



Notice is given that an ordinary meeting of the Community Development Committee will be held on:

Date: Thursday 10 December 2015
Time: 9.30 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Community Development Committee

AGENDA

MEMBERSHIP

Chairperson

Cr J L Edgar

Deputy Chairperson

Cr M L Bouillir

Members

Mayor R G Kempthorne

Cr T B King

Cr M J Higgins

Cr B W Ensor

Cr Z S Mirfin

Cr T E Norriss

Cr B F Dowler

Cr M J Greening

Cr P L Canton

Cr J L Inglis

Cr P F Sangster

Cr S G Bryant

(Quorum 7 members)

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.

AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF MINUTES

That the confidential minutes of the Community Development Committee meeting held on Thursday, 17 September 2015, as amended, be confirmed as a true and correct record of the meeting.

That the minutes of the Community Development Committee meeting held on Thursday, 29 October 2015, be confirmed as a true and correct record of the meeting.

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

8.1 (10.15 am) Aquatic and Fitness Centre..... 5

9 REPORTS

9.1 (9.35 am) Chair's Report..... 7

9.2 (9.40 am) Community Development Manager's Report..... 11

9.3 (10.00 am) EnviroSchools Programme in Tasman 2014-2015 23

9.4 (10.45 am) Action Sheet - Community Development Report..... 31

10 CONFIDENTIAL SESSION

10.1 Procedural motion to exclude the public..... 37

10.1 (10.50 am) Wakefield Pensioner Housing Report 37

8 PRESENTATIONS

8.1 AQUATIC AND FITNESS CENTRE

Information Only - No Decision Required

Report To: Community Development Committee
Meeting Date: 29 October 2015
Report Author: Tara Fifield, Executive Assistant
Report Number:
File Reference:

PRESENTATION

Vaughan Hope, Manager of the Aquatic and Fitness Centre, will make a presentation to the Committee on the Centre's recent activities. Information on patronage of the Centre is attached to the Community Development Manager's report on this agenda.

Appendices

Nil

9 REPORTS

9.1 CHAIR'S REPORT

Information Only - No Decision Required

Report To: Community Development Committee
Meeting Date: 10 December 2015
Report Author: Judene Edgar, Chairman, Community Development Committee
Report Number: RCD15-12-02
File Reference:

1 Summary

- 1.1 This report contains the Community Development Chair's regular meeting report which covers:
- an update on proposed Parks and Facilities meetings; and
 - an update on the Saxton Velodrome.

2 Draft Resolution

That the Community Development Committee receives the Chair's Report RCD15-12-02.

3 Reserves and Facilities meetings

- 3.1 At each Community Development meeting we receive a Reserves and Facilities update. Frequently there is a discussion at a detailed/operational level, as opposed to the governance level. Having good knowledge and input into local (ward) parks and facilities is important, so it is proposed that semi-formal bi-annual meetings are held with the ward councilors (and community boards) and Reserves and Facilities staff to provide the opportunity to discuss operational deliverables within the ward. It is proposed that these meetings can coincide with the reserve financial contribution budget discussions that drive a lot of the outputs for the year also.
- 3.2 If councillors have any customer service matters either of their own or from ratepayers, the quickest option is to contact staff directly. This also logs the customer service request into the Council database which helps with tracking completion of work as well as statistics on matters raised, especially if these are to do with levels of service.

4 Saxton Velodrome Update

- 4.1 The velodrome is progressing well. The base cut formation of the site is complete and the importation of stockpiled material has started. The underpass is expected to be installed prior to Christmas.
- 4.2 Fundraising for the velodrome is progressing well. The total project cost is \$1.6 million. Breakdown of the project funding is as follows:
- Tasman District Council \$592,000
 - Nelson City Council \$688,000
 - Velodrome Trust \$320,000
- 4.3 The Velodrome Trust have raised \$250,000 to date and hope to have all funding in place before the end of the year.

5 Strategic Policy Manager

- 5.1 I would like to acknowledge the work of Mark Tregurtha, Strategic Policy Manager, who is leaving us to live in Germany. The new requirements of the Local Government Act for the Long Term Plan (which to date have changed at least every second Long Term Plan review) came with little clarification and high expectation. Despite this we produced a document that was lauded by the Auditor-General and LGNZ.
- 5.2 Mark brought a wealth of knowledge and experience and a great sense of humour to the team. I would like to personally thank him for his support and on behalf of Council acknowledge his contribution.

6 Updates from Management Committees

- 6.1 Councillors are invited to provide any updates of interest or raise any other matters.

7 Attachments

Nil

Item 9.1

9.2 COMMUNITY DEVELOPMENT MANAGER'S REPORT

Information Only - No Decision Required

Report To:	Community Development Committee
Meeting Date:	10 December 2015
Report Author:	Susan Edwards, Community Development Manager
Report Number:	RCD15-12-04

1 Summary

- 1.1 This report provides the Committee with an update on my work since the September Community Development Committee meeting and outlines key highlights of the work undertaken by the Community Relations, Strategic Policy, Reserves and Facilities and Libraries sections of the Community Development Department.
- 1.2 The 'commentary and patronage' pages of the September 2015 report from the Aquatic and Fitness Centre managers are attached.

