of native trees and removal of exotics would continue.
- Disabled access to be improved with more wooden steps and hand-rails.

General

- With questions from residents, there was general agreement for the proposals. Other queries related to the use of Stephen's Bay by commercial operators, Council's programme, issues at Anarewa Reserve and gorse along roads.

Conclusion

- The hour-long meeting concluded with thanks from the residents to Council for the meeting. It was a positive meeting with good questions and consensus in support of the proposals.

15 Attachments

- | | | |
|----|---|----|
| 1. | Motueka Arts Council - Request for consultation on street furniture upgrade | 17 |
| 2. | Motueka Arts Council - Update on Celebratory Sculpture | 19 |



Motueka Arts Council

Working for Community Art since 1990

PO Box121, Motueka
motuekaartscouncil@gmail.com

18.07.2016

Motueka Community Board
C/- of TDC office, Motueka

Dear Chair person and Board members,

We have heard that the TDC is considering up- dating the street furniture in the Motueka CBD.

On behalf of the Motueka Arts Council I have been ask to write to you with the request, that we would like to be included in any discussions on update design and chooses of new street furniture for the Motueka CBD.

As you may know our Arts Council was instrumental in having the present seats and some of the rubbish bins created and installed as part of a Millennium project.
So we are interested to know how you may include this furniture, that is in good repair, into the new ideas and if not, what you may be considering to do with them.

We look forward to working with you in the upgrading of Motuekas' CBD.

We wish to also congratulate TDC and work crews on the restructure of the pedestrian crossing and road approach into Wallace Street off High street. It works well and looks very smart. We Looking forward to some imaginative planting for the holiday season.

Thank you

Yours in Community Art

Mary Nicholls Chairperson.
021 058 9388



Motueka Arts Council

Working for Community Art since 1990

18 July 2016

Motueka community Board

C/- Motueka TDC Office

Dear Chairman and committee

On behalf of the Motueka Arts Council Sculpture sub-committee I would like to let you know where we are at with this major project.

After major disappointment last year of having a number designs chosen for further consideration and then having them all falling over for a number of reasons, we have now commissioned an artist to present a design.

This artist has accepted the invitation and is presenting to our Arts Council at our August meeting.

It is our hope to have the Celebratory Sculpture ready for placement by July 2017 and instillation and landscaping completed ready for the arrival of the godwits in September 2017.

We are still planning to install it at the site on the point of Port Motueka reserve between the channel and the beach front inlet. [where a seat is positioned at present and the curbing has been completed around car park area].

Attached is some information of our expectations for the Sculpture.

Celebratory Sculpture commemorating many years of Motueka Arts Council

**Working to enhance, support and encourage
'ARTS' in our local community**

**and in some way Highlighting Motueka as a special place
encompassing the coast to the mountains.**

“ Nga taenga mai me nga wehenga”

“ARRIVALS AND DEPARTURES” is the essence of our thinking.

Yours Sincerely,

Mary Nicholls Chairperson.

CELEBRATORY SCULPTURE Motueka Arts Council

Aim:

We are looking for a Public sculpture that is of superior design, structure, and size, will stand-out but be in harmony with its’ surroundings and something our local community can be proud of.

The Site for the Sculpture Placement

- Car park area off the Motueka community fishing platform at Port Motueka
- On the high point [where a seat is at present]above the rock/groyne extending out into the north/east estuary
- Over- looks the port channel, beach front estuary and sand bar
- An exposed site open to all weathers from all points of the compass
- Ground area for the sculpture placement is 5m2 including an aspect of landscaping
- Working in with ‘Keep Motueka Beautiful’ and their revamp of Motueka beach front area

Sculpture Requirements

- ✓ It needs to be substantial in size, robust and vandal proof as possible
- ✓ Will have to with-stand all weather elements including salt air
- ✓ Must sit comfortably and confidently in the site environment
- ✓ To be visible and viewable from all sides
 - Beach front and cycle/walk way
 - Fishing wharf, car park and grassed area
 - Motueka port channel
 - Maybe noticeable from beach baths
- ✓ Needs to comply with the TDC safety standards for Major Art in public places and their building code
- ✓ Will need to be relocatable



Figure 1 site for Sculpture and landscaping

7.2 ACTION SHEET

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 26 July 2016
Report Author: Wendy Byrne, Community Board Support - Motueka
Report Number: RMCB16-07-05

1 Summary

1.1 Attached is the Action Sheet for the Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Action Sheet report (RMCB16-07-05).

3 Attachments

1. Action Sheet

23

Action List – Motueka Community Board

Item	Minute/Action	Accountable Officer	Status
8 December 2015			
	Paul to approach Grant Andrews and George Aker for more information on Taxi subsidies on the West Coast.	Paul Hawkes	Work in progress
	Paul to obtain price for water fountain/ drinking feature for High Street	Paul Hawkes	Work in progress
22 March 2016			
	High Street seating	Paul Hawkes	We do not need New Zealand Transport Agency permission to install seating on High Street. I will progress this issue with Engineering Services staff. Work in progress
	Drain at the intersection of Whakarewa and Queen Victoria Streets	Gary Clark	Gary has not had a chance to inspect this drain. Work in progress.
	Proposed footpath from the Information Centre to Wilkinson Street (northern side). When is the work scheduled? The Community Board is prepared to provide financial assistance from the special projects fund	Steve Elkington	Work in progress

7.3 SPECIAL PROJECTS FUND 2016-2017**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Paul Hawkes, Chairperson, Motueka Community Board
Report Number:	RMCB16-07-06

1 Summary

- 1.1 A list of suggested projects for special projects funding in the 2016-2017 financial year has been developed.
- 1.2 The projects are itemised in this report for ratification by the Board.
- 1.3 Once ratified, the project list will be provided to Council staff for comment. I anticipate that staff comments will cover the “fit” of the projects with current and proposed work programmes, funding priorities and sources.
- 1.4 The final project list will be publicly notified to enable the community to rank projects in priority order.

2 Draft Resolution**That the Motueka Community Board**

- 1. receives the Special Projects Fund 2016-2017 report, RMCB16-07-06; and**
- 2. agrees to the list of special projects being referred to Council staff for advice about priority and funding; and**
- 3. agrees to circulate the list following the Board’s review of staff advice for consideration and ranking by the Motueka community.**

3 Purpose of the Report

- 3.1 The purpose of this report is to consider projects for funding from the Motueka Community Board's special projects fund.

4 Special Projects – Items for Consideration

The Board proposes:

Saltwater Baths Flood Gate

- 4.1 allocating 50% of the repair cost, towards replacement/upgrade of the Salt Water Baths flood gate, to meet new operating safety standards, to the maximum value of \$10,000.

High Street Security Cameras

- 4.2 allocating \$5000 towards the further upgrading of the Motueka Security Camera network, including the installation of two cameras to cover recognised "black spots" in the current coverage and the possible investigation and inclusion of two mobile cameras that can be relocated around perceived "trouble areas" at the discretion of the Police.

Motueka & Districts Museum

- 4.3 liaising with the Museum Trust Board about the installation of air conditioning in the two main rooms of the Museum. Total costs will be approximately \$20,000, of which the Community Board pay 50% (Alternatively, a lighting upgrade for the Canton Room).

Welcome to Motueka Sign

- 4.4 constructing a welcome sign at the Motueka Airport (College Street) identical to the one near the roundabout at a cost of \$10,000. This would be a suitable entry sign for travelers from Canterbury and the West Coast.

Roading Projects

- 4.5 installing kerb and channel along the northern side of Old Wharf Road, from Thorp Street towards Motueka Quay (100 metres, approximately). The Board requests that Council staff provide a quote for this work and where it sits in the Council's work schedule.
- 4.6 constructing a footpath in Wallace Street, on the northern side from the existing path at the "bus shelter" alongside Kiyosato Gardens to Wilkinson Street. The Board requests that Council staff advise where this project sits in the Council's work schedule. A quote has already been supplied for \$10,000.
- 4.7 constructing a path on the southern side of Courtney Street from the entrance to the Jack Inglis Memorial Hospital to High Street. (This will allow a full link around the loop from the new High Street entrance of the hospital returning to the Courtney Street entrance, making walking safer for people, especially hospital patients). The Board requests that Council staff provide a quote for this work and where it sits in the Council's work schedule. The Board's contribution to be considered.

Marahau Sandy Bay Ratepayers & Residents Assn. Inc

- 4.8 providing for children's play equipment on the Newhaven Reserve subject to the Motueka reserve financial contributions allocations.

- 4.9 providing funding to enhance the entranceway to the northern end of the Marahau Beach (opposite the Outdoor Education Centre), including some coastal planting at and beyond the rockwork. The Board will liaise with Association members and the Council Officers (Kathy Curnow and Rick Lowe respectively). The recommended contribution is \$5,000.

Litter

- 4.10 providing jointly with Our Town Motueka, a litter service for central Motueka areas including Memorial Park, Deck's Reserve, Thorp's Bush at a cost of \$4,000.

Drinking Bottle Fill Point

- 4.11 constructing a drinking bottle fill point on High Street. As previous discussions have been entered into with Parklands school, it is suggested the School's High Street entrance be the preferred location. Cost \$5000.

Motueka Historic Wharf redevelopment

- 4.12 working with Keep Motueka Beautiful for the allocation of funding to further enhance this historic site, cost \$5000.

5 Next Steps / Timeline

- 5.1 Once the Board ratifies this list of projects, the projects will be considered by Council staff prior to public consultation asking residents and ratepayers to rank the projects for inclusion in the special projects fund.

6 Attachments

Nil

7.4 MOTUEKA FIRE FIGHTING**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Jeff Cuthbertson, Senior Engineer Utilities
Report Number:	RMCB16-07-07

1 Summary

- 1.1 This report provides an update and recommendations to the Community Board on future firefighting options for the urban areas of Motueka and Riwaka.

