

Notice is given that an ordinary meeting of the Corporate Services Committee will be held on:

**Date:** Thursday 18 April 2013  
**Time:** 10.15 am  
**Meeting Room:** Tasman Council Chamber  
**Venue:** 189 Queen Street  
Richmond

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## Corporate Services Committee

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Cr T B King	
<b>Deputy Chairperson</b>	Cr G A Glover	
<b>Members</b>	Mayor R G Kempthorne	Cr T E Norriss
	Cr J L Edgar	Cr B W Ensor
	Cr E J Wilkins	Cr P F Sangster
	Cr C M Maling	Cr M L Bouillir
	Cr Z S Mirfin	Cr J L Inglis
	Cr S G Bryant	Cr B F Dowler

(Quorum 2 members)

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## AGENDA

### 1 OPENING, WELCOME

### 2 APOLOGIES AND LEAVE OF ABSENCE

#### Recommendation

That apologies be accepted.

### 3 PUBLIC FORUM

### 4 DECLARATIONS OF INTEREST

### 5 CONFIRMATION OF MINUTES

That the minutes of the Corporate Services Committee meeting held on Thursday, 7 March 2013, be confirmed as a true and correct record of the meeting.

### 6 REPORTS OF COMMITTEE

Nil

### 7 PRESENTATIONS

Nil

### 8 REPORTS

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## 8 REPORTS

### 8.1 ACTION SHEET - 18 APRIL 2013

Information Only - No Decision Required

**Report To:** Corporate Services Committee  
**Meeting Date:** 18 April 2013  
**Report Author:** Valerie Gribble, Executive Assistant  
**Report Number:** RFN13-04-05  
**File Reference:** A501

#### 1 Summary

- 1.1 The Action Items are attached from the 7 March 2013 Corporate Services Committee meeting.

#### 2 Draft Resolution

**That the Corporate Services Committee receives the Action Sheet - 18 April 2013 RFN13-04-05.**

**3 Appendices**

1. Action Sheet for 18 April 2013 7

**Action Sheet – Corporate Services Committee**

Item	Minute/Action	Minute or CSR or Email request	Accountable Officer	Status
Meeting Date: 27 June 2012				
FN12-06-09	Ipads for Councillors	Crs King, Edgar, Ensor trialling	P Darlington, Information Services Manager	Update in Information Services report in agenda for 18 April 2013
Meeting Date: 8 November 2012				
	Emissions Trading Scheme	A strategy is required to manage Council's exposure to the emissions trading scheme	M Drummond, Corporate Services Manager	The writing of a policy is a complex matter and is scheduled for completion by 30 June 2013.
	Growth projection monitoring	A regular report back is required to measure actual growth against budget	R Holden, Finance Manager	A project has been set up to determine the most effective way to capture the required information. An update on progress is now scheduled for April 2013
Meeting Date: 8 March 2013				
	Earthquake risk and management report		J Frater Manager Property Services	Updated in Manager Property Services report 18 April 2013.

Item 8.1

Attachment 1

	Code of Compliance Nelson Museum building		M Drummond, Corporate Services Manager	The Corporate Services Manager was requested to obtain, and circulate to Committee members, a copy of the Code of Compliance of the Nelson Museum building.
	Terms of Reference funding of depreciation and renewals		M Drummond, Corporate Services Manager	That the Corporate Services Manager prepare a Terms of Reference for the review of funding for depreciation and renewals.
	Pinegrove Trust		B Grammer,	Staff to discuss with the Pinegrove Trust Council's continued involvement with their investment.
	2013/14 Forestry income forecast		J Frater	The forecast Forestry income to be reviewed as part of the final Annual Plan.
	Seismic reports		J Frater	Updated in Manager Property Services report 18 April 2013.
	Electronic agendas		M Drummond, Corporate Services Manager	Councillors have been requested to advise if they would like their agendas electronically.



## 8.2 CHAIRMAN'S REPORT

Information Only - No Decision Required

**Report To:** Corporate Services Committee  
**Meeting Date:** 18 April 2013  
**Report Author:** Tim King, Chairman, Corporate Services  
**Report Number:** RFN13-04-14  
**File Reference:** A501

Item 8.2

### 1 Summary

1.1 Chair's report for Corporate Services Committee meeting of 18 April 2013.

### 2 Draft Resolution

**That the Corporate Services Committee receives the Chairman's Report RFN13-04-14.**

**3 Welcome and Update**

- 3.1 Welcome to this meeting of the Corporate Services Committee, particularly to the new Corporate Services Manager, Mike Drummond, for whom this is the first meeting. Mike has had a few weeks cross over with Murray to go through the issues and challenges in this area of Council's operations and I'm sure he will have ideas on things that can be improved, as anyone who comes in with a fresh perspective will. I look forward to working with Mike and discussing some new ideas.
- 3.2 The annual plan meetings are underway. Attendance is OK, without being overwhelming. Key issues tend to be the same as always, level of rates/charges, and Council debt. The opportunity during the afternoon sessions for people to have a more involved discussion over the issues that they are particularly interested in, I believe, is working well. While there are not a huge number of people it does provide the opportunity to discuss, debate and potentially answer people's concerns in much more detail than is possible during the evening meetings.
- 3.3 I am pleased with the appointment of the Commercial Subcommittee, although this has taken longer than I would have liked. Hopefully in the balance of this term of Council they can provide some positive input to key commercial considerations, especially around property. The success or otherwise of this Subcommittee will be in no small part down to whether we approach it in a positive and constructive fashion, which I hope will be the case. While the current areas of focus are quite narrow, if it is shown to add value, I would like to think that we can utilise the expertise and experience of the members on a wider range of Council activities, keeping in mind that their role is recommendatory only.
- 3.4 I look forward to the rest of the annual plan meetings and hearings. It will be interesting to see what the main issues are as submissions come in and I am sure the discussions around the final plan will be as robust, but positive, as they usually are.

**4 Appendices**

Nil

### 8.3 NELSON AIRPORT LTD - STATEMENT OF INTENT 2012/2013

Decision Required

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Mike Drummond, Corporate Services Manager
<b>Report Number:</b>	RFN13-03-04
<b>File Reference:</b>	A305

Item 8.3

#### 1 Summary

- 1.1 Nelson Airport Ltd (NAL), along with other Council-controlled organisations, is required to complete a Statement of Intent (SOI) by 30 June each year.
- 1.2 Nelson Airport Ltd presented its SOI to the Joint Shareholders Committee on 29 March 2011 where it was agreed that the SOI be approved for signing.

#### 2 Draft Resolution

**That the Corporate Services Committee approves the Nelson Airport Ltd - Statement of Intent 2012/2013 for 2012/2013 for signing, subject to it also being approved for signing by the Nelson City Council.**

### 3 Purpose of the Report

- 3.1 To approve the 2012/2013 Nelson Airport Ltd Statement of Intent (SOI) for signing.

### 4 Background and Discussion

- 4.1 Nelson Airport Ltd, along with other Council-controlled organisations, is required to complete an SOI by 30 June each year.
- 4.2 Attached to this report is the staff report presented to the Joint Shareholders Committee meeting of 29 March 2012.
- 4.3 The staff report is presented in its entirety so that this committee is fully informed of the changes from the current year's SOI to that proposed by NAL.
- 4.4 Representatives of NAL were in attendance at the Joint Shareholders Committee meeting to provide clarification and answer questions.
- 4.5 The Joint Shareholders Committee discussed in detail the proposed change to nature and Scope of Activities (Point 5.3) and indicated that it would be desirable for NAL to include in its 2012/2013 SOI a clause similar to that contained within the current Port Nelson Statement of Corporate Intent.
- 4.6 After further discussion , the following resolution was passed:

***THAT the Nelson Airport Limited Statement of Intent for 2012-2013 be approved for signing, subject to the wording in 5.3 of the Statement of Intent mirroring that of the Port Nelson Ltd Statement of Intent, to make sure the shareholders are advised of any significant decisions before they are made public.***

- 4.7 The attached SOI recently received from NAL has been amended to now include the clause similar to Port Nelson Ltd.

### 5 Options

- 5.1 Accept the Statement of Intent as presented, subject to a similar resolution being passed by Nelson City Council.
- 5.2 Decline to adopt the Statement of Intent and send it to the Joint Shareholders Committee for further discussion and amendment before being re-presented to Council.

### 6 Significance

- 6.1 The Statement of Intent is significant in that it defines the Company's social, environmental and financial objectives for the next 12 months.

### 7 Appendices

1. Nelson Airport Ltd - Statement of Intent 2012/2013 15



# NELSON AIRPORT LIMITED

## STATEMENT OF CORPORATE INTENT

2012 to 2013



*Nelson Airport*  
LIMITED

---

Nelson

**1. Preamble**

The Board of Nelson Airport Limited has prepared and approved this Statement of Corporate Intent (SCI). Nelson Airport Limited is a Council Controlled Trading Organisation (CCTO) and as such this SCI has been prepared in accordance with Schedule 8 of the Local Government Act 2002.

**2. Principal Objective**

As required by the Local Government Act 2002 the Principal Objective of Nelson Airport Limited is to operate as a successful airport operating business.

**3. Defined Objectives**

1. To ensure the full operating potential of the airport is maintained so that it continues to meet the needs of the region as it grows.
2. To maintain the Civil Aviation Airport Operating Certificate and all other safety requirements and consents necessary to carry on the business as an airport operator.
3. To ensure that development activity on the Airport's land is carried out in accordance with the Company's land use controls.
4. To provide facilities and services at fair market prices.
5. To ensure that the company has adequate funds to carry out the capital works and asset management programmes.
6. To ensure that the Company's Noise Environment Advisory Committee is adequately informed on aircraft activity and that the noise control requirements are complied with.
7. To be a 'good employer'
8. To carry out required asset maintenance works in accordance with the Company's Repairs and Maintenance plan.
9. To exhibit a sense of social and environmental responsibility by providing for the present and future needs of the airport users, and where appropriate, recreational users, in ways that are sensitive to the needs of the community, use resources wisely and are in harmony with the environment of an airport.
10. To encourage the development of aviation related activities in the region.
11. To continue to acquire those properties and buildings which enable the continued development of airport and aviation facilities.
12. To consider environmental sustainability in all operational decisions developments and capital works.
13. To maintain the Runway Refurbishment Reserve at a sufficient level to allow the company to reasonably finance required runway works.

**4. Performance Targets**

1. To pass all Civil Aviation certification audits at a satisfactory standard.
2. To achieve Financial Performance Targets as represented in the table below
3. To review emergency preparedness for customer safety and infrastructural assets.



4. To redesign terminal traffic access in a manner that takes account of and reduces both security and safety issues and improves the customer experience by July 2012 and to progressively implement the changes.
5. To continue to support the expansion of the aviation service industry in Nelson, particularly through the Nelson Aviation Cluster and the Top of the South Aviation Strategy.
6. To encourage growth of airline passengers and related services in the region.
7. To ensure long term airport development requirements are identified as much as possible and advise shareholders of such plans and implementation timetables
8. To hold regular meetings of the Nelson Airport Noise Environment Advisory Committee and provide this Committee with the appropriate monitoring information.
9. To ensure the Company complies with all Employment related legislation and remains a good employer.
10. To take positive steps to continue to manage and where practicable reduce our carbon footprint and to promote environmentally friendly initiatives.
11. To continue to seek beneficial commercial opportunities and to develop all company property

#### Financial Performance

	Actual 2010/2011	Budget 2011/2012	Forecast 2012/2013	Forecast 2013/2014	Forecast 2014/2015
Gross Revenue	4,409,394	4,717,506	4,811,856	4,908,093	5,006,255
Operating Expend.	2,604,145	2,784,751	3,013,446	3,073,715	3,135,189
Profit Before Tax	1,829,643	1,886,755	1,751,490	1,786,520	1,822,260
Current Tax Expense	602,401	602,379	565,987	577,307	588,853
Depreciation reserve (non-deductible )	34,124	34,808	35,503	36,213	36,937
Net income After Tax	1,261,366	1,284,376	1,185,503	1,209,213	1,233,397
Retained Earnings	5,105,248	5,989,624	6,767,965	7,527,895	8,276,974
Dividend Paid	400,000	407,162	449,283	484,318	518,753
Retained Earnings ex Div	4,705,248	5,582,461	6,318,682	7,043,577	7,758,222
Deprn deferred tax adjustment	1,037,996	1,003,190	967,667	931,474	884,537
Issued Equity	2,400,000	2,400,000	2,400,000	2,400,000	2,400,000
Closing Shareholders Funds	8,143,244	8,985,651	9,666,389	10,375,051	11,052,759

Note that a 2% increase in passenger numbers has been included in the forecast figures.

Note that upon completion of the runway overlay, Nelson Airport will have an additional asset of approximately \$2.6m on its balance sheet. This will result in the annual depreciation expense increasing by \$173,000 over the current as this asset will be depreciated by 6.67% p, a over its useful life. This has been reflected in the forecast reduction in Profit before Tax from the 2012/2013 year onwards as well as the reduction in the current tax expense.

The budgeted dividend for future years has been amended to exclude the effect of the legislative changes in depreciation treatment, and for the 2010/2011 year a review by the Board of an appropriate level of return to shareholders, having regard to company performance, needs and aspirations determined the dividend set in July 2011.

## 5 Nature and Scope of Activities

A. The company carries out two general activities. The principal activity is the operation of an airfield and the provision of general services and facilities directly related to airfield activities.

### 5.1 Nature and Scope of Activities of Airport Business

- Ensure provision of safe and appropriate passenger terminal and freight facilities
- Ensure provision of a safe and appropriate aerodrome including runway, taxiways and hard standing areas.
- Ensure the provision of appropriate airport emergency equipment, facilities and procedures.
- Operate airport terminal facilities.
- Operate carpark facilities for passengers and rental car companies.
- Ensure the provision of an appropriate level of traffic control and air space management services at the airport.

B. The second area of operation relates to property management. The company owns a number of properties that it leases to various users, both as bare land and also as buildings. Much of this property is on aerodrome reserve. Property activities on the aerodrome reserve relate to, or are associated with, the airfield activities.

### 5.2 Nature and Scope of Property Activities

- Lease premises and land to businesses whose activities are associated with the airport and its users.
- Rent, lease and develop property required to secure present and future airport operations.
- Carry out other property activities that in the opinion of the Directors are appropriate for the Company.
- Keep the property and facilities properly maintained.
- Encourage activities that directly or indirectly increase aircraft landings and passenger numbers at Nelson Airport.
- The Company will enter into subleasing contractual arrangements with third parties in respect of property leased from the Nelson City Council where the intended users are complimentary to the Company's operations, represent essential facilities or in the opinion of the Directors provide services that are conveniently or economically carried out on a contract basis.
- Strategic investments, being those investments not aligned to aviation activities being made to insulate the business from economic shocks- Shareholders to be notified prior to committing to any such investment."

### 5.3 General

The Company will undertake other relevant activities consistent with the operation of the airport as may be decided by the Directors from time to time.

5.4 The land comprising Nelson Airport is vested in the Nelson City Council and leased to Nelson Airport Limited, pursuant to an agreement with the Crown following the purchase of the Crown's share in Nelson Airport by the two councils. The lease is a 60 year rolling lease and no transactions can be entered into in respect of any of the land leased without the consent of the Crown.

**6. Ratio of Shareholder's Funds to Total Net Assets / Debt/Equity Ratio**

Shareholder's funds are defined as paid up capital, plus retained earnings and reserves other than as identified to be excluded. Total net assets are defined as the sum of all current assets, fixed assets and investments owned by the company, less current liabilities.

6.1 The percentage of shareholder's funds to total net operating assets should be between 40% - 80%. The debt equity percentage should not be more than 66% (60:40 ratio).

**7. Dividend Policy**

The company will endeavour to pay an annual dividend of 5% of the Opening Shareholders Funds for that year end, and that it will be no less than the previous year's dividend.

**8. Reporting to Shareholders**

The following information will be available to shareholders based on an annual balance date of 30 June.

**8.1 Draft Statement of Corporate Intent**

No later than 1<sup>st</sup> March in each year, the directors shall deliver to the shareholders a Draft Statement of Corporate Intent that fulfils the requirements of Schedule 8 of the Local Government Act 2002.

**8.2 Completed Statement of Corporate Intent**

After considering shareholders' comments on the draft the directors shall deliver to the shareholders a Statement of Corporate Intent which fulfils the requirements of Schedule 8 of the Local Government Act 2002 and which meets the shareholders' approval before 30 June each year.

**8.3 Half Yearly Reports**

Within two months after the end of the first half of the financial year commencing 1 July, the directors shall deliver to the shareholders an unaudited report containing the following information as a minimum in respect of the period under review. (Report due not later than 28 February.):

- A revenue statement disclosing actual and budgeted revenue and expenditure and comparative figures from previous reports.
- A statement of financial position at the end of the period.
- A statement of cash flows
- A commentary on the results for the period together with a report on the outlook for the remainder of the financial year with reference to any significant factors that are likely to have an effect on the company's performance including an estimate of the financial results for the year based on that outlook.

**8.4 Annual Report**

Within three months after the end of the financial year, the directors shall deliver to the shareholders an annual report which fulfils the requirements of Section 67 of the Local Government Act 2002, prepared to comply with the Financial Reporting Act (1993) and audited financial statements in respect of the financial year, containing the following information as a minimum:

- A Directors' Report including a summary of the financial results, a review of operations, a comparison of performance in relation to objectives and any recommendation as to dividend.
- A revenue statement disclosing actual and budgeted revenue and expenditure and comparative figures from previous annual reports.
- A statement of financial position at the end of the year.

- A statement of cash flows.
- An Auditor's Report on the above statements and the measure of performance in relation to objectives.
- This annual report shall be made available for public inspection at Council offices and on the Nelson Airport Ltd website.

**8.5 Annual Budget**

An annual budget shall be provided for the coming financial year and the following two years, at such a time to enable it to be included within the Annual Plans for the shareholding councils.

**8.6 Compensation from Local authorities**

There is no indication of any matter for which the company may seek compensation from any Local Authority.

**9. Accounting Policies**

**9.1 General Accounting Policies**

The company will adopt the accounting policies recognized by the New Zealand Society for Accountants for the measurement and reporting of profit and financial position. The company has adopted International Financial Reporting Standards.

**9.2 Particular Accounting Policies**

The following particular accounting policies, which materially affect the measurement of profit and the financial position of the company, will be consistently applied.

**Current Assets**

- Accounts receivable are valued at book value, less a provision for doubtful debts.
- Stocks are valued at the lower of weighted average cost, or net realisable value, with additional allowances for obsolescence or damage, where necessary.

**Fixed Assets**

- The fixed assets that the company acquired on 1 April 1999 are valued at cost price less accumulated depreciation, plus additions at cost.

**Depreciation**

- Fixed assets will be depreciated over their useful life on a basis consistent with current accounting standards.

**Taxation**

- The company is subject to tax under the Income Tax Act 1975. Any deferred taxation arising from timing differences will be adjusted against profit for the year using the liability method.

**Goods and Services Tax**

- Financial statements, including income and expenditure statements and balance sheet statements of assets and liabilities, except debtors and creditors, are all exclusive of GST. Debtors and creditors are inclusive of GST.

**10. Procedure for Acquisition of other Interests**

If the directors believe that the company should invest in or otherwise acquire any interest in any other organisation, they will obtain the prior approval of the shareholders by special resolution unless the total

cost is less than \$50,000. In this case, prior approval will not be required, but shareholders will be advised in writing within 14 days.

#### 11. Directors' Estimate of Company Value

The directors' estimate that the opening balance of shareholder's funds in the annual accounts will represent the value of the company. The directors will advise the shareholders on an annual basis if they believe the value to differ materially from this state.

#### 12. Governance Statement

##### 12.1 Structure, Function and Obligations of the Board.

###### 12.1.1 The Role of the Board

- Ensuring the Company meets its objectives as defined in this Statement of Intent.
- Ensuring the Company complies with all its lawful obligations.
- Ensuring the shareholders are kept well informed on all relevant issues and that there are "no surprises" on matters likely to cause community or political concern.
- Making any decisions as to policy that is not the preserve of general management and day-to-day administration.
- Employing the Chief Executive (including entering into a performance management agreement, reviewing performance and setting remuneration).
- Ensuring sound financial management of the Company.

###### 12.1.2 Composition of the Board

- The Board is made up of 5 non-executive Directors.
- The shareholders, after consultation with the Board, will be responsible for appointing directors to the Board.
- The shareholders have formally adopted a policy for appointment of Directors, dated February 2006.

##### 12.2 Guidance and Resources Provided to Board Members.

###### 12.2.1 Resources available to Board members to carry out their duties:

- Sound financial management and systems that provide reports to the Board as follows
  - Statement of financial performance for the preceding month and year to date.
  - Statement of cash flow for the preceding month and forecast for the next month.
- Chief Executive's report addressing issues related to the Company's performance against objectives (financial and non-financial).

###### 12.2.2 The Board will ensure that relevant training opportunities are made available to Directors.

###### 12.2.3 Code of Conduct:

- All Board members will be required to comply with the New Zealand Institute of Directors' "Code of Proper Practice for Directors".
- All Board members will apply their best endeavours to ensure the Company achieves the economic, social and environmental objectives defined in Section Three of this document.
- All Board members will apply their best endeavours to ensure the Company complies with the requirements of its Constitution and this Statement of Intent.

##### 12.3 Significant Policies in Place for Accountability.

12.3.1 The Board shall ensure the Company complies with the reporting requirements outlined in Section Eight of this document.

12.3.2 Risk Management Policies:

- The Board shall ensure that appropriate insurance is maintained on all insurable risks of the Company, and in particular public liability insurance.
- The Board shall ensure that appropriate structured financial risk assessment and management processes are in place and provide "in confidence" to shareholders further detail of the elements of risk management identification and mitigation.
- The Board shall ensure that the Company has systems in place to achieve compliance with the Health and Safety in Employment Act 1992 and subsequent amendments.

12.3.3 Remuneration:

- The shareholders will set total remuneration for the Board at the Annual General Meeting. The Board will be responsible for deciding the apportionment of this amount.

Dated this 28<sup>th</sup> day of February 2012

Signed by Nelson Airport Limited

\_\_\_\_\_

Chairman

\_\_\_\_\_

Director

Signed by the Nelson City Council

\_\_\_\_\_

Mayor

\_\_\_\_\_

Chief Executive

Signed by the Tasman District Council

\_\_\_\_\_

Mayor

\_\_\_\_\_

Chief Executive

**8.4 CIVIC ASSURANCE - SHARE OFFER****Decision Required**

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Mike Drummond, Corporate Services Manager
<b>Report Number:</b>	RFN13-04-09
<b>File Reference:</b>	I506

**Item 8.4****1 Summary**

- 1.1 In May 2012 Civic Assurance (NZ Local Government Insurance Corporation Ltd) set out to raise additional capital by way of a share offer to all councils. The purpose of the offer was to allow non-shareholding councils to become shareholders and for existing shareholders to increase their investment. The extra capital would strengthen their balance sheet and be useful for improving Civic Assurance's reinsurance options. The share offer was previously extended to 14 December 2012, and the closing date has again been extended to 14 May 2013.
- 1.2 Council has previously considered and declined the option of purchasing additional shares. There is no compelling commercial reason for Council to subscribe to additional shares as Council's objectives in holding this equity investment can be met without further investment.

**2 Draft Resolution**

**That the Corporate Services Committee:**

- 1) receives the Civic Assurance - Share Offer report RFN13-04-09; and**
- 2) recommends that Council confirms its previous decision not to subscribe to additional shares in the NZ Local Government Insurance Corporation Ltd.**

### 3 Purpose of the Report

- 3.1 This report provides the Committee with information on the latest extension of the Civic Assurance capital raising proposal and provides an opportunity for the Committee to review the previous decision not to participate.

### 4 Background and Discussion

- 4.1 The Council holds 65,584 ordinary shares (0.59% of the companies issued shares) in New Zealand Local Government Insurance Corporation Ltd (trading as Civic Assurance). These shares are carried in the Council's books as an investment with a value of \$77,000.
- 4.2 Council's Treasury policy sets out the rationale for holding this investment – Council is a minor shareholder in Civic Assurance (NZ Local Government Insurance Corporation Ltd). Council invests in Civic Assurance to ensure that the insurance market is competitive and that the local government sector is in a strong position to manage its own risk. Risks surrounding Civic Assurance investment are mitigated with the use of suitably qualified staff and directors.
- 4.3 In the past Council has received a small dividend on this investment equating to an average 4.4% return in the five years to 2011. Currently no dividend is expected while the company restores its capital base following on from the Christchurch earthquakes.
- 4.4 At its December 2011 meeting Council considered report RCN11-12-01 New Zealand Local Government Insurance Corporation Ltd. At that meeting Council resolved to take up the placement entitlement (12,000 shares) and the rights entitlement (26,792 shares) at a total cost of \$39,000. The share purchase was unbudgeted and was funded from savings in other areas.
- 4.5 Council did not subscribe to any additional shares under the related shortfall offer. This additional capital raising by Civic Assurance was to strengthen their balance sheet post the large claims from the Christchurch earthquakes and therefore gain an improved credit rating of AM best A-(Excellent).
- 4.6 At a Special General Meeting in May 2012 shareholders in Civic Assurance resolved to raise additional capital by way of a share offer to all councils. This is different from the earlier rights issue which was only open to existing shareholders. The stated purpose of the latest offer was to allow shareholders who missed out on the earlier issue to purchase additional shares. It also allows non-shareholder Councils to become shareholders. The offer is for 2,567,216 shares at \$0.90 each and if fully subscribed this would raise \$2.31m of additional capital. The minimum subscription amount is 20,000 shares (\$18,000). The initial closing date for the offer was 2 July 2012. At \$0.90 per share the shares are being issued at a 30% discount to the net asset backing. Council is not required to subscribe for any shares. The additional capital raising will not adversely affect Council's position as a minor shareholder. Assuming it is successful Council's shareholding will be somewhat diluted and potential dividends received could be lower.

### 5 Options

- 5.1 Council has the option of subscribing or not for these shares with a minimum subscription costing \$18,000. There is no compelling commercial reason to subscribe to these additional shares as Council's objectives in holding this equity investment can be met without further investment.



**6 Strategic Challenges / Risks**

6.1 There are no strategic challenges/risks related to this decision

**7 Policy / Legal Requirements / Plan**

7.1 As unbudgeted expenditure the purchase of further shares requires the explicit approval of Council.

**8 Consideration of Financial or Budgetary Implications**

8.1 The purchase of further shares in Civic Assurance is unbudgeted and would require staff to identify savings in other areas.

**9 Significance**

9.1 This is not a significant matter under Council's Significance Policy

**10 Consultation**

10.1 There is no requirement to consult with the public over this minor decision.

**11 Conclusion**

11.1 There is no compelling commercial reason to subscribe to these additional shares as Council's objectives in holding this equity investment can be met without further investment.

**12 Next Steps / Timeline**

12.1 If the recommendation is accepted there is no further action required.

**13 Appendices**

Nil



**8.5 CIVIC ASSURANCE - CALL FOR NOMINATIONS FOR DIRECTORATE**

**Decision Required**

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Mike Drummond, Corporate Services Manager
<b>Report Number:</b>	RFN13-04-10
<b>File Reference:</b>	I506

**Item 8.5**

**1 Summary**

- 1.1 Civic Assurance (NZ Local Government Insurance Corporation Ltd) have advised that their Annual meeting will be held in Wellington on 21 June 2013. Council is a minor shareholder in Civic Assurance. To comply with the company’s constitution two directors retire each year. This year Messrs Basil Morrison and Bryan Taylor are retiring. Both Directors are eligible and have offered themselves for re-election with the support of the board. As a shareholder Council may choose to nominate alternative directors for consideration.
- 1.2 Mr John Melville was co-opted to the Board. Mr Melville, with the support of the Board, is standing for re-election.
- 1.3 Given Council’s small investment (\$77,000), there being no concerns expressed with the performance of the existing board, and the time frame for identifying potential alternative directors, Council need not respond to the call for nominations for directors.

**2 Draft Resolution**

**That the Corporate Services Committee receives the Civic Assurance - Call for Nominations for Directorate RFN13-04-10; and agrees not to respond to the Civic Assurance Call for nominations for directorate.**

### **3 Purpose of the Report**

- 3.1 To determine the Committee's position on the 2013 Civic Assurance Call for Nominations for Directors.