2 Draft Resolution

That the Community Development Committee receives the Community Development Manager's Report RCD15-10-02.

3 Purpose of the Report

- 3.1 This report provides the Committee with an update on my work since the last Community Development Committee meeting and to outline key highlights of the work undertaken by the Community Relations, Strategic Policy, Reserves and Facilities and Libraries sections of the Community Development Department.

4 Community Development Update

- 4.1 Since my last report in October, I have undertaken a number of key activities. Among other things, the highlights have included:
- attending various meetings on the Golden Bay Community Recreation Facility;
 - attending several meetings relating to the MBIE Broadband and Mobile Black Spot funding;
 - attending the Golden Bay Community Board meetings on 10 November and on 8 December, followed by the Takaka Wastewater Treatment Plant opening;
 - attending meetings on the Waimea Community Dam project;
 - meeting with Sport Tasman CEO Nigel Muir to discuss various matters of interest;
 - attending two leadership development programme workshops (one relating to structure and organisation of work, and the other - learning and development);
 - interviewing applicants for the Strategic Policy Manager's position;
 - travelling to Golden Bay to attend various meetings with residents;
 - attending the Cosman Parkes Health and Safety presentation;
 - attending a two-day Presentation Skills workshop with other Senior Managers and the Mayor;
 - attending the Rural and Provincial Sector meeting in Wellington on 19 and 20 November;
 - attending a Better Business Writing course with other Council staff;
 - attending the Sport Tasman Sports Awards Function;
 - attending Annual Plan meetings and workshop; and
 - attending a Strategic Community Funders meeting at Nelson City Council.

5 Velodrome Fundraising Update

- 5.1 We have recently received an update from the Saxton Velodrome Trust on their progress with raising their 20 percent share of the velodrome construction costs. I am pleased to note that the Trust is now within \$70,000 of their \$320,000 fundraising target. This is very good news and recognises the good work that the Trust has undertaken on the project.

6 Golden Bay Community Recreation Facility

- 6.1 The Golden Bay Community Recreation Facility building contract has been let to Gibbons Construction and the final design is currently being developed. The site will be handed over to Gibbons on 1 February 2016, following the A&P Show. Gibbons work programme has the construction of the facility finishing at the end of October 2016.
- 6.2 We have had ongoing discussions with the Golden Bay Shared Recreational Facility Committee members, A&P Association members and representatives from Netball on the location of the proposed netball courts. On Monday 30 November all parties met on site to finalise the location of the courts. We have all agreed to locate the courts on the A&P land, which will be gifted to Council for that purpose. Our next steps are to get the land transfer arrangements in place and the contract specifications drawn up. Our aim is to have the new courts in place for the winter netball season.

7 Rural and Provincial Sector meeting

- 7.1 I attended the Rural and Provincial Sector meeting in Wellington on 19 and 20 November. We covered a large number of topics over the two days. I can send you my notes if any councillors are interested in receiving them.
- 7.2 Some of the highlights for me were:
- the update from Wiri Gardiner, Chair of the Local Government Commission on the Commission's new direction and work priorities;
 - the presentation from Hon Chris Finlayson, Attorney General on post Treaty Settlement commitments and their implications for councils;
 - The update from Local Government New Zealand (LGNZ) on the Productivity Commission's next inquiry to investigate the alignment of the Resource Management Act, Local Government Act, Land Transport Management Act, Building Act, Reserves Act and Conservation Act;
 - Mayor Kempthorne and Vaughan Payne's update on Land and Water Reform and giving effect to the National Policy Statement for Freshwater Management; and
 - Grant Robertson's (MP) talk on Regional Economic Development for Provincial New Zealand.

8 Aquatic and Fitness Centre

- 8.1 Attached are the 'commentary and patronage' pages of the September 2015 report from the Aquatic and Fitness Centre managers. Numbers presented well for the month. Unfortunately, due to issues with the membership tracking system, the trends are not showing for previous years.

9 Community Relations Update**In your Neighbourhood**

- 9.1 Two hundred and fifty local residents attended the recent Easby Park 'In Your Neighbourhood' event on Sunday 1 November. We trialled a new approach for the event,

partnering with local community and volunteer groups alongside the usual recreational activity options.

- 9.2 Groups involved were Neighbourhood Support, Keep Richmond Beautiful, NZ Police, Get Moving and Richmond Native Bird Recovery. Their involvement gave them an opportunity to showcase what they do and to look for members.
- 9.3 The groups reported that the event was successful for them with Keep Richmond Beautiful getting new members, Neighbourhood Support making contact with residents not currently engaged and Get Moving offering several cyclists a bike tune up and information on getting started on our trails.
- 9.4 Internally managed, the event proved to be a low cost means of engaging with the community. The only direct costs were the design and printing of flyers (\$500) and hire of a port-a-loo (\$200).