2 Draft Resolution

That the Motueka Community Board:

1. receives the Motueka Fire Fighting report (RMCB16-07-07); and
2. recommends that the Engineering Services Committee allow for in the next Long Term Plan funding for the decommissioning of all Upstand Pipes and Firewells in Motueka that do not comply with the required minimum flow of 12.5 litres/second; and
3. recommends that the Engineering Services Committee approves operational funding of \$14,000 plus GST from the Motueka Fire Maintenance budget for the purchase of a “FlexiDam and locker for the Motueka Volunteer Fire Brigade’s new Water Tanker in the current financial year.

3 Purpose of the Report

- 3.1 The purpose of this report is to advise the Community Board on future firefighting options for the urban areas of Motueka and Riwaka.

4 Background and Discussion

- 4.1 Motueka is the largest town in New Zealand that is not fully reticulated with potable water and thus is not fully protected from fire with fire hydrants.
- 4.2 The reticulated water supply network only provides direct firefighting protection for approximately 25% of the township.
- 4.3 Firefighting protection should be provided in accordance with the New Zealand Code of Practice, New Zealand Fire Service Firefighting Water Supplies, SNZ PAS 4509:2008.
- 4.4 Tasman District Council has adopted this standard as part of its water supply level of service. The level of protection adopted is FW2, ie, two fire hydrants provide a total of 25 litres/second for firefighting flows.

Existing Firefighting Provisions

- 4.5 In Motueka the New Zealand Fire Service (Motueka Volunteer Fire Brigade) has four options to supply water to fight fires:
- The Council's pressurised water reticulation;
 - Fire Service water tanker;
 - Fire upstand pipes; and
 - Firewells.

Council's Pressurised Water Reticulation

- 4.6 The Council's water supply in Motueka is quite different from most other New Zealand town water supplies. The township is totally reliant on pumping systems to provide all water at pressure. In most other residential areas, water is pumped to a storage reservoir which provides a uniform water pressure at all times.
- 4.7 In a pumped water supply system, pumps cannot respond instantly to changes in pressure. This drop in pressure, caused by the opening of the fire hydrant and the reaction time of the pumps to increased water demand, can delay the required water supply for up to two minutes. Motueka Volunteer Fire Brigade personnel understand the delay and act accordingly.
- 4.8 Commercial sprinkler systems cannot respond to instant demand for water and would have a similar delay.
- 4.9 After the initial delay, the reticulation system complies with the New Zealand Fire Service's code of practice and the Council's level of service, FW2.
- 4.10 The Council operates 185 fire hydrants in the Motueka/Riwaka area. The fire hydrants are regularly tested for compliance with the FW2 standards set out in the New Zealand Fire Service Firefighting Water Supplies Code of practice (SNZ PAS 4509:2008).

New Zealand Fire Service Tanker

- 4.11 The Motueka Fire Brigade and the District Fire Service have provided a new water tanker for the Motueka community.
- 4.12 The new water tanker's capacity is 12,000 litres and has the ability to be filled from:
- The Council's water reticulation in seven minutes.
 - Firewells within the township and /or ponds in 17 minutes. This time depends on good water levels being maintained within the firewells.
- 4.13 The internal pumps on the tanker cannot handle grit and therefore no pumping from the Council's upstand pipes is allowed. Pumping from all sources except the Council's water reticulation will need to be screened/filtered to protect the tanker's pumps and valves.
- 4.14 During a fire the Fire Brigade has a problem ensuring they have a constant supply of water for the fire appliance in those areas not covered by a reticulated water supply. A "FlexiDam," which the tanker can empty its load of water into and the fire appliance can draw water from, provides time for the tanker to return to the Council's reticulation for refilling.
- 4.15 The New Zealand Fire Service will not provide a "FlexiDam" or storage within the tanker to the Motueka Volunteer Fire Brigade.
- 4.16 To optimise water storage, a "FlexiDam" of 12 m³ (12,000 litres) capacity would be required. The estimated cost of the "FlexiDam" is \$4,204 (plus GST) The locker required to house the Flexi-dam on the fire tanker is estimated to cost \$9,800, giving a total estimated cost of \$14,000 (plus GST).

Firewells

- 4.17 The Council has 60 firewells in the Motueka-Riwaka area (**Attachment 1**). The majority of the firewells are located in the town area bounded by Fearon Street, Thorp Street, Tudor Street and High Street. Generally, the firewells can provide sufficient secure water for the Motueka Volunteer Fire Brigade.
- 4.18 The firewells are generally a hole dug into the water table lined with concrete pipes to provide wall support and a lid to protect the public and provide access to the well. Water filters through the ground to maintain a water level within the well.
- 4.19 To extract water from the firewells firefighting personnel insert a suction pipe which is protected by a coarse screen wrapped in fabric to ensure that no debris, silt or gravel can be sucked into the suction pump or the fire appliance. Setting up the suction pipe can take up valuable time in a fire emergency.
- 4.20 The Motueka Volunteer Fire Brigade personnel are willing to use these wells but advise that the required procedures to use a firewell impacts on their timely response to a fire emergency.
- 4.21 Staff need to undertake an audit of the firewell sites to ensure that the markings comply with the standards.
- 4.22 The Council carries out compliance testing of the firewells and reports these findings to the New Zealand Fire Service.

Upstand Pipes

- 4.23 The Council has 61 upstand pipes in the Motueka-Riwaka Area.

- 4.24 The upstand pipes were installed some years ago and staff understand that some of these pipes are corroded. Modern pumping equipment cannot handle debris within the upstand pipe which can cause major damage to the fire appliance pumping equipment.
- 4.25 The Fire Brigade will only use the fire upstand pipes in an extreme emergency. It is the Council’s intention to decommission these upstand pipes over time.
- 4.26 Generally, the upstand pipes do not have the ability to provide 12.5 litres/second, which is required for firefighting.
- 4.27 The upstand pipes are generally a 100 or 150mm diameter steel tube driven into the ground and into the water table. At the top of the steel tube a fire coupling is fixed. In most cases a cover is also attached to the fire coupling to protect the tube from filling with debris.
- 4.28 To extract water from the upstand pipe, firefighting personnel connect a suction pipe directly from the upstand pipe to the fire appliance. Any debris sucked up the upstand pipe can cause damage to the fire appliance’s pump. In the worst case the pump could be rendered unusable.
- 4.29 The Council carries out compliance testing of the upstand pipes and in almost all cases the tests do not comply with the requirement of 12.5 litres/second.

5 Current Fire Fighting Provisions

	Pros	Cons
Fire Hydrants	<ul style="list-style-type: none"> • Water supplied at pressure • Instant supply of water • Water supplied generally at 25 litres/second for two hydrants. • Compliance with standards. • Fire Service prefers. • Water is clear of debris 	<ul style="list-style-type: none"> • Delay period of up to two minutes • Where water supply is lower than standard
Fire Service Tanker	<ul style="list-style-type: none"> • Water generally sourced from the Council’s reticulation. • Water is clear of debris. • Fire Service second choice 	<ul style="list-style-type: none"> • Water not at pressure. • Takes time to get additional plant to site. • Limited/no water when truck is being filled.

	Pros	Cons
Firewells	<ul style="list-style-type: none"> • Can observe water level within the well. • Wells are wide enough to allow suction line to have screen basket and filter wrap over intake. • Pump equipment 	<ul style="list-style-type: none"> • Water not at pressure. • Takes time to set up. • Flows can be low until well is developed with pumping
Fire Upstand Pipes	<ul style="list-style-type: none"> • Due to the small diameter of the upstand pipe and the corroder intake holes within the upstand pipes, limited water is available. 	<ul style="list-style-type: none"> • Water not at pressure. • Water flow poor. • Upstand pipe condition unknown. • Requires Fire Service to suck water from depth. • Potential to suck up debris, silt etc. and damage pumps. • Fire Service only prepared to use upstand pipes in extreme emergency. • High maintenance to remove debris from upstand pipes.

6 Consideration of financial or Budgetary Implications

- 6.1 The Council budgets to carry out testing and maintenance of the firewells, fire upstand pipes and hydrants within the Motueka Firefighting Water Supply rating area (Rating Map – Page 48, Part 2, Funding Impact Statement, LTP 2015-2015).
- 6.2 The Council's budget for testing of the firefighting facilities in Motueka is \$1,800 per year of the Motueka fire maintenance budget is \$20,972 per year.
- 6.3 No testing has been carried out this year but is scheduled for next financial year.
- 6.4 Minor maintenance has been undertaken to repair some facilities.
- 6.5 There is \$20,852 unspent funds in the operational 2015/16 Motueka fire maintenance budget.

7 Options

- 7.1 The Council needs to provide a reliable supply of water to the New Zealand Fire Service in Motueka/ Riwaka to enable the Motueka Volunteer Fire Brigade to fight fires.
- 7.2 Three options are available.

Option 1 - Do nothing. Fire Service personnel arrive at site with uncertainty of a source of water in areas not serviced by the reticulation water supply network.

Option 2 - Keep the firefighting facilities that provide an approved compliance test (ie 12.5 litres/second water flow or better for firefighting). Staff to arrange for the wells and upstands pipes that do not deliver the minimum flow requirements to be decommissioned.

Option 3 – The Motueka Community Board recommends to the Engineering Services Committee that the Council purchase and gift to the Motueka Volunteer Fire Brigade a 12,000 litre “FlexiDam” and Locker for the Motueka Fire Tanker (**Attachments 2 and 3**).

Discussion of options.

- 7.3 The Council has a requirement under the Local Government Act 1974 section 647 to have fire hydrants with adequate firefighting water on all reticulated water supplies.
- 7.4 In Motueka approximately 75% of the township is not serviced by reticulated water. To cover that non-reticulated section of the community, the Council has relied on two options to supply water to the Fire Brigade, fire wells and upstand pipes.
- 7.5 As the Motueka community has grown, risks of the firewells and the upstand pipes not having available ground water has become an issue. Damage to sophisticated pumping equipment has become a major issue as this could mean no firefighting availability.
- 7.6 Testing of the existing firewells and upstand pipes indicates that most firewells will provide a flow rate of 12.5l/s whereas the upstand pipes almost always fail this test.
- 7.7 The best solution to provide an adequate supply of water for fire-fighting to the non-reticulated section of the Motueka and Riwaka communities is the new fire tanker. The option of the fire tanker is supported by both the New Zealand Fire Service and the Motueka Fire Brigade.
- 7.8 Option 3 is recommended by staff. To ensure that adequate water can always be maintained to fight a fire, the use of a storage system at the fire site is required. The recommended solution from the Fire Service is to store water in a mobile quickly erected tank such as a “Flexi Dam”.