### **4 Background and Discussion**

- 4.1 The Council holds 65,584 ordinary shares (0.59% of the companies issued shares) in New Zealand Local Government Insurance Corporation Ltd (trading as Civic Assurance). These shares are carried in the Council's books as an investment with a value of \$77,000.
- 4.2 Council's Treasury policy sets out the rationale for holding this investment – Council is a minor shareholder in Civic Assurance (NZ Local Government Insurance Corporation Ltd). Council invests in Civic Assurance to ensure that the insurance market is competitive and that the local government sector is in a strong position to manage its own risk. Risks surrounding the Civic Assurance investment are mitigated with the use of suitably qualified staff and directors.
- 4.3 Civic Assurance is not a CCO, so it is not required to produce an annual Statement of Intent (SOI). However the company does do this as good practice. A copy of the current (2013) SOI is available on request from the Corporate Services Manager.
- 4.4 Under the company's constitution at least two directors retire by rotation each year. The board is currently constituted of six directors. To comply with the constitutional requirements Messrs Basil Morrison and Bryan Taylor are retiring by rotation. Both directors are eligible for re-election and with the support of the board, have offered themselves for re-election.
- 4.5 Mr John Melville was co-opted to the board following the review of the core skills and competencies of the existing board as well as taking into account the governance guidelines set down by the Reserve Bank acting as Prudential Supervisor of insurance companies in New Zealand. Mr Melville must, because he has been co-opted by the board, stand for re-election at the next AGM following appointment. Mr Melville, with the support of the board, offers himself for election as Director.
- 4.6 As a shareholder Council has the option of nominating one or more alternative directors to those proposed by the board. Such a nomination must be in writing, accompanied by the consent of that person to the nomination. Nominations must be received by the company by 21 April 2013.
- 4.7 The company has adopted a Fit & Proper Policy as required by the Reserve Bank. This applies to all directors and senior staff. To ensure compliance with the policy, nominees need to be aware that the company's Audit Committee is required 1) to ensure there will be a broad set of skills represented on the board; 2) criminal history and credit reference checks etc have to be undertaken.
- 4.8 Following the close of date for director nominations the formal notice for the AGM will be circulated. That notice will have any additional director nominations received through the current Call for Nominations.
- 4.9 As a minor shareholder Council's voting decision will have minimal impact on the election of directors outcome.

### **5 Options**

- 5.1 Council has one option- It needs to determine if it wishes to identify and nominate one or more alternative directors to those already supported by the board.

## **6 Strategic Challenges / Risks**

- 6.1 There are no strategic challenges/risks related to this decision

## **7 Policy / Legal Requirements / Plan**

To be valid nominations for directors must follow the process and timelines set out in the Company's constitution.

## **8 Consideration of Financial or Budgetary Implications**

- 8.1 None

## **9 Significance**

- 9.1 This is not a significant matter under Council's Significance Policy.

## **10 Consultation**

- 10.1 There is no requirement to consult over this minor decision.

## **11 Conclusion**

- 12 As a minor shareholder Council's voting decision will have minimal impact on the election of directors. In the absence of any compelling reason not to the Council should support the board recommendations on director appointments. Given the time frame available it would not be practicable for Council to identify and nominate alternative directors.

## **13 Next Steps / Timeline**

If the recommendation is accepted there is no further action required.

## **14 Appendices**

Nil



**8.6 PORT GOLDEN BAY LTD - COUNCIL CONTROLLED ORGANISATION****Decision Required**

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Bryce Grammer, Financial Accountant
<b>Report Number:</b>	RFN13-04-04
<b>File Reference:</b>	H263

**Item 8.6****1 Summary**

- 1.1 Port Golden Bay Ltd is a Council Controlled Organisation, and therefore has reporting and disclosure requirements under the Local Government Act 2002.
- 1.2 Port Golden Bay Ltd does not trade, and was set up for name protection purposes only.
- 1.3 The Local Government Act 2002 allows Council to exempt small organisations that are not a trading organisation from being a CCO, and therefore from being subject to the legislative obligations.
- 1.4 Being exempted from these requirements will relieve Port Golden Bay of significant additional administrative and cost burdens. Therefore, it is recommended that Council exempts Port Golden Bay Ltd from these requirements.
- 1.5 The sole Director of the company is the former Chief Executive Officer (CEO) of Tasman District Council (Paul Wylie). As Paul Wylie is no longer an employee of Tasman District Council it is, therefore, inappropriate for him to continue as sole director. Appointment of the current CEO Lindsay McKenzie as the sole director is recommended.

**2 Draft Resolution**

**That the Corporate Services Committee:**

- 1) receives the Port Golden Bay Ltd - Council Controlled Organisation Report RFN13-04-04; and**
- 2) agrees that for the 2012/2013 financial year, Port Golden Bay Ltd be exempt from the requirements of a Council-Controlled Organisation, as permitted under Section 7 of the Local Government Act 2002 as it is a paper company only and there is no benefit to not being exempt. This exemption to be reviewed on an annual basis; and**
- 3) instructs Council staff to formally prepare documents on behalf of the shareholder (Tasman District Council) to appoint Lindsay McKenzie as Director of Port Golden Bay Limited, and remove Paul Wylie as Director.**

### 3 Purpose of the Report

- 3.1 To consider an exemption for Port Golden Bay Ltd from the Council Controlled Organisation requirements under the Local Government Act 2002. (LGA 2002)
- 3.2 To consider a request to change the Director of the company from the former Chief Executive Officer (CEO) of Tasman District Council (Paul Wylie) to the current CEO Lindsay McKenzie.

### 4 Background and Discussion

- 4.1 Sections 64 – 70 of the LGA 2002 detail the legislative requirements of a CCO, including reporting and disclosures. Section 7(3) allows Council to exempt small organisations that are not a trading organisation from being a CCO, and therefore from being subject to the legislative obligations.
- 4.2 Under Section 7 (6)(b) these exemptions are required to be reviewed at intervals of not less than three years.
- 4.3 A CCO (as defined under Section 6 of the Act) is an organisation in which the Tasman District Council, either on its own or jointly with other local authorities, has the right directly or indirectly to appoint 50% or more of the trustees, directors or managers of the organisation.
- 4.4 Under this definition, Port Golden Bay Ltd is deemed to be a CCO and would be subject to the prescribed monitoring regime set out in the Act. Section 64-70 of the Act imposes reporting requirements on these CCOs such as requiring statements of intent, half yearly reporting, annual public reporting etc.
- 4.5 Section 7 of the Act allows Council to exempt a small organisation for the purposes of Section 6(4)(i), after having taken account of:
  - a) the nature and scope of the activities provided by the organisation, and
  - b) the costs and benefits, if an exemption is granted, to the Council, the CCO and the community.
- 4.6 Port Golden Bay Ltd was incorporated on 10 April 2008. It currently has one Director being the former Chief Executive Officer, Paul Wylie. It does not trade, and was set up for name protection purposes only.
- 4.7 Exempting Port Golden Bay Ltd would mean that there will be no requirement:
  - a) to produce an annual statement of corporate intent, incorporating measures by which the Council can assess the achievement of its objectives
  - b) to submit to the Council a half yearly report on its operations
  - c) to submit its annual report for audit by an auditor appointed by the Auditor-General
- 4.8 Being exempted from these requirements will relieve Port Golden Bay of significant additional administrative and cost burdens.
- 4.9 An exemption is required to be granted by resolution of the Council and must be reviewed every three years. This exemption is currently being reviewed annually.
- 4.10 Tasman District Council has appointed the CEO of the Council as the sole director.
- 4.11 The Director needs to be changed to Lindsay McKenzie, as the current CEO of Tasman District Council.



## 5 Options - Exemption

### Option 1

- 5.1 Exempt Port Golden Bay Ltd from the Council Controlled Organisation requirements under the Act.
- 5.2 Being exempted from these requirements will relieve Port Golden Bay Ltd of significant additional administrative and cost burdens.
- 5.3 Note that Annual Reports (even if they are nil reports) and other obligations under the Companies Act 1993 are still required.

### Option 2

- 5.4 Decline to exempt Port Golden Bay Ltd from the Council Controlled Organisation requirements under the Local Government Act 2002 (The Act).
- 5.5 If this option is selected, additional administration costs will be incurred for arguably no benefit to Council.

## 6 Options – Director Change

### Option 1

- 6.1 Change the sole director of Port Golden Bay Ltd from the former CEO Paul Wylie, to the current CEO Lindsay McKenzie.
- 6.2 Tasman District Council has a 100% shareholding interest in Port Golden Bay Limited. Appointment of the current CEO as sole director of Port Golden Bay Ltd is, therefore, appropriate as the CEO is the only employee directly appointed by Council, which allows some control over the direction of the company.

### Option 2

- 6.3 Decline to change the sole director of Port Golden Bay Ltd from the former CEO Paul Wylie, to the current CEO Lindsay McKenzie.
- 6.4 This option is not recommended as Paul Wylie is no longer an employee of Tasman District Council and it is, therefore, inappropriate for him to continue as the sole director.

## 7 Strategic Challenges / Risks

- 7.1 Paul Wylie is no longer an employee of Tasman District Council and it is, therefore, inappropriate for him to continue as the sole director. Tasman District Council has a 100% shareholding interest in Port Golden Bay Limited. Appointment of the current CEO as the sole director is recommended. The CEO is the only employee directly appointed by Council, which allows some control over the direction of the company.

## 8 Policy / Legal Requirements / Plan

- 8.1 There are legislative requirements under the Companies Act 1993 for the appointment and removal of directors. These requirements will be undertaken by the Corporate Services Department on behalf of Tasman District Council.

**9 Consideration of Financial or Budgetary Implications**

- 9.1 The Companies Office has reintroduced a filing fee of \$45 per annum for filing the Annual Return (a statutory requirement). There are no other fees.
- 9.2 The financial implication of not exempting Port Golden Bay Ltd from the Council Controlled Organisation requirements under the Act is that the company would be required to be audited. This would likely cost at least \$1,500 per annum.
- 9.3 All other requirements do not have a cost, other than staff time

**10 Significance**

- 10.1 The entity is of low significance. It was set up for name protection purposes only, and does not trade. The decision being made today is of low public interest and has no financial implications.

**11 Consultation**

- 11.1 There is no requirement to consult with the public regarding exempting Port Golden Bay Ltd from the Council Controlled Organisation requirements under the Act.

**12 Conclusion**

- 12.1 It is recommended that Port Golden Bay Ltd be exempt from the CCO requirements under the Local Government Act 2002.
- 12.2 It is recommended that the current CEO Lindsay McKenzie is appointed as director of Port Golden Bay Ltd, and that Paul Wylie is removed as director.

**13 Next Steps / Timeline**

- 13.1 On Council approval, steps will be undertaken by Council staff to appoint Lindsay McKenzie as sole director of Port Golden Bay Limited, and remove Paul Wylie as a director.

**14 Appendices**

Nil

**8.7 MAYORAL RELIEF FUND TASMAN/NELSON - COUNCIL CONTROLLED ORGANISATION**

Decision Required

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Bryce Grammer, Financial Accountant
<b>Report Number:</b>	RFN13-04-07
<b>File Reference:</b>	C780

**1 Summary**

- 1.1 The Mayoral Relief Fund Tasman/Nelson is a Council Controlled Organisation (CCO), and therefore has reporting and disclosure requirements under the Local Government Act 2002.
- 1.2 The Mayoral Relief Fund Tasman/Nelson is a small charitable trust set up to receive donations from the public to assist the families and communities adversely impacted by any disasters in the Tasman/Nelson region.
- 1.3 The Local Government Act 2002 allows Council to exempt small organisations that are not a trading organisation from being a CCO, and therefore from being subject to the legislative obligations.
- 1.4 Being exempted from these requirements will relieve the Mayoral Relief Fund Tasman/Nelson of significant additional administrative and cost burdens. Therefore, it is recommended that Council exempts the Mayoral Relief Fund Tasman/Nelson from these requirements.
- 1.5 One of the current trustees has stated his desire to resign from the Board. It is recommended that Council instructs Council staff to undertake the process of reviewing the trust deed regarding trustee appointments and undertaking the process of calling for nominations from the community to fill any outstanding trustee positions.

**2 Draft Resolution**

**That the Corporate Services Committee:**

- 1) receives the Mayoral Relief Fund Tasman/Nelson - Council Controlled Organisation RFN13-04-07; and**
- 2) agrees that for the 2012/2013 financial year, the Mayoral Relief Fund Tasman/Nelson be exempt from the requirements of a Council-Controlled Organisation, as permitted under Section 7 of the Local Government Act 2002 as it is a small, sometime dormant charitable trust and there is no benefit to not being exempt. This exemption to be reviewed on an annual basis; and**
- 3) instructs Council staff to undertake the process of reviewing the trust deed regarding trustee appointments and undertaking the process of calling for nominations from the community to fill any outstanding trustee positions.**

**3 Purpose of the Report**

- 3.1 To consider an exemption for the Mayoral Relief Fund Tasman/Nelson from the Council Controlled Organisation (CCO) requirements under the Local Government Act 2002. (LGA 2002)
- 3.2 To undertake appointments of new trustees under the terms of the Trust Deed.

**4 Background and Discussion**

- 4.1 Sections 64 – 70 of the LGA 2002 detail the legislative requirements of a CCO, including reporting and disclosures. Section 7(3) allows Council to exempt small organisations that are not a trading organisation from being a CCO, and therefore from being subject to the legislative obligations.
- 4.2 Under Section 7 (6)(b) these exemptions are required to be reviewed at intervals of not less than three years.
- 4.3 A CCO (as defined under Section 6 of the Act) is an organisation in which the Tasman District Council, either on its own or jointly with other local authorities, has the right directly or indirectly to appoint 50% or more of the trustees, directors or managers of the organisation.
- 4.4 Clause 4.3 of the Trust Deed provides that in the event of retirement or replacement of members of the Board nominations will be called for from the community and the appointment of a new trustee will be made by the Council and the remaining Board members. Therefore, the Council has, jointly with the remaining members of the Board, the right to appoint 50% or more of the Trustees. Therefore, the Mayoral Relief Fund Tasman/Nelson is deemed to be a CCO and would be subject to the prescribed monitoring regime set out in the Act. Section 64-70 of the Act imposes reporting requirements on these CCOs such as requiring statements of intent, half yearly reporting, annual public reporting etc
- 4.5 Section 7 of the Act allows Council to exempt a small organisation for the purposes of Section 6(4)(i), after having taken account of:
  - a) the nature and scope of the activities provided by the organisation, and
  - b) the costs and benefits, if an exemption is granted, to the Council, the CCO and the community.
- 4.6 The Mayoral Relief Fund Tasman/Nelson was formerly the Richmond Pool Charitable Trust. This Trust was dormant for a number of years while Council considered whether to wind up the Trust, or to change the trust so that it could be used for wider purposes.
- 4.7 Following the flooding and rain event in December 2011 (the Disaster), a charitable vehicle was required to receive donations from the public to assist the families and communities adversely impacted by the Disaster. The former Richmond Pool Charitable Trust's name and purpose were changed as this was the most expedient way to setup a Mayoral Relief Fund. The Mayoral Relief Fund was set up to cover the Tasman District and Nelson City regions.
- 4.8 The Richmond Pool Charitable Trust was dormant, but had not been exempt as a CCO. Re-activating the Trust meant that the Mayoral Relief Fund Tasman/Nelson did not meet the statutory requirements of a CCO and this had been disclosed in the Annual Report for the Mayoral Relief Fund Tasman/Nelson for the year ended 30 June 2012. A copy of the Annual Report is attached.

- 4.9 Exempting the Mayoral Relief Fund Tasman/Nelson would mean that there will be no requirement:
  - a) to produce an annual statement of corporate intent, incorporating measures by which the Council can assess the achievement of its objectives
  - b) to submit to the Council a half yearly report on its operations
  - c) to submit its annual report for audit by an auditor appointed by the Auditor-General
- 4.10 Being exempted from these requirements will relieve the Mayoral Relief Fund Tasman/Nelson of significant additional administrative and cost burdens.
- 4.11 An exemption is required to be granted by resolution of the Council and must be reviewed every three years. This exemption could be reviewed annually, in conjunction with the annual review undertaken for Port Golden Bay Limited.
- 4.12 Clause 4.1 of the Trust Deed states that the Board shall consist of not less than four, nor more than six members.
- 4.13 The current trustees are Chris Clenshaw, Judene Edgar, John Hurley, and Richard Kempthorne.
- 4.14 John Hurley has stated his desire to resign from the Board.
- 4.15 The other members of the Board will be written to, to ascertain whether they are happy to continue being trustees.
- 4.16 Clause 4.3 of the Trust Deed provides that in the event of retirement or replacement of members of the Board nominations will be called for from the community to fill the position or positions and at the end of one (1) month from the date nominations are called for nominations shall close and the appointment of a new trustee/s will be made by the Council and the remaining Board members.
- 4.17 The trust deed is clear on how to call for nominations, and the term of the initial members of the Board. However, it is ambiguous regarding any retirement or rotation after this. The trust deed will be reviewed, in conjunction with trustee law to ensure that Council is following best practice. A brief legal opinion may be required .

## 5 Options

### Option 1

- 5.1 Exempt the Mayoral Relief Fund Tasman/Nelson from the Council Controlled Organisation requirements under the Act.
- 5.2 Being exempted from these requirements will relieve the Mayoral Relief Fund Tasman/Nelson of significant additional administrative and cost burdens.

### Option 2

- 5.3 Decline to exempt the Mayoral Relief Fund Tasman/Nelson from the Council Controlled Organisation requirements under the Local Government Act 2002 (The Act).
- 5.4 If this option is selected, additional administration costs will be incurred for arguably no benefit to Council.

## 6 Strategic Challenges / Risks

- 6.1 There are no strategic challenges/risks other than not receiving any suitable nominations.

## **7 Policy / Legal Requirements / Plan**

- 7.1 There are requirements under the Trust Deed for the nomination and appointment of Trustees. These requirements will be undertaken by the Corporate Services Department on behalf of Tasman District Council.

## **8 Consideration of Financial or Budgetary Implications**

- 8.1 The financial implication of not exempting the Mayoral Relief Fund Tasman/Nelson from the Council Controlled Organisation requirements under the Act is that the Trust would be required to be audited. This would likely cost at least \$1,500 per annum.
- 8.2 There will be a small charge for advertising in local media for nominations for trustee vacancies.
- 8.3 All other requirements do not have a cost, other than staff time.

## **9 Significance**

- 9.1 Today's decision is of relatively low significance given that it is giving effect to decisions for a small, non trading CCO. The decision being made today is of low public interest.

## **10 Consultation**

- 10.1 There is no requirement to consult with the public regarding exempting the Mayoral Relief Fund Tasman/Nelson from the Council Controlled Organisation requirements under the Act.
- 10.2 There is a requirement to consult with the public in order to receive nominations towards the vacant trustee/s position/s. This consultation is considered to be of a very minor level.

## **11 Conclusion**

- 11.1 It is recommended that the Mayoral Relief Fund Tasman/Nelson is exempt from the CCO requirements under the Local Government Act 2002.
- 11.2 It is recommended that Council instructs Council staff to undertake the process of reviewing the trust deed regarding trustee appointments and undertaking the process of calling for nominations from the community to fill any outstanding trustee positions.

## **12 Next Steps / Timeline**

- 12.1 On Council approval, steps will be undertaken by Council staff to advertise for nominations towards the vacant trustee/s position/s.
- 12.2 Once nominations have closed, these nominations will be reported to the Corporate Services Committee of Tasman District Council, and the remaining Board members, to decide who shall be appointed.

### **13 Charitable Trust**

- 13.1 Councillors have previously enquired about a wider purpose charitable trust being formed. A confidential staff report was prepared for the Corporate Services Meeting in February 2011. This report was left to lie on the table, subject to further reports being prepared by staff.
- 13.2 A wider purpose charitable trust with charitable status would allow greater transparency regarding grants and donations made.
- 13.3 Council staff will be reviewing the concept of a wider purpose charitable trust in light of the recent changes to the purpose of local government, and the ongoing assessment of Council's commercial activities and CCOs. A report will be provided to the Corporate Services Committee in due course.

### **14 Appendices**

1. Annual Report Mayoral Relief Fund Tasman/Nelson for the year ended 30 June 2012 41





**Mayoral Relief Fund Tasman/Nelson**  
**(Formerly the Richmond Pool Charitable Trust)**  
**Annual Report**  
**For the Year ended 30 June 2012**

**Mayoral Relief Fund Tasman/Nelson**

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**For the Year ending 30 June 2012**

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**Mayoral Relief Fund Tasman/Nelson**

**Business Directory**

**As at 30 June 2012**

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<b>Nature of Business</b>	The principle purpose of the Trust is to assist the families and communities adversely impacted by disasters
<b>Trustees</b>	J C Hurley R G Kempthorne C Clenshaw J Edgar
<b>Address</b>	189 Queen Street Richmond
<b>Accountants</b>	Tasman District Council Richmond
<b>Bankers</b>	ASB Bank Ltd Queen Street Richmond
<b>Solicitors</b>	Fletcher Vautier Moore 265a Queen Street Richmond
<b>Auditors</b>	Audit New Zealand on behalf of the office of the Auditor General

**Independent Auditor's Report  
 To the readers of Mayoral Relief Fund Tasman/Nelson's  
 financial statements for the year ended 30 June 2012**

The Auditor-General is the auditor of Mayoral Relief Fund Tasman/Nelson (the Trust). The Auditor-General has appointed me, Scott Tobin, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and statement of service performance of the Trust on her behalf.

We have audited the financial statements of the Trust on pages 6 to 12, that comprise the statement of financial position as at 30 June 2012, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information.

**Opinion on the financial statements**

In our opinion, the financial statements of the Trust on pages 6 to 12:

- comply with generally accepted accounting practice in New Zealand; and
- fairly reflect the Trust's:
  - financial position as at 30 June 2012; and
  - financial performance and cash flows for the year ended on that date.

**Adverse opinion for not preparing a statement of service performance**

**Reason for our adverse opinion**

As stated in note 4 on page 12, the Trust did not have a statement of intent for the period commencing 1 July 2011. Normally the statement of intent would outline the performance targets and other measures by which the performance of the Trust could be measured. Because the Trust did not have a statement of intent for the period commencing 1 July 2011 the Trust has not prepared a statement of service performance that fairly reflects its service performance achievements.

**Adverse opinion on the statement of service performance**

In our opinion, because of the significance of the matter described in the "Reason for our adverse opinion" paragraph above, the Trust has not:

- complied with generally accepted accounting practice in New Zealand; and
- fairly reflected its service performance achievements for the year ended 30 June 2012.

**Failure to issue a statement of intent for the reporting period beginning 1 July 2012**

We draw your attention to the disclosures made in note 4 on page 12 about the departures from section 64 and clause 3 of schedule 8 of the Local Government Act 2002, which require the Trust's statement of intent for the period beginning 1 July 2012 to be completed by 30 June 2012. We consider the disclosures to be appropriate and our opinion is not modified in respect of this matter.

Our audit was completed on 14 March 2013. This is the date at which our opinions are expressed.

The basis of our opinions is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities, and we explain our independence.

**Basis of opinions**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the International Standards on Auditing (New Zealand). Those standards require that we comply with ethical requirements and plan and carry out our audit to obtain reasonable assurance about whether the financial statements and statement of service performance are free from material misstatement.

Material misstatements are differences or omissions of amounts and disclosures that would affect a reader's overall understanding of the financial statements and statement of service performance. We found a material misstatement because the Trust did not prepare a statement of service performance, as we referred to in our opinions.

An audit involves carrying out procedures to obtain audit evidence about the amounts and disclosures in the financial statements and statement of service performance. The procedures selected depend on our judgement, including our assessment of risks of material misstatement of the financial statements and statement of service performance, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the preparation of the Trust's financial statements and statement of service performance that fairly reflect the matters to which they relate. We consider internal control in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Trust's internal control.

An audit also involves evaluating:

- the appropriateness of accounting policies used and whether they have been consistently applied;
- the reasonableness of the significant accounting estimates and judgements made by the Board of Trustees;
- the adequacy of all disclosures in the financial statements and statement of service performance; and
- the overall presentation of the financial statements and statement of service performance.

We did not examine every transaction, nor do we guarantee complete accuracy of the financial statements and statement of service performance. We believe we have obtained sufficient and appropriate audit evidence to provide a basis for our unmodified opinion on the financial statements and our adverse opinion on the statement of service performance.

### Responsibilities of the Board of Trustees

The Board of Trustees is responsible for preparing financial statements and a statement of service performance that:

- comply with generally accepted accounting practice in New Zealand;
- fairly reflect the Trust's financial position, financial performance and cash flows; and
- fairly reflect its service performance achievements.

The Board of Trustees is also responsible for such internal control as it determines is necessary to enable the preparation of financial statements and a statement of service performance that are free from material misstatement, whether due to fraud or error.

The Board of Trustees' responsibilities arise from the Local Government Act 2002 and the Trust Deed.

### Responsibilities of the Auditor

We are responsible for expressing independent opinions on the financial statements and statement of service performance and reporting those opinions to you based on our audit. Our responsibility arises from section 15 of the Public Audit Act 2001, section 8.2 of the Trust Deed, and section 69 of the Local Government Act 2002.

### Independence

When carrying out the audit we followed the independence requirements of the Auditor-General, which incorporate the independence requirements of the New Zealand Institute of Chartered Accountants.

Other than the audit, we have no relationship with or interests in the Trust.



S M Tobin  
 Audit New Zealand  
 On behalf of the Auditor-General  
 Christchurch, New Zealand

**Mayoral Relief Fund Tasman/Nelson****Statement of Financial Performance****For the Year ended 30 June 2012**

	Note	2012	2011
<b>Revenue</b>			
Fundraising	1	\$ 8,366.74	\$ -
Interest		\$ -	\$ -
<b>Total Revenue</b>		<u>\$ 8,366.74</u>	<u>\$ -</u>
<b>Expenses</b>			
Other Expenses		\$ -	\$ -
Grant		\$ 8,366.74	\$ -
<b>Total Expenses</b>		<u>\$ 8,366.74</u>	<u>\$ -</u>
<b>Operating Surplus before tax</b>		\$ -	\$ -
Taxation		\$ -	\$ -
<b>Net Surplus</b>		<u>\$ -</u>	<u>\$ -</u>

(The accompanying notes form part of the financial statements)

**Mayoral Relief Fund Tasman/Nelson**  
**Statement of Changes in Equity**  
**For the Year ended 30 June 2012**

	2012		2011	
Trust equity at beginning of year	\$	-	\$	-
Surplus	\$	-	\$	-
Trust equity at end of year	\$	-	\$	-

(The accompanying notes form part of the financial statements)

**Mayoral Relief Fund Tasman/Nelson**

**Statement of Financial Position**

**As at 30 June 2012**

	Note	2012	2011
<b>Current Assets</b>			
Bank		\$ 50.30	\$ -
<b>Total Current Assets</b>		<b>\$ 50.30</b>	<b>\$ -</b>
<b>Current Liabilities</b>			
Grant Payable		-\$ 50.30	\$ -
<b>Total Current Liabilities</b>		<b>-\$ 50.30</b>	<b>\$ -</b>
<b>Net Assets</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Equity</b>			
Trust Equity		\$ -	\$ -

  
 \_\_\_\_\_  
 Trustee

  
 \_\_\_\_\_  
 Trustee

14 March 2013  
 \_\_\_\_\_  
 Date

(The accompanying notes form part of the financial statements)



**Mayoral Relief Fund Tasman/Nelson**  
**Statement of Cash Flows**  
**For the Year ended 30 June 2012**

<b>Cash from operating activities</b>	<b>Note</b>	<b>2012</b>	<b>2011</b>
<i>Cash was provided from:</i>			
Fundraising		\$ 8,368.74	\$ -
Interest		\$ -	\$ -
		<u>\$ 8,368.74</u>	<u>\$ -</u>
<i>Cash was disbursed to:</i>			
Grants Paid to Tasman District Council for distribution		(\$8,316.44)	-
Bank Fees Paid		-	-
		<u>(\$8,316.44)</u>	<u>-</u>
Net Cash Flow from operating activities	2	<u>\$ 50.30</u>	<u>\$ -</u>
Net Increase(Decrease) in Cash Held		<u>\$ 50.30</u>	<u>\$ -</u>
Opening Balance		\$ -	\$ -
Closing Balance		<u>\$ 50.30</u>	<u>\$ -</u>

(The accompanying notes form part of the financial statements)

## Mayoral Relief Fund Tasman/Nelson

### Statement of Accounting Policies

For the Year ended 30 June 2012

#### Purpose of the Trust

The principle purpose of the Trust is to assist the families and communities adversely impacted by disasters, through:

- (a) Relieving hardship via the provision of financial assistance and other welfare support.
- (b) Seeking public donations and raising funds.
- (c) Undertaking other exclusively charitable purposes, within the meaning of section 5 (1) of the Charities Act 2005.

#### Commencement of the Trust and Change of Name and Purpose of Trust

The Trust is incorporated under the Charitable Trusts Act 1975 and commenced on 24 March 2003. The Trust was formerly called the Richmond Pool Charitable Trust. As the Richmond Pool Charitable Trust was dormant, the Trustees decided to change the name and purpose of the Richmond Pool Charitable Trust to establish a fund to meet the welfare needs of the people of Tasman District and Nelson City following the flooding and rain event in December 2011. This change was made by a Trust Resolution dated 19 December 2011.

#### Reporting Entity

The financial statements of the Mayoral Relief Fund Tasman/Nelson are general purpose financial statements which have been prepared according to generally accepted accounting practice.