Mudcakes & Roses Survey

- 9.5 We had 64 responses to the survey. Of the respondents 55 like or really like the publication, eight were neutral and two didn't like it. The content people like most to read was evenly spread but the three most popular were articles on local events (49), profiles of local people or groups (46) and health information (39). Regarding the format there was a strong preference (81.25%) from respondents for the printed magazine. There was also some support (21%) for an alternate option to have the content submitted as a regular in the column of a community paper or Council publication. The comments were varied although the majority strongly supported retaining the publication in its current printed format noting not all have access to or can use a computer. There was concern expressed at the cost to ratepayers and suggestions to reduce costs by reducing the print quality, ensuring only information not in other publications and encouraging readers to pass on to others when they've finished. Council staff will now consider the survey feedback and suggestions. This will help to develop a range of options for delivering information to older adults that can then be evaluated for effectiveness.

Facilities Management Contract

- 9.6 The new facilities management contract is currently with the Recreation Centre Committees for their feedback. The majority of the aims and agreements are in place already as accepted practices. The district-wide acceptance of a common agreement is a valuable step forward.

Media

- 9.7 Media uptake of our press releases September to late November 2015, included articles on:
- the Annual Report
 - the River Quality State of the Environment Report
 - Richmond residential density
 - the Richmond Water Treatment Plant opening
 - Dog microchipping clinics
 - the Richmond central infrastructure project
 - the Queen Street reinstatement project

- the Royal visit
- Sea level rise
- Recycling volumes being up
- Second Hand Sunday
- Water restrictions

Engagement

- 9.8 The team has been involved in a number of engagement exercises and it is only going to grow. We have been experimenting with different engagement options. The use of online discussions and submissions is certainly becoming the most used option.
- 9.9 Recent discussion nationally has seen public meetings diminishing as the engagement vehicle of choice. There is still a need for locally based clinics where people have the ability to discuss specific issues. It will be the model of engagement used for the Rural Land Use and Subdivision engagement processes.

LGNZ branding support

- 9.10 The “We Are” campaign initiated by LGNZ to raise the profile of local government and the role performed by the sector locally created a signage template for councils to use. Emphasising the ‘why’ and not the ‘what’. We are using the template in promoting two recently opened assets – the Richmond Water Treatment Plant and the Takaka Wastewater Treatment Plant.

Online Report

- 9.11 Since the last report staff have implemented the payment module from NCS, increasing the number of services we take online payments for. New cemetery searches and rates records searches were also included as part of this module, and will be rolled into the site, once testing has been completed.
- 9.12 A new rainfall monitoring site has been added at Murchison, courtesy of the Rural Fire Network.
- 9.13 We have produced videos for the Takaka Wastewater Treatment Plant and the Queen Street reinstatement project.
- 9.14 Website traffic remains steady, with no real spikes or unusual activity to report. Social media interactions are slowly and steadily increasing.

<h2>10 Strategic Policy Update</h2>

- 10.1 The partial review of the Abel Tasman Foreshore Scenic Reserve Management Plan has now been signed off by the Management Plan Approval Committee.
- 10.2 Staff have continued to work on the Rabbit Island (Moturoa) Reserve Management Plan (RMP) and the engagement process has now started. We have developed a questionnaire for ideas on what could be included in the RMP. It is available through our website and links are on Facebook. As discussed at previous meetings we are using a variety of social media avenues to obtain input into this process. We have been very pleased with the responses received to date.

- 10.3 In preparation for the Motueka Ward Reserve Management Plan, we are checking that all reserves have been gazetted and classified correctly. The first phase of this work, reviewing all the property files, is almost complete. The actual draft plan will be consulted on late in 2016.
- 10.4 Council discussed rentals for leases and licenses of community assets and sports ground charges at its workshop on 1 December. Staff will use the information from the workshop to make minor changes to procedures for these activities.
- 10.5 We are preparing the work programme to coordinate Section “17A” reviews across Council. We will bring a report to Council at the beginning of 2016 proposing how this work will be carried out. All services must be reviewed by 8 August 2017. Staff are working on a Council-wide contracts database to support this review and to provide improved information to managers on contract review dates.
- 10.6 The Waimea Inlet Management Strategy is now due for review and we are working with members of the Waimea Inlet Forum on a project plan for this review. Given that this is a community strategy the work will be split between the signatories to the strategy. We will contribute project management support, as well as suggestions for the reviewed strategy. We are proposing to bring an updated strategy back to Council mid 2016.
- 10.7 We are preparing a proposal for a Council Risk Policy which was considered by the Leadership Team on 30 November. This is a cross-Council project including Engineering Services, Information Services, Finance and Strategic Policy. We will prepare a report for the Audit Subcommittee in 2016 on a proposed approach for this work.
- 10.8 We are in the process of obtaining information for the next Growth Strategy Supply and Demand Model. The first step is to obtain updated information on business land as our current information was last prepared in 2006 (the Global Financial Crisis resulted in a slowdown in the uptake of business land and we were therefore able to carry forward the information from 2006 through to the 2013 model). We will be working with Nelson City Council on this project as it will be helpful if both councils used consistent information and assumptions. Mark has attended the Developers’ Forum to outline the Council’s growth strategy work. There was strong interest by the developers in the model and support for exchange of information to improve the next version of the model.
- 10.9 As noted above, a workshop with Councillors was held on 1 December. This included discussion on the proposed approach for engagement with the community on the 2016/2017 work programme and rates. A report on this approach is scheduled to go to the Council meeting scheduled after the 17 December 2016 Engineering Services Committee meeting.
- 10.10 Finally, we have made an appointment for Mark’s replacement. Sharon Flood will commence work with Council on 18 January 2016. This enables a short handover period before Mark leaves. This will be Mark’s last Community Development Committee meeting. As noted in my previous report, I will be very sad to see Mark leave and I wish him well for his future.