8 Strategy and Risks

- 8.1 The risk of the Fire Brigade extracting water from an upstand pipe and debris damaging the pumps in the main fire appliance is very high. This would render the fire brigade unable to fight a fire in a timely manner, which is a risk to the community.
- 8.2 The proposal for the Council to provide water storage equipment for the fire tanker as a support vehicle significantly reduces this risk.

9 Policy / Legal Requirements / Plan

- 9.1 The Council has adopted the New Zealand Fire Service Firefighting Water Supplies Code of practice (SNZ PAS 4509:2008). The code of practice outlines how water can be extracted from water sources other than a reticulated network. The preference from the Fire Service is

to have screened water from any source, if the reticulated supply cannot be used. The firewells provide this screening the upstand pipes do not.

- 9.2 The Long Term Plan 2015-2025 includes a level of service relating to the provision of water for firefighting. The level of service relates to urban water supplies but indicates that “Motueka has a network of firewells which provide limited firefighting service”

10 Significance and Engagement

- 10.1 This issue has been assessed as having a low level of significance overall (please refer to the table below).
- 10.2 The Council has a requirement under the Local Government Act 1974 section 647, to have fire hydrants with adequate firefighting water on all reticulated water supplies.
- 10.3 Council staff have consulted with the New Zealand Fire Service and the Motueka Volunteer Fire Brigade regarding the best solutions for fighting fires in the Motueka/ Riwaka communities that do not have a reticulated water network.
- 10.4 Any future funding issues will need to be included in the next long term plan in 2018. Future funding issues will include the cost of decommissioning the abandoned upstand pipes and the potential reduction in service as a result of not having the upstand pipes as a source of firefighting.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is the decision likely to be controversial?	Low	The Fire Service and the Motueka Fire Brigade have an interest in the extraction of firefighting water.
Is there a significant impact arising from duration of the effects from the decision?	Moderate	Some members of the public may believe the removal of the upstand pipes is a reduction of their fire protection. However the availability of a “FlexiDam” provides additional protection for the greater community.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Low	No, this asset is not a strategic asset.
Does the decision create a substantial change in the level of service provided by Council?	Low	No, the use of the “Flexi dam” will provide an improved level of service to the community.
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	The recommended option will not impact directly on rates.
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	Low	No
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	Low	No
Does the proposal or decision involve Council exiting from or entering into a group of activities?	Low	No

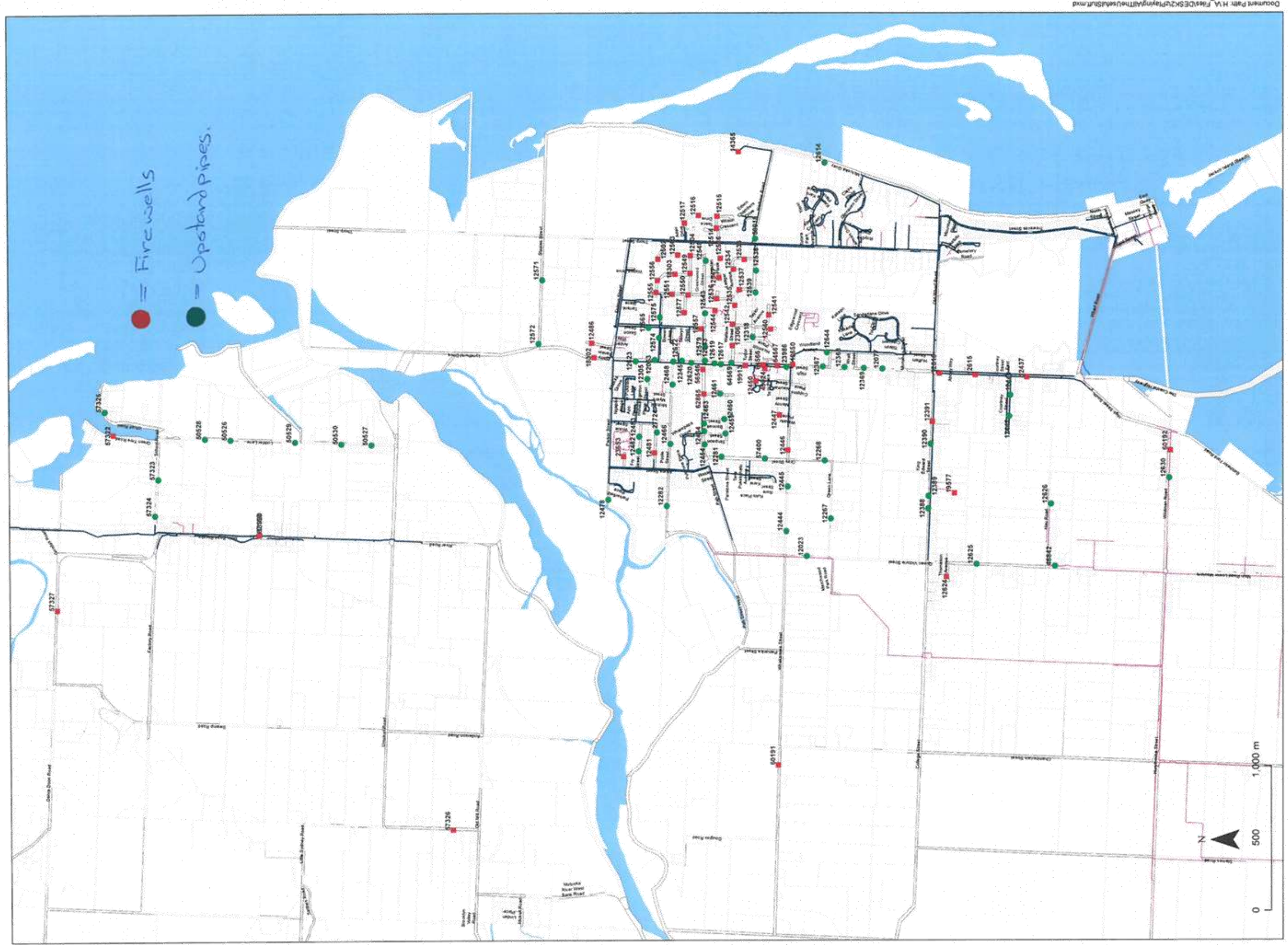
11 Conclusion

11.1 Staff have consulted with the New Zealand Fire Service and the Motueka Volunteer Fire Brigade. The Motueka Volunteer Fire Brigade have invested from public donations and savings in the purchase of a new fire tanker. The New Zealand Fire Service has limited funding and whilst they will maintain and fund operating costs for the tanker they will not fund a “FlexiDam” and a locker for the new fire tanker.

- 11.2 The option recommended by the Motueka Volunteer Fire Brigade and endorsed by the New Zealand Fire Service is a fully reticulated water supply, the best alternative at this stage is a “FlexiDam”, Option 3 in this report.
- 11.3 The “Flexi Dam” and locker could be funded from the unspent 2015/16 Motueka fire maintenance budget.
- 11.4 The existing upstand pipes need to be decommissioned. The initial proposal is to remove the yellow fire markings. It would be proposed to include a budget in a future long term plan to decommission the upstand pipes. The Council will need to ensure the surface water contamination does not affect the ground water aquifers, when the upstand pipes are decommissioned.

12 Attachments

1.	Plan of Upstand Pipes and Firewells in Motueka	39
2.	Flexidam Specifications Sheet	41
3.	Fire Truck Locker	43



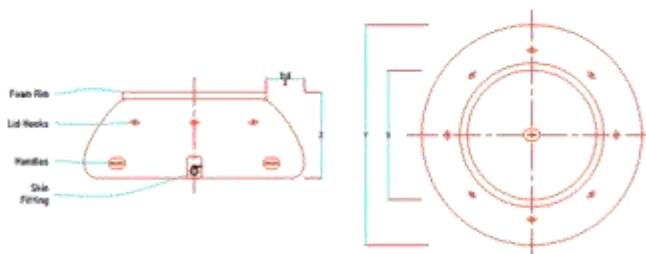
Fire Pipes and Firewells - Motueka & Riwaka

Flexidam



PORTABLE STORAGE TANKS

- Durable Construction
- Self Erecting
- Stable on 10° slope
- Adaptable Connectors
- Easy to Transport
- Easy to Deploy, Clean and Repack