#### Differential Reporting

The Trust is a qualifying entity within the Framework for Differential Reporting. The differential reporting option is available to the Trust as it is not large within the meaning of this term as set out in the Framework and is not publicly accountable. The Trust has taken advantage of all differential reporting concessions available to it.

#### Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Mayoral Relief Fund Tasman/Nelson.

#### Revenue Recognition

Revenue is recognised on an accrual basis.

#### Specific accounting policies

The following specific accounting policies which materially affect the measurement of financial performance and the financial position have been applied:

- a) **Accounts Payable**  
Payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method.

#### Commitments and Contingencies

The Trust did not have any capital commitments or contingent liabilities at year end (2011: Nil).

#### Related Parties

During the 2012 year the Trust donated \$8,366.74 to Tasman District Council, for distribution to the Agencies as approved by the Trustees (The Trust does not have a cheque book). R G Kempthorne, a Trustee, is the Mayor of Tasman District Council, and J Edgar, a Trustee, is a Councillor of Tasman District Council. The amount outstanding at balance date was \$50.30 (2011: \$Nil) which is payable on normal trading terms.

**Mayoral Relief Fund Tasman/Nelson**

**Statement of Accounting Policies**

**For the Year ended 30 June 2012**

**Grants Paid**

The Trustees resolved to disburse grants to the following agencies (via Tasman District Council) which assisted people directly impacted by the rain event of December 2011.

Golden Bay Community Workers	\$1,000.00
Salvation Army	\$3,683.37
Foodbank Group	<u>\$3,683.37</u>
<b>TOTAL</b>	<b>\$8,366.74</b>

**Statement of Cash Flows**

Cash means cash balances on hand.

**Changes in Accounting Policies**

There have been no changes in accounting policy during the period.

**Taxation**

The Trust has charitable status and is exempt from income tax on income, other than business income, derived by the Trust in trust for charitable purposes.

<b>Mayoral Relief Fund Tasman/Nelson</b>		
<b>Notes to and forming part of the Financial Statements</b>		
<b>For the Year ended 30 June 2012</b>		
<b>Note 1 Operating Revenue</b>	<b><u>2012</u></b>	<b><u>2011</u></b>
Fundraising comprises:		
Donations	8,366.74	-
Other	-	-
	<u>8,366.74</u>	<u>-</u>
 <b>Note 2 Reconciliation of Net Surplus with Cash Inflows from Operating Activities</b>		
Net Operating Surplus	-	-
<i>Movement in Working Capital</i>		
Increase/(Decrease) in Grants Payable	<u>50.30</u>	-
	<u>50.30</u>	<u>-</u>
Net Cash Inflow from Operating Activities	<u>50.30</u>	<u>-</u>
 <b>Note 3 Event Occurring after Balance Date</b>		
No significant events have occurred since balance date that affect these financial statements.		
 <b>Note 4 Legislative Requirements</b>		
The Local Government Act 2002 requires the Trust which is considered to be a council controlled organisation to submit Annual Accounts, Half Year Accounts and a Statement of Intent to its Settlers within specified timeframes. These timeframes were not met.		
The Trust did not prepare a Statement of Intent for the year ended 30 June 2012 and as a result has not prepared a statement of service performance that fairly reflects its service performance for the year. In addition, at the time of adopting the 2012 financial statements, no statement of intent has been prepared for the 2012/13 year and the requirements of section 64 and clause 3 of schedule 8 of the Local Government Act 2002 have not been met.		
The Trust did not meet the statutory reporting deadline of 30 September 2012, as required by section 67 of the Local Government Act 2002.		
12		

## 8.8 TREASURY MANAGEMENT

Information Only - No Decision Required

**Report To:** Corporate Services Committee  
**Meeting Date:** 18 April 2013  
**Report Author:** Faye Woodhead, Management Accountant  
**Report Number:** RFN13-04-03  
**File Reference:** B059

Item 8.8

### 1 Summary

- 1.1 This report updates Committee members on compliance with Council's Treasury Management Policy.
- 1.2 With the exception of the committed facilities limit Council is complying with its Treasury Management Policy as well as Treasury limits.

### 2 Draft Resolution

**That the Corporate Services Committee receives the Treasury Management Report RFN13-04-03.**

**3 Treasury: February 2013**

**Debt Levels**

- 3.1 Council’s debt at 28 February 2013 stands at \$156.3 million, with an average interest rate of 5.30% (June 2012 5.19%). Council’s debt includes debt that relates to its share of the Nelson Regional Sewerage Business Unit.
- 3.2 It is expected that during this financial year total Council debt will be managed within budget.

**New Swap Transactions**

- 3.2 The Corporate Services Manager has delegated authority to enter into interest rate swaps on behalf of Council on the proviso that it is reported back to this Committee. No new swaps have been entered into since the last report.

**Treasury Limits**

- 3.3 The following are details of Council’s compliance with Treasury limits.

**Fixed Rate Maturity Profile Limit**

3.4

	Minimum	Maximum	Actual: February 2013	Within Limits
1 – 3 years	20%	60%	28%	✓
3 – 5 years	20%	60%	42%	✓
5 – 10 years	10%	60%	30%	✓

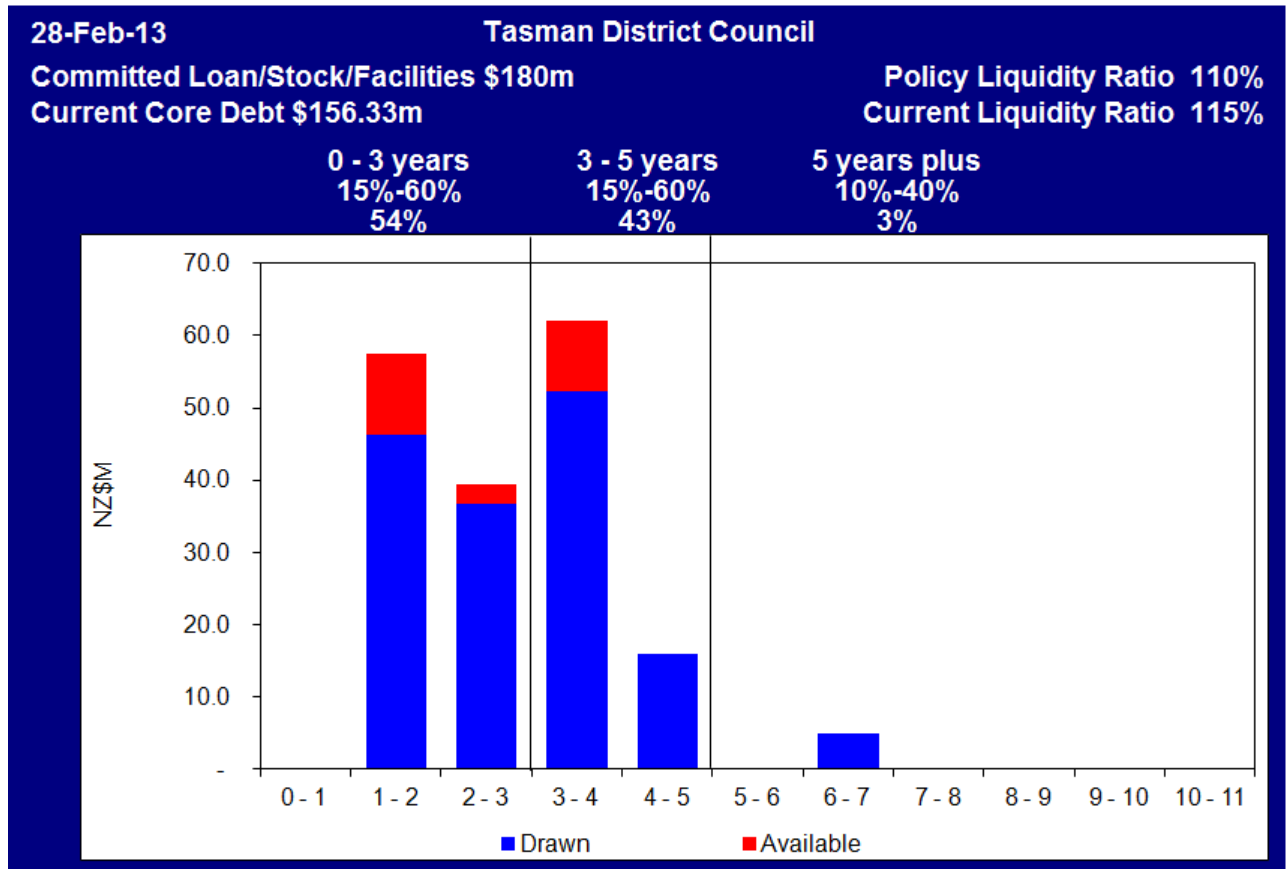
**Fixed/Floating Profile**

- 3.5 (A maturity greater than 1 year is defined as fixed)

Minimum	Maximum	Fixed Actual: February 2013	Within Limits
55%	95%	73%	✓

**Facility Maturity Limit**

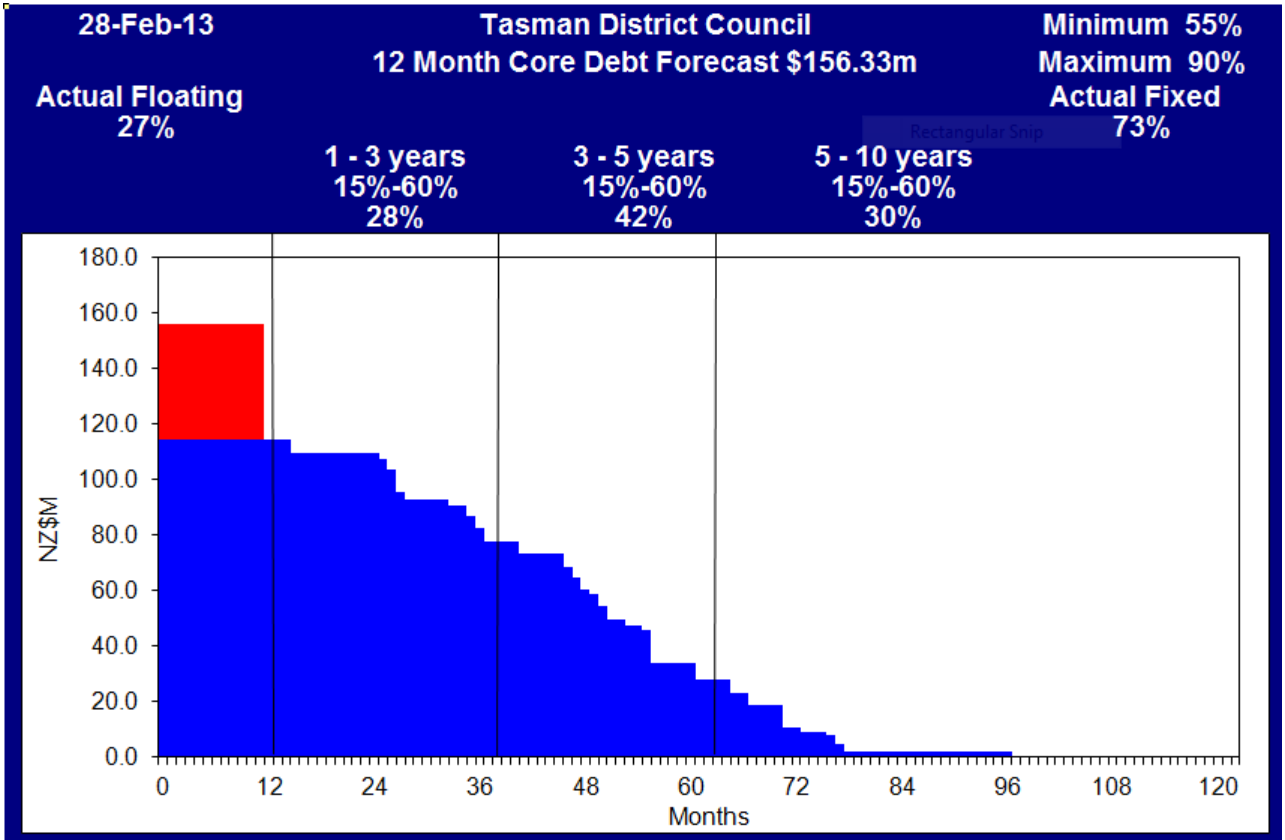
3.6 Total committed funding in respect to all loans and committed bank facilities is controlled as follows:



3.7 As noted at the 31 January 2013 and 7 March 2013 meetings, until new borrowings are obtained from the Local Government Funding Agency (LGFA) this report shows non-compliance with the 5 years plus. This non-compliance comes about due to the first loans on issue from the LGFA, taken up early 2012, being for a period of less than 6 years. This now puts these loans under 5 years.

3.8 The next LGFA issuance will occur on 10 April 2013. Current indications show longer debt maturities may become available with some later LGFA issuances this financial year. Based on this we are looking to transfer approximately \$10 million of debt into the LGFA at the April tender and the remaining debt required to bring us back into compliance at the following issuance late May early June. It is anticipated this will bring Council back into compliance by 30 June while also providing the opportunity of further spreading maturity risk.

**Debt Levels**



Treasury Limits	Actual February 2013	Within Limits
Net Debt not to exceed 20% of equity	12.72%	✓
Net external debt not to exceed 225% of total operating revenues	152.93%	✓
Net interest as a % of total revenues to be less than 20%	8.24%	✓
Net interest as a % of total annual rates to be less than 25%	14.59%	✓
Liquidity over the next 12 months to be at least 110%	115%	✓

**4 Investments**



- 4.1 Council investments which include disaster funds, self insurance funds and general investments total \$5.73 million dollars with an average interest rate of 3.98% (July 2012 3.95%).
- 4.3 The individual cash balances are as follows:

		<b>\$ invested</b>	<b>Interest Rate</b>
1.3.1	Rivers Disaster Fund	555,025	3.00%
1.3.2	General Disaster Fund	2,425,645	3.00%
1.3.3	Self Insurance Fund	923,163	3.25%
1.3.4	Port Dividend Fund	1,611,948	4.35%
1.3.5	Pinegrove Trust	202,881	4.35%
1.3.6	Wetlands Fund	14,895	4.35%
	<b>Total</b>	<b>5,733,557</b>	

- 4.4 The general disaster fund is yet to be drawn down to account for the December 2011 flood event.

## 5 Appendices

Nil



## 8.9 FEBRUARY 2013 FINANCIALS

Information Only - No Decision Required

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Russell Holden, Finance Manager
<b>Report Number:</b>	RFN13-04-08
<b>File Reference:</b>	A501

Item 8.9

### 1 Summary

- 1.1 This report contains financial information for the period ended 28 February 2013 for the Corporate Services Committee.
- 1.2 The net position as at 28 February 2013 is an accounting surplus of just over \$6 million, against a year-to-date budget of \$3.6 million, a significant increase from previous reports. The biggest single movement is Vested Assets, which at \$3.8 million is now ahead of the year to date budget, for the first time over the past 20 months. Other positive variances to budget include; Development and Financial Contributions, Water Revenues as a result of the back charge to the Industrial Water Users, and Forestry income.
- 1.3 It is also pleasing to report that the Working Capital position is now a positive \$4.6 million.

### 2 Draft Resolution

**That the Corporate Services Committee receives the February 2013 Financials Report RFN13-04-08.**

### 3 Summarised Income Expenditure Statement and Financial Position

	<b>Actual: Feb 2013 (\$000's)</b>	<b>Budget: June 2013 (\$000's)</b>
Operating revenue	70,749	101,409
Operating expenses	64,686	96,009
Operating surplus	6,063	5,400
Current assets	26,149	16,034
Current liabilities	21,541	23,476
Working capital	4,608	(7,442)
Non current assets	1,294,175	1,313,948
Non current liabilities	162,405	150,524
Total net assets	1,136,378	1,155,982

#### Financial Comment February 2013

- 3.1 At the highest consolidated level for the February 2013 position, income is at 70% of budget and expenditure at 67%, resulting in an operating surplus to budget of 112%. This is a turnaround from previous reports, mostly as a result of the marked increase in Vested Assets.
- 3.2 The following comments should be read in conjunction with the Departmental Summary positions on the following pages:
- Forestry operations continue to positively impact on the Council Enterprises summary, as early harvesting has taken place in Rabbit Island, resulting in higher income, expenditure and an increased net position than budgeted.
  - Other unbudgeted incomes also include Disaster work refunds, and the timing of the Government grant for the cycleway project.
  - Vested Assets have increased by \$2.1 million in February alone and are now ahead of the year-to-date budget.
  - Cobb Valley Road contributions from Department of Conservation and Transpower, along with the Tasman Loop Cycleway grant have provided a positive variance to budget for Engineering fees and recoveries.
  - Legal fee charges, which have been significantly driven by the unbudgeted costs for the Industrial Water distribute, continue to be well ahead of budget and are now at 147%.
  - General District Stormwater costs are ahead of budgeted primarily as a result of disaster recovery costs.

- The Coastal Structures position is skewed by the unbudgeted Motueka Groyne related work.
- Photocopying, along with printing and stationery continue to be under budget projections, as expected with Council now benefiting from better pricing from the respective All of Government agreements.
- Water revenue is well up on budget, being the result of the back-charge from the Industrial Water Users decision.
- Sport NZ subsidies have been received ahead of budget.
- Capital Expenditure is currently at 57% of budget.
- Income from solid waste is improving, as expected, with the advent of warmer weather, and is now right on budget. The net position of this account is now a positive variance to budget

<b>Environment &amp; Planning</b>		<b>Feb-13</b>	
<b>Profit &amp; Loss Statement</b>			
	<b>Actual</b>	<b>Budget</b>	<b>% of budget</b>
<b>Revenue/ Sales</b>			
Fees & Recoveries	3,754,592	5,278,736	71%
General rates	5,123,250	7,684,875	67%
Sundry Income	257,462	386,193	67%
Targeted rates	222,049	332,897	67%
<b>Total Revenue</b>	<b>9,359,238</b>	<b>13,682,701</b>	<b>68%</b>
<b>Expenses</b>			
Wage & Staff costs	5,575,602	8,331,396	67%
Operating costs	3,062,328	5,000,174	61%
Interest expense	73,339	111,072	66%
Depreciation	163,806	245,709	67%
<b>Total Expenses</b>	<b>8,875,075</b>	<b>13,688,351</b>	<b>65%</b>
<b>(Surplus)/Deficit</b>	<b>(484,163)</b>	<b>5,650</b>	<b>-8569%</b>
<b>Balance Sheet</b>			
Fixed Assets purchased	28,354	193,068	15%
Loans Raised	(19,230)	(83,040)	23%
Loan Principal paid	93,130	140,677	66%
<b>Total</b>	<b>102,254</b>	<b>250,705</b>	<b>41%</b>

<b>Engineering</b>	<b>Feb-13</b>		
<b>Profit &amp; Loss Statement</b>			

	<b>Actual</b>	<b>Budget</b>	<b>% of budget</b>
<b>Revenue/ Sales</b>			
Fees & Recoveries	8,248,919	9,144,246	90%
General rates	6,711,809	10,075,259	67%
Transfund	5,111,905	7,285,059	70%
Sundry Income	1,192,551	1,788,827	67%
Targeted rates	15,451,702	24,202,689	64%
<b>Total Revenue</b>	<b>36,730,653</b>	<b>52,551,642</b>	<b>70%</b>

<b>Expenses</b>			
Wage & Staff costs	1,907,167	2,841,931	67%
Operating costs	21,595,624	29,719,660	73%
Interest expense	3,899,409	5,911,762	66%
Depreciation	10,202,147	15,303,221	67%
<b>Total Expenses</b>	<b>37,604,347</b>	<b>53,776,574</b>	<b>70%</b>

<b>(Surplus)/Deficit</b>	<b>873,694</b>	<b>1,224,932</b>	<b>71%</b>
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<b>Balance Sheet</b>			
Fixed Assets purchased	10,273,842	30,743,273	33%
Loans Raised	(7,045,905)	(12,355,180)	57%
Loan Principal paid	5,895,746	7,005,288	84%
<b>Total</b>	<b>9,123,683</b>	<b>25,393,381</b>	<b>36%</b>

<b>Community Services</b>		<b>Feb-13</b>		
<b>Profit &amp; Loss Statement</b>				
	<b>Actual</b>	<b>Budget</b>	<b>% of budget</b>	
<b>Revenue/ Sales</b>				
Fees & Recoveries	2,471,312	3,295,017	75%	
General rates	5,892,314	8,838,470	67%	
Interest	1,982	57,952	0%	
Sundry Income	284,266	426,399	67%	
Targeted rates	2,426,776	3,617,857	67%	
<b>Total Revenue</b>	<b>11,076,650</b>	<b>16,235,695</b>	<b>68%</b>	
<b>Expenses</b>				
Wage & Staff costs	1,859,832	3,056,217	61%	
Operating costs	6,580,774	11,335,604	58%	
Interest expense	944,539	1,527,936	62%	
Depreciation	1,826,772	2,740,158	67%	
<b>Total Expenses</b>	<b>11,211,917</b>	<b>18,659,915</b>	<b>60%</b>	
<b>(Surplus)/Deficit</b>	<b>135,267</b>	<b>2,424,220</b>	<b>6%</b>	
<b>Balance Sheet</b>				
Fixed Assets purchased	1,404,032	1,403,382	100%	
Loans Raised	(967,165)	(1,792,600)	54%	
Loan Principal paid	873,472	1,103,413	79%	
<b>Total</b>	<b>1,310,339</b>	<b>714,195</b>	<b>183%</b>	

<b>Governance</b>	<b>Feb-13</b>		
<b>Profit &amp; Loss Statement</b>			

	<b>Actual</b>	<b>Budget</b>	<b>% of budget</b>
<b>Revenue/ Sales</b>			
Fees & Recoveries	37,997	61,961	61%
General rates	2,375,924	3,563,886	67%
Interest	50,710	55,038	92%
Dividends	0	80,000	0%
Sundry Income	100,983	151,475	67%
Targeted Rates	471,213	682,264	69%
<b>Total Revenue</b>	<b>3,036,827</b>	<b>4,594,624</b>	<b>66%</b>

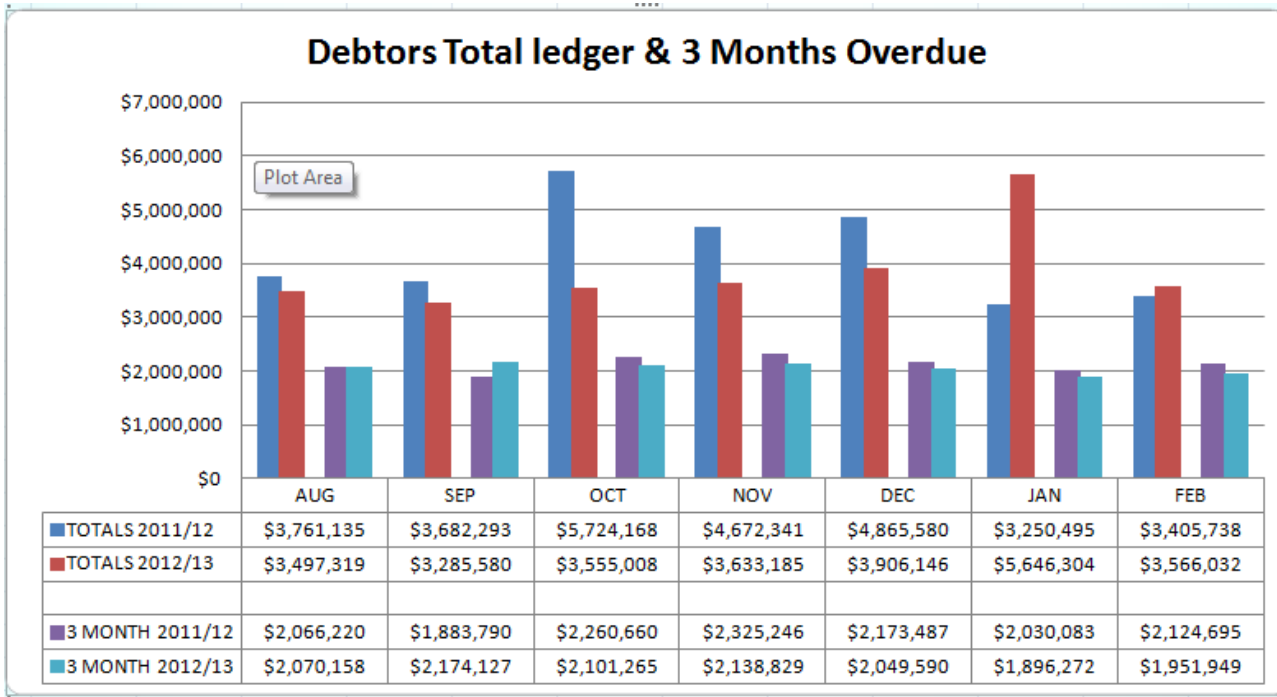
<b>Expenses</b>			
Wage & Staff costs	559,376	906,340	62%
Operating costs	1,556,678	2,671,221	58%
Depreciation	36,785	55,177	67%
<b>Total Expenses</b>	<b>2,231,452</b>	<b>3,752,738</b>	<b>59%</b>
<b>(Surplus)/Deficit</b>	<b>(805,375)</b>	<b>(841,886)</b>	<b>96%</b>

<b>Balance Sheet</b>			
Fixed Assets purchased	6,813	2,076	328%
Loans Raised	0	0	0%
Loan Principal paid	0	0	0%
<b>Total</b>	<b>6,813</b>	<b>2,076</b>	<b>328%</b>



<b>Council Enterprises</b>		<b>Feb-13</b>		
<b>Profit &amp; Loss Statement</b>				
	<b>Actual</b>	<b>Budget</b>	<b>% of budget</b>	
<b>Revenue/ Sales</b>				
Fees & Recoveries	2,498,427	3,656,412	68%	
General rates	281,486	422,229	67%	
Sundry Income	52,285	78,428	67%	
<b>Total Revenue</b>	<b>2,832,198</b>	<b>4,157,069</b>	<b>68%</b>	
<b>Expenses</b>				
Wage & Staff costs	237,335	395,218	60%	
Operating costs	1,821,614	2,822,355	65%	
Interest expense	190,691	341,650	56%	
Depreciation	301,071	451,606	67%	
<b>Total Expenses</b>	<b>2,550,711</b>	<b>4,010,829</b>	<b>64%</b>	
<b>(Surplus)/Deficit</b>	<b>(281,487)</b>	<b>(146,240)</b>	<b>192%</b>	
<b>Balance Sheet</b>				
Fixed Assets purchased	1,275,185	220,056	579%	
Loans Raised	(1,243,963)	(155,700)	799%	
Loan Principal paid	208,300	334,551	62%	
<b>Total</b>	<b>239,522</b>	<b>398,907</b>	<b>60%</b>	

#### 4 Debtors



4.1 Total debtors, at \$3.5 million, are slightly ahead of this time last year, however are down in comparison to each of the previous three months. This is primarily due to the timing of the monthly NZ Transport Agency invoice now in line, better receipt of payments, and writing off of old bad debts. It is also pleasing to report that total debt which is older than three months is continuing downward and is still lower than this time last year.

**5 Rates Rebates**

5.1 The following table is a summary of the Rates Rebate position for the year to-date, both in applications processed and amounts paid out. The 2011/12 figures are for the full year to 30 June 2012, whilst the current data is just for the period up to the end of March 2013.

2012/13	1,501	\$ 847,167
2011/12	1,748	\$ 975,558

**6 Appendices**

Nil

## 8.10 INFORMATION SERVICES UPDATE

Information Only - No Decision Required

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Peter Darlington, Information Services Manager
<b>Report Number:</b>	RFN13-04-02
<b>File Reference:</b>	A501

### 1 Summary

- 1.1 This report is an update for the Corporate Services Committee on the latest activity and projects in the Information Services Section.

### 2 Draft Resolution

**That the Corporate Services Committee receives the Information Services Update Report RFN13-04-02.**

**3 Broadband Rollout in Tasman District**

- 3.1 The rollout of Ultra Fast Broadband (UFB) in Richmond is underway as witnessed by roadworks around Oxford Street in recent weeks. The UFB infrastructure will be installed over the next three years with a planned final completion date of June 2016.
- 3.2 Telecom announced its first UFB customer plans on 27 March. A 30/15 Megabits plan with 50 Gigabytes of data will cost \$95.00 per month.
- 3.3 Golden Bay Service Centre is now connected on Rural Broadband Initiative (RBI) fibre as of 18 March. Customers wishing to connect to the new service should contact their Internet provider for more details on when they can take up the new service.

**4 IPADs for Councillors**

- 4.1 Final feedback is being sought at the beginning of April from Councillors with trial iPads. It is expected that there will be a range of opinion on the suitability of the devices as an electronic meeting documents reader and as a mobile device for accessing Council information as a whole.
- 4.2 An update from the Remuneration Authority to the Mayor at the beginning of April confirms that any cost of providing this technology should be deducted from the communications allowance that is paid to elected representatives.
- 4.3 In light of this feedback it is likely that the current process of providing electronic access to Council information for a range of devices owned by Councillors is the most appropriate way to proceed.