11 Reserves and Facilities Update
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- 11.1 The contractor has completed construction of the Avery toilet block. Once the power is connected and the rain garden is installed, we can apply for the Nelson City Council code of compliance.

- 11.2 The contractor has drilled the grass seed at Champion Green and it seems that there is a green haze appearing on the area already.
- 11.3 The Velodrome project is progressing well.
- 11.4 The annual pensioner cottage inspections are underway.
- 11.5 The Ligar Bay re-development plan, for the area where the baches have been removed, will be presented at the next Manawhenua ki Mohua komite meeting for consideration.
- 11.6 The Takaka Memorial Garden redevelopment project was completed and the RSA held an opening at the end of October. We have received a lot of positive feedback about the success of this project and how wonderful the site now looks.

12 Libraries Update

Staff organised and ran a range of events, promotions and programmes during October and November. These included:

- 12.1 The Richmond Library hosted the launch of the book 'All Guts, No Glory' on 11 November. It was a very popular event with 55 people attending. The book, compiled by Cheryl Carnahan and researched by members of the NZ Society of Genealogists Nelson Branch, is the story of the nurses and chaplains from the Nelson/Tasman area who served the country during the first world war. We have a book promotion in the Motueka Library on 10 December.
- 12.2 We hosted "Law for Lunch" talks at both the Motueka and Takaka Libraries during November – these proved to be very popular in the Richmond Library. The talks are presented in partnership with the Nelson Bays Community Law Service.
- 12.3 The Hell Pizza reading challenge which has been running in all our libraries, will end at the end of November. This challenge, a LIANZA and Hell Pizza franchise collaboration, is designed to encourage school aged students to read. If children read the required number of books, they are then eligible to claim a free "Hellthy" pizza from the Richmond Hell Pizza outlet. Many local schools are also participating in the scheme.
- 12.4 The Motueka Library staff are continuing to run regular SteppingUp (free computer) classes each Tuesday. The classes on taking digital photos, accessing Trademe and how to set up Facebook were particularly popular.
- 12.5 Also in the Motueka Library, staff have been running library e-book tutorials for customers wanting to know how to download and read library e-book or e-audio books on to their laptop, e-reader etc.
- 12.6 The Richmond Library has been hosting various health check drop-in sessions. The sessions are designed to be informal chats for people wanting practical advice and general information. For each session, medical advisors have been available to offer advice and refer customers on for more personal assistance when necessary. Alzheimers and Dementia Information drop-in sessions have been running since September, an Epilepsy drop-in session was on 18 November and a Heart Health Information drop-in session was held on Thursday 12 November.

Book a Librarian

12.7 This service was launched in the Richmond Library in October. Requests for help have included, among other things, helping borrowers to download e-books, use the slide scanner and apply for jobs online.

Tasman’s summer reading experience – Dare to read

12.8 After reviewing our annual summer read challenge, using feedback from participants (and parents of participants) and views of library staff, we have made some major changes to this year’s programme. We will make it easier for families to take part, the only requirement is that the children are aged between 5-12 and they must be Tasman District Library members. There are no restrictions on the number of participants and we are allowing a longer period for registration and check-ins.

12.9 All the children taking part in the programme will have to read a minimum of three books, complete at least three tasks and report in three times (online check-ins will be welcome) during the summer school holidays.

12.10 Last year 370 children took part in the summer programme. We are anticipating a larger number taking part this year, but the reduction in the number of required check-ins will make it much easier for staff to manage the event.

Online/paperless registration

12.11 We will be introducing an online and paperless registration process for new borrowers from 1 December. The new procedure will make it easier and quicker for borrowers to join – they will be able to access the registration form on our library website or complete the form in the library on our public access computers. We will also be able to cease using paper registration forms, as staff will enter borrower details directly onto our computer database. We register approximately 195 new borrowers each month district-wide.

13 Health and Safety Update

13.1 There are no health and safety issues to report within the Community Development Department.

14 Attachments

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RICHMOND AQUATIC CENTRE MONTHLY REPORT

Report for: **Tasman District Council.**
Attention: Susan Edwards
Month: September 2015
Prepared: 30th Novmeber 2015
Prepared by: **Vaughan Hope**

Summary

This report outlines the progress with the Richmond Aquatic and Fitness Centre over the month of September 2015

Contents:

Commentary and Patronage	1.0
Financial Report	2.0
Marketing and Promotion	3.0
Pool Closure Report	4.0
Maintenance and Plant Room Report	5.0
Water Quality	6.0
Health and Safety Report	7.0
Repairs and Maintenance report	8.0



Richmond Aquatic and Fitness Centre Monthly Report

1.0 Commentary and Patronage

Numbers presented well for the month and showed continued growth from August 15. A positive start to the year so far.