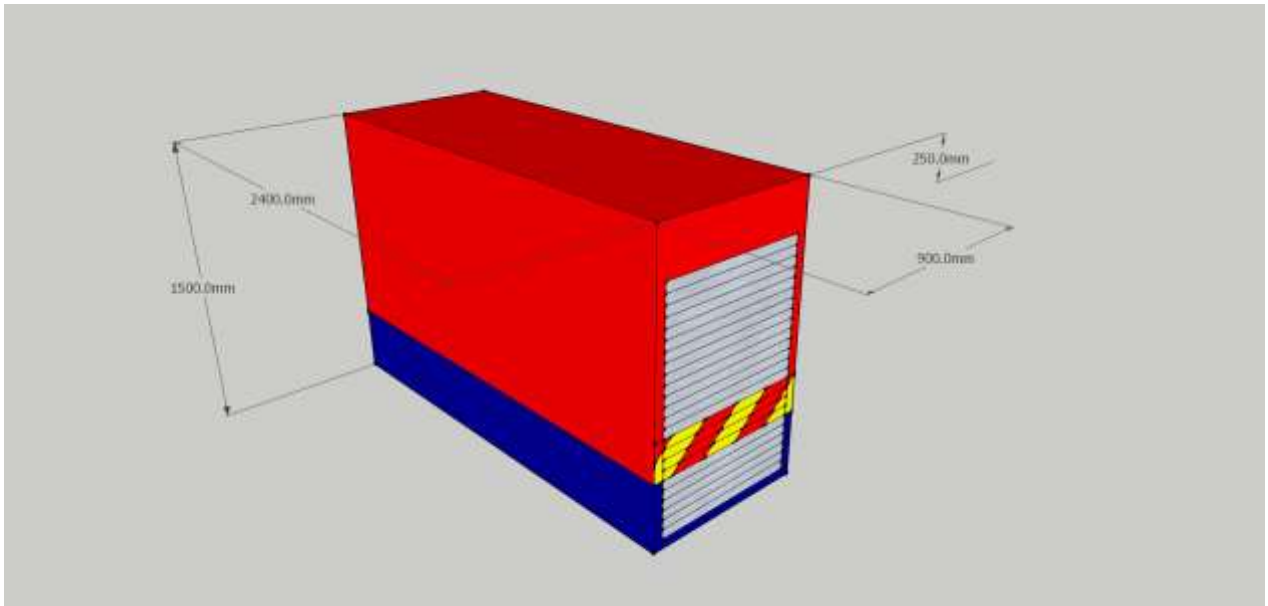
CAPACITY	Litres	1,200L	2,200L	5,000L	10,000L
	Gallons	260G	500G	1,100G	2,200G
Diameter	(Y)	1600mm	2300mm	2900mm	4000mm
Height	(Z)	850mm	900mm	1150mm	1400mm
Top opening	(X)	1000mm	1125mm	1400mm	2100mm
CAPACITY	Litres	15,000L	18,000L	25,000L	40,000L
	Gallons	3,300G	4,000G	5,500G	8,800G
Diameter	(Y)	5200mm	5300mm	5400mm	6200mm
Height	(Z)	1300mm	1300mm	1300mm	2000mm
Top opening	(X)	2900mm	3400mm	3400mm	3500mm

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Industrial Waste:	Chemical resistant XR5 1020g/m2
Standard Equipment:	
	<ul style="list-style-type: none"> • Ground Sheet • Carry Bag
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	<ul style="list-style-type: none"> • Skin fittings: 38mm, 50mm, 80mm • Ball valves: 38mm, 50mm, 80mm • Camlock Couplings • Top Cover • Hose holder (inside rim of tank) • Bridging Frame • Hold down webbs and ground pegs

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7.5 DISCRETIONARY FUND APPLICATION - MOTUEKA RECREATION CENTRE

Decision Required

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Robyn Scherer, Executive Assistant - Engineering
Report Number:	RMCB16-07-08

1 Summary

Note – this item was held over from the last Community Board meeting on 14 June 2016 so that Sport Tasman staff could be in attendance to answer questions from the Board.

- 1.1 The Motueka Recreation Centre (Sport Tasman) has applied to the Board's Discretionary Fund for \$495 to support attendance at the national Darts Tournament in Rotorua during August this year. Further information is provided in **Attachment 1**.
- 1.2 Attendance at the Rotorua tournament will provide an opportunity for Sport Tasman staff to promote the 2017 tournament which is being held in Motueka.
- 1.3 The funds will be used towards flights, accommodation and a rental vehicle.
- 1.4 The Motueka Recreation Centre (Sport Tasman) has already been granted \$700 from the Mayor's discretionary fund for this travel.
- 1.5 This application complies with Board guidelines and there are budgeted funds available to meet the request.
- 1.6 This meeting will consider applications for the June 2016 funding round for discretionary funding.
- 1.7 Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund. A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016. If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

2 Draft Resolution

That the Motueka Community Board receives the Discretionary Fund Application from the Motueka Recreation Centre (Sport Tasman) RMCB16-07-08; and

- 1. grants the Motueka Recreation Centre (Sport Tasman) \$495; or**
- 2. that the Motueka Community Board declines the application from the Motueka Recreation Centre (Sport Tasman) on the grounds that....**

3 Purpose of the Report

- 3.1 To consider an application from the Motueka Recreation Centre (Sport Tasman) for funds to pay for travel, accommodation and a rental vehicle to assist in attending the national darts tournament in Rotorua in August 2016.

4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board guidelines.
- 4.3 The Motueka Recreation Centre (Sport Tasman) aims to have over 500 participants attend the August 2017 tournament in Motueka. Participants generally stay in the region for six nights and this event will bring significant income to the Motueka region during what is normally the “off peak” season.
- 4.4 The Motueka Recreation Centre (Sport Tasman) has already been granted \$700 from the Mayor’s discretionary fund for this travel.

5 Options

- 5.1 The Board has three options.
- 5.2 **Option 1** - The Board can approve the application in full and provide \$495 to the Motueka Recreation Centre (Sport Tasman) from the Discretionary Fund for this travel.
- 5.2.1 **Option 2** – The Board could approve an amount less than the application.
- 5.3 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to the Motueka Recreation Centre (Sport Tasman).

6 Strategy and Risks

- 6.1 There are no strategic challenges or risks in making this decision.

7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this decision.
- 7.2 Discretionary funding criteria needs to be met.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund.

- 8.2 A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016.
- 8.3 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

9 Significance and Engagement

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025 process.

10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

12 Attachments

- | | |
|---|----|
| 1. Motueka Recreation Centre(Sport Tasman) - Discretionary Fund Application | 49 |
|---|----|


Motueka Community Board

C/- Tasman District Council
 Motueka Service Centre
 7 Hickmott Place
 P.O. Box 123
 Motueka 7161
 Phone 03 528 2022



Discretionary Fund Application Form

Name of Applicant:	Motueka Recreation Centre (Sport Tasman)
Address of Applicant:	P.O. Box 237, Motueka
Telephone Number:	03 528 2228
History of community group or individual represented:	The MRC is a TOC owned community Sport & Recreation Centre managed by Sport Tasman since 1999.
Amount applied for: (under \$500)	\$495
Details of project:	To support costs to attend the 2016 National Darts Tournament in Rotorua to promote the Motueka 2017 tournament
Who/What will benefit in Motueka community from the project:	It is our aim to have over 500 participants in Motueka, August 2017 for a minimum of six nights. This will bring significant income to Motueka in the off peak season.
Description of voluntary time and money contributions/donations:	Morae Kempthorne has provided \$700 towards flights and accommodation. Sport Tasman will cover wage costs & general printing of information.
Outline other attempts to raise funding:	We do not wish to target individual organisations or businesses, the reality is that the benefits are region wide.
Intended use of funds: (Quotes to be provided)	Towards flights and accommodation Flights \$952- Accommodation \$605 Rental car \$320
Bank Account Number	

Signed: 
 (Criteria over page)

Date: 18/5/2016




Attachment 1

Item 7.5

Flight	Route	Date	Class	Passenger	Seat	Time	Baggage	Price
NZ3142	Nelson to Rotorua	Sun 7 Aug 2016	2 adults	Brent Mau Jody Maru	10A 10B	Exit row	3 bags	\$476.00 + extra bag \$30.00 Seat Select \$70.00 A 3.00 / Status Points 10.00
	Wellsington to Rotorua	Duration 0h 38m					2xkg 2xkg Plus 1 extra bag	
	Departs 9:30AM	Arrives 10:05AM						
NZ3500	Wellington to Rotorua	Duration 1h 10m	2 adults	Brent Mau Jody Maru	Not selected	Standard seat	3 bags	\$396.00 + extra bag \$30.00 A 3.00 / Status Points 6.00
	Departs 10:30AM	Arrives 11:40AM					2xkg 2xkg Plus 1 extra bag	
NZ2859	Rotorua to Nelson	Thu 11 Aug 2016	2 adults	Brent Mau Jody Maru	Not selected	Standard seat	3 bags	\$396.00 + extra bag \$30.00 A 3.00 / Status Points 6.00
	Departs 10:20AM	Arrives 11:30AM					2xkg 2xkg Plus 1 extra bag	
NZ3141	Wellington to Nelson	Duration 0h 40m			Not selected	Standard seat	3 bags	
	Departs 12:30PM	Arrives 1:10PM					2xkg 2xkg Plus 1 extra bag	

Contact details -
 Eventmg@tasman.govt.nz
 +64 027 285 7075

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Check-out:
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REPORT

To: Our Town Motueka

CC: Motueka Community Board Chair

From: Brent Maru
General Manager Sport Tasman

Subject: New Zealand Darts Championships

Date: 10th August 2014

PURPOSE

Discussion document following the 2014 New Zealand Darts Championships in Motueka.

BACKGROUND

Traditionally Nelson hosted the New Zealand Darts Championship at the Trafalgar Centre alternating every second year with Rotorua. Due to the closure of the Trafalgar Centre Sport Tasman worked with the NZ Darts Council to find an alternative venue for the 2014 Championship and collaboratively identified the Motueka Recreation Centre as a suitable venue.

Sport Tasman has had a long term vision to develop the Centre's capability to host regional and national events and following the most recent upgrade believes the Centre now possesses the capacity to accommodate up to three significant events per year.

The NZ Darts Council had received three proposals for the hosting of future championships. Rotorua the venue for the 2016 event I believe presented a 5 year proposal, Blenheim also submitted as did Motueka. I am pleased to say that through the membership a clear message was given that those present wanted to return to Motueka in 2017 for three key reasons;

1. The experience that they have received this year
2. The venue is considered excellent, and we have sought feedback on how to further improve this and will be looking at additional heating and better location of the marque.
3. The friendliness of the town.

It is fair to say that Sport Tasman's sole interest in leading up to the 2014 championships was to ensure that the facility delivered to the needs of the NZ Darts Council and that the event was seen as a great success. We have been assured we have achieved this but in addition have received constant feedback that "as a town everyone has embraced the visitors and made them all feel really welcome".