**5 Shared Services GIS**

- 5.1 Tasman District Council is the lead agency in a Shared Services project to combine geographic data and imagery maintenance programmes, and the future development of public Geographic Information Systems (GIS) applications and services in the Top of the South.
- 5.2 Currently Nelson and Tasman councils have a regional service called Top of the South Maps while Marlborough District Council has an older application called Decko.
- 5.3 Combined councils GIS and Information Services (IS) staff are undergoing an initial assessment for project suitability using the Shared Services MoU guidelines. A decision on project scope and shape will be made on completion of this.

## **6 Projects Update**

- 6.1 The new Napier Computing Systems (NCS) MagiQ Budgeting application is now installed and being tested by the Finance team. Training is planned for April with the rollout of MagiQ Budgeting to Council managers from May.
- 6.2 The latest version of Council's document management system is now installed and being tested by Records and IS staff. This upgrade is being completed in anticipation of greater usage and development of document management practices over 2013-2015.
- 6.3 Network gateway security systems will be updated during April/May to ensure system versions are kept current. These systems manage incoming and outgoing data between Council and the Internet.

## **7 Appendices**

Nil



## 8.11 LOCAL GOVERNMENT FUNDING AGENCY HALF YEARLY REPORT

Information Only - No Decision Required

<b>Report To:</b>	Corporate Services Committee
<b>Meeting Date:</b>	18 April 2013
<b>Report Author:</b>	Mike Drummond, Corporate Services Manager
<b>Report Number:</b>	RFN13-04-15
<b>File Reference:</b>	B060

### 1 Summary

- 1 The Local Government Funding Agency (LGFA) has published its Half Yearly Report for the six months ended 31 December 2012. (provided under separate cover). The LGFA has had an excellent start to the year exceeding targets set in the Statement of Intent and delivering both a reduction in the base margin along with an increased first dividend. It is particularly pleasing to note the increase in the number of councils who have joined as shareholders.

### 2 Draft Resolution

**That the Corporate Services Committee receives the Local Government Funding Agency Half Yearly Report RFN13-04-15**

### 3 LGFA – Half Yearly Report to 31/12/2012

The Local Government Funding Agency (LGFA) has completed its Half Yearly Report for the six months ended 31 December 2012 as required under section 8 of Their Statement Intent (SOI).

Philip Combes, Chief Executive noted the following highlights of LGFA's performance during this period of operation:

- The addition of 12 new shareholders on 30 November 2012, with eight of these councils participating in our final bond tender for the year held on 12 December 2012.
- Even greater savings for councils borrowing from LGFA. We now estimate that AA rated councils are saving approximately 34 basis points (bps) and unrated councils approximately 44 bps in interest cost by borrowing from LGFA.
- Total lending to participating local authorities of \$711 million (principal value), bringing total loans outstanding as at 31 December 2012 to \$1,530 million (principal value); well in excess of the SOI target.
- Net operating profit of \$787,000; roundly \$550,000 better than the SOI forecast for the same period.

Mr Coombes also advised that as a result of these achievements, the LGFA is in a position to consider a larger first dividend payment than forecast in the SOI. In addition they were also able to reduce the base margin from 30 bps to 25 bps for councils participating in the recent 20 February 2013 bond tender.

The full half yearly report has been provided under separate cover.

### 4 Appendices

1. LGFA Half Year Report 31 Dec 2012 (*Under Separate Cover*)



## 8.12 MANAGER PROPERTY SERVICES

Information Only - No Decision Required

**Report To:** Corporate Services Committee  
**Meeting Date:** 18 April 2013  
**Report Author:** Jim Frater, Manager Property Services  
**Report Number:** RFN13-04-11  
**File Reference:**

Item 8.12

### 1 Summary

- 1.1 This report provides the financial accounts for the period ended February 2013 for forestry, Motueka Aerodrome and Port Tarohe.
- 1.2 Three real estate agents have been asked to submit proposals to sell the former Westpac premises at 257 Queen Street, Richmond.
- 1.3 The managers of the Collingwood Camping Ground have proposed updated charges to the schedule of charges.
- 1.4 Reliance on the Pohara Valley water supply for the Pohara Top 10 Holiday Park caused some issues through the Christmas holiday period because the water supply has to be disconnected during certain weather events.
- 1.5 A proposal to replace the cabins at the Motueka 10 Top Holiday Park and upgrade the roading network will be presented to the Commercial Subcommittee for consideration.
- 1.6 One of the lessees of the Riverview Camping Ground at Murchison has left and the remaining lessee has appointed a manager to continue operating the camp.

### 2 Draft Resolution

**That the Corporate Services Committee receives the Manager Property Services RFN13-04-11.**

**3 Forestry**

- 3.1 The financial accounts for the forestry activity for the period ended February 2013 are attached. The Forest Manager will not be present at this meeting as he is contracted to report once each quarter.
- 3.2 Forme Consulting have completed their review of PF Olsen Ltd's performance as Council's forest managers. They have provided a draft report for comment and the final report is due to be received in May 2013 and will be reported to a subsequent meeting of this committee.
- 3.3 Investigations to procure a forestry right on land adjacent to Council's Kingsland Forest at Richmond have not been successful and the landowner has been informed accordingly.
- 3.4 The two houses on Rabbit and Rough Island have been vacated and as a consequence we have increased security surveillance. We are also investigating the installation of a security camera that would capture all movement to and from the islands.
- 3.5 The review of the 2013/2014 budget to reflect any changes as a result of Council's membership of the Forestry Stewardship will be provided to the next regular meeting of Full Council.

**4 Motueka Aerodrome**

- 4.1 The Aerodrome accounts for the period ending February 2013 are attached. Income is ahead of budget and expenditure is below budget. The activity will contribute \$11,000 toward the general rate this year and should show a small surplus at year's end.
- 4.2 A meeting of the Operations and Safety Committee has been held and arrangements put in place for an emergency exercise to be held on 17 April 2013 involving a crashed aircraft with injured crew and passengers. The exercise is primarily to test the Fire Brigade capability but Police and St John's have been invited to take part.
- 4.3 Following a complaint about noise from the Abel Tasman Skydive aeroplane, they have revised their standard operating procedures and have invested in a new propeller which is mandated for use in Europe to alleviate noise issues in populated areas. This will be fitted in a few months.
- 4.4 The last Nelson Drag Racing Association event for the season was held during the Easter break. New procedures have been put in place for pre and post event inspections and clean up to ensure that the issues that arose with the previous event did not reoccur. The debrief of the drag racing season will be held in the next few months.
- 4.5 At the last Corporate Services Committee meeting two resolutions were passed regarding the independent appointment to the Motueka Aerodrome User Group. These are set out below:

**Moved Cr Wilkins/Cr Bouillir  
FN13-03-1**

**That selected unsuccessful candidates for the Commercial Subcommittee be approached to see if they wished to be considered as an independent member on the Motueka Aerodrome User Group.**

**CARRIED**

**Moved Cr Wilkins/Cr Bouillir  
FN13-03-2**

**That the Corporate Services Committee:**

- 1. Receives the Manager Property Services Report, Report RFN13-03-12; and**
- 2. Agrees to appoint an independent member to the Motueka Aerodrome User Group who has commercial and business skills and asks staff to report back to the next meeting with suitable candidates.**

**CARRIED**

- 4.5 The appointments to the Commercial Subcommittee have been made, the unsuccessful candidates advised and the first meeting of the Subcommittee is scheduled to be held on Friday 26 April 2013.

## **5 Port Tarakohe**

- 5.1 At the last Corporate Services Committee meeting a question was asked regarding membership of the Tarakohe Marina Association. As at December 2012, there were 58 members representing approximately 82% of marina berths and moorings. A copy of the constitution of the Association is attached for information.
- 5.2 The finance team are nearing the conclusion of the financial review which will include a visit to the Port to audit the procedures. The Tarakohe Working Party has met and received a draft of the review and an initial meeting has been held with the Marine Farming Association as well. A further meeting with the marine farmers is to be held in early May and at about that time it is expected that further meetings will be held with other stakeholders of the Port. Once the financial review is completed, a further meeting of the Tarakohe Working Party will be held and the information will be provided to Councillors.
- 5.3 The development plan is nearing completion and was intended to be reported at this meeting. However, because the recommended outcomes for the development plan have a close relationship with the recommended actions from the financial review, it is important that the financial review is finalised before the development plan is completed.
- 5.4 The barrier arm has continued to cause issues and was unable to operate over Easter 2013. We have identified a local company that is capable of carrying out maintenance. They have considerable experience with this type of equipment which should ensure that delays in affecting repairs will not occur in future.
- 5.5 The Harbour Manager's contract expires on 30 June 2013. As mentioned in the Chief Executive report at the Full Council meeting held on 4 April 2013, a request for proposals is

being prepared for the Harbour Manager role which will be advertised. It is expected that there will be a change to some of the duties and responsibilities and there may be a further review following the adoption of the development plan.

## Item 8.12

### 6 Property

- 6.1 Three real estate agents have been asked to submit proposals to sell the former Westpac premises at 257 Queen Street, Richmond and the Committee will be notified of the successful agent at the meeting. At this stage the property is still available to be leased.
- 6.2 The schedule of charges at Collingwood Camping Ground has remained unchanged for several years and the managers have proposed new charges. These will be included in the omnibus report to Council for the Long Term Plan and, if approved, will come into effect from 1 July 2013.
- 6.3 Reliance on the Pohara Valley water supply for the Pohara Top 10 Holiday Park caused some issues through the Christmas holiday period because the water supply has to be disconnected during certain weather events. Until an adequate water supply is provided to the camping ground, this will continue to be an issue at times when the camping ground is heavily booked.
- 6.4 The Motueka Top 10 Holiday Park internal roading network has deteriorated and requires remediation. The standard cabins at the Holiday Park are near the end of their useful life and the costs of repair are exceeding the returns that can be generated from them. A proposal to replace the cabins and upgrade the roading network will be presented to the Commercial Subcommittee for consideration.
- 6.5 One of the lessees of the Riverview Camping Ground at Murchison has left and the remaining lessee has appointed a manager to continue operating the camp. Staff are working with the lessee's accountants to ensure that the camping ground continues to operate although they may close the camping ground over winter for this year.
- 6.6 The Committee has requested an earthquake risk and management report on Council's land and commercial/community buildings property portfolio. There are no staff resources available to undertake this task and we do not possess the skills to undertake that analysis. Fourteen buildings are subject to detailed seismic assessments and at sometime in the next 10 to 15 years, the balance of our building stock will have to be assessed. Probably the best method of providing this information to the Committee would be to complete low level seismic assessments (or IEP's) on the balance of our buildings. The recent assessments were carried out on a bulk contract for less than \$1,000 per building. We have yet to establish the number of buildings that would have to be inspected and will report further on this and the projected costs at the next meeting of this Committee.
- 6.7 The Committee has requested a presentation of the process and legislation for preparing seismic reports. It is my intention to arrange this for the 30 May 2013 Corporate Services Committee meeting.

**7 Appendices**

1.	Tarakohe Marina Users Association Constitution	79
2.	Forestry Accounts	85
3.	Motueka Aerodrome Accounts	87
4.	Port Tarakohe Accounts	89

**Item 8.12**



**As adopted at AGM 20 Sept 2012**

**Constitution for Tarakohe Marina Association**

**1. NAME**

The name of the Association will be Tarakohe Marina Association; in this constitution called "the Association".

**2. PRINCIPLES**

The Association is committed to:

- 2.1 Ensuring the Tarakohe Marina is operated in such a way that maximises benefits to its users and the general community in a sustainable, cost effective manner.

**3. OBJECTS**

The objects of the Association will be to work with the Tasman District Council in a productive way insuring:

- 3.1 services provided at Tarakohe Marina meet the needs of the users and wider community in all aspects of the marina.
- 3.2 costs to users of marina services are reasonable.
- 3.3 wishes and opinions of marina users are considered by TDC when developing marina policies.

**4. POWERS**

The Association will have the following powers:

- 4.1 The Executive Committee will have the authority to speak on behalf of members in negotiation/discussion with all relevant parties, including but not limited to Tasman District Council.
- 4.2 To do all things as may from time to time be necessary or desirable to give effect to and attain the objects of the Association.

**5. MEMBERSHIP**

- 5.1 Any person who has a vessel berthed or is a current berth holder at Tarakohe Marina, become a member of the Association by application orally or in writing and if appropriate, upon payment of the membership subscription set from time to time by a General Meeting of the Association.
- 5.2 A register of members of the Association will be maintained by the Secretary.
- 5.3 Any person may resign as a member of the Association by giving oral or written notice to the Secretary. The Secretary will maintain a record of any resignation.

**Expulsion of members**

- 5.4 The procedure for expulsion of members will be as follows:
  - 5.4.1 Any person or organisation may make a complaint to the Executive Committee that the conduct of a member of the Association is or has been injurious to the character of the Association. Every such complaint will be in writing and addressed to the Secretary.
  - 5.4.2 If the Executive Committee considers that there is sufficient substance in the complaint, it may invite the member to attend a meeting of the Executive

**As adopted at AGM 20 Sept 2012**

Committee and to offer a written and/or oral explanation of the member's conduct.

- 5.4.3 The Executive Committee will give the member at least fourteen (14) days written notice of the meeting. The notice will:
- 5.4.3.1 sufficiently inform the member of the complaint so that the member can offer an explanation of the member's conduct; and
  - 5.4.3.2 inform the member that if the Executive Committee is not satisfied with the member's explanation the Executive Committee may expel the member from the Association.
- 5.4.4 If in the meeting the Executive Committee decides to expel the member from the Association the member will cease to be a member of the Association.
- 5.4.5 A member expelled by the Executive Committee may within fourteen (14) days give written notice of appeal to the Secretary. The Secretary will then call a Special General Meeting to take place within twenty eight (28) days of receipt of the notice of appeal. If that meeting passes a resolution rescinding the expulsion, the member will be reinstated immediately.

**6. GENERAL MEETINGS**

"General Meeting" refers to both Annual General Meeting and Special General Meeting, unless otherwise specified.

- 6.1 The quorum for a General Meeting will be six (6) members present in person.
- 6.2 At least fourteen (14) days notification of each General Meeting will be given to members at the current email address for such members recorded in the register of members. It will be the responsibility of members to keep the office informed of their contact details.
- 6.3 Notification of a General Meeting will specify the time, date and place of the meeting. Notification will also describe in a general way all the matters that will arise to be considered and specify what further and more detailed information on these matters is available from the Executive Committee. Full information will be provided concerning any proposed amendments to the constitution or any matter which is the business of a Special General Meeting. Such information will be supplied to any member requesting it.
- 6.4 The General Meeting will be chaired by the current Chairperson of the Executive Committee. In the absence of the Chairperson the meeting will elect a person to chair the meeting from among the members present.
- 6.5 All questions will if possible be decided by consensus. However, where a consensus decision cannot be reached on a matter, the decision will, unless otherwise specified in this constitution, be made by a majority vote.
- 6.6 Voting will be by a show of hands unless members indicate an alternative preference. If any member requests a secret ballot on any vote or election, a secret ballot will be held.
- 6.7 If voting is tied, the chairperson will have a casting vote.



**As adopted at AGM 20 Sept 2012****7. ANNUAL GENERAL MEETINGS**

- 7.1 The Annual General Meeting will be held annually during the months of April, May or June.
- 7.2 The Annual General Meeting will carry out the following business:
- 7.2.1 Receive the minutes of the previous Annual General Meeting and of any other General Meeting held since the last Annual General Meeting.
  - 7.2.2 Receive the Executive Committee's report on the activities of the Association over the last year and the proposed priorities and directions for the Association in the current year.
  - 7.2.3 Receive the balance sheet and statement of income and expenditure for the past year and the estimate of income and expenditure for the current year.
  - 7.2.4 Elect the officers and other ordinary members of the Executive Committee of the Association (see section 9.1).
  - 7.2.5 Appoint an auditor of the Association's accounts – if there are any accounts to be audited.
  - 7.2.6 Conduct any other business which may properly be brought before the meeting.

**8. SPECIAL GENERAL MEETINGS**

- 8.1 Special General Meetings may be called by the Executive Committee or by a written request made by at least five (5) members and delivered to the Secretary. Where the meeting has been called on the written request of five (5) members it will be called within thirty (30) days of the delivery of that request to the Secretary.
- 8.2 A Special General Meeting will only consider business related to the reason for which it is called, as notified to the members (see section 6.3).

**9. EXECUTIVE COMMITTEE**

- 9.1 The Executive Committee will be composed of a Chairperson, Secretary Treasurer, Commercial Users Representative, Swing Mooring Representative and a Recreational Floating Berth Representative, as a minimum number. Other Representatives of interested parties such as Fishing and Mussel industry representatives can be included if required and accepted by members at an AGM.
- 9.2 The Executive Committee will have the power to fill any places vacant following the Annual General Meeting, or any vacancy that arises in the Executive Committee or among its named officers with people belonging to the Association, until the next Annual General Meeting.
- 9.3 Elected members of the Executive Committee will retire at each Annual General Meeting, but will be eligible for re-election at the same and subsequent meetings. Newly elected Executive Committee members will take office immediately upon their election.
- 9.4 Nominations for elected positions on the Executive Committee, including officer-bearers, will be oral at the Annual General Meeting.
- 9.5 The procedure for meetings will be as follows:
- 9.5.1 A quorum will be at least half of the executive members

**As adopted at AGM 20 Sept 2012**

- 9.5.2 All questions will if possible be decided by consensus. In the event that a consensus cannot be reached then a decision will be made by a majority vote by show of hands.
- 9.5.3 If the voting is tied, the Chairperson will exercise a casting vote.
- 9.5.4 Each meeting will be chaired by the Chairperson of the Association or, in her/his absence, by a person appointed by the Executive Committee.
- 9.6 The Executive Committee will meet as required. Meetings may be held in person or by any other means of communicating as decided on by the Executive Committee from time to time. All members of the Executive Committee, including office-bearers, will be given at least (7) days notice of the meeting by the Secretary, verbally or in writing.
- 9.7. The Secretary will ensure that a minute book is maintained which is available to any member of the Association and which, for each meeting of the Executive Committee, records
- 9.7.1 the names of those present;
  - 9.7.2 all decisions which are required by the constitution or by law to be made by the Association; and
  - 9.7.3 any other matters discussed at the meeting.
- 9.8 The Executive Committee will at all times be bound by the decisions of the members at General Meetings.
- 10. INCOME, BENEFIT OR ADVANTAGE TO BE APPLIED TO OBJECTS**
- 10.1 Any income, benefit or advantage will be applied to the objects of the Association.
- 10.2 No member of the Association or any person associated with a member shall participate in or materially influence any decision made by the Association in respect of any payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever  
Any such income paid shall be reasonable and relative to that which would be paid in an arm's length transaction (being the open market value).
- 10.3 The provision and effect of this clause shall not be removed from this constitution and shall be implied into any document replacing this constitution.
- 11. POWER TO DELEGATE**
- 11.1 The Executive Committee may from time to time appoint any current association member duties to further the Associations objectives.
- 12. FINANCIAL ARRANGEMENTS**
- 12.1 It is not intended that any fees be payable by members to be members of the Association, this clause can be changed by a 2/3 majority of eligible members personally present at any General Meeting. If this clause is changed, policies regarding financial arrangements must be accepted.
- 13. COMMON SEAL**
- 13.1 The Common Seal of the Association will be in the form of a letterhead, this will be kept in the custody and control of the Secretary.

**As adopted at AGM 20 Sept 2012**

- 13.2 When required, the Common Seal will be affixed to any document following a resolution of the Association and will be signed by the Secretary and one other person appointed by the Executive Committee.

**14. INDEMNITY**

- 14.1 No Officer or member of the Executive shall be liable for the acts or defaults of any other Officer or member of the Executive or any loss occasioned thereby, unless occasioned by their willful default or by their willful acquiescence.
- 14.2 The Officers, Executive and each of its members shall be indemnified by the Association for all liabilities and costs incurred by them in the proper performance of the functions and duties, other than as a result of their wilful default.

**15. ALTERATION OF RULES**

The rules of the Association may only be amended in any way by a 2/3 majority of eligible members personally present at any General Meeting.

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**Forestry**  
**For the Period Ended 28 February 2013**

**Profit & Loss Statement**

June 12 Actual		YTD 12/13			Full Year Budget	
		Actual	Budget	% of Budget	Budget	% of Budget
	<b>Income</b>					
2,434,785	Harvesting Income	1,260,043	966,062	130%	1,656,106	76%
33,657	Lease Income	28,338	15,065	188%	25,825	110%
	Sundry Income	20,763	18,167	114%	31,144	67%
<b>2,468,442</b>	<b>Total Income</b>	<b>1,309,144</b>	<b>999,294</b>	<b>131%</b>	<b>1,713,075</b>	<b>76%</b>
	<b>Expenses</b>					
1,117,126	Harvesting Costs	525,198	399,152	132%	684,260	77%
453,953	Forestry Management Costs	330,621	394,883	84%	676,943	49%
75,716	Forestry Estate Costs	73,191	32,909	222%	56,415	130%
7,367	Council Management Costs	3,660	3,490	105%	5,982	61%
51,304	Insurance	38,013	29,808	128%	51,100	74%
97,811	Council Overheads	72,008	63,007	114%	108,012	67%
145,000	Rabbit Island Domain Entitlement	96,667	84,583	114%	145,000	67%
<b>1,948,277</b>	<b>Total Expenses</b>	<b>1,139,358</b>	<b>1,007,832</b>	<b>113%</b>	<b>1,727,712</b>	<b>66%</b>
<b>520,165</b>	<b>Surplus/(Deficit)</b>	<b>169,786</b>	<b>(8,538)</b>	<b>-1989%</b>	<b>(14,637)</b>	<b>-1160%</b>

**Balance Sheet**

June 12 Actual		As at 28 February 2013		
		Actual	Budget	% of Budget
	<b>Assets</b>			
928,507	Closed Account Balance	931,626	550,350	169%
18,529,000	Forestry Estate Value	18,529,000	18,740,000	99%
<b>19,457,507</b>	<b>Total Assets</b>	<b>19,460,626</b>	<b>19,290,350</b>	<b>101%</b>
	<b>Equity</b>			
19,457,507	Accumulated Equity & Reserves	19,460,626	19,290,350	101%
<b>19,457,507</b>	<b>Total Equity</b>	<b>19,460,626</b>	<b>19,290,350</b>	<b>101%</b>

**Comment**

The forestry activity will also contribute \$250,000 to general rates for the year. As at 28 February 2013 a total of \$166,667 has been contributed to general rates.

Forestry estate costs include the full years rates plus ETS costs (not budgeted for)

Lease income is up on the year to date budget as some telecommunication leases are charged on an annual basis

The forestry revaluation is undertaken at year end only.



**Motueka Aerodrome  
For the Period Ended 28 February 2013**

**Profit & Loss Statement**

June 12 Actual		YTD 12/13			Full Year Budget	
		Actual	Budget	% of Budget	Budget	% of Budget
	<b>Income</b>					
15,570	Landing Fees	12,013	9,039	133%	15,495	78%
61,407	Rentals	46,444	39,771	117%	68,178	68%
8,571	Other Income	4,315	4,761	91%	8,161	53%
13,713	General Rates	-	-	-	-	-
-	Sundry Income	2,454	2,147	114%	3,681	67%
<b>99,261</b>	<b>Total Income</b>	<b>65,226</b>	<b>55,717</b>	<b>117%</b>	<b>95,515</b>	<b>68%</b>
	<b>Expenses</b>					
22,241	Professional & Management Fees	3,944	5,753	69%	9,862	40%
39,220	Motueka Aerodrome Maintenance	14,926	21,422	70%	36,724	41%
7,674	General Operating Expenses	8,862	6,379	139%	10,935	81%
11,002	Council Management Costs	4,833	5,947	81%	10,195	47%
3,753	Insurance	2,915	2,714	107%	4,652	63%
5,422	Council Overheads	6,571	5,670	116%	9,720	68%
880	Loan Interest	546	447	122%	767	71%
-	Contribution to General Rates	7,617	6,665	114%	11,426	67%
29,961	Depreciation	15,487	13,551	114%	23,231	67%
<b>120,153</b>	<b>Total Expenses</b>	<b>65,701</b>	<b>68,549</b>	<b>96%</b>	<b>117,512</b>	<b>56%</b>
<b>(20,892)</b>	<b>Surplus/(Deficit)</b>	<b>(475)</b>	<b>(12,832)</b>	<b>-4%</b>	<b>(21,997)</b>	<b>2%</b>

**Balance Sheet**

June 12 Actual		As at 28 February 2013		
		Actual	Budget	% of Budget
	<b>Assets</b>			
7,366	Debtors	4,197	5,000	84%
1,948,230	Fixed Assets & Infrastructural Assets	1,932,743	1,924,999	100%
<b>1,955,596</b>	<b>Total Assets</b>	<b>1,936,940</b>	<b>1,929,999</b>	<b>100%</b>
	<b>Liabilities</b>			
15,145	Loans	14,404	13,402	107%
<b>15,145</b>	<b>Total Liabilities</b>	<b>14,404</b>	<b>13,402</b>	<b>107%</b>
<b>1,940,451</b>	<b>Net Assets</b>	<b>1,922,536</b>	<b>1,916,597</b>	<b>100%</b>
	<b>Equity</b>			
1,940,451	Accumulated Equity & Reserves	1,922,536	1,916,597	100%
<b>1,940,451</b>	<b>Total Equity</b>	<b>1,922,536</b>	<b>1,916,597</b>	<b>100%</b>





**Port Tarakohe**  
**For the Period Ended 28 February 2013**

**Profit & Loss Statement**

June 12 Actual		YTD 12/13			Full Year Budget	
		Actual	Budget	% of Budget	Budget	% of Budget
	<b>Income</b>					
198,812	Marina Income	132,891	112,081	119%	192,138	69%
89,421	Wharf Income	75,532	122,626	62%	210,210	36%
9,330	Boat Ramp Fees	17,227	15,065	114%	25,025	67%
11,183	Boat Compound	6,597	3,013	219%	5,165	128%
-	Sundry Income	13,779	12,057	114%	20,669	67%
232,553	General Rates	73,345	64,177	114%	110,018	67%
<b>521,299</b>	<b>Total Income</b>	<b>319,371</b>	<b>329,018</b>	<b>97%</b>	<b>564,031</b>	<b>57%</b>
	<b>Expenses</b>					
209,265	Harbour Expenses	80,877	101,804	79%	174,521	46%
10,697	Wharf Maintenance (Minor Works)	9,472	4,640	204%	7,954	119%
12,901	Marina Maintenance (Minor Works)	6,869	4,941	139%	8,471	81%
6,027	Council Management Costs	3,585	4,820	73%	8,263	42%
5,009	Insurance	3,269	4,486	73%	7,691	43%
-	Council Overheads	43,963	38,333	115%	65,714	67%
168,530	Loan Interest	108,006	100,328	108%	171,990	63%
177,951	Depreciation	138,737	121,395	114%	208,105	67%
<b>590,380</b>	<b>Total Expenses</b>	<b>394,698</b>	<b>380,747</b>	<b>104%</b>	<b>652,709</b>	<b>60%</b>
<b>(69,081)</b>	<b>Surplus/(Deficit)</b>	<b>(75,327)</b>	<b>(51,729)</b>	<b>146%</b>	<b>(88,678)</b>	<b>85%</b>

**Balance Sheet**

June 12 Actual		As at 28 February 2013		
		Actual	Budget	% of Budget
	<b>Assets</b>			
56,951	Debtors	76,704	12,000	632%
11,008,122	Fixed Assets & Infrastructural Assets	10,894,301	11,111,417	98%
<b>11,065,073</b>	<b>Total Assets</b>	<b>10,961,005</b>	<b>12,027,702</b>	<b>87%</b>
	<b>Liabilities</b>			
-	Berthage in advance	62,203	-	0%
2,972,484	Loans	2,909,606	3,081,916	64%
<b>2,972,484</b>	<b>Total Liabilities</b>	<b>2,971,809</b>	<b>4,714,193</b>	<b>66%</b>
<b>8,092,589</b>	<b>Net Assets</b>	<b>7,989,196</b>	<b>8,113,509</b>	<b>99%</b>
	<b>Equity</b>			
8,092,589	Accumulated Equity & Reserves	7,989,196	8,113,509	99%
<b>8,092,589</b>	<b>Total Equity</b>	<b>7,989,196</b>	<b>8,113,509</b>	<b>99%</b>

<b>Note:</b>	<b>Actual</b>	<b>Budget</b>	<b>%</b>
Asset Additions for year to date	14,916	311,400	5%

**Comments:**

Capital projects budgeted for the year include fendering and Walkway improvements, wharf mounted crane, and weighbridge security and surveillance. These projects have been put on hold pending the outcome of the financial review.

Boat compound income includes the full annual charge.