Richmond Aquatic and Fitness Centre Patronage Numbers:

User	Total Sept 2015
Adult	1053
Adult Concession	528
Adult/ Preschooler (x2)	1212
Adult/ Preschooler Concession (x2)	166
Child	2481
Child Concession	105
Community Service Card Holder	113
Community Service Card Holder Concession	90
Family (x4) Shark pass	496
Preschooler	148
Preschooler concession	12
Senior	131
Senior Concession	201
Visitor	141
Student Concession	32
Aquatic Memberships	246
Holiday Programme	128
Before + After School Care	392
User Groups	850
Wave Rave	502
Promotional Visits	137
Child School Swim	416
Adult School Swim	28
Swim School	9528
Shower	2
Supervised Child Care	0
Aqua Fitness concession	139
Aqua Fitness casual visits	64
Group fitness casual visits	39
Fitness Centre casual visits	116
Fitness Centre Concessions	81
Fitness Centre Memberships	5999
Total Patronage for the Month	25576



3.0 Marketing and Promotion

A number of marketing mediums were utilised across the facility during the month. These included but were not limited to both radio networks and also features in the local news papers.

Additional Promotions

- Wave Rave Glow Party
- Swim Magic –Join Debit Success for FREE
- Facility – Rugby World Cup Theme Week
- Café – Cycle Promo – Bring in your helmet for a 2 for 1 coffee
- Holiday Programme – continued from August
- 10% off Fruit & Vegetables at Raeward's Fresh



Active and On-going:

Advertisements for the facility and each of its business units continue to air across all major radio stations in addition to weekly call ins from the facility to the radio. Each advertisement was updated to reflect the message of each business unit this month.

Facebook and the website in conjunction with appearances in the community have been very positive for swim school, the fitness centre and the wave rave programme. These means of marketing have been pin pointed as vital in moving the facility forward.

Further development was performed on the facility Facebook pages and also the website – updates tied into the aspects of on-going marketing with a call back to the website for more information

Overall the marketing for the month kept a strong facility presence in the community. This was shown across all mediums utilised, with the majority of the messages having a full facility approach.

9.3 ENVIROSCHOOLS PROGRAMME IN TASMAN 2014-2015

Information Only - No Decision Required

Report To: Community Development Committee
Meeting Date: 10 December 2015
Report Author: Adie Leng, Environment and Partnerships Officer
Report Number: RCD15-12-05

1 Summary

- 1.1 This report comprises:
- the background to the enviroschools programme in Tasman;
 - the value of the programme to Tasman District Council;
 - current status of the programme;
 - recent results of a nationwide enviroschools survey; and
 - its financial outlay.

2 Draft Resolution

That the Community Development Committee receives the EnviroSchools Programme in Tasman 2014-2015 report.

3 The Enviroschools Programme in Tasman

- 3.1 This report presents the Tasman Enviroschools Annual Report (scrapbook) to the Committee. As a reporting tool within the Community Relations work plan the annual report provides a summary of the workings, popularity and results achieved by the schools taking part in the enviroschools programme.
- 3.2 Ngatimoti School became the first enviroschool in Tasman in 2002. Tasman District Council became a partner of the Enviroschools Foundation in 2003 with 26 Tasman schools currently enrolled.
- 3.3 The enviroschools programme achieves numerous Council resource management and public service objectives as well as delivering levels of recognisable achievement for each of the schools enrolled. Currently in Tasman there are green gold, silver and bronze accredited schools.
- 3.4 There is limited project expenditure funded by the Council, beyond the employment of two advisors (0.8 and 0.5) the total expenditure for the 2014/2015 period was \$2,175.

4 Background to the Enviroschools Programme in Tasman

- 4.1 Ngatimoti School became the first enviroschool in Tasman in 2002.
- 4.2 Tasman District Council became a partner of The Enviroschools Foundation in 2003. The Council allocated funding to cover the hours and costs of the facilitator. The Foundation provides resources, training and a range of support for each region and works collaboratively with the regional facilitators.
- 4.3 The enviroschools programme in Tasman supports schools to identify and respond to environment issues such as waste creation, water conservation and increasing pressure on storm-water and sewerage systems.
- 4.4 The enviroschools is led nationally via the Toimata Foundation, a charitable trust receiving funds mainly from the Ministry for the Environment.
- 4.5 Enviroschools has been adopted by 48 councils including all unitary authorities.
- 4.6 There are nearly 1,000 facilitated enviroschools in New Zealand See a recent national example of the accepted success of the enviroschools programme:
http://www.enviroschools.org.nz/in_your_region/taranaki/featured-projects-taranaki
- 4.7 Council allocated funding to cover the hours and costs of the facilitator. The Foundation provides resources, training and a range of support for each region and works collaboratively with the regional facilitators.

5 The Value of the Programme to Tasman District Council

- 5.1 The enviroschools programme achieves numerous Council resource management and public service objectives. These include reducing waste to landfill, reducing water and

energy usage, protecting and enhancing environmental assets. The programme is facilitated towards a whole of school and community approach for effective resource management.

- 5.2 The programme targets community led actions through an approach in which children and young people gain knowledge to plan, design and implement projects in their school/centre and local community. EnviroSchools influence other schools/centres, families and local businesses involved with the projects.
- 5.3 Long-term economic benefits arise from the innovation and enterprise that the inquiry-based action-learning approach engenders in young people, and many moneymaking ventures develop for project fundraising.