It appears that Our Town had developed a contact with a parent of a darts player who is not part of the NZ Darts Council and as such has attempted to support the event in somewhat of isolation from the NZ Darts Council. More concerning was in absolute isolation from Sport Tasman with our only knowledge of any activities being read in the local media.

1 / Page 15/09/2015 15:35



Collaboration, but more importantly communication between Sport Tasman and Our Town Motueka was non-existent and led to a period of absolute confusion and frustration over the first three days of the event.

Thanks to Motueka I-Site for their work with the NZ Darts Council around their accommodation but it is clear that there is a need for more involvement from Tasman Bay Promotions and their members to market the accommodation opportunities available in Motueka. There was certainly a perception that Motueka did not have enough accommodation and some competitors did choose to stay in Richmond and Nelson.

The great news is that Motueka has been confirmed to host the 2017 New Zealand Darts Championship. As a town we must be much more on our game and there is an absolute need for full collaboration for not only this future event but for future opportunities. It is for this perspective that I have drafted this discussion document.

NZ Darts Participants Feedback

Overwhelmingly the feedback was positive and is summed up I think best by saying that *"we felt really welcome and everyone we met was so friendly, we weren't just an invisible person in a city, people were genuinely welcoming"*.

This was strong feedback from all 75 participants surveyed.

6% rated the venue as ok whilst 94% rated it as great / excellent with some comments on the size of the bar area, smoking area and needing more heaters as some areas of improvement. 98% rated the staff as friendly and helpful, with 2% (1 person) stating they did not see any staff. 100% rating for the facilities being clean and well presented. Comments included: *"Thank you for a great tournament", "More than happy to be back in two years", "Well done all round. Very nice place. Best staff I have seen at an event" and "Amazing the friendliness"*.

In terms of accommodation 100% responded that the accommodation met their needs and was priced accordingly. Of this 67% rated it as excellent, 71.8% rated it excellent in cleanliness and 58.7% rated pricing as excellent. We received strong feedback from players about two venues and those were Equestrian Motels and Motueka Garden Court of which I believe both are all but booked up for 2017. I also followed a facebook post from the White Elephant that certainly profiled the enjoyment of those staying there. Comments included: *"Great accommodation booked for 2017", "Cater to your every needs", "Friendly management team" and "Homely and relaxing"*.

In terms of feedback for "Our Town" shopping opportunities rated 87.60% at good or excellent, 50% rated our supermarkets as excellent and an overwhelming 97.1% rating the friendliness of our retailers as Good / Excellent, (75.7% as excellent). A couple of comments that may well highlight the impact on High Street are: *"Only had one day free to look around. From what I see it seemed to be a friendly place", "All restaurants visited were awesome food, people and service", "RSA was excellent", "Internet Café so helpful", "Have to come to experience" and "No faults friendly and helpful"*.



Overall we then asked for what reasons they would return to Motueka. 95.9% replied for another Darts Championship, 64.4% for a holiday, and 16.4% would love to move to Motueka.

Our Town Members Feedback

Jody and I spent this morning walking High Street talking to local businesses, seeking their feedback which was mixed. We spoke to 37 businesses and asked whether or not they had seen any Darts participants in Motueka over the last week and had it made any difference to them.

Twenty two responded whilst they may have seen one or two it had no impact on their business. Two had some business but wasn't anything significant and thirteen replied that they had encounter several through over the week and it was good – excellent. Of interest 2/3 chemists responded that they had benefited from increased visitors, the RSA and Armadello's and MacDonalds responded that they were busy whilst the other cafes reported little or no increased business.

We had a long discussion at The Red Beret who again reported only perhaps one or two and was unhappy about an outside caterer being engaged. It is important to highlight that only a very small portion ate breakfast at the venue and probably around 100 ate dinner at the venue so the opportunity absolutely remains for other café and restaurants.

There was some key quotes from retailers: *"We weren't part of the promotion so almost felt we were excluded, but we only found out about it a couple of days prior", "Was great and they were raving about our little town", "Absolutely brilliant, bring them back every year", "Was great, we actually re-opened as we had closed and a van load turned up so we reopened and then stayed open later for the remainder of the week", "It is important that we realise that events can bring people to town, but it is up to us as retailers to get them in our shop spending", "Not happy about the caterers from out of town and I have written to Our Town", "Didn't make any difference to us" and "It was made out to be bigger (in numbers) and going to be really busy, but for us it was a non-event".*

Accommodation Providers Feedback

TBC but initial responses is that they were great guests, and many have rebooked for 2017.

Participants that we know of stayed at: Top 10 Holiday Park, Equestrian Motels, Abel Tasman Motels, Nautilus, Laughing Kiwi, Motueka Garden Court Motels, Torlese Motels, Vineyard Tourist Cabins, White Elephant as well as several holiday homes.

Some did stay in Nelson and Richmond at the Top 10 Holiday Park.

Sport Tasman Feedback

The NZ Darts Championship was a great fit for the Centre and it is pleasing to still have capacity at the venue to cater for considerably more participants in years to come. The NZ Darts Council were fantastic to work with and very complimentary of the venue. The participants were a family and we were made to feel very much part of their family for the week.



No problems were experienced through the bar and the combination of the caterings and bar were a key part of the success of the event. Both operators have been confirmed for 2017. I understand that some criticism has pointed at the "out of town catering". I can only speak highly of my dealings with them, food was priced low and seemed to be what the majority wanted and at times saw food given away for no charge, and on Friday food was for Koha only. It is important to highlight that only a very small portion ate breakfast at the venue and probably around 100 ate dinner at the venue so the opportunity absolutely remains for other café and restaurants.

Smoking was an issue and did penetrate the Centre but this has been sorted for 2017 with the location of a smokers marque on the western side of the bar.

The Centre benefited from hiring the venue, and of this approximately \$3,500 has been invested into the Centre as "legacy" with ramps, cabling for sound throughout and additional items such as rubbish bins etc. In addition a further \$2,000 will be determined by the founding user groups who will decide how this will be invested in further capital items.

The most important outcome of the event however is that the venue has proven its capability and capacity to host larger scale events and will now look to target other opportunities. One of those opportunities is the possibility of bidding for the NZ Junior Darts Championship for 2017 which we will be following up in the next few days and also we are close to confirming a Roller Hockey New Zealand tournament for June 2016.

It is unfortunate however that we did not enjoy working with Our Town Motueka on this particular project. We found the lack of organisation poor and were caught in between promises and no delivery in terms of vans for the first two days, then a very nice van driver but from Nelson with very limited local knowledge about Motueka, and Our Town members asking us about the bands promotion and activities. It was also difficult contacting the co-ordinator and was a comment shared by Sue from Liquorland today. In retrospect it would have perhaps been better to do nothing, rather than something that was poorly executed.

CONSIDERATIONS

In moving forward it is important to use this event as somewhat of a learning opportunity. From my perspective there are some key questions that need asking and more importantly who and what organisations will be involved and what the expectation of those stakeholders are.

1. What was planned, what was implemented and how successful was this?
2. What key strategic partners should be involved in ensuring the 2017 New Zealand Darts Championship is a success, but more importantly what does success look like?
3. What are the opportunities? It is essential to understand the dynamics of the event and to not over sell any individual benefit to any parties, but to sell and understand the overall benefit to the town.
4. The need to energise the town rather than overstating expectations.
5. The need to market Motueka at the 2016 National Championship providing accommodation and transport information packs for distribution a year out.
6. Jody and I have formed great relationships with the majority of this years' competitors and as such are working on travelling to Rotorua in 2016 to promote the Motueka event. Sport Tasman has developed a high trust relationship with The



NZ Darts Council and their membership and as such Jody Maru should remain the one point of contact with NZDC.

STRATEGIC CHALLENGES / RISKS

1. Collaboration requires communication and trust, but also requires all parties to contribute and to follow through on commitments.
2. The direct benefits for all partners may be difficult to measure.
3. The need for clear high level outcomes.
4. Time to meet and commitment from each organisations.

FINANCIAL IMPLICATIONS

There is the need for investment into fostering this event. The hard work has been done and that has included the discounting of the hire venue for the event by \$5k. This shortfall is significant and Sport Tasman does need to identify opportunities to recoup this cost.

There will be specific expenses involved in:

1. Development and printing of marketing material for distribution
2. Cost of travel and accommodation to Rotorua to promote the 2017 event.

In the interim Sport Tasman proposes to apply to the Tasman District Council – Grants from Rates for funding towards preparing and printing the marketing material and for travel to Rotorua.

There is no proposal currently from Sport Tasman to Our Town Motueka or Tasman Bay Promotions for any investment towards the 2017 event.

OPTIONS

1. Sport Tasman simply hires the venue to the NZ Darts Council and whatever happens, happens.
2. Tasman Bay Promotions, Our Town Motueka and Sport Tasman jointly invest in this event and identify key strategies to provide the best overall outcome for both the NZ Darts' membership and Motueka.

RECOMMENDATION

Discussions commence on how the three organisations can work together on both this event and on future projects.

Sport Tasman has developed a high trust relationship with The NZ Darts Council and their membership and as such Jody Maru should remain the one point of contact with NZDC.

.....
Brent Maru
General Manager Facilities
Sport Tasman

7.6 DISCRETIONARY FUND APPLICATION - MOTUEKA MEMORIAL RSA

Decision Required

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Wendy Byrne, Community Board Support - Motueka
Report Number:	RMCB16-07-09

1 Summary

- 1.1 The Motueka Memorial RSA has applied to the Board for a grant from the Discretionary Fund for \$495.
- 1.2 The funds will be used for the backing and attachment of a gifted mural commemorating 100 years of the ANZACs.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet the request.
- 1.4 This meeting will consider applications for the July 2016 funding round for discretionary funding.
- 1.5 Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund. A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016. If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

2 Draft Resolution

That the Motueka Community Board receives the Discretionary Fund Application from Motueka Memorial RSA, RMCB16-07-09; and

- 1. grants the Motueka Memorial RSA the \$495 from the Discretionary Fund; or**
- 2. that the Motueka Community Board declines the application from Motueka Memorial RSA on the grounds that ...**

3 Purpose of the Report

- 3.1 To consider an application from Motueka Memorial RSA for funding of materials and installation of a mural

4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small Board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board’s guidelines.
- 4.3 Motueka is Memorial RSA has been gifted a mural. The soldier depicted in the mural is Private Ham of Ngatimoti, the first soldier to be killed in action in WW1.
- 4.4 Further details are set out in the attached application (**Attachment 1**).