Marina income is charged on an annual basis but is brought in account on a monthly basis



## 8.13 ACCOUNTS FOR PAYMENT - FEBRUARY AND MARCH 2013

Information Only - No Decision Required

**Report To:** Corporate Services Committee  
**Meeting Date:** 18 April 2013  
**Report Author:** Mike Drummond, Corporate Services Manager  
**Report Number:** RFN13-04-06  
**File Reference:**

### 1 Summary

1.1 Attached to this report are the payments made during February and March 2013

### 2 Draft Resolution

**That the Corporate Services Committee receives the Accounts for Payment - February and March 2013 RFN13-04-06.**

**3 Accounts for Payment for February and March 2013**

- 3.1 Attached are the accounts for payment for February and March 2013.
- 3.2 If any member has any questions on these accounts, please contact me prior to the meeting to enable collation of the necessary information.

**4 Significance**

- 4.1 This matter is of relatively low significance in terms of Council's Policy on Significance.

**5 Appendices**

- 1. Accounts for Payment February 2013 93
- 2. Accounts for Payment March 2013 105

Q No	Date	Name	Purchase	Amount	Total
27586	3/08/12	W Gardiner	DOG REFUND	41.70-	41.70-
27900	13/02/13	Kenia Grimwood	RATES REBATE REFUND	590.00-	621.70-
28082	28/02/13	M R & D K Irvine	REFUND BALANCE DEPOSIT	70.50-	702.20-
28121	5/10/12	Landmark Life Ltd	MISCELLANEOUS DUTIES	130.20-	832.40-
28292	28/02/13	Sladen and Cambridge	REFUND BALANCE DEPOSIT	337.50-	1,169.90-
28410	28/02/13	Pater Estate Limited	REFUND BALANCE DEPOSIT	268.50-	1,438.40-
28685	8/02/13	C & CS Suspense Account	TDC, ACR REPORT 31/12/12	65.00	1,373.40-
28686	8/02/13	R D Cunneing	DOG REFUND	20.90	1,352.50-
28687	8/02/13	S Kennard	DOG REFUND	16.70	1,335.80-
28688	8/02/13	Alison Moffat	REFUND, LOST BOOK FEE	8.70	1,327.10-
28689	8/02/13	One Main Road Limited	REFUND, R/C PAID TWICE	2,891.00	1,563.90
28690	8/02/13	Brian Peacock	INTERIOR PAINTING, AOTEA FLATS	2,710.00	4,274.78
28691	8/02/13	Megan Richards	REFUND, LOST BOOK FEE	52.20	4,326.98
28692	8/02/13	RT Ker Contractors Limited	REFUND, R/C OVERCHARGE	5,682.00	10,008.98
28693	8/02/13	Te Wharerangi Trust	REFUND ANNUAL CHARGE, INV 3189	52.00	10,060.98
28694	15/02/13	ASB Bank Limited	VISA/ S E EDWARDS etc	701.90	10,762.88
28695	15/02/13	Khrlichman Trust	REIMBURSEMENT, COST SHARE FENC	3,169.83	13,932.71
28696	15/02/13	W Gardiner		41.70	13,974.41
28697	15/02/13	Orange Residential Homes	REFUND, R/C APPLICATION	500.00	14,474.41
28698	15/02/13	Brian Peacock	PAINTING, VOSPER & NEARSHAVEN	320.00	14,794.41
28699	15/02/13	Ravensdown	MATERIALS	47.69	14,842.10
28700	15/02/13	R M Semaine	DOG REFUND	16.70	14,858.80
28701	15/02/13	D G Williams	DOG REFUND	10.00	14,868.80
28702	20/02/13	AroVideo	DVD'S	351.65	15,220.45
28703	20/02/13	W S Booth	WATER COLLECTION SHERRY RIVER	460.00	15,680.45
28704	20/02/13	Barney Brewster	2 X BREWSTER NIGHT VISIONS	84.50	15,764.95
28705	20/02/13	Bunnings Nelson	COMPOST REBATE	105.00	15,869.95
28706	20/02/13	Engraving & Trophy Centre	SUPPLY NAME BADGE HARRY INGLIS	203.32	16,073.27
28707	20/02/13	Everyman Records	CD'S	423.40	16,496.67
28708	20/02/13	Fairfax Auckland Group	1 X AUTOCAR 1 YEAR SUBSCRIPVIO	75.00	16,571.67
28709	20/02/13	Nelson Marlborough Institute of Tec		100.00	16,671.67
28710	20/02/13	New World Motuska	TEAROOM SUPPLIES etc	158.42	16,830.09
28711	20/02/13	Outward Bound	OUTWARD BOUND CHERIE NEWMAN	4,275.00	21,105.09
28712	20/02/13	Richmond and Districts Information	DISPLAY ADVERTISING MATERIAL	30.00	21,135.09
28713	20/02/13	S P Satherley	WORKING etc	1,308.70	22,443.79
28714	20/02/13	Sky Network Television Ltd	SKY TELEVISION	168.95	22,612.74
28715	20/02/13	St John South Island Region	REPLACEMENT KIT FOR ST ARNAUD	281.75	22,894.49
28716	20/02/13	Takaka Bowling Club Inc	ROOM HIRE FOR GB COMM BOARD ME	57.50	22,951.99
28717	20/02/13	Time New Zealand Magazine Limited	RENEW MAG SUB	105.30	23,057.29
28718	22/02/13	ASB Bank Limited	VISA, R G KIMPTHORNE	60.00	23,117.29
28719	22/02/13	R L Climo	REFUND, OVERPAYMENT R/C DEPOSIT	15.00	23,132.29
28720	22/02/13	Ronald James Craig	RATES REBATE REFUND	590.00	23,722.29
28721	22/02/13	Russell Robert Egan	RATES REBATE REFUND	528.19	24,250.48
28722	22/02/13	Briony Finnigan	TASMAN \$200 SHIPS	200.00	24,450.48
28723	22/02/13	C K Haskell	DOG REFUND	20.90	24,471.38
28724	22/02/13	D L Hollyman	DOG REFUND	10.00	24,481.38
28725	22/02/13	Emma Johnstone	TASMAN \$200 SHIPS	200.00	24,681.38
28726	22/02/13	Andrew Kininmonth	HERITAGE GRANT	200.00	24,881.38
28727	22/02/13	Land Information New Zealand	LODGE MENT SECT 72	176.00	25,057.38
28728	22/02/13	Metal Craft Limited	CHANGES TO HANDRAILS	264.10	25,321.48
28729	22/02/13	Brenda Page	RATES REBATE REFUND	590.00	25,911.48

chedule Of Expenditure		February 13	Period Ending 28 FEB 13	Run Time	4/03/13	1
D No	Date	Name	Purchase	Amount	Total	
28730	22/02/13	Petty Cash	REIMBURSEMENT	393.20	26,304.68	
28731	22/02/13	D Hanaka-iti	DOG REFUND	16.70	26,321.38	
28732	22/02/13	Tony Biordan	REFUND R/C APPLICATION etc	1,000.00	27,321.38	
28733	22/02/13	Paul Sangster	REPAIR WIRES, XMAS DECORATIONS	300.00	27,621.38	
28734	22/02/13	J A Scott-Dickins	DOG REFUND	16.70	27,638.08	
28735	22/02/13	Mary Eve Stokes	RATES REBATE REFUND	508.33	28,146.41	
28736	22/02/13	Rona Muriel Thompson	RATES REBATE REFUND	590.00	28,736.41	
28737	22/02/13	I C & D L Thomson	REFUND, RETURNED B/C APPL	500.00	29,236.41	
28738	22/02/13	Betty Lorraine Watson	RATES REBATE REFUND	590.00	29,826.41	
28739	22/02/13	Nancye Agnes Wearing	RATES REBATE REFUND	256.06	30,082.47	
28740	22/02/13	Albert Whitehouse	RATES REBATE REFUND	590.00	30,672.47	
28741	22/02/13	Stuart James Wood	RATES REBATE REFUND	590.00	31,262.47	
28742	1/03/13	ASB Bank Limited	VISA, G S COOTE	1,897.09	33,159.56	
28743	1/03/13	A Aston James	WATER METER LEVY CREDIT	98.00	33,257.56	
28744	1/03/13	Automobile Association	AA AGENCY INCOME	59.25	33,316.81	
28745	1/03/13	CASH	RETIREMENT GIFT, N JACKSON etc	800.00	34,116.81	
28746	1/03/13	K M Collett	DOG REFUND	10.00	34,126.81	
28747	1/03/13	S & W Daniel	PARTIAL REFUND, PIM DEPOSIT	236.00	34,362.81	
28748	1/03/13	Explore Murchison Limited	REFUND BALANCE DEPOSIT	196.00	34,558.81	
28749	1/03/13	Bill Hope	CONTRACT CLEANING	85.68	34,644.49	
28750	1/03/13	M R & D K Irvine		70.50	34,714.99	
28751	1/03/13	A & R Joseph	KAIKATUA-HONORARIUM etc	4,020.00	38,734.99	
28752	1/03/13	La Grow Builders Limited	REFUND BALANCE DEPOSIT	175.50	38,910.49	
28753	1/03/13	LSX Builders 2011 Limited	REFUND BALANCE DEPOSIT	244.50	39,154.99	
28754	1/03/13	Melinda Baigent Photography	etc	460.00	39,614.99	
28755	1/03/13	Motueka Library	REIMBURSEMENT	73.40	39,688.39	
28756	1/03/13	Murchison Sport Recreation & Cultu		110.00	39,798.39	
28757	1/03/13	G A Murray	REFUND OF RENEWAL FEE	793.00	40,591.39	
28758	1/03/13	Otawa Farm Partnership	REFUND BALANCE DEPOSIT	406.50	40,997.89	
28759	1/03/13	B Sturgeon	DOG REFUND	16.70	41,014.59	
28760	1/03/13	J D & M A Woods	REFUND BALANCE DEPOSIT	2,961.40	43,975.99	
72146	8/02/13	Mark Browning	CONTRACT CLEANING	85.68	44,061.67	
72147	8/02/13	Ching Contracting Limited	CON 839, JAN 2013	1,621.75	45,683.42	
72148	8/02/13	Coman Construction Ltd	REFUND OVERPAYMENT CPU APPLICA	36.00	45,719.42	
72149	8/02/13	Contact Energy Limited	POWER, 14 KAKARIKI LANE	37.79	45,757.21	
72150	8/02/13	CRT Society Limited	MATERIALS	47.21	45,804.42	
72151	8/02/13	G J Curnow	EXPENSE CLAIM W/E 10/02/13	40.00	45,844.42	
72152	8/02/13	Fairfax New Zealand Ltd	NELSON MAIL, MAIN A/C	4,703.18	50,547.60	
72153	8/02/13	Financial & Asset Management Soluti	DEVELOP DRAFT ETS POLICY	5,100.25	55,647.85	
72154	8/02/13	Glaagow Harley	RATES REFUND AT SETTLEMENT	63.30	55,711.15	
72155	8/02/13	H Hodgson & Co Ltd	NEWSLINE DISTRIBUTION	20.00	55,731.15	
72156	8/02/13	J D Kerse	DOG REFUND	16.70	55,747.85	
72157	8/02/13	Matt McLarin	EXPENSE CLAIM W/E 10/2/13	78.49	55,826.34	
72158	8/02/13	Ministry for the Environment	LEVY RETURN, DEC 2012	29,156.41	84,982.75	
72159	8/02/13	NZ Society of Local Govt Managers	COMMUNITY PLAN CONFERENCE	920.00	85,902.75	
72160	8/02/13	Richmond Fresh Choice	CATERING etc	273.28	86,176.03	
72161	8/02/13	Rosalind Squire	EXPENSE CLAIM W/E 10/02/13	118.45	86,294.48	
72162	8/02/13	Mike Tasman-Jones	EXPENSE CLAIM W/E 10/02/13	72.93	86,367.41	
72163	8/02/13	Telecom New Zealand Limited	CEO DATA etc	777.20	87,144.61	
72164	8/02/13	Ken Todd	CARETAKER SERVICES	2,199.58	89,344.19	
72165	8/02/13	Nancy Ward	GAS CYLINDER FILL	37.13	89,381.32	

Schedule Of Expenditure	February 13	Period Ending 28 FEB 13	Run Time 4/03/13	11	
No	Date	Name	Purchase	Amount	Total
2166	8/02/13	G & E Weir Limited	REFUND, WITHDRAWN B/C	2,824.24	92,205.56
2167	15/02/13	R M Boyd	DOG REFUND	16.70	92,222.26
2168	15/02/13	Brightwater Motors	DIESEL FUEL etc	88.98	92,311.24
2169	15/02/13	Building Research Association	MONTHLY B/C LEVIES, JAN 2013	5,827.66	98,139.10
2170	15/02/13	Andrew Burton	EXPENSE CLAIM W/E 17/2/13 etc	283.30	98,422.40
2171	15/02/13	Cawthron Institute	SAMPLE ANALYSIS etc	72.39	98,494.79
2172	15/02/13	Ching Contracting Limited	CON 883, JAN 2013	5,159.03	103,653.82
2173	15/02/13	Contact Energy Limited	POWER, 7 AOTEA PL	44.05	103,697.87
2174	15/02/13	Control Services (Nelson) Limited	CONTRACTING SERVICES, JAN 2013	29,538.20	133,236.07
2175	15/02/13	Peter Darlington	EXPENSE CLAIM W/E 17/2/13	56.80	133,292.87
2176	15/02/13	Deane Apparel	HEN SMITHIES etc	199.54	133,492.41
2177	15/02/13	Dept of Building & Housing (Levy pa	MONTHLY B/C LEVIES, JAN 2013	11,712.06	145,204.47
2178	15/02/13	Martin Doyle	EXPENSE CLAIM W/E 17/2/13	40.00	145,244.47
2179	15/02/13	C Duffy	DOG REFUND	16.70	145,261.17
2180	15/02/13	Dune Restoration Trust of New Zeala	CONFERENCE REGISTRATION	340.00	145,601.17
2181	15/02/13	Fulton Hogan Limited	CON 787, JAN 2013	248,743.21	394,344.38
2182	15/02/13	Gibbons Construction Limited	CLAIM #4 REFURBISH/ STRENGTHEN	29,316.50	423,660.88
2183	15/02/13	Kylie Gibson	CLEANING, JAN 2013	162.00	423,822.88
2184	15/02/13	Xenia Grimwood		590.00	424,412.88
2185	15/02/13	Inland Revenue Dept - Pays	PAY DECN Tax Deductions etc	167,659.68	592,072.56
2186	15/02/13	Jardine Lloyd Thompson Limited	ELECTION COSTS REIMBURSEMENT	1,754.11	593,826.67
2187	15/02/13	Matthew Kauech	CONSTRUCT PICNIC TABLE	2,000.00	595,826.67
2188	15/02/13	Kleena-way Services	CLEANING, ILMR MOUTERE HALL etc	205.53	596,032.20
2189	15/02/13	Landmark Life Ltd		130.20	596,162.40
2190	15/02/13	McFadden McMeeken Phillips	REFUND, OVERPAID RATES AT SETT	903.93	597,066.33
2191	15/02/13	Meridian Energy Limited	POWER, JAN 2013	83,997.33	681,063.66
2192	15/02/13	NWH New Zealand Limited	CON 461, JAN 2013 etc	927,043.45	1,608,088.11
2193	15/02/13	Nelson City Council	REFUND, BLD NS MCC PAYMENT	226.90	1,608,315.01
2194	15/02/13	Shelagh Noble	EXPENSE CLAIM W/E 17/2/13	350.60	1,608,665.61
2195	15/02/13	Laura Page	EXPENSE CLAIM W/E 17/2/13	143.99	1,608,809.60
2196	15/02/13	Powertech Nelson	CON 844, JAN 2013	51,549.28	1,660,358.88
2197	15/02/13	Russell & Karen Pringle	MOWING & WEED SPRAYING	142.50	1,660,501.38
2198	15/02/13	GG & V Pu-Cooper	REFUND, OVERPAID WATER RATES	100.00	1,660,601.38
2199	15/02/13	Keith Richards	LAWN MOWING	576.00	1,661,177.38
2200	15/02/13	Richmond Flooring & Curtains First	SUPPLY & INSTALL UNDERLAY	143.50	1,661,320.88
2201	15/02/13	Richmond Fresh Choice	GROCERIES etc	169.34	1,661,490.22
2202	15/02/13	Jesse Scotson	TAS SEATSPARK SERVICES	448.00	1,661,938.22
2203	15/02/13	Sicon Limited	RABBIT IS PLANTING etc	3,156.40	1,665,094.62
2204	15/02/13	Sicon Limited	CLAIM #5, MOT AERO MAINTENANCE	1,194.69	1,666,289.31
2205	15/02/13	BMX Limited	MAIL SCRUBBING	322.00	1,666,611.31
2206	15/02/13	Taylor's Contracting Limited	CON 840, JAN 2013	166,601.12	1,833,212.43
2207	15/02/13	Telecom New Zealand Limited	007 COMMUNITY SERVICES etc	444.84	1,833,657.27
2208	15/02/13	A Tomlinson	EXPENSE CLAIM W/E 17/2/13	254.10	1,833,911.37
2209	15/02/13	Peter Watson	MAIN OFFICE REPAIR WORK	168.00	1,834,079.37
2210	15/02/13	Pauline Webby	EXPENSE CLAIM W/E 17/2/13	188.10	1,834,267.47
2211	15/02/13	Adrienne Wylde	CURTAINING B/W HALL etc	1,808.80	1,836,076.27
2212	20/02/13	1306 Limited	CAR HIRE AGREEMENT	271.14	1,836,347.41
2213	20/02/13	3R Group Limited	PAINTWISE VOLUME CHARGES JANUA	149.50	1,836,496.91
2214	20/02/13	3rd Eye Facilitation		115.00	1,836,611.91
2215	20/02/13	Abel Tasman Birdsong Trust	LEVIED OPERATORS UNDER DOC/TDC	22,315.41	1,858,927.32
2216	20/02/13	Abel Tasman Plumbing & Gas	REPAIR WATER SCULPTURE TAXACA	457.90	1,859,385.22

Schedule Of Expenditure	February 13	Period Ending 28 FEB 13	Run Time	4/03/13	11
No	Date	Name	Purchase	Amount	Total
72217	20/02/13	Abel Tasman Sea Shuttle Limited	PROVIDE WATER TRANSPORT etc	348.00	1,859,735.22
72218	20/02/13	ACM New Zealand Limited	KSS BANKING	436.22	1,860,171.44
72219	20/02/13	All Books New Zealand	BOOKS etc	15,961.90	1,876,133.34
72220	20/02/13	Allan Planning & Research Limited	EXPERT WITNESS CHH APPEAL	7,627.96	1,883,761.30
72221	20/02/13	Allied Locks Limited	3 KEYS KAPUA WH	90.00	1,883,851.30
72222	20/02/13	Alpha Distributors	EXTINGUISH CARTRIDGE	70.00	1,883,921.30
72223	20/02/13	Anchorage Pontoons Limited	12 PONTOON CONNECTORS	2,389.70	1,886,311.00
72224	20/02/13	Animal Health Board	REGION SHARES FOR DEC 12 etc	39,675.00	1,925,986.00
72225	20/02/13	Anzor Fasteners Ltd	MATERIALS etc	1,219.52	1,927,205.52
72226	20/02/13	APRA New Zealand Limited	LICENCE FEE 01/02/13 TO 31/01/	147.92	1,927,353.44
72227	20/02/13	Aqualinc Research Limited	MOT RIRAKA PLAINS GROUNDWATER	9,775.00	1,937,128.44
72228	20/02/13	Armotec Environmental Ltd	MOT WWTP PILOT PLANT RENTAL	690.00	1,937,818.44
72229	20/02/13	Armourguard Security Limited	FIRE SERVICE MONITORING MOT RH	2,656.71	1,940,475.15
72230	20/02/13	Arthur Wakefield Motor Inn	ACCOMMODATION P ROBERTS	302.90	1,940,778.05
72231	20/02/13	Ascent Technology Limited	etc	110.93	1,940,888.98
72232	20/02/13	G F & A L Ashford	REPAIR BARRIER ARM SECURITY LI	1,775.14	1,942,664.12
72233	20/02/13	Assoc of Local Govt Engineering NZ	CONTRACT WORKSHOP etc	1,863.00	1,944,527.12
72234	20/02/13	ATS Environmental	TORANAMUI CULVERT PROJECT	5,754.60	1,950,281.72
72235	20/02/13	Aurecon New Zealand Limited	SEISMIC ASSESSMENT LOWER MOUTE	4,140.00	1,954,421.72
72236	20/02/13	B & G Security	RABBIT ISLAND	3,514.40	1,957,936.12
72237	20/02/13	Baylink Motapot	SUPPLY OF INTERNET FOR HARBOUR	78.65	1,958,014.77
72238	20/02/13	Bays Apparelmaster	TEA TOWELS etc	769.52	1,958,784.29
72239	20/02/13	Best & West (2004) Limited	AIR CON SERVICE MOT LIB etc	656.77	1,959,441.06
72240	20/02/13	Bingo Skip Hire Limited	EMPTY MINISKIP etc	1,705.00	1,961,150.06
72241	20/02/13	Blacks Fasteners Limited	MATERIALS etc	205.27	1,961,355.33
72242	20/02/13	BlueBell Florist	BOUQUET FOR J FAULKNER	50.00	1,961,405.33
72243	20/02/13	BOC Limited	CARBON DIOXIDE etc	295.71	1,961,701.04
72244	20/02/13	BOINE	WEATHERTIGHTNESS COURSE etc	4,082.50	1,965,783.54
72245	20/02/13	Book Protection Products Ltd	CLEAR LABEL PROTECTOR	264.16	1,966,047.70
72246	20/02/13	Bosman Alpha Limited	STORAGE CONTAINER WAITAPU GENE	4,827.70	1,970,875.40
72247	20/02/13	Brightwater Motors	GAS BOTTLE SWAP etc	142.60	1,971,019.00
72248	20/02/13	Building Connexion	SUPPLIES etc	222.93	1,971,241.93
72249	20/02/13	Building Consent Solutions Limited	B/C APPLICATIONS DEC 2012	3,289.00	1,974,530.93
72250	20/02/13	Building Networks NZ Ltd	BUILDING COMPLIANCE CONFERENCE	790.00	1,975,320.93
72251	20/02/13	Bulletin.Net (NZ) Limited	MESSENGER LICENCING FEE	330.18	1,975,651.11
72252	20/02/13	Cedwallader Tree Consultancy	TREE CONSULTANCY DEC 2012	2,102.88	1,977,753.99
72253	20/02/13	Cafe on Oxford	CATERING	320.04	1,978,074.03
72254	20/02/13	Call Care Answer Service	SERVICE CHARGE	1,936.47	1,980,010.50
72255	20/02/13	Cameron Gibson & Wells Limited	TAP WATER RISING MAIN etc	1,463.65	1,981,474.15
72256	20/02/13	Cawthron Institute	SAMPLES etc	3,006.45	1,984,478.60
72257	20/02/13	Cheewash Nelson (2006) Ltd	MOSS REMOVAL TREATMENT ON ROOF	345.00	1,984,823.60
72258	20/02/13	Cleaning Technology Nelson	TOILET BLOCKS etc	186.96	1,985,010.56
72259	20/02/13	Cogent Limited	SERVICE CONTRACT BILLING FEB 2	1,567.50	1,986,578.06
72260	20/02/13	Collingwood General Store & Bakery	GAS BOTTLE EXCHANGE etc	89.30	1,986,767.36
72261	20/02/13	Collingwood Memorial Hall	NOV/DEC SUBSIDY	374.00	1,987,141.36
72262	20/02/13	Concrete & Metals Limited	MATERIALS	115.00	1,987,256.36
72263	20/02/13	Conferezz		2,064.25	1,989,320.61
72264	20/02/13	Cotton & Light Surveyors Ltd	EASEMENT/WD WIDENING LOWER QN 8	2,998.00	1,992,318.61
72265	20/02/13	Credit Recoveries Limited (Client 1	DEBT RECOVERY	20.05	1,992,338.66
72266	20/02/13	Credit Recoveries Limited (Client 1	DEBT RECOVERY	3,355.39	1,995,694.05
72267	20/02/13	Cycling Advocates Network	MEMBERSHIP RENEWAL	85.00	1,995,779.05



Schedule OF Expenditure		February 13	Period Ending 28 FEB 13		Run Time 4/03/13	1:
J No	Date	Name	Purchase	Amount	Total	
72268	20/02/13	Deep Blue Solutions Ltd	SMART CONNECT SUPPORT	71.88	1,995,850.93	
72269	20/02/13	Dept of Internal Affairs	PLACEMENT OF NOTICE	82.00	1,995,932.93	
72270	20/02/13	Designart Signs	SIGNWRITING ON CAR	161.00	1,996,093.93	
72271	20/02/13	DHI Water and Environment Limited	TDC FLOODWATCH MAINTENANCE	958.50	1,997,052.43	
72272	20/02/13	DSE (NZ) Limited	etc	141.92	1,997,194.35	
72273	20/02/13	Duke & Cooke Limited	RENTAL ASSESSMENT 93 COLLINGWOOD	931.50	1,998,075.85	
72274	20/02/13	Dusty Diggers	GRAHAM VALLEY etc	4,526.87	2,002,602.72	
72275	20/02/13	Eagle Technology Group Limited	CUSTOMER SERVICE AGREEMENT CHA	57.50	2,002,660.22	
72276	20/02/13	Emaco NZ Limited	HENRY SUBSCRIPTION	90.15	2,002,750.37	
72277	20/02/13	Edward Gibbon Limited	SUPPLIES	26.14	2,002,776.51	
72278	20/02/13	Keny Meeney	CABLE TUBE etc	124.66	2,002,901.17	
72279	20/02/13	Kildex Packaging Group Ltd	RUBBISH BAGS	3,271.06	2,006,172.23	
72280	20/02/13	Eminence	CONSTRUCT SHELVES RICH LIB	3,444.25	2,009,616.48	
72281	20/02/13	Energy & Technical Services Limited	DATA LOADING	276.00	2,009,892.48	
72282	20/02/13	Engineering Sustainable Solutions L	WORK FOR BOARDWALK CROSSING	631.35	2,010,523.83	
72283	20/02/13	Entecol Limited	REGIONAL ANT SURVEYS	3,888.82	2,014,412.65	
72284	20/02/13	ENVCO	CABLES	2,972.55	2,016,985.20	
72285	20/02/13	Envirolink	WATER LEVEL MONITORING etc	1,840.00	2,018,825.20	
72286	20/02/13	EnviroWaste	RENTAL CHARGE FRONTLOAD REFUSE	22.91	2,018,848.11	
72287	20/02/13	Express Couriers Limited	POSTAGE etc	683.02	2,019,531.13	
72288	20/02/13	Kaiweb Limited	MONTHLY WEB HOSTING FEE	25.51	2,019,556.64	
72289	20/02/13	Fairfax New Zealand Ltd	NELSON MAIL etc	98.00	2,019,654.64	
72290	20/02/13	Fenselow Bell Limited	RECRUIT COMM SUBCOMMITTEE ADVRR	2,995.82	2,022,650.46	
72291	20/02/13	Farmer Boba Organic Worm Farm	COMPOST BIN VOUCHERS	39.00	2,022,689.46	
72292	20/02/13	Fields Designer Florist		60.00	2,022,749.46	
72293	20/02/13	First Security Guard Services Ltd	MOBILE PATROLS etc	650.93	2,023,400.39	
72294	20/02/13	Fish & Game New Zealand	FRESHWATER ADVOCATE etc	8,899.16	2,032,299.55	
72295	20/02/13	Flagsmakers Ltd	NEW FLAG FOR SERVICE CENTRE	109.43	2,032,408.98	
72296	20/02/13	Fleetphone Limited	TRUNKED RADIO SERVICE	1,137.87	2,033,546.85	
72297	20/02/13	Fletcher Distribution Limited	MATERIALS etc	742.50	2,034,289.35	
72298	20/02/13	Fletcher Vautier Moore	LEGAL COSTS JAN 2013	39,866.25	2,074,155.60	
72299	20/02/13	Fresh Choice Takaka	GROCERIES	54.08	2,074,209.68	
72300	20/02/13	Fuji Xerox Finance Limited	OPERATING LEASE NOS60169 etc	3,322.35	2,077,532.03	
72301	20/02/13	Fuji Xerox NZ Limited	PHOTOCOPIER LEASE	11,354.80	2,088,886.83	
72302	20/02/13	Fulton Hogan Limited	RICHMOND LIMEMAKING etc	9,312.84	2,098,199.67	
72303	20/02/13	G Hensar Builders Limited	POLICY EXCESS	10,000.00	2,108,199.67	
72304	20/02/13	D & A Gardner	MOW MCKEE DOMAIN	377.20	2,108,576.87	
72305	20/02/13	GB Weekly	ADVERTISING	813.30	2,109,390.17	
72306	20/02/13	Gen-i	ASSIST WITH DATABASE RECOVERY	8,650.59	2,118,040.76	
72307	20/02/13	Geographic Business Solutions	SUPPORT WORK	1,610.00	2,119,650.76	
72308	20/02/13	GNS Science	GB DEBRIS FLOW STUDY	60,403.75	2,180,054.51	
72309	20/02/13	Golden Bay Appliances	REPAIR WASHING MACHINE etc	1,558.25	2,181,612.76	
72310	20/02/13	Golden Bay Fencing	CHANGE GATEWAY AT ROTOTAL CRUI	396.50	2,181,969.26	
72311	20/02/13	Golden Bay Rubbish Collection Limit	BIN COLLECTION etc	2,100.00	2,184,069.26	
72312	20/02/13	Goldpine Industries Limited	FENCING MATERIALS	4,876.78	2,188,946.04	
72313	20/02/13	Guardian Alarms (ChCh) Limited	FIRE ALARM TESTING	276.00	2,189,222.04	
72314	20/02/13	Hanish, Fletcher Lawyers	WWIF MURCH	672.00	2,189,894.04	
72315	20/02/13	Mike Harding	BIODIVERSITY MONITORING ADVICE	840.94	2,190,734.98	
72316	20/02/13	Harte Distributors Ltd	MILK	68.16	2,190,803.14	
72317	20/02/13	Hays Plumbing Services Limited	WORK COMPLETED AT 21 VOSPER ST	4,549.16	2,195,352.30	
72318	20/02/13	Higgins Contracting Nelson Limited	WAKEFIELD FIRESTATION	575.00	2,195,927.30	