6 Current Status in Tasman

6.1 We currently have agreements with 26 enviroSchools:

- four secondary schools – Salisbury Girls, Motueka High, Waimea College and Golden Bay High;
- one area school – Collingwood Area School;
- 13 primary schools;
- nine early childhood centres; and
- two schools and two early childhood centres are interested in coming on board in 2016, 2017 and two enviroSchools are currently reviewing whether they will continue (see 2.3.2 facilitation).

6.2 The current levels of practice in Tasman:

- one at GreenGold continuation review – Salisbury School;
- two at GreenGold – Ngatimoti (will undertake continuation review in 2016), Greenwood Kindergarten;
- five at Silver – Pinegrove and Golden Bay Kindergartens, Tasman School, Richmond Montessori and Harakeke Preschools;
- eight at Bronze – Motupipi and Central Takaka Schools in Golden Bay with Collingwood Area reviewing their status in 2016; Henley Kindergarten, Lake Rotoiti and Parklands Schools with Motueka High and Dovedale Schools also reviewing their status in 2016; and
- three other status reviews are planned for 2016 – two Bronze to Silver and one to Bronze.

6.3 Sustainable practice is assessed through a supported self-review process in relation to nationally agreed levels, Bronze, Silver and GreenGold.

6.4 The review process considers processes, actions and practices occurring in the enviroSchool in relation to five guiding principles - empowered student/children; sustainable communities; learning for sustainability; Maori perspectives and respect for diversity, all in relation to the growth of the whole school/centre approach.

6.5 The Bronze level is when an enviroSchool commits to the programme and the commitment is obvious. At GreenGold the schools have well-maintained practices and actions that involve most of the school and more community partners. There will be obvious signs of student/child learning and leadership for the actions and direction in collaboration with adults.

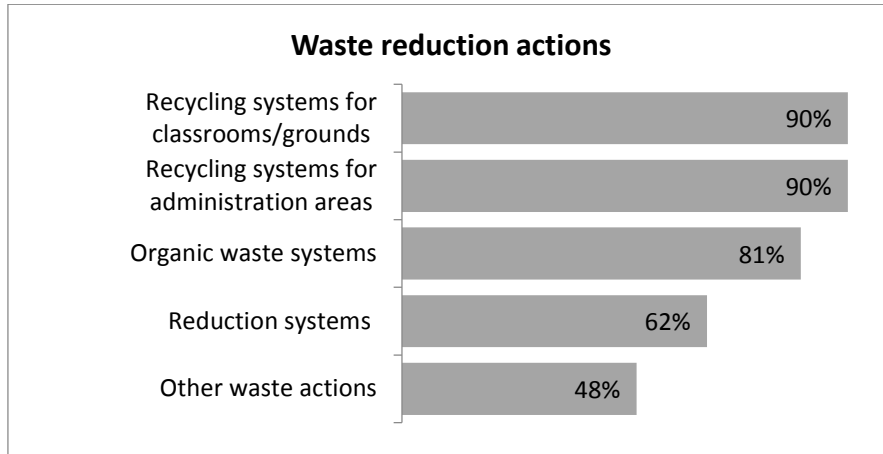
7 Events and Workshops

- 7.1 Events and workshops held in 2014/2015 in addition to individual enviroschool visits and support:
- 7.1.1 Moturoa / Rabbit Island Mission was a sustainability and leadership challenge for teams of 4-5 students in envirogroups in Tasman and Nelson. 138 students attended.
- 7.1.2 Project Predator, secondary student NCEA training day plus 10 trapping sessions.
- 7.1.3 Teacher professional development for workshops:
- “What is sustainability” – 10 attendees at Motueka (all sectors);
 - “Healthy waterways” in partnership with Department of Conservation (DOC) and Nelson City Council (NCC) – 12 teachers from Tasman (all sectors);
 - Undertaking projects in the community, in partnership with DOC and NCC – 10 teachers from Tasman (all sectors);
 - Teachers visiting other enviroschools for inspiration – two groups of Marlborough teachers to Tasman enviroschools;
 - “Sustainable practices” workshop – 12 teachers from Tasman (all sectors);
 - Education for Sustainability at NCEA level held in Motueka in partnership with Toimata Foundation – 12 secondary teachers plus agency educators.