5 Options

- 5.1 The board has three options.
 - 5.1.1 **Option 1** - The Board can approve the application in full and provide \$495 to Motueka Memorial RSA.
 - 5.1.2 **Option 2** – The Board could approve an amount less than the application.
- 5.2 Option 3 – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to Motueka Memorial RSA.

6 Strategy and Risks

- 6.1 There are no strategic challenges or risks in making this decision.

7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this report.
- 7.2 Discretionary funding criteria need to be met.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund.
- 8.2 A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016.
- 8.3 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

9 Significance and Engagement

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025.

10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

12 Attachments

1. Motueka Memorial RSA

61

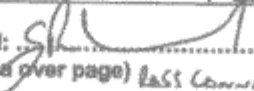
Motueka Community Board

C/- Tasman District Council
 Motueka Service Centre
 7 Hickmott Place
 P.O. Box 123
 Motueka 7161
 Phone 03 528 2022



Discretionary Fund Application Form

Name of Applicant:	MOTUEKA MEMORIAL RSA
Address of Applicant:	49 HIGH ST MOTUEKA
Telephone Number:	03 528-9777
History of community group or individual represented:	MOTUEKA RSA ESTABLISHED 1916 WELFARE + WELLBEING OF RESIDENTS
Amount applied for: (under \$500)	\$495.00
Details of project:	SEE ATTACHED
Who/What will benefit in Motueka community from the project:	MOTUEKA RESIDENTS + VISITORS
Description of voluntary time and money contributions/donations:	SEE ATTACHED
Outline other attempts to raise funding:	N/A
Intended use of funds: (Quotes to be provided)	SEE ATTACHED
Bank Account Number	BNZ 02-0692-0126316

Signed: 
 (Criteria over page) Vicki Price
 MOTUEKA RSA

Date: 23-5-16

Motueka RSA WW100 First World War centenary commemoration project

Background:

Image Creators have gifted Motueka RSA a mural commemorating 100 Years of the ANZACS. The soldier depicted in the mural is Private Ham of Ngatimoti, the first NZ Soldier to be killed in action in WW1.

The Motueka RSA has adopted the mural as a WW100 First World War centenary commemoration project.

Once erected it is envisaged that the mural will remain on display until November 2018.

Various locations in the Motueka township area have been considered. Suitable sites are limited by consent issues arising from the murals size (7.2 x 2.4 Mtrs). The preferred site is on the wall of Birdhurst packing shed at the Motueka High Street/Wharf Road round-about.



Affected parties:

Tasman District Council considers the mural to be "Artwork" rather than "Signage", there are no issues with the TRMP.

NZTA have been consulted and have advised that there are no roading/traffic concerns.

Birdhurst have agreed for the mural to be placed on their property.

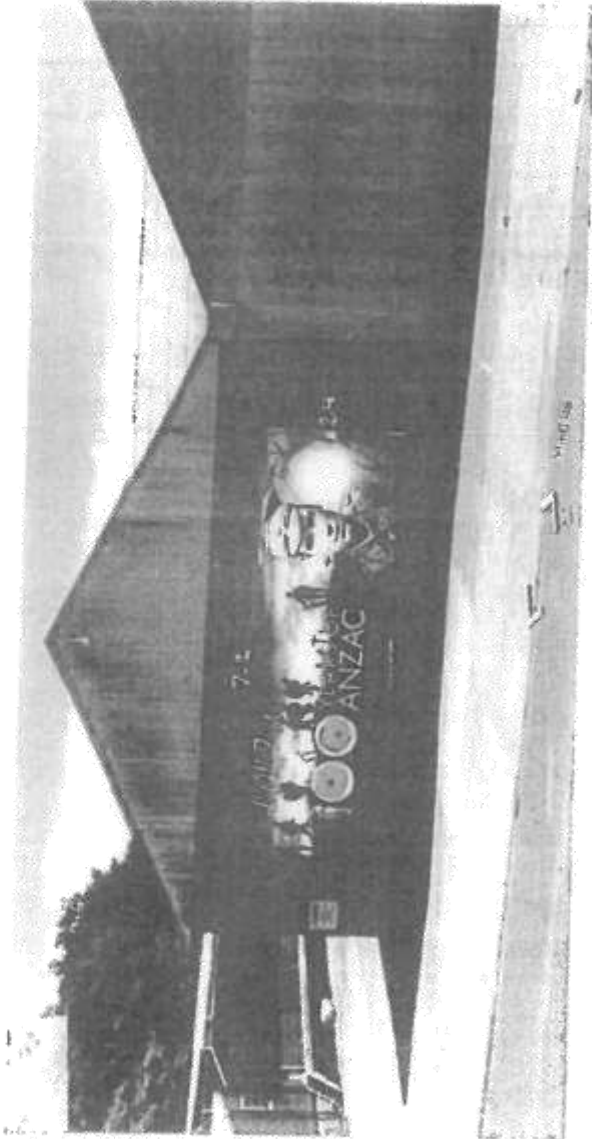
The practicalities:

The mural comprises six 2440 x 1220 x 3 MDF panels. Mounting requires a plywood backing attached to the concrete wall and the panels attached to that.

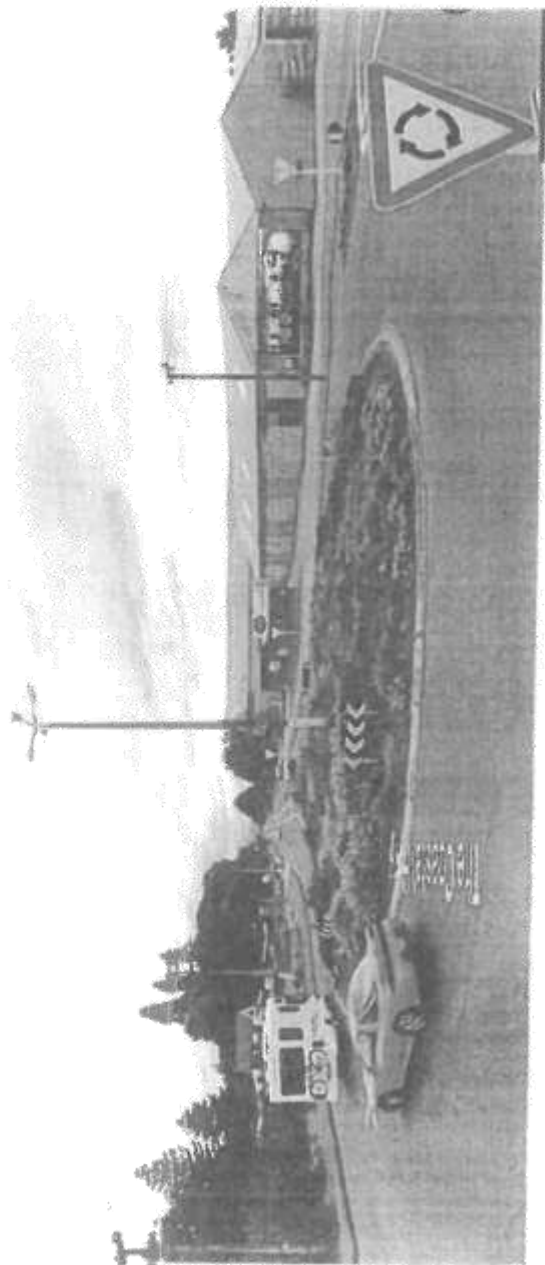


Item 7.6

Attachment 1



C C



7.7 DISCRETIONARY FUND APPLICATION - MOTUEKA COMMUNITY CHRISTMAS DINNER**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Wendy Byrne, Community Board Support - Motueka
Report Number:	RMCB16-07-10

1 Summary

- 1.1 Organisers of the Motueka Community Christmas Dinner have applied to the Board for a grant from the Discretionary Fund for \$500.
- 1.2 The funds will be used for catering for up to 300 people on Christmas Day.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet the request.
- 1.4 This meeting will consider applications for the July 2016 funding round for discretionary funding.
- 1.5 Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund. A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016. If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

2 Draft Resolution

That the Motueka Community Board receives the Discretionary Fund Application from Motueka Community Christmas Dinner, RMCB16-07-10; and

- 1. grants the Motueka Community Christmas Dinner the \$500 from the Discretionary Fund; or**
- 2. that the Motueka Community Board declines the application from Motueka Community Christmas Dinner on the grounds that ...**

3 Purpose of the Report

- 3.1 To consider an application from the organisers of the Motueka Community Christmas Dinner for the catering of a Christmas Dinner for up to 300 people.

4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small Board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board's guidelines.
- 4.3 This is the fourth year that volunteers have provided a Christmas Dinner for the community including elderly, the lonely, those challenged financially and especially families on Christmas Day.
- 4.4 Further details are set out in the attached application (**Attachment 1**).

5 Options

- 5.1 The Board has three options.
- 5.1.1 **Option 1** - The Board can approve the application in full and provide \$500 for the Motueka Community Christmas Dinner.
- 5.1.2 **Option 2** – The Board could approve an amount less than the application.
- 5.2 Option 3 – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to the organisers of the Motueka Community Christmas Dinner.

6 Strategy and Risks

- 6.1 There are no strategic challenges or risks in making this decision.

7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this report.
- 7.2 Discretionary funding criteria needs to be met.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund.
- 8.2 A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016.
- 8.3 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

9 Significance and Engagement

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025.