Schedule Of Expenditure		February 13	Period Ending 28 FEB 13	Run Time	4/03/13	1
J No	Date	Name	Purchase	Amount	Total	
72319	20/02/13	Hope Recreation Reserve	HALL HIRE SUBSIDY DEC 12	953.25	2,196,880.55	
72320	20/02/13	Ruxford Plumbing Services Ltd	WATER FILTER REPAIRS	201.83	2,197,082.38	
72321	20/02/13	Hynds Pipe Systems Limited	LINEMAKER PAINT	241.51	2,197,323.89	
72322	20/02/13	Ideal Electrical Suppliers	MATERIALS	129.12	2,197,453.01	
72323	20/02/13	IMB Construction Limited	MAPUA WATERFRONT PARK STAGE 3	131,143.93	2,328,596.94	
72324	20/02/13	Industrial Marine Electrical	HARIT ISLAND WWPS	2,859.90	2,331,456.84	
72325	20/02/13	Institute of IT Professionals NZ In	FULL MEMBERSHIP FOR P DARLINGST	265.50	2,331,722.34	
72326	20/02/13	Integrated Technology Solutions Ltd	MONTHLY FEES	80.50	2,331,802.84	
72327	20/02/13	Irving Smith Jack Architects Ltd	MAPUA WATERFRONT DESIGNS	97.75	2,331,900.59	
72328	20/02/13	Isthmus Landscape Architecture	URBAN DESIGN LANDSCAPE ARCHITE	749.74	2,332,650.33	
72329	20/02/13	R W Jackett	PROGRESS CLAIM FOR DECKS RESEAL	4,772.50	2,337,422.83	
72330	20/02/13	Jack's Tyre & Performance Limited	WHEEL ALIGNMENT	79.00	2,337,501.83	
72331	20/02/13	Jardine Lloyd Thompson Limited	INSURANCE FOR FIREWORKS	431.25	2,337,933.08	
72332	20/02/13	Jasnad Holdings Limited	STEAM CLEAN CARPET 10A AOTEA P	90.00	2,338,023.08	
72333	20/02/13	JR Events Limited	SERVICES FOR ECOFEST 2013	3,565.47	2,341,588.55	
72334	20/02/13	Kaitiaki O Ngahere Ltd	RESERVOIR CREEK etc	3,254.05	2,350,842.60	
72335	20/02/13	Kernohan Engineering Limited	MATERIALS	72.45	2,350,915.05	
72336	20/02/13	Alan G Kilgour	BARRIER ARM REPAIRS	1,166.00	2,352,081.05	
72337	20/02/13	Kina Cliffs Limited		287.50	2,352,370.55	
72338	20/02/13	KONE Elevators Pty Ltd	QUEEN ST SERVICE LIFT	345.00	2,352,715.55	
72339	20/02/13	Land Information New Zealand	RATING VALS VALUER GENERAL'S C	6,847.07	2,359,562.62	
72340	20/02/13	Landmark Life Ltd	1338 PARKING	83.38	2,359,646.00	
72341	20/02/13	Laser Electrical Golden Bay	POHARA HALL CHECK FLOG	83.49	2,359,729.49	
72342	20/02/13	Laser Electrical Nelson	MAPUA WATERFRONT	2,801.47	2,362,530.96	
72343	20/02/13	Lazars Edge Limited	MAINTENANCE CONTRACT JAN 2013	352.94	2,362,883.90	
72344	20/02/13	Lifestyle Hire 2007 Limited	LARRYMOUTH ROCKS PORTALOO etc	302.17	2,363,186.07	
72345	20/02/13	Lifestyle Publishing Limited	RENEWAL OF SUB NZ WILDERNESS M	81.60	2,363,267.67	
72346	20/02/13	Lindia Consulting Limited	STAKEHOLDER CONSULTATION	5,221.00	2,368,488.67	
72347	20/02/13	Link Market Services Limited	PROFESSIONAL SERVICES DEC 12 e	626.26	2,369,114.93	
72348	20/02/13	Local Government Online Limited		345.00	2,369,461.93	
72349	20/02/13	Maccafferri New Zealand Limited	HIRE LACING GUN	322.00	2,369,783.93	
72350	20/02/13	Mainfreight Limited	DELIVERY TO NIMA CHCH etc	75.22	2,370,055.15	
72351	20/02/13	Mainland Extinguishers	POWDER EXTINGUISHER INFO CENTR	105.00	2,370,164.15	
72352	20/02/13	Marketing Essentials Limited	TSC YOUTH ORDER etc	522.10	2,370,686.25	
72353	20/02/13	Matthews Eyewear Eyecare	etc	378.00	2,371,064.25	
72354	20/02/13	Meyers Mass Dinner	2012 MAYORS MASS DINNER TICKET	510.00	2,371,574.25	
72355	20/02/13	MediaWorks Radio Nelson	MAYORAL DESK etc	3,113.91	2,374,688.16	
72356	20/02/13	Meridian Energy Limited	WAINGA MAIN PUMP JAN etc	20,329.62	2,395,017.78	
72357	20/02/13	Meteorological Service NZ Limited	SUPPLY METCONNECT	152.38	2,395,170.16	
72358	20/02/13	Paul Milcom	HAZARD ASSESSMENT KINA PRIVATE	69.00	2,395,239.16	
72359	20/02/13	Mitre 10 Mega Nelson	MATERIALS etc	1,223.62	2,396,462.78	
72360	20/02/13	Modica Group Limited	ISP BILLING JAN 2013	17.25	2,396,480.03	
72361	20/02/13	Mondo Travel Richmond	OFFICE DESK	200.00	2,396,680.03	
72362	20/02/13	Morrison Low & Associates Ltd	REVIEW OF PROFESSIONAL FEES	19,739.75	2,416,419.78	
72363	20/02/13	Notuska Hire	EQUIPMENT HIRE	58.01	2,416,477.79	
72364	20/02/13	Notuska Regional Ambulance	AMBULANCE SERVICES FOR SKATE T	900.00	2,417,377.79	
72365	20/02/13	Notuska Septic Tanks 2003	CLEAN OUT SLUMP	345.00	2,417,722.79	
72366	20/02/13	Mount Campbell Communications Limit	MONTHLY SITE FEES MT CAMPBELL	205.85	2,417,928.64	
72367	20/02/13	Mount Campbell Networks Limited	MONTHLY SITE FEES TELEMETRY RE	5,784.88	2,423,713.52	
72368	20/02/13	MWH New Zealand Limited	PURCHASE OF 16 DECKS etc	1,530.00	2,425,243.52	
72369	20/02/13	Name Plate Engravers	ACCESSIBILITY FOR ALL PLAQUES	122.00	2,425,365.52	

Line No	Date	Name	Purchase	Amount	Total
72370	20/02/13	Napier Computer Systems	CONSULTANT SUPPORT etc	8,118.01	2,433,483.53
72371	20/02/13	Neil Jackson Contracting	BARK	230.00	2,433,713.53
72372	20/02/13	Nelmac	GOODMAN PRK PLAYGROUND etc	1,414.13	2,435,127.66
72373	20/02/13	Nelson Bays Motor Group	SUBARU OUTBACK SERVICE	252.84	2,435,380.50
72374	20/02/13	Nelson City Council	NRSRU MONTHLY CONTRIBUTION JAN	229,877.10	2,665,257.60
72375	20/02/13	Nelson Environment Centre	WEB BUSINESS DELIVERY JAN 2013	2,234.45	2,667,492.05
72376	20/02/13	Nelson Packaging Supplies Ltd	TOILET PAPER	96.67	2,667,588.72
72377	20/02/13	Nelson Regional Economic	OPERATING GRANT 3RD QUARTER	57,903.94	2,725,492.66
72378	20/02/13	Nelson Tasman Marlborough Alcohol A	METROPOLIS DESIGN KNOW YOUR LI	121.00	2,725,613.66
72379	20/02/13	Neltech Communications Limited		146.63	2,725,760.29
72380	20/02/13	New Zealand Couriers	POSTAGE	715.17	2,726,475.46
72381	20/02/13	New Zealand Institute of Management	SUBS DEC 2013	285.20	2,726,760.66
72382	20/02/13	New Zealand Planning Institute	FULL MEMBERSHIP P SHELDON	350.60	2,727,111.26
72383	20/02/13	New Zealand Post	POSTAGE etc	4,608.60	2,731,719.86
72384	20/02/13	Ngati Rarua Ahiawa Iwi Trust	TE UMA MAINTENANCE GRANT JAN 2	2,000.00	2,733,719.86
72385	20/02/13	Ngatinoti Rec Res Management Commit	MATERIALS	1,799.74	2,735,519.60
72386	20/02/13	Nick Riley Electrical Ltd	TEST SWITCH BOARD COLLINGWOOD	66.70	2,735,586.30
72387	20/02/13	NIWA Instrument Systems	TDC GENERAL REPAIRS 2012/13 etc	1,787.45	2,737,373.75
72388	20/02/13	Noel Leeming	CAMERA etc	258.62	2,737,632.37
72389	20/02/13	Michael North	BIODIVERSITY ADVICE	9,589.21	2,747,221.58
72390	20/02/13	NV Miller Limited	PETROL	152.90	2,747,374.48
72391	20/02/13	NZ Fire Service Commission	MOT REC CENTRE FALSE FIRE ALAR	1,150.00	2,748,524.48
72392	20/02/13	NZ Safety Limited	SUNGLASSES etc	119.75	2,748,644.23
72393	20/02/13	NZ Society of Local Govt Managers	DIARIES etc	2,681.20	2,751,325.43
72394	20/02/13	NZAES	NZAES MEMBERSHIP	200.00	2,751,525.43
72395	20/02/13	NZAGC	2013 RENEWAL FORM FOR NZAGC	50.00	2,751,575.43
72396	20/02/13	Oaklands Nurseries	PARKER ST WELLFIELD MAINTENANCE	1,675.46	2,753,250.89
72397	20/02/13	OfficeMax	MATERIALS etc	6,178.18	2,759,429.07
72398	20/02/13	Online Security Services	PAPER SHREDDING etc	353.66	2,759,782.73
72399	20/02/13	Opus International Consultants Ltd	PARKS/RESERVES ASSEST MNGMT CO	7,214.53	2,766,997.26
72400	20/02/13	Orbit Corporate Travel	FLIGHTS P WAFER etc	3,759.60	2,770,756.86
72401	20/02/13	Our Town Motueka Incorporated	MOT COMM BOARD SPECIAL PROJECT	5,000.00	2,775,756.86
72402	20/02/13	Owen River Tavern	CONTRACT FOR OWEN RIVER DOMAIN	1,725.00	2,777,481.86
72403	20/02/13	Paddler Zone Limited	MATERIALS	22.45	2,777,504.31
72404	20/02/13	Paper Plus The Mall	MAGS FOR THE WEEK etc	1,252.01	2,778,756.32
72405	20/02/13	Para Rubber Nelson	MATERIALS	78.97	2,778,835.29
72406	20/02/13	PF Olsen Limited	07161 TDC RABBIT IS etc	33,197.96	2,812,033.25
72407	20/02/13	Plasticraft Limited	MATERIALS	118.74	2,812,151.99
72408	20/02/13	Pools Spas & Essentials	MAINTENANCE SUNDIAL SQUARE JAN	513.10	2,812,665.09
72409	20/02/13	Port-A-Loc Nelson Limited	PORTALOO HIRE etc	609.50	2,813,274.59
72410	20/02/13	PricewaterhouseCoopers	TREASURY ADVISORY SERVICES	6,830.53	2,820,104.92
72411	20/02/13	Printhouse	NEWSLINE #291 etc	12,126.98	2,832,231.90
72412	20/02/13	ProjectPartner.com Limited	CARS CREATED IN TRIPECTIA T3 DE	805.00	2,833,036.90
72413	20/02/13	Property Economics Limited	SUPERMARKET PAIK REVIEW	5,175.00	2,838,211.90
72414	20/02/13	Qtch Data Systems Limited	WEEKLY SCHEDULED MAINTENANCE	431.25	2,838,643.15
72415	20/02/13	Radio Nelson	RADIO ADVERTISING etc	1,816.31	2,840,459.46
72416	20/02/13	RAMM Software Limited	RAMM HOSTING SERVICE FEE	334.50	2,840,793.96
72417	20/02/13	Random House New Zealand	BOOKS etc	533.23	2,841,327.19
72418	20/02/13	RDT Pacific Limited	RICHMOND OFFICE EXTENSION etc	7,026.50	2,848,353.69
72419	20/02/13	Richmond Fresh Choice	WATER SUPPLIES etc	223.86	2,848,577.55
72420	20/02/13	Richmond Furniture Movers	FURNITURE SHIPTING	1,240.00	2,849,817.55

Schedule Of Expenditure		February 13	Period Ending 28 FEB 13	Run Time	4/03/13	1:
J No	Date	Name	Purchase	Amount	Total	
72421	20/02/13	Richmond Glass Co Ltd	REPAIR GLASS 14 ACTEA PL	194.20	2,850,011.75	
72422	20/02/13	Richmond Locks & Alarms	PADLOCK AND KEYS FITTAL ST STO	190.20	2,850,201.95	
72423	20/02/13	Richmond Pak'nSave	TOILET ROLLS etc	624.67	2,850,826.62	
72424	20/02/13	Richmond Service Lane	SERVICE AND OIL FILTER etc	7,692.80	2,858,509.42	
72425	20/02/13	RJ Cooke Motors Limited	REPAIR DAMAGED SAFETY GLASS et	261.96	2,858,771.38	
72426	20/02/13	RJ Hill Laboratories Limited	SAMPLES etc	22,943.13	2,881,714.51	
72427	20/02/13	Road Information Management Steerin	RIMS FORUM 2013, B STREEDMAN	224.25	2,881,938.76	
72428	20/02/13	Rob Roys Public House		1,485.00	2,883,423.76	
72429	20/02/13	Rockgas Nelson	METER READING	36.47	2,883,460.23	
72430	20/02/13	Rollos Locksmiths	KEY LOCK IN BAY 1 ELM ST	103.00	2,883,563.23	
72431	20/02/13	Royal NZ Institute of Horticulture	2013 SUBSCRIPTION	122.32	2,883,685.55	
72432	20/02/13	Rural & Industrial Equipment	HANDSOAP/DISENFECTIONANT	53.80	2,883,739.35	
72433	20/02/13	Rural Courier Limited	TRANSPORT MURCH TO ASB RETURN	144.50	2,883,883.85	
72434	20/02/13	Rural Property Numbering	SUPPLY RAPID NUMBER PLATES	148.35	2,884,032.20	
72435	20/02/13	Safe & Sound Limited	FIRE ALARM SYSTEM MTHLY TEST o	198.08	2,884,230.28	
72436	20/02/13	SC & WA Enterprises Ltd	TERRAT ROADSIDES	1,417.03	2,885,647.31	
72437	20/02/13	Scholastic New Zealand Limited	BOOKS etc	698.51	2,886,345.82	
72438	20/02/13	Screen Vistas Limited	CINEMA ADVERTISING FOR FEB 13	897.00	2,887,242.82	
72439	20/02/13	Sepclear Liquid Waste	EMPTY HOLDING TANKS OWEN RIVER	1,205.78	2,888,448.60	
72440	20/02/13	SGS New Zealand Limited	SAFE SHIP MANAGEMENT	650.52	2,889,099.12	
72441	20/02/13	Sicon Limited	TAS BAY CLAIM, JAN 2013 etc	250,018.93	3,149,118.05	
72442	20/02/13	Sicon Limited	MAPUA WHARF TOILET CLEAN etc	1,517.76	3,150,635.81	
72443	20/02/13	Sicon Limited	BRIGHTWATER RESERVOIR LANDSCAP	357.94	3,150,993.75	
72444	20/02/13	Signs n Graphix Limited	WAKEFIELD WATER SUPPLY	245.31	3,151,239.06	
72445	20/02/13	Sinclair Knight Merz	CADASTRAL SUPPLY JAN 13	1,035.00	3,152,274.06	
72446	20/02/13	SMX Limited	INBOUND/OUTBOUND SCRUBBING	322.00	3,152,596.06	
72447	20/02/13	Snap Internet	SNAP INTERNET	6,633.03	3,159,229.09	
72448	20/02/13	Sollys Freight (1978) Limited	RAMEKA CREEK JOB HALF SHARK et	12,698.99	3,171,928.08	
72449	20/02/13	South Island Matting	TUBE MAT	427.80	3,172,355.88	
72450	20/02/13	South Island Screen Printers Ltd	GET MOVING	102.64	3,172,458.52	
72451	20/02/13	Southern Cross MedicalCare Society	SUBSIDISED FEBRUARY 2012 etc	11,019.13	3,183,477.65	
72452	20/02/13	Speedy Print	PRINTING	570.00	3,184,047.65	
72453	20/02/13	Speedy Signs Nelson	RIDE TO LIVE SIGN	2,144.18	3,186,191.83	
72454	20/02/13	Roalind Squire	RESERVES PLANNING JAN 2013	4,179.56	3,190,371.39	
72455	20/02/13	Stobblings Auto Services	VEHICLE SERVICE	636.58	3,190,997.97	
72456	20/02/13	Steel & Tube Holdings Ltd	MATERIALS	50.99	3,191,048.96	
72457	20/02/13	Strategic Pay Limited	JOB EVALUATIONS etc	4,667.98	3,195,716.94	
72458	20/02/13	Sunrise Cleaning Services Nelson	CLEANING, ACTEA FLATS etc	1,910.53	3,197,627.47	
72459	20/02/13	Takaka Fresh Choice	CLEANING SANITARY SUPPLIES	18.68	3,197,646.15	
72460	20/02/13	Take Note Takaka	STATIONARY etc	269.23	3,197,915.38	
72461	20/02/13	Talley's Group Limited	PORT TARAKOHE POWER, NOV 12 et	1,880.82	3,199,796.20	
72462	20/02/13	Tapawera Informer	ADVERTISING, FEB 2012	45.00	3,199,841.20	
72463	20/02/13	Target Media Limited	AD IN GS SCHOOL DIARY	471.50	3,200,312.70	
72464	20/02/13	Tasbay Security 2006	NOISE CONTROLS/PATROLLING	3,901.06	3,204,213.76	
72465	20/02/13	Tasman Broadcasting Trust	THE JAM etc	172.50	3,204,406.26	
72466	20/02/13	Tasman Crop Protection 2006 Ltd	PEST CONTROL SUPPLIES	102.66	3,204,508.92	
72467	20/02/13	Tasman Leisure Limited	ASB POOL SUBSIDY FEB 2013	26,823.41	3,231,332.33	
72468	20/02/13	Tasman Partsworld	ABANDONED VEHICLE REMOVAL	168.79	3,231,501.12	
72469	20/02/13	Tasman Regional Sports Trust	MGT REC CENTRE MGMT CONTRACT	16,629.29	3,248,130.41	
72470	20/02/13	Taylor's Contracting Limited	RIP RAP/RELOCATE GRAVEL etc	1,634.70	3,249,765.11	
72471	20/02/13	Te Runanga O Ngati Kua Charitable	IWI MONITORING/KAINUI DAM	392.69	3,250,157.80	

chedule OF Expenditure	February 13	Period Ending 28 FEB 13	Run Time	4/03/13	1
J No	Date	Name	Purchase	Amount	Total
72472	20/02/13	Telecom New Zealand Limited	CORPORATE SERVICES MAIN OFFICE	6,262.65	3,256,420.41
72473	20/02/13	Telfer Young (Nelson) Limited	RESERVE FUND CONTRIBUTION etc	6,342.25	3,262,762.66
72474	20/02/13	Tenderlink.com Limited	FRAM CROSSINGS/FOOTPATH REHABI	189.75	3,262,952.41
72475	20/02/13	The Apple Boats Limited	REPAIEMENT BOUY	2,369.65	3,264,322.06
72476	20/02/13	The Fishing Paper & NZ Hunting News	NELSON/TASMAN FISHING GUIDE AD	339.35	3,264,661.31
72477	20/02/13	The Guardian Newspaper Motueka	ADVERTISING	4,395.30	3,269,056.61
72478	20/02/13	The Internet Kiosk Specialist Ltd	60 MIN VOUCHERS etc	120.00	3,269,176.61
72479	20/02/13	The Junction Hotel	ACCOMODATION, KEN WRIGHT	101.50	3,269,278.11
72480	20/02/13	The Leaf Company Ltd	NOV STRIP BEHIND SKATE PARK MO	57.50	3,269,335.61
72481	20/02/13	The Library Supply Co Limited	CD'S etc	753.27	3,270,088.88
72482	20/02/13	the pacific.net Limited	WIMAX MTRKO HEAVY etc	563.38	3,270,652.26
72483	20/02/13	The Property Group Limited	KAITERI-SANDY BAY RD BRIGGS et	6,985.01	3,277,637.27
72484	20/02/13	The Rural Service Centre Farm Shop	SUPPLIES	107.20	3,277,744.47
72485	20/02/13	Tiakina Te Taiao Limited	DRAFT RESERVES NGMNT PLAN etc	5,932.16	3,283,676.63
72486	20/02/13	TNZ Group Limited	MONTHLY SERVICE CHARGES etc	219.75	3,283,895.88
72487	20/02/13	Tom Kroos Fish & Wildlife Services	SOS FISH SURVEY 2012/13	5,365.27	3,289,261.15
72488	20/02/13	Tonkin & Taylor Limited	LEE DETAILED DESIGN etc	30,889.23	3,320,150.38
72489	20/02/13	Tony's Engineering	FENCE AT SALISBURY RD etc	3,689.12	3,323,839.50
72490	20/02/13	Tourism Transport Limited	TRANSPORT TO AIRPORT	17.00	3,323,856.50
72491	20/02/13	Town & Around Rubbish	BIN HIRE	52.00	3,323,908.50
72492	20/02/13	Transpacific Waste Management	RUBBISH COLLECTION	360.80	3,324,269.30
72493	20/02/13	Treescape	LARGE PIN OAK TREE etc	1,437.50	3,325,706.80
72494	20/02/13	Tuffnoll Limited	REPAIR YAP RICH IMPO CHWRS et	529.56	3,326,236.36
72495	20/02/13	Ulverscroft Large Print	BOOKS etc	1,734.78	3,327,971.14
72496	20/02/13	Village Cafe	CATERING	208.00	3,328,179.14
72497	20/02/13	Vodafone	EMO DEPT MOBILE BILL etc	1,156.84	3,329,335.98
72498	20/02/13	Waimea Electrical Ltd	ELECTRICAL REPAIRS etc	516.08	3,329,852.06
72499	20/02/13	Waimea Print Limited	COLOUR PRINTING etc	6,510.15	3,336,362.21
72500	20/02/13	Waimea Rural Fire Committee	FIRE MANAGEMENT SERVICES	35,491.30	3,371,853.51
72501	20/02/13	Waimea Weekly Limited	ADVERTISING	4,083.65	3,375,937.16
72502	20/02/13	Waitapu Retail Limited	MATERIALS etc	1,197.95	3,377,135.11
72503	20/02/13	Walker Engineering	FLAGS QUEEN ST	273.13	3,377,408.24
72504	20/02/13	Warehouse Stationery Limited	CHAIR AND PHONE	122.39	3,377,530.63
72505	20/02/13	Waterblasting & More Limited	FENCE ADJUSTMENT COSTS	998.77	3,378,529.40
72506	20/02/13	Wheelers Book Club Limited	BOOK: DREAMTIME VOYAGE	34.00	3,378,563.40
72507	20/02/13	Whitcoulls 2011 Limited	GIFT CARDS etc	122.49	3,378,685.89
72508	20/02/13	Wormald	RSSET FIRE ALARM ROTOTITI COMM	419.75	3,379,105.64
72509	20/02/13	WR Andrew Limited	STRENGTHEN/REINFORCE TAKAKA OF	1,765.83	3,380,871.47
72510	20/02/13	Yellow Pages Group Limited	YELLOW ONLINE etc	138.00	3,380,989.47
72511	20/02/13	Youth & Comn Facilities Trust	WAY2GO CONTRACT 2012/13	8,050.00	3,389,039.47
72512	20/02/13	Zeacon Limited	MONTHLY MAINT FRM-COMMUNICATIONS	1,016.68	3,390,054.15
72513	22/02/13	Absolute Energy	G & H NIRMAN, INSULATION	1,699.37	3,391,753.52
72514	22/02/13	Arcadia Garden Solutions Ltd	DOMINION PLATS, MAPUA etc	2,244.80	3,393,998.32
72515	22/02/13	G Bettany	DOG REFUND	10.00	3,394,008.32
72516	22/02/13	Cawthron Institute	SAMPLE ANALYSIS	74.98	3,394,083.30
72517	22/02/13	CJ Industries	CON 898, JAN 2013 etc	50,479.03	3,444,562.33
72518	22/02/13	S W Clarke	DOG REFUND	20.90	3,444,583.23
72519	22/02/13	W A & T M Climo	CAMP GROUND MANAGEMENT etc	9,046.67	3,453,629.90
72520	22/02/13	Couplands	CATERING etc	328.96	3,453,958.86
72521	22/02/13	Cutting Edge Signs & Graphics	SUPPLY SIGNS etc	3,213.10	3,457,171.96
72522	22/02/13	Donaldson Civil Limited	CON 857, JAN 2013	21,269.78	3,478,441.74

chedule Of Expenditure		February 13	Period Ending 28 FEB 13	Run Time 4/03/13	1
J No	Date	Name	Purchase	Amount	Total
72523	22/02/13	Downer New Zealand Limited	CON 951, JAN 2013 etc	465,592.70	3,944,034.44
72524	22/02/13	Sai Sweep Industries Limited	CON 890, FEB 2013	2,355.20	3,946,389.64
72525	22/02/13	Fairfax New Zealand Ltd	NELSON MAIL, MAIN A/C	3,297.70	3,949,687.34
72526	22/02/13	Natt Feely	EXPENSE CLAIM W/E 24/02/13	61.78	3,949,749.12
72527	22/02/13	Fulton Hogan Limited	CON 768, JAN 2013 etc	1,039,732.58	4,989,481.70
72528	22/02/13	Diane Gable	REFUND, OVERPAID RATES	200.00	4,989,681.70
72529	22/02/13	Gibbons Construction Limited	PROGRESS CLAIM #3	104,161.87	5,093,843.57
72530	22/02/13	Goldpine Industries Limited	TIMBER SUPPLIES etc	24,891.91	5,118,735.08
72531	22/02/13	Shayne L Gregg	REFUND, OVERPAYMENT	242.30	5,118,977.38
72532	22/02/13	Hcone & Dry Ltd	INSULATION, RICHARDS, 47 ARBOR	1,771.14	5,120,748.52
72533	22/02/13	Huebler Electrical	SUPPLY MATERIALS, C/W HALL etc	1,636.11	5,122,384.63
72534	22/02/13	Daison Johnson	CLEANING, TAKAKA etc	172.80	5,122,557.43
72535	22/02/13	Kidcon Construction Limited	CLAIM #3 RIMAKA C/W BRIDGE	12,124.47	5,134,681.90
72536	22/02/13	L & M Traffic Data Limited	CON 719, JAN 2013	5,353.29	5,140,035.15
72537	22/02/13	Lift N Shift Limited	DELIVER TIMBER TO LMR QUEEN ST	664.25	5,140,719.40
72538	22/02/13	P. M Luddon	INDOOR PLANT MAINTENANCE	481.00	5,141,200.40
72539	22/02/13	Roger Matheson	WAGES, JAN-FEB 2013	416.00	5,141,616.40
72540	22/02/13	Meridian Energy Limited	100C LORD RUTHERFORD	1,160.86	5,142,777.26
72541	22/02/13	Paula Miles	CATERING	220.00	5,142,997.26
72542	22/02/13	Woutere Hills Community Centre	OPERATING GRANT SUBSIDY	12,701.18	5,155,698.44
72543	22/02/13	Murchison Historical & Museum Soc I	COUNCIL GRANT	9,300.00	5,164,998.44
72544	22/02/13	Nelson Environment Centre	WASTE EDUCATION SERVICES	2,776.20	5,167,774.64
72545	22/02/13	Nelson Tasman Cycle Trails Trust	LOOP HOURS	18,867.77	5,186,642.41
72546	22/02/13	Shelagh Noble	EXPENSE CLAIM W/E 24/02/13	245.00	5,186,887.41
72547	22/02/13	NE Marina Operators Association	ANNUAL SUBSCRIPTION	460.00	5,187,347.41
72548	22/02/13	Opus International Consultants Ltd	NELSON CYCLE TRAILS TRUST	3,125.01	5,190,472.42
72549	22/02/13	Rage Moine Audio	PA HIRE, OPENING CELEBRATION	201.25	5,190,673.67
72550	22/02/13	Richmond Property Holdings Limited	PROFESSIONAL SERVICES	3,966.19	5,194,639.86
72551	22/02/13	Right House Limited	WARM TASMAN SCHEME	2,230.45	5,196,870.31
72552	22/02/13	Paul Sheldon	EXPENSE CLAIM W/E 24/02/13	97.30	5,196,967.61
72553	22/02/13	S Simpson	DOG REFUND	16.70	5,196,984.31
72554	22/02/13	Tasman Bay Food Group	REFRESHMENTS	242.88	5,197,227.19
72555	22/02/13	Tasman Civil Limited	CON 900, JAN 2013 etc	159,858.72	5,357,085.91
72556	22/02/13	Taylor's Contracting Limited	SUPPLY MATERIALS etc	23,466.24	5,380,552.15
72557	22/02/13	Telecom New Zealand Limited	INFORMATION SYSTEMS etc	5,519.10	5,386,071.25
72558	22/02/13	Telstraclear Limited	PHONE A/C, R MATHESON	188.75	5,386,260.00
72559	22/02/13	Tiakira Te Taiaro Limited	EMI MONITORING-RIMAKA C/W etc	860.47	5,387,120.47
72560	22/02/13	Tim Jessep Pottery	1 PLATTER	109.00	5,387,229.47
72561	22/02/13	WR Andrew Limited	CARPENTER, 20 TEMPLEMORE DVE	257.60	5,387,487.07
72562	22/02/13	Sicom Limited	CON 853, JAN 2013	128,952.92	5,516,439.99
72563	1/03/13	A & L Barrett Limited	WATER METER READINGS	4,501.97	5,520,941.96
72564	1/03/13	AMS Design Limited	PLAN CHECKING SERVICES	4,073.88	5,525,015.84
72565	1/03/13	Jack Andrew	EXPENSE CLAIM W/E 3/3/13	350.60	5,525,366.44
72566	1/03/13	Appliance Testing		2,131.63	5,527,500.07
72567	1/03/13	Sater Estate Limited		268.90	5,527,768.97
72568	1/03/13	Cawthron Institute	SAMPLING SOE	37.49	5,527,806.46
72569	1/03/13	Ceva Logistics (NZ) Limited	CUSTOMS GST & FEES etc	302.34	5,528,108.80
72570	1/03/13	Gary Clark	EXPENSE CLAIM W/E 3/3/13	187.30	5,528,296.10
72571	1/03/13	Cogent Limited	DORO 915C ANALOGUE SPEAKERPHONE	593.40	5,528,889.50
72572	1/03/13	Conferens		1,719.25	5,530,608.75
72573	1/03/13	Couplands	CATERING etc	192.77	5,530,801.52