8 Recent Results of 2014 Nationwide Enviroschools Survey

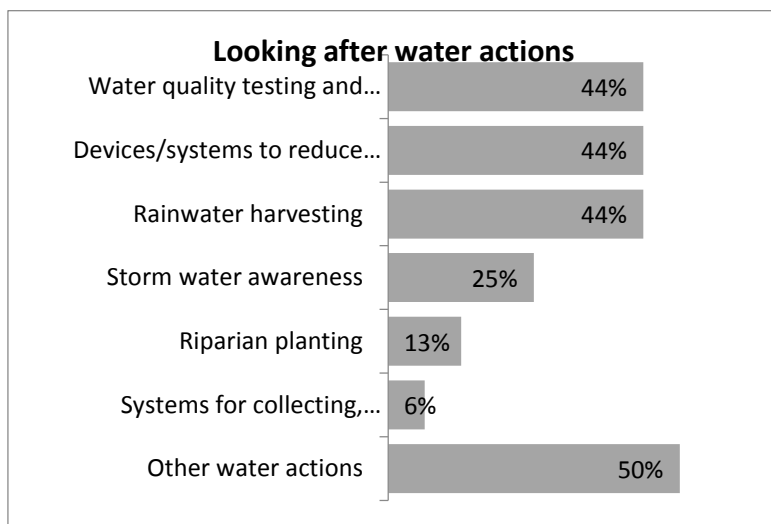
- 8.1 During October to December 2014 a nationwide survey of enviroschools across the country was taken. The purpose of the survey was to build a picture of the activities and outcomes of the Enviroschools Programme in schools and early childhood centres nationwide.
- 8.2 The local benefits resulting from the implementation of the enviroschools programme include:
- **Reduced solid waste** -100% of Tasman enviroschools have introduced waste systems such as composting and recycling. These systems have not only reduced their waste to landfill but also saved the school money.

Graph 1 – Tasman enviroschools engagement in best use of resources themed practices



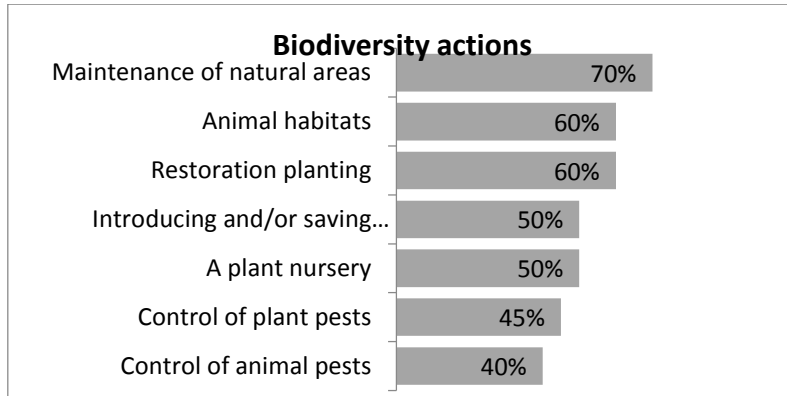
- Reduced demand for reticulated water** – a number of the local enviroschools have rainwater harvesting systems in place that reduce water use. Some schools have taken action to raise community awareness around stormwater systems to improve stormwater quality.

Graph 2 – Tasman enviroschools engagement in healthy water themed practices



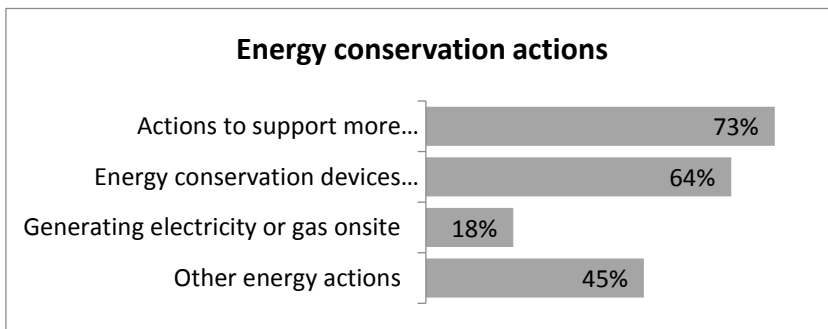
- Biodiversity and habitats increased** – Many local enviroschools have done significant planting of natural habitats as their own in-school project or in the community in partnership with Tasman District Council or DOC.

Graph 3 - Tasman enviroschools engagement in biodiversity themed practices



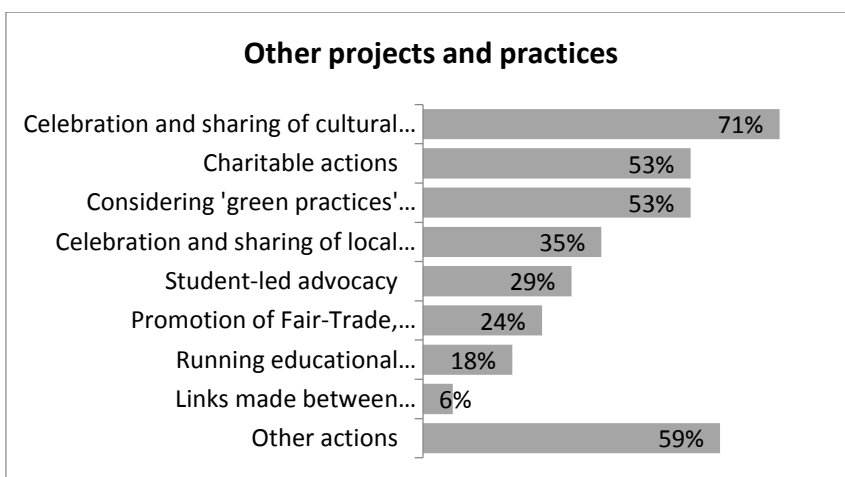
- **Resource efficiency practices are undertaken, which in turn models these to the local families and peers** – feedback from parents in early childhood survey in 2013.