10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

12 Attachments

1. Motueka Community Christmas Dinner

71

Motueka Community Board

C/- Tasman District Council
 Motueka Service Centre
 7 Hickmott Place
 P.O. Box 123
 Motueka 7161
 Phone 03 528 2022



RECEIVED
 16 JUN 2016

T.D.C. MOTUEKA

Discretionary Fund Application Form

Name of Applicant:	MOTUEKA COMMUNITY CHRISTMAS DINNER
Address of Applicant:	c/o Secretary R Arnott, 24 High St. MOTUEKA.
Telephone Number:	528 5089
History of community group or individual represented:	FOURTH year of catering for up to 300 persons on Christmas Day.
Amount applied for: (under \$500)	\$500.
Details of project:	This dinner will have the same format as the 3 previous dinners held at Motueka Hall, Pah St. Motueka.
Who/What will benefit in Motueka community from the project:	In general, the potential is for everyone but targeted especially to the elderly, the lonely, those challenged financially especially families
Description of voluntary time and money contributions/donations:	All personnel voluntary - this includes core organ group of 10 plus up to 80 in the event. All community groups are invited to become stakeholders. Many goods donated, supplied or subsidised.
Outline other attempts to raise funding:	Local businesses contribute in kind and also service supply including IDC by donating the hall.
Intended use of funds: (Quotes to be provided)	Funds are needed to purchase hams and chickens.
Bank Account Number	03.1354.0301729.32.

Signed: Smclark
 (Criteria over page)

Date: 16 June 2016

Discretionary Fund Guidelines

- There is a \$500 maximum for applications for non Motueka Community Board initiated projects.
- Applicants to provide appropriate financial statements eg a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- The financial information provided will only be made available to Board Members and will not be made public unless this is required under the Local Government Official Information and Meetings Act.
- Funds to be allocated through quarterly funding rounds.
- Applications will be considered at each Board meeting.
- Applications should be made **three weeks before the meeting** at which they are to be considered. Motueka Community Board considers quarterly funding allocations.
- **Dates that Discretionary Fund Applications will be considered in 2016 are: 22 March 2016; 14 June 2016; 6 September 2016; and 13 December 2016**
- Applicants may be given less than they apply for.
- Projects must be completed within nine months of receiving funding.
- Successful applicants report back to Motueka Community Board on the project and how the funding was used, within nine months of receiving funding. Community Board support staff to follow this up.
- Exceptional and unique circumstances will be considered.

Applications are to be handed in to Motueka Office, 7 Hickmott Place, Motueka or emailed to MCB@tasman.govt.nz

Applicants will be expected to speak to their application at Community Board meeting.

The Motueka Community Board will make allocations from its fund to support projects relevant to the following 3 categories:

Category A: Projects

Funds will be available for community projects, which should, as a rule, benefit the Motueka community as a whole rather than individuals.

Category B: Board Activities

Funds will be available for Board related activities, which may include such items as attendance at conferences or training workshops, advertising and communication, undertaking community surveys/questionnaires, and hosting functions

Category C: Youth Development Fund

Funds will be available for youth-related activities. These may include events organised by youth, for youth, or on behalf of youth. The fund may also be used to assist individuals in youth-related activities.

If funds earmarked for Categories **B** and **C** are unused at the time of the final funding round of the financial year, these funds shall be released into the general fund, and may be offered to previous unsuccessful, but worthy applications, and/or utilised in Board initiated projects.

Application forms are available from Motueka Office, online,
<http://www.tasman.govt.nz/council/grants-funding/available-grants-funding/motueka-community-board-discretionary-fund/>
and at the Motueka library.

7.8 DISCRETIONARY FUND APPLICATION - MOTUEKA HIGH SCHOOL COMMUNITY CHEER TEAM

Decision Required

Report To:	Motueka Community Board
Meeting Date:	26 July 2016
Report Author:	Wendy Byrne, Community Board Support - Motueka
Report Number:	RMCB16-07-11

1 Summary

- 1.1 The Motueka High School Intensity Cheer team has applied to the Board for a grant from the Discretionary Fund for \$500.
- 1.2 The funds will be used to assist with the purchase of 20 uniform tops at \$55.00 each.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet the request.
- 1.4 This meeting will consider applications for the July 2016 funding round for discretionary funding.
- 1.5 Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund. A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016. If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

2 Draft Resolution

That the Motueka Community Board receives the Discretionary Fund Application from Motueka High School Intensity Cheer Team, RMCB16-07-11; and

- 1. grants the Motueka High School Intensity Cheer Team the \$500 from the Discretionary Fund; or**
- 2. that the Motueka Community Board declines the application from Motueka High School Intensity Cheer Team on the grounds that ...**

3 Purpose of the Report

- 3.1 To consider an application from Motueka High School Intensity Cheer Team for funding assistance to purchase of 20 uniform tops.

4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small Board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board's guidelines.
- 4.3 The Motueka High School Intensity Cheer Team is the first cheerleading sports team in the South Island to compete at the national event which is being held in Wellington on 13 August 2016. The two coaches volunteer their time and as it is an extracurricular activity it is not funded by the school.
- 4.4 Further details are set out in the attached application (**Attachment 1**).

5 Options

- 5.1 The board has three options.
- 5.1.1 Option 1** - The Board can approve the application in full and provide \$500 to the Motueka High School Intensity Cheer Team.
- 5.1.2 Option 2** – The Board could approve an amount less than the application.
- 5.2 Option 3 – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to the Motueka High School Intensity Cheer Team.

6 Strategy and Risks

- 6.1 There are no strategic challenges or risks in making this decision.

7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this report.
- 7.2 Discretionary funding criteria needs to be met.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2015-2025 so there are no financial implications from accepting the application. Currently there is a balance of \$4,631 being carried forward from June 2016 for the discretionary fund.
- 8.2 A further \$5,875 has been allocated to the Community Board discretionary fund in July 2016.
- 8.3 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$8,516.

9 Significance and Engagement

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025.

10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

12 Attachments

1. Motueka Community Cheer Team

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cy fax : 03 700 701 # 1/8
+643 577 8451

Motueka Community Board

Cl- Tasman District Council
Motueka Service Centre
7 Hickmott Place
P.O. Box 123
Motueka 7161
Phone 03 528 2022



RECEIVED
14 JUN 2016

T.D.C. MOTUEKA

Discretionary Fund Application Form

Name of Applicant:	MHS Intensity Cheer Team
Address of Applicant:	Private Bag 1001 Motueka
Telephone Number:	021 08238759 / 027 630 4242
History of community group or individual represented:	See attached info
Amount applied for: (under \$500)	\$500.00 to assist with purchase of 20 uniform tops @ \$55.00 each.
Details of project:	Our cheerleading sports team will be the first South Island team to compete at National level in 2016.
Who/What will benefit in Motueka community from the project:	We have 20 students from Motueka High School on the team aged 13-17 years.
Description of voluntary time and money contributions/donations:	The 2 coaches volunteer their time (up to 8 hours per week) as this is an extra-curricular activity, they are not paid or funded by the school.
Outline other attempts to raise funding:	We are planning a table quiz in the area and the girls are working hard to plan a sausage sizzle.
Intended use of funds: (Quotes to be provided)	See attached.
Bank Account Number	Motueka High School - TBA.

Signed: Leanne Whelan
(Criteria over page)
LEANNE WHELAN

Date: 14/6/2016

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Discretionary Fund Guidelines

- There is a \$500 maximum for applications for non Motueka Community Board initiated projects.
- Applicants to provide appropriate financial statements eg a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- The financial information provided will only be made available to Board Members and will not be made public unless this is required under the Local Government Official Information and Meetings Act.
- Funds to be allocated through quarterly funding rounds.
- Applications will be considered at each Board meeting.
- Applications should be made three weeks before the meeting at which they are to be considered. Motueka Community Board considers quarterly funding allocations.
- Dates that Discretionary Fund Applications will be considered in 2016 are: 22 March 2016; 14 June 2016; 6 September 2016; and 13 December 2016
- Applicants may be given less than they apply for.
- Projects must be completed within nine months of receiving funding.
- Successful applicants report back to Motueka Community Board on the project and how the funding was used, within nine months of receiving funding. Community Board support staff to follow this up.
- Exceptional and unique circumstances will be considered.

Applications are to be handed in to Motueka Office, 7 Hickmott Place, Motueka or emailed to MCB@tasman.govt.nz

Applicants will be expected to speak to their application at Community Board meeting.

The Motueka Community Board will make allocations from its fund to support projects relevant to the following 3 categories:

Category A: Projects

Funds will be available for community projects, which should, as a rule, benefit the Motueka community as a whole rather than individuals.

Category B: Board Activities

Funds will be available for Board related activities, which may include such items as attendance at conferences or training workshops, advertising and communication, undertaking community surveys/questionnaires, and hosting functions

Category C: Youth Development Fund

Funds will be available for youth-related activities. These may include events organised by youth, for youth, or on behalf of youth. The fund may also be used to assist individuals in youth-related activities.

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If funds earmarked for Categories B and C are unused at the time of the final funding round of the financial year, these funds shall be released into the general fund, and may be offered to previous unsuccessful, but worthy applications, and/or utilised in Board initiated projects.

Application forms are available from Motueka Office, online,
<http://www.tasman.govt.nz/council/grants-funding/available-grants-funding/motueka-community-board-discretionary-fund/>
and at the Motueka library.

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MOTUEKA HIGH SCHOOL

Principal: Scott Hulmes, MBA (Dist), BCom, Grad Dip Tsh Lrn

14 June 2016

Motueka Community Board
PO Box 123
Motueka 7161

Dear Sirs,

Proposal for sponsorship of Motueka High School Cheerleading

We are enquiring as to your willingness to sponsor the first Competitive Cheerleading team at Motueka High School. We invite you to consider the attached proposal.

Motueka High School is endeavouring to create a high profile within the community and is seeking support to be able to purchase cheerleading uniforms to wear at competitions and performances within the Nelson Region and at a National level. The team, known as MHS Intensity Cheer, is travelling to Wellington on August 13 2016 to represent the South Island at competition with over 15 other teams. They will be the first cheerleading team from the South Island to compete at this level.