Schedule Of Expenditure	February 13	Period Ending 28 FEB 13	Run Time 4/03/13	1:	
No	Date	Name	Purchase	Amount	Total
72574	1/03/13	Crighton Anderson Property	VPCL - HEARTLAND	16,034.22	5,546,835.14
72575	1/03/13	CRT Society Limited	02172517	6,292.82	5,553,128.16
72576	1/03/13	Dowser New Zealand Limited	CON 608, JAN 2013	497,365.24	6,050,493.40
72577	1/03/13	Martin Doyle	EXPENSE CLAIM W/E 3/3/13	52.50	6,050,545.90
72578	1/03/13	Bry Crust Publishing & Promotion	General Publicity Feb 2013 etc	31,178.35	6,081,724.25
72579	1/03/13	Estate of Leo M McLoy	RENT REFUND	636.00	6,082,360.25
72580	1/03/13	Fulton Hogan Limited	CON 652, JAN 2013	5,375.78	6,087,736.03
72581	1/03/13	Glasgow Harley	COMPENSATION, A COOPER	10,000.00	6,097,736.03
72582	1/03/13	Golden Bay Heritage Acere Trust	GRANT FROM RATES SCHEME	1,499.95	6,099,234.98
72583	1/03/13	Greenwaste To Zero	CON 622, JAN 2013	6,958.76	6,106,203.74
72584	1/03/13	Alice Hubbard	EXPENSE CLAIM W/E 3/3/13	84.70	6,106,288.44
72585	1/03/13	Inland Revenue Department	GST PAYMENT, JAN 2013	34,083.49	6,140,371.93
72586	1/03/13	Inland Revenue Dept - Paye	PAY DEDN Tax Deductions etc	161,755.37	6,302,127.30
72587	1/03/13	Trevor James	EXPENSE CLAIM W/E 3/3/13	610.68	6,302,737.98
72588	1/03/13	Jennian Homes Nelson Bays Ltd	REFUND BALANCE DEPOSIT	92.70	6,302,830.68
72589	1/03/13	Adie Leng	EXPENSE CLAIM W/E 3/3/13	70.13	6,302,900.81
72590	1/03/13	John Mathieson	CAR GROOMING, FEB 2013	500.00	6,303,400.81
72591	1/03/13	Rory Medcalf	EXPENSE CLAIM W/E 3/3/13 etc	109.76	6,303,510.57
72592	1/03/13	Meridian Energy Limited	STREETLIGHTING etc	20,498.04	6,324,008.61
72593	1/03/13	Nelson Pine Industries Ltd	LEGAL FEES	2,737.23	6,326,745.84
72594	1/03/13	Nelspecs Ltd		149.50	6,326,895.34
72595	1/03/13	Opus		1,426.00	6,328,321.34
72596	1/03/13	Orbit Corporate Travel	etc	2,035.80	6,330,357.14
72597	1/03/13	Parkes Automotive	STORAGE, DAMAGED VEHICLE	280.00	6,330,637.14
72598	1/03/13	Tish Potter	EXPENSE CLAIM W/E 3/3/13	292.60	6,330,929.74
72599	1/03/13	Rage Noise Audio	SUPPLY STAGE LIGHTNING	1,431.75	6,332,361.49
72600	1/03/13	Kevin Riley	BUILDING WORK, PAKAWAU HALL	4,591.51	6,336,953.00
72601	1/03/13	Melissa Savage	EXPENSE CLAIM W/E 3/3/13	29.40	6,336,982.40
72602	1/03/13	Sicon Limited	SPRAYING, MOTUPIPI CARPARK	124.50	6,337,106.90
72603	1/03/13	Sladen and Cambridge		337.50	6,337,444.40
72604	1/03/13	Smart Environmental Limited	CON 613, JAN 2013	247,423.80	6,584,868.20
72605	1/03/13	Doris Symons	EXPENSE CLAIM W/E 3/03/13	146.30	6,585,014.50
72606	1/03/13	Telecom New Zealand Limited	015 CORPORATE	93.84	6,585,108.34
72607	1/03/13	The Lawless Edge Ltd	BIOSECURITY WORK, JAN 2013	6,826.39	6,591,934.73
72608	1/03/13	Tiakina Te Taiao Limited	ANNUAL GRANT, 3RD INSTALMENT	7,187.50	6,599,122.23
72609	1/03/13	Kathy Tohill-Curnow	EXPENSE CLAIM W/E 3/3/13	150.00	6,599,272.23
72610	1/03/13	A Tomlinson	EXPENSE CLAIM W/E 3/3/13	254.10	6,599,526.33
72611	1/03/13	D J Urquhart	REFUND, DOUBLE PAYMENT	1,850.00	6,601,376.33
72612	1/03/13	WJ Ashton Services Limited	CON 652, JAN 2013 etc	400.49	6,601,776.82
72613	1/03/13	SG & WJH Wood	WELL HOLE SAMPLING	1,224.57	6,603,001.39
72614	1/03/13	J D Wray	DOG REFUND	16.70	6,603,018.09

Number Of Cheques = 551

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Schedule Of Expenditure	March 13	Period Ending 31 MAR 13	Run Time 3/04/13	1	
No	Date	Name	Purchase	Amount	Total
17123	14/03/13	B H & C I Johns	OPEN RD BOND REFUND	200.00	200.00-
18233	7/03/13	Gowan Walters & Associates Ltd	REFUND BALANCE DEPOSIT	244.50-	444.50-
18750	25/09/12	M R & D K Irvine	REFUND BALANCE DEPOSIT	70.50-	515.00-
18761	8/03/13	BioBalance Limited	REFUND BALANCE DEPOSIT	86.00	429.00-
18762	8/03/13	K Broonan	DOG REFUND	7.50	421.50-
18763	8/03/13	A Clark	REFUND BALANCE DEPOSIT	72.00	349.50-
18764	8/03/13	Alek D'Houdt	TASMAN \$200 SHIPS	83.75	265.75-
18765	8/03/13	F Forrester	DOG REFUND	7.50	258.25-
18766	8/03/13	Gowan Walters & Associates Ltd		244.50	13.75-
18767	8/03/13	B J Hall	REFUND, OVERPAID RATES	1,618.80	1,605.08
18768	8/03/13	Harrison Grierson Consultants Ltd	REFUND BALANCE DEPOSITS	233.79	1,838.79
18769	8/03/13	D L Hollyman	DOG REFUND	10.00	1,848.75
18770	8/03/13	R & S Howat	REFUND BALANCE DEPOSIT	279.00	2,127.75
18771	8/03/13	D & R Iorns	REFUND BALANCE DEPOSIT	189.50	2,317.25
18772	8/03/13	Maiseys Road Hydroponic	REFUND BALANCE DEPOSIT	175.50	2,492.75
18773	8/03/13	D & J Mitchell	HALF SHARE COST FENCING	242.98	2,735.73
18774	8/03/13	C A Neal	DOG REFUND	7.50	2,743.23
18775	8/03/13	Parks & Camps Limited	REFUND BALANCE DEPOSIT	51.50	2,794.73
18776	8/03/13	Daryl Peterson	REFUND BALANCE DEPOSIT	175.50	2,970.23
18777	8/03/13	Petty Cash	REIMBURSEMENT etc	337.80	3,308.03
18779	8/03/13	Jason & Amanda Richards	REFUND, RETURNED B/C	500.00	3,808.03
18780	8/03/13	D E J Shaw	DOG REFUND	12.50	3,820.53
18781	8/03/13	Monique Stathan	TASMAN \$200 SHIPS	200.00	4,020.53
18782	8/03/13	Tasman District Library	PETTY CASH	48.40	4,068.93
18783	8/03/13	B C & K J Vercoe	REFUND BALANCE DEPOSIT	161.70	4,230.63
18784	8/03/13	A P Wilkinson & K Marwick	REFUND PROCESSING FEE	900.00	5,130.63
18785	8/03/13	Young Hunter Lawyers	REFUND, OVERPAID SETTLEMENT RA	622.80	5,753.43
18786	15/03/13	ASB Bank Limited	VISA, P W THOMSON etc	4,766.34	10,519.78
18787	15/03/13	G K Berkahn	DOG REFUND	12.50	10,532.28
18788	15/03/13	D H E Brown	DOG REFUND	16.70	10,548.98
18789	15/03/13	Linda Marie Brown	CONFERENCE ACCOMMODATION	590.00	11,138.98
18790	15/03/13	Building Nelson Tasman Limited	REFUND BALANCE DEPOSIT	348.00	11,486.98
18791	15/03/13	David J F Clark	REFUND, RETURNED B/C	500.00	11,986.98
18792	15/03/13	Marlene Cockerton	REFUND, OVERPAID WATER RATES	31.40	12,018.38
18793	15/03/13	T Cooper	DOG REFUND	15.00	12,033.38
18794	15/03/13	Edna Campbell Family Trust	REFUND, OVERPAID RATES AT SETT	644.60	12,677.98
18795	15/03/13	Retuary Arts	REFUND BALANCE DEPOSIT	130.50	12,808.48
18796	15/03/13	Grant Fitzgerald	RATES REBATE REFUND	690.00	13,498.48
18797	15/03/13	D & C Gallagher	REFUND B/C	233.00	13,631.48
18798	15/03/13	L J Hall	DOG REFUND	7.50	13,638.98
18799	15/03/13	Wendy Anne Hewitt	RATES REBATE REFUND	590.00	14,228.98
18800	15/03/13	N Holden	DOG REFUND	15.00	14,243.98
18801	15/03/13	D & C Howard	REFUND BALANCE DEPOSIT	279.00	14,522.98
18802	15/03/13	R S & C I Johns		200.00	14,722.98
18803	15/03/13	Carol Olive Kerr	RATES REBATE REFUND	590.00	15,312.98
18804	15/03/13	Maalish Holdings Limited	REFUND, INV 27736 PAID TWICE	233.00	15,545.98
18805	15/03/13	Ann Marshall	RATES REBATE REFUND	590.00	16,135.98
18806	15/03/13	Andrew John Miller	RATES REBATE REFUND	590.00	16,725.98
18807	15/03/13	Motueka Builders Limited	REFUND, INV PAID TWICE	140.00	16,865.98
18808	15/03/13	E J Powick	BOUNDARY FENCE COSTS	949.20	17,815.18
18809	15/03/13	Sharpies Golf Proshop	REFUND OF TOURIST SIGN	100.00	17,915.18

Schedule Of Expenditure	Month	13	Period Ending	31 MAR 13	Run Time	1/04/13	11
Y No	Date	Name	Purchase	Amount	Total		
18810	15/03/13	Julia Anne Strange	RATES REBATE REFUND	590.00	18,505.18		
18811	15/03/13	The Warehouse	MATERIALS	71.20	18,576.38		
18812	15/03/13	Thomas Bros	REFUND, OVERPAYMENT	52.00	18,628.38		
18813	15/03/13	J I Weston	DOG REFUND	7.50	18,635.88		
18814	20/03/13	AroVideo	DVD'S etc	843.20	19,479.08		
18815	20/03/13	Bunnings Nelson	COMPOST REBATE	195.00	19,584.08		
18816	20/03/13	Celsius Cafe & Bar		158.00	19,752.08		
18817	20/03/13	David Berkett Pencil Contractor	REMOVE OLD HYDROLOGIST SITE	276.00	20,028.08		
18818	20/03/13	B de Liefde	LEASE OF LAND	2,250.00	22,278.08		
18819	20/03/13	Everyman Records	CD'S	210.00	22,508.08		
18820	20/03/13	Forward Learning NZ Limited	WORLDBOOK ONLINE SUB	2,242.50	24,750.58		
18821	20/03/13	Jeff Booth Consulting Limited	LOGGER TO PC CABLE	205.85	24,956.43		
18822	20/03/13	J Kelly-Smith	BOOKS	87.00	25,043.43		
18823	20/03/13	New World Motueka	TEAROOM SUPPLIES	120.21	25,163.64		
18824	20/03/13	Riverside Community Trust Board	WHENUA ITI	1,150.00	26,313.64		
18825	20/03/13	S P Satherley	SPRAY HERDS AND MOWING	822.90	27,136.54		
18826	20/03/13	Shanbhala	ACCOMMODATION T JAMES	68.00	27,204.54		
18827	20/03/13	Sky Network Television Ltd	SKY TELEVISION	168.95	27,373.49		
18828	20/03/13	St John South Island Region	TASMAN SKATEPARK TOUR	103.50	27,476.99		
18829	20/03/13	Wild Tomato Media Limited	SUBSCRIPTION	75.00	27,551.99		
18830	20/03/13	Wink-Lees Cleaning Services	CLEANING OF MOT MEM HALL	443.00	27,994.99		
18831	22/03/13	ASB Bank Limited	VISA, G S COOTE etc	2,125.85	30,120.84		
18832	22/03/13	Monique Bergman	REFUND, LOST BOOK FEE	47.80	30,168.64		
18833	22/03/13	J Brien	DOG REFUND	12.50	30,181.14		
18834	22/03/13	J B Bruning	DOG REFUND	12.90	30,193.64		
18835	22/03/13	Andrew Burden	DOG REFUND	7.50	30,201.14		
18836	22/03/13	CASH	MORNING TEA, M STAITE	70.00	30,271.14		
18837	22/03/13	K Chandler-Yates	DOG REFUND	7.50	30,278.64		
18838	22/03/13	S A Furness	DOG REFUND	12.50	30,291.14		
18839	22/03/13	Sasha Hoogerwerf	REFUND, LOST BOOK FEE	15.90	30,307.04		
18840	22/03/13	Inland Revenue	PAYE TAX	19,701.34	50,008.38		
18841	22/03/13	J King	REIMBURSEMENT	703.31	50,711.69		
18842	22/03/13	R E M Newman	DOG REFUND	10.00	50,721.69		
18843	22/03/13	R C Morris	DOG REFUND	12.50	50,734.19		
18844	22/03/13	Petty Cash	REIMBURSEMENT	226.30	50,960.49		
18845	22/03/13	Wink-Lees Cleaning Services	CLEANING, 1 VOSPER ST, MOTUEKA	207.00	51,167.49		
18846	22/03/13	Joyce Myllie	REFUND, LOST BOOK FEE	20.00	51,187.49		
18847	28/03/13	CASH	GIFT M STAITE	350.00	51,537.49		
18848	28/03/13	M & J K Cederman	REFUND BALANCE DEPOSIT	279.00	51,816.49		
18849	28/03/13	Peter Coleman	DECEASED DOG FEE REFUND	12.50	51,828.99		
18850	28/03/13	T F Easthope & E Smart	OPEN ROAD BOND REFUND	200.00	52,028.99		
18851	28/03/13	Fairhairn Barnett Limited	REFUND OVERPAID RATES	254.90	52,283.89		
18852	28/03/13	Found Incorporated	COMMUNITY DIRECTORY UPDATE	5,000.00	57,283.89		
18853	28/03/13	H J Frew	REFUND, REASSESSMENT OF B/C FE	1,760.00	59,043.89		
18854	28/03/13	Vanessa Harwood	LOST BOOK REFUND	35.50	59,079.39		
18855	28/03/13	House Care Ltd	REFUND BALANCE DEPOSIT	403.20	59,482.59		
18856	28/03/13	Land Information New Zealand	LODGEMENT FEE FOR SECTION 75	176.00	59,658.59		
18857	28/03/13	Murchison Sport Recreation & Culture	QUARTERLY SUBSIDY etc	10,198.00	69,856.59		
18858	28/03/13	Nelson Speedway Association	BC130008 PAID TWICE IN ERROR	245.30	70,101.89		
18859	28/03/13	Orange Residential Homes	REFUND BALANCE DEPOSIT	210.00	70,311.89		
18860	28/03/13	D J Parkes	REFUND, OVERPAID SETTLEMENT RA	90.34	70,402.23		

Schedule Of Expenditure	March 13	Period Ending 31 MAR 13	Run Time 3/04/13	1	
J No	Date	Name	Purchase	Amount	Total
18861	28/03/13	Public Trust	REFUND, OVERPAID RATES	1,174.00	71,576.23
18862	28/03/13	S & M Spencer	REFUND ROADING CONTRIBUTION	894.00	72,470.23
18863	28/03/13	Alison Stewart	OPEN ROAD BOND REFUND	200.00	72,670.23
18864	28/03/13	Terry Wentley Drainlayers	OPEN ROAD BOND REFUND	1,000.00	73,670.23
18865	28/03/13	United Group NZ	OPEN ROAD BOND REFUND	3,800.00	77,470.23
18866	28/03/13	Waimea Floral Art Group	FLORAL DESIGNS, DEC, JAN, FEB	180.00	77,650.23
12615	8/03/13	AC Builders (Golden Bay) Limited	REFUND BALANCE DEPOSIT	81.50	77,731.73
12616	8/03/13	Air New Zealand Limited	10663, JAN 2013 etc	2,116.99	79,848.72
12617	8/03/13	Chris Allison	GET MOVING PROJECT	1,324.80	81,143.52
12618	8/03/13	Autex Industries Limited	V RICHARDS, 9 GRAY ST, MOTURKA	3,006.01	84,149.53
12619	8/03/13	H & J Barker	RATES REFUND	207.90	84,357.43
12620	8/03/13	Rose Biss	EXPENSE CLAIM W/E 10/3/13	350.60	84,708.03
12621	8/03/13	Boffa Miskell	CHH KINA APPEAL	11,043.13	95,751.16
12622	8/03/13	Steph Bovis	EXPENSE CLAIM W/E 10/3/13	87.60	95,838.76
12623	8/03/13	Mark Browning	CONTRACT CLEANING, FEB 2013	65.68	95,904.44
12624	8/03/13	Anne Bruce	REFUND, OVERPAID RATES	1,482.00	97,407.24
12625	8/03/13	Cadwallader Tree Consultancy	ENVIRONMENT COURT HEARING etc	4,895.04	102,302.28
12626	8/03/13	CJ Industries	CON 893, JAN 2013	67,823.21	170,125.49
12627	8/03/13	Contact Energy Limited	3/101 FAIRFAX ST, MURCHISON	19.70	170,145.19
12628	8/03/13	Paul Cooke	SKATE PARK TOUR/SOUNDS OF SUMM	1,000.00	171,225.19
12629	8/03/13	Fields Designer Florist		60.00	171,285.19
12630	8/03/13	Rob Francis	EXPENSE CLAIM W/E 10/3/13	76.30	171,361.49
12631	8/03/13	Gibbons Construction Limited	REPAIR WORK, MAIN OFFICE	1,973.85	173,335.34
12632	8/03/13	Kylie Gibson	CLEANING MURCHISON LIBRARY	144.00	173,479.34
12633	8/03/13	K Grooby	DOG REFUND	16.70	173,496.04
12634	8/03/13	H Hodgson & Co Ltd	NEWSLINE DISTRIBUTION	40.00	173,536.04
12635	8/03/13	Monique Harvey	EXPENSE CLAIM W/E 10/3/13	97.09	173,633.13
12636	8/03/13	Higgins Contractors Nelson	CON 807, JAN 2013	14,174.18	187,807.31
12637	8/03/13	Hirepool Limited	DRILL HIRE	160.72	187,968.03
12638	8/03/13	J L Palmer Limited	REFUND BALANCE DEPOSIT	644.70	188,612.73
12639	8/03/13	A B Kelsall	DOG REFUND	10.00	188,622.73
12640	8/03/13	Kiwi Insulation	D & D SILCOCK, 2 BRINGTON ST,	2,600.00	191,222.73
12641	8/03/13	Knappa Lawyers	REFUND, RATES OVERPAID AT SETT	618.30	191,841.03
12642	8/03/13	Christine Jane McIntosh	REFUND, OVERPAID RATES	745.30	192,586.33
12643	8/03/13	Lindsay McKenzie	EXPENSE CLAIM W/E 10/03/13	314.22	192,897.55
12644	8/03/13	Matt McLarin	EXPENSE CLAIM W/E 10/03/13	40.00	192,937.55
12645	8/03/13	Meridian Energy Limited	ARBOR L&A TRAFFIC LIGHTS	448.49	193,386.04
12646	8/03/13	Napier Computer Systems		26,450.00	219,836.04
12647	8/03/13	Nelson City Council	TRANS MAN CERY FEE etc	270.00	220,106.04
12648	8/03/13	Nelson Tasman Cycle Trails Trust	LOOP HOURS	16,893.72	236,999.76
12649	8/03/13	Ngatimoti Rec Res Management Commit	WATER TANK PURCHASE	2,990.00	239,989.76
12650	8/03/13	Shelagh Noble	EXPENSE CLAIM W/E 10/3/13	1,190.00	241,179.76
12651	8/03/13	Orbit Corporate Travel		315.60	241,495.36
12652	8/03/13	Pitt & Moore Trust Account	REFUND, OVERPAID RATES SETTLEM	337.00	241,832.36
12653	8/03/13	Tish Potter	EXPENSE CLAIM W/E 10/03/13	146.30	241,978.66
12654	8/03/13	Powertech Nelson	CON 844, FEB 2013	20,835.99	262,814.65
12655	8/03/13	Lynda Quartly	EXPENSE CLAIM W/E 10/3/13	90.66	262,905.31
12656	8/03/13	Resource Management Group Ltd	ATAMAI VILLAGE COMMISSIONER HE	2,345.00	265,250.31
12657	8/03/13	Colin Robertson	EXPENSE CLAIM W/E 10/3/13	25.00	265,275.31
12658	8/03/13	Kieran Scott	EXPENSE CLAIM W/E 10/03/13	18.00	265,293.31
12659	8/03/13	Slecca Limited	CON 827, MOTURKA ARBO MAINT	1,861.69	267,155.20

Schedule Of Expenditure	March 13	Period Ending 31 MAR 13	Run Time 3/04/13	11	
J No	Date	Name	Purchase	Amount	Total
72660	8/03/13	Telecom New Zealand Limited	011 ASSET MANAGEMENT etc	3,737.39	270,892.59
72661	8/03/13	Kays Thomas	HORSE & CART HIRE	300.00	271,192.59
72662	8/03/13	R V J & J E Tippett	REFUND, OVERPAID RATES	659.00	271,851.59
72663	8/03/13	Ken Todd	CARPENTER SERVICES	2,199.58	274,051.17
72664	8/03/13	Tourism Nelson Tasman Ltd	QUARTERLY FUNDING JAN-MAR 2013	121,164.29	395,215.46
72665	14/03/13	Link Market Services LGPA Interest	INTEREST PAYMENT	201,134.24	596,349.70
72666	15/03/13	Agriculture New Zealand Ltd	COURSE FEES	280.00	596,629.70
72667	15/03/13	Steph Bowin	EXPENSE CLAIM W/E 17/3/13	89.90	596,719.60
72668	15/03/13	Bridge Valley Adventure Centre	CONFERENCE ACCOMMODATION	1,720.00	598,439.60
72669	15/03/13	Building Research Association	MONTHLY B/C LEVIES, FEB 2013	9,445.00	607,884.60
72670	15/03/13	CJ Industries	CON 898, FEB 2013	39,838.04	647,722.64
72671	15/03/13	Contact Energy Limited	14 KAKARIKI LAKE	34.24	647,757.88
72672	15/03/13	Contact Services (Nelson) Limited	CONTRACT SERVICES	29,518.20	677,276.08
72673	15/03/13	Cooper Family Investments Limited	REFUND, PAID IN ERROR	212.55	677,488.63
72674	15/03/13	Peter Darlington	EXPENSE CLAIM W/E 17/3/13	40.00	677,528.63
72675	15/03/13	David Butler Associates Ltd	TECHNICAL WORKSHOP, 2/DAY	3,365.67	680,894.30
72676	15/03/13	Dept of Building & Housing (Levy pa	MONTHLY B/C LEVIES, FEB 2013	18,986.46	699,881.76
72677	15/03/13	M A Dougan	DOG REFUND	12.50	699,894.26
72678	15/03/13	Sarah Downs	EXPENSE CLAIM W/E 17/3/13	12.50	699,906.76
72679	15/03/13	Fulton Hogan Limited	CON 788, FEB 2013 etc	171,048.29	870,955.05
72680	15/03/13	G Miller & Sons	PROGRESS PAYMENT 1, DECKS RESE	9,200.00	880,155.05
72681	15/03/13	Geographic Business Solutions		382.38	880,537.43
72682	15/03/13	Golden Bay Rubbish Collection Limit	RUBBISH REMOVAL	330.00	880,867.43
72683	15/03/13	Katie Greec	EXPENSE CLAIM W/E 17/3/13	45.00	880,912.43
72684	15/03/13	Inland Revenue Dept Paye	PAY DECN Tax Deductions etc	164,937.37	1,045,849.80
72685	15/03/13	H & J Jurke	REFUND BALANCE DEPOSIT	279.00	1,046,128.80
72686	15/03/13	L & M Traffic Data Limited	CON 719 EXTN, FEB 2013	6,123.75	1,052,252.55
72687	15/03/13	Liz Lightbourne	EXPENSE CLAIM W/E 17/3/13	1,000.00	1,053,252.55
72688	15/03/13	P M Luddon	PARKS AUDITS, FEB 2013	3,324.70	1,056,577.25
72689	15/03/13	Mapua Public Hall Society Inc	INENTAL 1, CONTRIBUTION	161,000.00	1,217,577.25
72690	15/03/13	Paul McConachie	SUPPLY EQUIPMENT, SUNDIAL JAN	50.00	1,217,627.25
72691	15/03/13	Meridian Energy Limited	TDC POWER, FEB 2013	94,992.46	1,312,619.71
72692	15/03/13	Ministry for the Environment	LEVY RETURN, JAN 2013	29,692.31	1,342,312.02
72693	15/03/13	MWH New Zealand Limited	CON 461, FEB 2013 etc	764,563.08	2,106,875.10
72694	15/03/13	T G Halder	MOWING, JAN FEB 2013	570.00	2,107,445.10
72695	15/03/13	Nelson Kindergarten Association	REFUND, INV 25200 PAID TWICE	140.00	2,107,585.10
72696	15/03/13	K & M Peaslove	ACCOMMODATION	170.00	2,107,755.10
72697	15/03/13	Keith Richards	LAWN MOWING, FEB 2013	576.00	2,108,331.10
72698	15/03/13	Richmond Fresh Choice	BOTTLED WATER	20.97	2,108,352.07
72699	15/03/13	Richmond Law	REFUND, OVERPAID RATES	582.30	2,108,934.37
72700	15/03/13	R J Roborgh	TREE FELLING/DIGGER COSTS	1,903.60	2,110,837.97
72701	15/03/13	Robyn Scherer	EXPENSE CLAIM W/E 17/03/13	57.58	2,110,895.55
72702	15/03/13	Kieran Scott	EXPENSE CLAIM W/E 17/03/13	20.69	2,110,916.24
72703	15/03/13	Sicom Limited	CON 833, FEB 2013	121,506.49	2,232,422.73
72704	15/03/13	Snap Internet	INTERNET CHARGES	6,092.07	2,238,514.80
72705	15/03/13	Selwyn Steedman	EXPENSE CLAIM W/E 17/3/13	93.00	2,238,607.80
72706	15/03/13	Tasman Civil Limited	CON 900, FEB 2013	112,641.19	2,351,248.99
72707	15/03/13	Telecom New Zealand Limited	007 COMMUNITY SERVICES	182.69	2,351,431.68
72708	15/03/13	A Tomlinson	EXPENSE CLAIM W/E 17/3/13	254.10	2,351,685.78
72709	15/03/13	Lindsay Vaughan	EXPENSE CLAIM W/E 17/3/13	206.28	2,351,892.06
72710	15/03/13	Famela White	EXPENSE CLAIM W/E 17/3/13	89.90	2,352,022.06