Graph 4 - Tasman enviroschools engagement in energy conservation practices



- **The creation of future leaders who understand how to make informed decisions and take action** – each enviroschool has an enviorgroup, which undertakes to coordinate and lead major environmental projects in the school, alongside and with adult support.

Graph 5 - Tasman enviroschools engagement in planning and taking other actions



9 Financial Investment

9.1 The staff role of Enviroschools Facilitator is the Council's investment. This role provides support to each enviroschool or to groups of teachers from enviroschools. The role is 'training the trainer'. The facilitator provides information via professional advice, workshops, brochures, site tours and events.

9.1.1 There is limited project expenditure that is covered by Council. The Council produces the certificates to recognise efforts being made by the enviroschools, and in this last year a nationally identified sign was produced for each enviroschool. The total expenditure for the 2014/2015 period was \$2,175.

9.1.2 Funding is applied for from the Toimata Foundation's Regional Capacity Building Fund for events, teacher release support and workshop costs. This fund has been provided as part of the four year round of funding from the Ministry for the Environment.

9.2 Staff time:

9.2.1 Education and Partnerships Officer Golden Bay, Claire Webster, facilitates the seven enviroschools in Golden Bay. This is a 0.1 of a full time equivalent.

9.2.2 Education and Partnerships Officer, Adie Leng, facilitates the remaining 19 in the rest of Tasman and provides regional coordination. This is a 0.5 of a full time equivalent.

10 Attachments

Nil

9.4 ACTION SHEET - COMMUNITY DEVELOPMENT REPORT

Information Only - No Decision Required

Report To: Community Development Committee
Meeting Date: 10 December 2015
Report Author: Tara Fifield, Executive Assistant
Report Number: RCD15-12-06

1 Summary

1.1 The action items are attached from previous Community Development Committee meetings.

2 Draft Resolution

That the Community Development Committee receives the Action Sheet - Community Development Report RCD15-12-06.

3 Attachments

1. Action Sheet - December 2015

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Action Sheet – Community Development Committee

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date 19 June 2014			
RCD14-06-02 Community Development Manager's Report	Property staff to approach adjoining property owners with a view to securing rear access to the property via Council property to the north-east of the Takaka Service Centre property.	J Frater	The Council approved the change of classification at the Full Council meeting on 30 July 2015. When the minutes have been confirmed, a notice will be published in the NZ Gazette. The classification change will be complete when the notice has been published.
Meeting Date 12 February 2015			
RCD15-02-04 Community Development Manager's Report	Staff to draft a policy on the use of approved contractors by our volunteer hall committees.	F Wafer / A Gerraty	Due to other priorities, we now plan to start on this policy in November.
Meeting Date 25 June 2015			
RCD15-06-02 Reserves & Facilities Manager's Report	Councillors requested statistics on which halls in the Tasman District are more self-supported than others.	F Wafer	Work in progress - currently working with the Finance team
Meeting Date 17 September 2015			

Item 9.4

Attachment 1

Item 9.4

Attachment 1

Item	Action Required	Responsibility	Completion Date/Status
RCD15-09-03 Halls General Report	<ol style="list-style-type: none"> Staff to investigate the fire alarm systems in each Council owned hall and, where the current alarm is not sufficient for the numbers using the hall, either upgrade the system or limit the numbers able to gather in the hall at any one time; Staff to attend to the unplanned repairs at Golden Bay Community Centre and the Pakawau, Collingwood and Memorial Halls. 	B Wilkes	<p>Work in progress</p> <p>Work in progress</p>
RCD15-09-04 Rainbow Sports Club Inc	Staff to advise Rainbow Sports Club that the Club's request for remitting the loan repayments for the 2013 and 2014 financial years was declined but Council agrees to remit both the 2015 and 2016 financial years loan repayments on condition the 2013 and 2014 loan repayments, totalling \$25,714, are paid by 30 November 2015.	S Hartley	We will be meeting with the Club to discuss the Committee resolution and will report back at the 10 December meeting.
Meeting Date 29 October 2015			
RCD15-10-12 Community Development Manager's Report	Staff to ask Aquatic Centre manager to include a comparison on patronage numbers for the year, when compiling monthly report.	S Edwards	Vaughan is happy to add the trends to future reports. Unfortunately for the 10 December meeting, they have had a problem with the membership tracking system.
RCD15-10-12 Community Development Manager's Report	Staff to check with the Aquatic Centre manager as to whether it is possible to find out how many people visited the Aquatic Centre rather than the number of visits made.	S Edwards	Vaughan is going to check if it is possible to report on people rather than actual visits as some people share cards. Also records aren't kept on casual visits (eg if they visited twice in a week we wouldn't

Item	Action Required	Responsibility	Completion Date/Status
			know that they had been in earlier in the week)
RCD15-10-06 Customer Services Manager	Staff to check if the commonly asked questions that the Customer Services Officers receive, would benefit from the generation of a FAQ on the Council's website.	S Westley	Generally we FAQ on the pages (on the Council website) that relate to the subject ie Warm Tasman page – FAQs etc.

Item 9.4

Attachment 1

10 CONFIDENTIAL SESSION

10.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

10.1 Wakefield Pensioner Housing Report

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.