Competitive ("allstar") Cheerleading is a new and emerging sport (and it has been recognised globally as a sport) in New Zealand which is based on gymnastics tumbling, dance and stunting.

Gone are the days of jumping up and down with pom poms cheerleaders are now regarded as real athletes. Our club has 20 members aged 13-17 years and is a not for profit club with coaches volunteering up to 8 hours of their time a week for training and development. This is their first competition season and, having worked incredibly hard over the past few months, the team is now in a position to represent the Tasman Region and, indeed, the South Island at competition in 2016.

Allstar competitive cheerleading provides young people with an opportunity to develop life skills such as teamwork, communication and leadership skills as well as the coordination and sports based skills for routines.

As we are sure you will appreciate, the costs involved for these athletes per season can be expensive with specialist cheerleading shoes, training kits, competition uniforms and travel expenses all requiring payment. Unfortunately, cheerleading is not often taken seriously as a sport and, as such, it is often difficult to secure backing and sponsorship from the community.

*Private Bag 1001 Motueka 7143; Whakarewa St, Motueka 7120
Telephone 03 528 6080 Fax 03 528 6908
Email: edmh@motuekahigh.school.nz Website: www.motuekahigh.school.nz*

14-08-16;11:25 ;

;+643 577 8451 # 5/ 8

We think that this can be a missed opportunity for businesses as we are willing to promote our supporters through logos on our training ldts, through social media (which has international following from cheerleading teams and family around the world) and through our marketing materials.

The students participating in this team are securing sponsorship through working at fundraising events for the team. As our sport is not yet funded, we must rely on the generosity of our community and local businesses to assist our athletes in achieving their goals this year. The coaches volunteer their time and, as this is an after school, extra-curricular activity, do not get paid or funded by the school.

Our team has also secured performance slots for the Tasman Mako rugby games this coming season and look forward to showcasing their talents.

Thank you for your consideration of this matter and we look forward to your response in due course.

We would welcome the opportunity to discuss this proposal with you.

Yours faithfully

Oakley Salton
Volunteer Cheerleading Coach
TIC Dance

Leanne Whelan
Volunteer Cheerleading Coach
USASF Registered Level 1-4

Private Bag 1001 Motueka 7143; Whakarewa St, Motueka 7120
Telephone 03 528 8050 Fax 03 528 8906
Email: admin@motuekahigh.school.nz Website: www.motuekahigh.school.nz

14-06-16;11:25 ;

;+643 577 8451 # 6/ 8



MOTUEKA HIGH SCHOOL

Proposal :

Motueka High School and Motueka Community Board

Private Bag 1001 Motueka 7143; Whakaroa St, Motueka 7120
Telephone 03 528 9090 Fax 03 528 8908
Email: admin@motuekahigh.school.nz Website: www.motuekahigh.school.nz

14-06-16;11:26 ;

:+643 577 8451 # 7/ 8



MOTUEKA HIGH SCHOOL

Executive Summary

Aim: Sponsorship from Motueka Community Board for the Motueka High School Cheerleading team

The sponsorship is for:

Financial support in purchasing cheerleading uniforms and warm up jerseys.

The activity involved in this sponsorship package is detailed below together with the associated benefits.

Cheerleading Sponsorship Benefits:

Sponsorship @ \$500.00

- Sponsorship would include Tasman District (or other) logo on the sleeves of our warm up top where possible.
- Recognition in the school term 4 newsletter Insight
- Recognition on our social media sites and competition banner

Private Bag 1001 Motueka 7143; Whakarewa St, Motueka 7120
Telephone 03 528 9050 Fax 03 528 6906
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MOTUEKA HIGH SCHOOL

Overview of Motueka High School

Introduction

Our school is a State co-educational Year 9 to Year 13 secondary school with approximately 700 pupils. We draw our student population from 14 contributing schools from Marahau to Dovedale and Mapua. Our size is seen as our strength, and we pride ourselves in the knowledge that we know all of the students in our school, care about them as individuals and work hard to help them to achieve their goals. The school culture is proud, positive, supportive, safe, caring, adaptable, resilient and open to scrutiny. The focus of our school is on effective teaching and learning. School programmes are relevant, innovative and appropriate to school needs.

Motueka High School has more NEITA Foundation National Excellence in Teaching Awards than any other state secondary school in the country.

Mission Statement

To prepare students for their future by providing a balanced education that encourages the full development of each student within a caring environment and in partnership with the community.

History and Community

Motueka High School was established in 1955 and is the only secondary school in Motueka and the surrounding districts. We are a decile four school in a low socioeconomic area with a high level of poverty and unemployment. We acknowledge the diverse nature of our community and the special groups associated with our school such as 20% Maori pupils; single parent families; strong religious groups; community and Government support services such as Group Special Education. We are a school that values its partnership with its community and the support that is given by the community to our school.

For Maori students at Motueka High School, we have a Whanau Class that provides a Maori perspective that addresses the needs of our students and the desires of our parents. With a 20% Maori pupil population at our school, this class provides a supportive structure for the students and has a strong relationship with local iwi groups.

Motueka High School also has a strong and dedicated Parent Teacher Association (PTA) and a number of Parent Focus Groups that provide opportunities for feedback from and consultation with parents.

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7.9 FINANCIAL REPORT - JUNE 2016

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 26 July 2016
Report Author: Bryce Grammer, Financial Accountant
Report Number: RMCB16-05-11
File Reference:

1 Summary

- 1.1 The financial report for the year ended 30 June 2016 is attached.
- 1.2 The net financial position for the year is a surplus of \$32,768.
- 1.3 Overall expenditure is at 68% of budget which is well below the full year budgeted spend. This is mainly due to the Special Projects fund being well underspent for the year.
- 1.4 The income from the market exceeded the full year budget. This is a positive result. The majority of the income from the market is received over the summer months.
- 1.5 Closed account interest has been received on the positive Motueka Community Board opening balance. This rate has been adjusted to 2.3% for the quarter beginning 1 April 2016, as per the Council's Treasury Risk Management Policy.
- 1.6 The net position of the Community Board's overall funds as at 30 June 2016 is a balance of \$72,288.

2 Draft Resolution

That the Motueka Community Board receives the Financial Report - June 2016 RMCB16-05-11.

3 Attachments

1. Financial Report

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TASMAN DISTRICT COUNCIL
Motueka Community Board
 June 2016
 NB This report is subject to audit approval

	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Budget %
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,133	\$1,134	100%	\$13,513	\$13,607	99%
Members(3)	\$1,700	\$1,700	100%	\$20,275	\$20,400	99%
Member Reimbursements	\$0	\$0	0%	\$4,200	\$4,092	103%
<i>Miscellaneous</i>						
	<i>pages</i>	<i>rate</i>				
Photocopying	0	0.1				
	\$0	\$222	0%	\$522	\$2,660	20%
Community Board discretionary fund	\$1,767	\$490	361%	\$6,056	\$5,875	103%
Youth Development Fund	\$0	\$83	0%	\$500	\$1,000	50%
Community Board Expenses	\$35	\$0	-	\$593	\$0	-
Cost of Elections	\$102	\$102	100%	\$1,224	\$1,228	100%
Special Projects	\$0	\$3,964	0%	\$18,662	\$47,570	39%
Total Charges	\$4,737	\$7,695	62%	\$65,545	\$96,432	68%
<i>Less</i>						
CCB Rate	-\$7,124	-\$7,129	100%	-\$85,486	-\$85,553	100%
Sunday Market Income	-\$1,177	-\$853	138%	-\$11,715	-\$10,232	114%
Closed Account Interest	-\$77	-\$54	143%	-\$1,112	-\$648	172%
Net Charges June 2016	-\$ 3,641	-\$ 341		-\$ 32,768	-\$ 1	

Equity

Opening Credit Balance 1 July 2015	\$ 39,520
Net Surplus June 2016	\$ 32,768
Closing Credit Balance 30 June 2016	<u>\$ 72,288</u>

Notes to the accounts

A) Discretionary Fund

Balance brought forward from 2014/15	\$ 4,812
Plus Budget Allocation	\$ 5,875
Available Funds	\$ 10,687
Less Expenditure	\$ 6,056
Less Commitments	\$ -
Remaining Balance	\$ 4,631

Discretionary Fund Expenditure

Aero Club unused funds	-\$ 96
Vision Motueka Funds Returned	-\$ 245
Te Awhina Marae Funds Returned	-\$ 300
Motueka Arts Council	\$ 500
Motueka Creative Spaces	\$ 500
Motueka & District Historical Assn	\$ 500
Motueka District Museum Trust	\$ 500
Project Devine	\$ 500
Whenua Iti	\$ 500
Histrionics	\$ 470
Good Sports Motueka	\$ 500
Kiyosato Fundraising	\$ 500
Motueka Womens Support Link	\$ 460
Big Brothers Big Sisters	\$ 500
Motueka Kai Fest	\$ 322
Riding for the Disabled	\$ 450
Special Olympics Grant	\$ 495
Total Expenditure to June 2016	\$ 6,056

B) Youth Development Fund

Balance brought forward from 2014/15	\$ 759
Plus Budget Allocation	\$ 1,000
Available Funds	\$ 1,759
Less Expenditure	\$ 500
Less Commitments	\$ -
Remaining Balance	\$ 1,259

Youth Development Fund Expenditure

Jayne Rae Anae	\$ 500
Total Expenditure to June 2016	\$ 500

C) Special Projects

Balance brought forward from 2014/15	\$ 19,638
Plus Budget Allocation	\$ 47,570
Available Funds	\$ 67,208
Less Expenditure	\$ 18,662
Less Commitments	\$ -
Remaining Balance	\$ 48,546

Special Projects Expenditure

Gravel Path Manay St to Talbot St	\$ 4,018
Pram Crossings	\$ 7,000
Part Motueka St Camera	\$ 4,348
Woodland Canal Walkway	\$ 3,296
Total expenditure to June 2016	\$ 18,662