Schedule Of Expenditure		March 13	Period Ending 31 MAR 13	Run Time 3/04/13	10
No	Date	Name	Purchase	Amount	Total
2711	20/03/13	3M New Zealand Limited	LIBRARY SYSTEMS CALLOUT	293.25	2,352,315.33
2712	20/03/13	3R Group Limited	PAINTWISE VOLUME CHARGES FEB 2	218.50	2,352,533.83
2713	20/03/13	Abel Glass Limited	REPLACE WINDSCREEN etc	931.35	2,353,465.18
2714	20/03/13	Air New Zealand Limited	FLIGHTS	1,283.01	2,355,748.19
2715	20/03/13	Sandra Alborn	AQUA TAXI 8 KNOWLES	550.00	2,357,298.19
2716	20/03/13	ALGIM Incorporated		553.00	2,357,850.19
2717	20/03/13	All Books New Zealand	BOOKS etc	9,159.07	2,367,009.26
2718	20/03/13	Allied Locks Limited	PROTEC KEYS	48.50	2,367,057.76
2719	20/03/13	Allied Press Limited	OTAGO DAILY TIMES etc	214.20	2,367,271.96
2720	20/03/13	RMS Design Limited	PLAN CHECKING SERVICES FEB 201	3,961.75	2,371,233.71
2721	20/03/13	Animal Health Board	REGION SHARE FOR FEB 2013	19,837.50	2,391,071.21
2722	20/03/13	APIM	FRAMING OUR FUTURE	300.50	2,391,371.71
2723	20/03/13	APRA New Zealand Limited	LICENCE FEES FOR RICH LIB etc	493.11	2,391,864.82
2724	20/03/13	Aqualinc Research Limited	MWTP DISCHARGE	1,075.25	2,392,940.07
2725	20/03/13	Armotec Environmental Ltd	MOT WHYP PILOT PLANT RENTAL	862.50	2,393,802.57
2726	20/03/13	Armourguard Security Limited	PATROL WASHBOURN GARDENS	170.92	2,393,973.49
2727	20/03/13	Arts Council Nelson	GRANT FOR FIBRE ART GALA EVENT	2,300.00	2,396,273.49
2728	20/03/13	G F & A L Ashford	TEST SOCKET OUTLETS	1,167.96	2,397,441.45
2729	20/03/13	Astro Environmental Ltd	EMPTY SEPTIC TANKS KINA CAMPER	415.48	2,397,856.93
2730	20/03/13	Aubyn Court Motor Lodge	ACCOMMODATION 8 BOWIE etc	687.50	2,398,544.43
2731	20/03/13	Audit New Zealand	AUDIT OF FINANCIAL STATEMENTS	1,725.00	2,400,269.43
2732	20/03/13	Aurecon New Zealand Limited	SEISMIC RESILIENCE ASSESSMENT	460.00	2,400,729.43
2733	20/03/13	B & G Security	RABBIT ISLAND	1,460.96	2,402,190.39
2734	20/03/13	J P Bacci	REPAIR WATER FOUNTAIN VILLAGE	820.00	2,403,010.39
2735	20/03/13	Baylink Motapoti	SUPPLY INTERENT HARBOURMASTER	90.61	2,403,101.00
2736	20/03/13	Baya Apparelmaster	TEA TONLES etc	663.55	2,403,764.55
2737	20/03/13	Bays Boating Limited	BOAT MAINTENANCE etc	2,706.00	2,406,470.55
2738	20/03/13	Beggs Musicworks	TECHNICAL EQUIPMENT etc	303.00	2,406,773.55
2739	20/03/13	Best & West (2004) Limited	AIR CON SERVICE RICHMOND etc	2,201.10	2,408,974.65
2740	20/03/13	Bingo Skip Hire Limited	EMPTY MEDIUM SKIP etc	1,878.00	2,410,852.65
2741	20/03/13	Bisurk Milk Distribution Limited	MILE etc	84.35	2,410,937.00
2742	20/03/13	Blast Entertainment Hire Nelson	BOUNCY CASTLE HIRE	245.00	2,411,182.00
2743	20/03/13	BlueBell Florist	ROSE PLANT	23.50	2,411,205.50
2744	20/03/13	BOC Limited	CARBON DICKIDE	152.15	2,411,357.65
2745	20/03/13	Bowater Toyota	SERVICE VEHICLE	181.13	2,411,538.78
2746	20/03/13	Boxman Alpha Limited	CONTAINER LEASING	124.78	2,411,663.56
2747	20/03/13	Bridon New Zealand Limited	MATERIALE	65.23	2,411,728.79
2748	20/03/13	Brightwater Motors	GAS BOTTLE SWAP etc	287.20	2,412,015.99
2749	20/03/13	Building Connexion	SUPPLIES etc	289.80	2,412,305.79
2750	20/03/13	Building Consent Solutions Limited	BUILDING CONSENT APPLICATIONS	1,319.63	2,413,625.42
2751	20/03/13	Bulletin.Net (NZ) Limited	MESSENGER LICENCING FEB MARCH	216.20	2,413,841.62
2752	20/03/13	Cafe on Oxford	CATERING ENG LUNCH etc	786.16	2,414,627.78
2753	20/03/13	Call Care Answer Service	SERVICE CHARGE CALLS	1,178.91	2,415,806.69
2754	20/03/13	Cap-it-All Promotions Limited	CAPS WITH EMBROIDRED LOGO	161.00	2,415,967.69
2755	20/03/13	Cawthron Institute	SAMPLES etc	14,017.93	2,429,985.62
2756	20/03/13	Central Takaka Water Board	WATER METER READINGS	218.00	2,430,203.62
2757	20/03/13	Chorus New Zealand Ltd	CONTRIBUTION TO KINA BEACH/APO	9,484.09	2,439,687.71
2758	20/03/13	Cleaning Technology Nelson	CLEANING SUPPLIES etc	347.28	2,439,034.99
2759	20/03/13	Clearview Cleaning Services	WINDOW CLEANING	126.50	2,439,161.49
2760	20/03/13	Cogent Limited	SERVICE CONTRACT FOR MARCH 201	1,420.25	2,440,581.74
2761	20/03/13	Collingwood General Store & Bakery	SUPPLIES etc	73.30	2,440,655.04

Schedule Of Expenditure	March 13	Period Ending 31 MAR 13	Run Time	3/04/13	21
No	Date	Name	Purchase	Amount	Total
12762	20/03/13	Coman Holdings Limited	NELSON WAKATU INDUSTRIAL ESTAT	761.25	2,441,416.29
12763	20/03/13	Concrete & Metals Limited	RIWAKA CYCLE BRIDGE	42,220.56	2,483,636.85
12764	20/03/13	Conferens		2,294.25	2,485,931.10
12765	20/03/13	Contact Energy Limited	POWER, ? ACTEA PL etc	91.74	2,486,022.84
12766	20/03/13	Cotton & Light Surveyors Ltd	BALDWIN RD PROGRESS ACCOUNT	1,275.73	2,487,298.57
12767	20/03/13	Credit Recoveries Limited (Client 1	DEBT RECOVERY	1,745.61	2,489,044.18
12768	20/03/13	Credit Recoveries Limited (Client 1	DEBT RECOVERY	1,743.30	2,490,787.48
12769	20/03/13	CRT Society Limited	ROUND UP	136.20	2,490,924.68
12770	20/03/13	Datasmall Limited	RATES INSTALLMENT 2	5,035.78	2,495,960.46
12771	20/03/13	Dept of Internal Affairs	HEADSETS WITH MIC'S	184.00	2,496,144.46
12772	20/03/13	Discestation Limited	MATERIALS	306.44	2,496,450.90
12773	20/03/13	Double Good Ltd	CD'S	294.29	2,496,745.19
12774	20/03/13	Downer New Zealand Limited		1,380.00	2,498,125.19
12775	20/03/13	Driver Safety Programmes		4,226.25	2,502,351.44
12776	20/03/13	DSE (NZ) Limited		79.98	2,502,431.42
12777	20/03/13	Duke & Cooke Limited	ROAD WIDENING etc	5,394.65	2,507,826.07
12778	20/03/13	Dune Restoration Trust of New Zeala	CONFERENCE T JAMES	95.00	2,507,921.07
12779	20/03/13	Dusty Diggers	CRUSHING, SCREENING, STOCKPILING	28,217.01	2,536,138.08
12780	20/03/13	Eagle Technology Group Limited	CUSTOMER SERVICE CONTRACT FEB	57.50	2,536,195.58
12781	20/03/13	EAP Services Limited	COUNSELLING SERVICES	139.00	2,536,334.58
12782	20/03/13	Elgas Limited	ELGAS ANNUAL SERVICE	102.35	2,536,436.93
12783	20/03/13	Elldex Packaging Group Ltd	RUBBISH BAGS etc	3,885.93	2,540,322.86
12784	20/03/13	EnduraColor Ltd t/a ecards	ID CARD R CROWLEY etc	17.72	2,540,340.58
12785	20/03/13	Energy & Technical Services Limited	DATA LOADING JAN 13	276.00	2,540,616.58
12786	20/03/13	ENL	MAINTENANCE	699.98	2,541,316.56
12787	20/03/13	Entecol Limited	ARGENTINE ANT MAIL OUT	1,143.79	2,542,460.35
12788	20/03/13	Enviro NW Limited	COMPLIANCE SAMPLING TWIN BRIDG	389.80	2,542,770.15
12789	20/03/13	EnviroLink	HYRO MONITORING GB etc	2,472.50	2,545,242.65
12790	20/03/13	EnviroWaste	REFUSE BIN RENTAL CHARGE	22.91	2,545,265.56
12791	20/03/13	ET Engineering Limited	MAKE UP PIPS COVER LID etc	614.51	2,545,880.07
12792	20/03/13	Evatech Limited	GAS CERT FOR RUGBY PARK	442.75	2,546,322.82
12793	20/03/13	Event Audio	HIRE FOR SUMMER SOUNDS	458.07	2,546,780.89
12794	20/03/13	Express Couriers Limited	POSTAGE etc	6,846.67	2,553,627.56
12795	20/03/13	Exiweb Limited	MONTHLY WEB HOSTING FEE etc	51.02	2,553,678.58
12796	20/03/13	Fairfax New Zealand Ltd	THE PRESS etc	361.60	2,554,040.18
12797	20/03/13	Fanzelow Bell Limited	RECRUITMENT FEE FOR JAN 2013 e	6,497.50	2,560,537.68
12798	20/03/13	Peel Good Food	BREAKFAST FOR 15 PPLE	180.00	2,560,717.68
12799	20/03/13	FFP Nelson Marlborough Fire Ltd	MOT REC CENTRE FIRE CALL etc	2,988.56	2,563,706.24
12800	20/03/13	First Security Guard Services Ltd	MOBILE PATROLS PERMANENT etc	650.93	2,564,357.17
12801	20/03/13	Fish & Game New Zealand	FRESHWATER ADVOCATE M JARY FEE	3,056.79	2,567,413.96
12802	20/03/13	Flagmakers Ltd	FLAGPOLE	34.79	2,567,448.75
12803	20/03/13	Flash Electrical Limited	3 MEARS HAVSN FLICKERING LIGHT	132.25	2,567,581.00
12804	20/03/13	Fletcher Vautier Moore	LEGAL COSTS, FEB 2013	71,121.80	2,638,702.80
12805	20/03/13	Fletcher Vautier Moore Trust A/C	LAMBERT PAM TRUST ACQUIRE LAND	1,322.90	2,640,025.70
12806	20/03/13	Flossies Creative Designs Ltd	CHILDREN'S DAY EVENT ENTERTAIN	180.00	2,640,205.70
12807	20/03/13	Fuji Xerox Finance Limited	OPERATING LEASE #60169 etc	3,322.35	2,643,528.05
12808	20/03/13	Fuji Xerox NZ Limited	PHOTOCOPIER CHARGES	4,208.79	2,647,736.84
12809	20/03/13	Fulton Hogan Limited	NEW ENTRANCE WAY ROTOTAL CEMST	17,041.94	2,664,778.78
12810	20/03/13	D & A Gardner	MOWING MCKEE DOMAIN	386.63	2,665,165.41
12811	20/03/13	Gas Action Services Ltd	NSW SOLENOID FOR BOAT	276.00	2,665,441.41
12812	20/03/13	GB Weekly	ADVERTISING etc	193.70	2,665,635.11

Schedule Of Expenditure	March 13	Period Ending 31 MAR 13	Run Time 3/04/13	10	
No	Date	Name	Purchase	Amount	Total
2813	20/03/13	Gen-1	etc	25,469.05	2,691,083.06
2814	20/03/13	QMS Science	UNDERSTANDING RISK COURSE G ST	575.00	2,691,658.06
2815	20/03/13	Golden Bay Community Workers Incorp	PAVE REIMBURSEMENT	589.64	2,692,247.70
2816	20/03/13	Golden Bay Hammer Hardware	SUPPLIES	243.08	2,692,590.78
2817	20/03/13	Golden Bay Rubbish Collection Limit	RUBBISH REMOVAL TARAKOHE WHARF	885.00	2,693,475.78
2818	20/03/13	Goldpine Industries Limited	FENCING MATERIALS etc	9,199.69	2,702,675.47
2819	20/03/13	Granger Contracting Limited	MOWING OF LEE VALLEY	1,207.50	2,703,882.97
2820	20/03/13	Haniish. Fletcher Lawyers	MURCH SEWAGE PONDS etc	644.20	2,704,527.17
2821	20/03/13	Harte Distributors Ltd	MILK etc	1,674.56	2,706,201.71
2822	20/03/13	Haven Motors Ltd	BATTERY REMOTE	6.44	2,706,208.15
2823	20/03/13	Hays Plumbing Services Limited	NEARS HAVEN PUMP JOB etc	4,818.19	2,711,026.34
2824	20/03/13	Heaney & Co	COOPER APPRAI DETERMINATION	1,519.58	2,712,545.92
2825	20/03/13	Henbridge Plumbing & Gas Ltd	MUSES CAPE	189.66	2,712,735.58
2826	20/03/13	Hilltop Software		8,866.50	2,721,602.08
2827	20/03/13	Hirequip Limited	SMOKE MACHINE	45.00	2,721,647.08
2828	20/03/13	Hockley Brothers Contracting Ltd	WORK AT MISSION BRIDGE	6,028.07	2,727,675.15
2829	20/03/13	Holmes Fire LP	RICHMOND MIF	2,070.00	2,729,745.15
2830	20/03/13	Hope Recreation Reserve	HALL HIRE SUBSIDY FEB 2013	764.50	2,730,509.65
2831	20/03/13	Humes Pipeline Systems	MATERIALS	81.13	2,730,590.78
2832	20/03/13	IMS Construction Limited	MAPUA WATERFRONT STAGE 3 etc	43,516.80	2,774,107.58
2833	20/03/13	Impac Services Limited		546.25	2,774,653.83
2834	20/03/13	Industrial Marine Electrical	RABBIT IS REC RESERVE	1,033.16	2,775,686.99
2835	20/03/13	Integrated Technology Solutions Ltd	MONTHLY FEES	80.50	2,775,767.49
2836	20/03/13	IPENZ		543.37	2,776,290.86
2837	20/03/13	ITW Pantex New Zealand	ANIMAL CONTROL	3,021.01	2,779,311.87
2838	20/03/13	R W Jackett	DECKS RESERVE	8,932.50	2,788,244.37
2839	20/03/13	James Cook Hotel Grand Chancellor	ELECTIONAL OFFICERS TRAINING etc	420.00	2,788,664.37
2840	20/03/13	Janet Bethgate Design	MOY RESERVE PLAQUES	244.37	2,788,888.74
2841	20/03/13	Jaswand Holdings Limited	RODENT SERVICE ELM STREET	50.00	2,788,938.74
2842	20/03/13	JBL Environmental Limited	RELOCATION OF AGRICHEMICALS	491.91	2,789,430.65
2843	20/03/13	JR Events Limited	SERVICES FOR ROOFST 2013	3,565.47	2,793,036.12
2844	20/03/13	Kaitiaki O Ngahere Ltd	WAI-ITI DOMAIN etc	3,673.75	2,796,709.87
2845	20/03/13	Kevin Hebbard Motorcycle & Mechanic	2 NUM TYRES etc	600.02	2,797,309.89
2846	20/03/13	Alan G Kilgour	LIFT/INSPECT MOORINGS	1,368.50	2,798,678.39
2847	20/03/13	Kina Cliffs Limited		287.50	2,798,965.89
2848	20/03/13	KONE Elevators Pty Ltd	SERVICE LIFT etc	1,207.50	2,799,173.39
2849	20/03/13	Konica Minolta Business Solutions N	PHOTOCOPIER CHARGES	10,680.47	2,809,853.86
2850	20/03/13	Land Information New Zealand	LANDONLINE	566.00	2,810,419.86
2851	20/03/13	Landmark Life Ltd	FURTHER INFORMATION	268.44	2,810,688.30
2852	20/03/13	Leser Electrical Nelson	REPAIR OVEN 2 MAILING COTTAGE	302.93	2,810,991.23
2853	20/03/13	Lasers Edge Limited	MAINTENANCE CONTRACT FEB 2013	355.94	2,811,284.17
2854	20/03/13	LexisNexis NZ	NZ GAZETTE	1,319.74	2,812,603.91
2855	20/03/13	LIANZA	LINKEDIN WEBINAR	80.60	2,812,684.41
2856	20/03/13	Lifestyle Hire 2007 Limited	SERVICE PORTALOO	105.69	2,812,790.10
2857	20/03/13	Link Market Services Limited	PROFESSIONAL SERVICES FEB 2013	171.72	2,812,961.82
2858	20/03/13	Local Government Online Limited		2,028.60	2,814,990.42
2859	20/03/13	Low Volume Roads Workshop	REGISTRATION LVR WORKSHOP	520.00	2,815,510.42
2860	20/03/13	Macmillan Publishers NZ Limited	BOOK	45.99	2,815,556.41
2861	20/03/13	Mainfreight Limited	FREIGHT etc	61.95	2,815,618.36
2862	20/03/13	Mainland Extinguishers	SITE CERTIFICATS PAKAWAU MEM H	102.40	2,815,720.76
2863	20/03/13	Marshall Day Acoustics	RICHMOND-NELSON WATER TREATMEN	3,900.57	2,819,621.33

Schedule Of Expenditure	March 13	Period Ending 31 MAR 13	Run Time	3/04/13	11
Line No	Date	Name	Purchase	Amount	Total
2864	20/03/13	Mataki Motel Limited	VICKI THATCHER ACCOMMODATION	200.00	2,819,821.33
2865	20/03/13	Matthews Eyewear Eyecare		54.00	2,819,875.33
2866	20/03/13	McCraes Blinds & Screens	VERTICAL BLIND REPAIRS	140.00	2,820,015.33
2867	20/03/13	MediaWorks Radio Nelson	MAYORAL DESK etc	3,670.22	2,823,685.55
2868	20/03/13	Mercantile Gazette Marketing Limited	SUBSCRIPTION TO MERCANTILE GAZ	207.00	2,823,892.55
2869	20/03/13	Meridian Energy Limited	WAIKHA MAIN PUMP FEB 2013 etc	22,521.03	2,846,413.58
2870	20/03/13	Meteorological Service NZ Limited	SUPPLY OF METCONNECT	152.38	2,846,565.96
2871	20/03/13	Ministry of Justice	LIQUOR LICENCING AUTHORITY FEE	1,765.53	2,848,331.49
2872	20/03/13	Mitre 10 Mega Nelson	SUPPLIES etc	228.48	2,848,559.97
2873	20/03/13	Modica Group Limited	ISP BILLING etc	69.00	2,848,628.97
2874	20/03/13	Morrison Low & Associates Ltd	REVIEW OF PROFESSIONAL SERVICE	14,547.50	2,863,176.47
2875	20/03/13	Mount Campbell Communications Limited	RADIO & ELECTRONIC SERVICING	605.25	2,863,781.72
2876	20/03/13	Mount Campbell Networks Limited	MONTHLY SITE FEES PAID IN ADVA	5,736.84	2,869,518.56
2877	20/03/13	Murchison Transport Limited	WEIGHBRIDGE CHARGES FEB 2013 e	242.65	2,869,761.21
2878	20/03/13	Napier Computer Systems	MAGID ENTERPRISE SOFTWARE LICEN	78,580.52	2,948,341.73
2879	20/03/13	Nelbay Solutions Limited	SECURITY etc	1,040.75	2,949,382.48
2880	20/03/13	Nelson City Council	NRSBU MONTHLY CONTRIBUTION FOR	369,098.70	3,318,481.18
2881	20/03/13	Nelson Environment Centre	CONTRACT CS97 SUSTAINABLE WORK	5,440.65	3,324,921.83
2882	20/03/13	Nelson Marine Radio Assn Inc Soc	TARANUI HARBOUR RADIO etc	242.00	3,325,163.83
2883	20/03/13	Nelsopec Ltd	INSTALL RADIO ON RAV 4 etc	424.73	3,325,588.56
2884	20/03/13	New Zealand Couriers	POSTAGE etc	1,007.83	3,326,596.39
2885	20/03/13	New Zealand Post	POSTAGE etc	12,806.98	3,339,403.37
2886	20/03/13	New Zealand Post Limited	RENEWAL OF PO BOX etc	1,080.00	3,340,483.37
2887	20/03/13	Ngatimoti School	SWIMMING POOL WATER ANALYSIS	60.37	3,340,543.74
2888	20/03/13	NIMA Instrument Systems	KIHA POINT SUBDIVISION APPEAL	20,010.70	3,360,554.44
2889	20/03/13	Noel Leeming	DISHWASHER	1,449.98	3,361,994.42
2890	20/03/13	NV Miller Limited	PETROL	68.17	3,362,062.59
2891	20/03/13	NZ Institute of Environ. Health Inc	NZIEH MEMBERSHIP SUB 2 MOULAM	140.00	3,362,202.59
2892	20/03/13	NZ Red Cross - National Office	etc	240.00	3,362,442.59
2893	20/03/13	NZ Safety Limited	SUPPLIES etc	1,507.11	3,363,949.70
2894	20/03/13	NZ Society of Local Govt Managers	ELECTORAL OFFICERS TRAINING et	5,543.00	3,369,492.70
2895	20/03/13	NZRA	YARDSTICK REGISTRATION 2013 G	6,210.00	3,375,702.70
2896	20/03/13	OfficeMax	STATIONARY etc	14,927.41	3,390,630.11
2897	20/03/13	Online Security Services	PAPER SHREDDING	290.84	3,390,920.95
2898	20/03/13	Opus International Consultants Ltd	HUBY BAY STORMWATER CONTRACT 8	1,141.38	3,392,062.33
2899	20/03/13	Orbit Corporate Travel	FLIGHTS 8 STEWART etc	4,139.20	3,396,201.53
2900	20/03/13	Packaging House	TOILET TISSUE	338.46	3,396,540.99
2901	20/03/13	A S & S L Palmer	ALTERNATIVE ROCK PROTECTION	381.80	3,396,922.79
2902	20/03/13	Paper Plus Motueka	STATIONARY	8.99	3,396,931.78
2903	20/03/13	Paper Plus The Mall	MAGE FOR THE WEEK etc	1,337.58	3,398,269.36
2904	20/03/13	Parkside Motels	ACCOMMODATION D COLLINS etc	270.00	3,398,539.36
2905	20/03/13	Perfect Planet Publishing	WILD BEHAVIOUR	141.90	3,398,681.26
2906	20/03/13	PF Olsen Limited	07161 RABBIT ISLAND etc	4,424.63	3,403,105.89
2907	20/03/13	PGS Wriehson Limited	DIBBEL etc	109.71	3,403,215.60
2908	20/03/13	Phil Nicholls Auto Centre Limited	ABANDONED VEHICLE	300.00	3,403,515.60
2909	20/03/13	Plant & Food Research Limited		1,661.75	3,405,177.35
2910	20/03/13	Playcentre Publications Limited	3 X DANCE WITH ME IN THE HEART	50.72	3,405,228.07
2911	20/03/13	Port-A-Loo Nelson Limited	PORTALOO SERVICE etc	506.00	3,405,734.07
2912	20/03/13	PowerTech Nelson	WHITBY GREEN REPAIRS ALTERATIO	247.02	3,405,981.09
2913	20/03/13	PPNE Music Licensing Ltd	2 X ANNUAL MUSIC LICENCE	386.40	3,406,367.49
2914	20/03/13	Prebble Seeds Limited	SUPPLIES	765.42	3,407,132.91



Schedule of Expenditure		March 13	Period Ending 31 MAR 13	Run Time 3/04/13	11
No	Date	Name	Purchase	Amount	Total
72915	20/03/13	Printhouse	NEWSLINE ISSUE#293 etc	16,463.52	3,423,429.43
72916	20/03/13	Programmed Maintenance Services(NZ)	REPAINT EXTERIORS MAILING COTT	8,657.30	3,432,086.73
72917	20/03/13	ProjectPartner.com Limited	16 CAR'S CREATED IN TRIPLECTA J	644.00	3,432,730.73
72918	20/03/13	Property Action Limited	PROPERTY INSPECTION	920.00	3,433,650.73
72919	20/03/13	Punt Brothers Limited	CCTV INVESTIGATION INSPECT SWM	1,321.40	3,434,974.13
72920	20/03/13	Qtech Data Systems Limited	WEEKLY MAINTENANCE FEB 2013	402.50	3,435,376.63
72921	20/03/13	Radio Nelson	ROAD SAFETY etc	3,545.22	3,438,921.85
72922	20/03/13	RAMM Software Limited	RAMM HOSTING FEB 2013	215.25	3,439,137.10
72923	20/03/13	Random House New Zealand	BOOKS etc	850.86	3,439,987.96
72924	20/03/13	RHT Pacific Limited	MAPUA WATERPARK etc	1,844.50	3,441,832.46
72925	20/03/13	Rent a Dent - Christchurch	RENTAL CAR MATT FESLY	150.75	3,441,983.21
72926	20/03/13	Rentokil Initial Ltd	SANITARY SUPPLIES etc	19,739.47	3,461,722.68
72927	20/03/13	Recco Richmond	SUPPLIES	49.99	3,461,772.67
72928	20/03/13	Richmond Equipment 2011	SERVICE	64.90	3,461,837.57
72929	20/03/13	Richmond Fresh Choice	YOUTH HUI FRUIT/DRINK etc	532.09	3,462,369.66
72930	20/03/13	Richmond Hire Limited	PETROL PUMP	155.37	3,462,525.03
72931	20/03/13	Richmond Locks & Alarms	REPAIR DOOR 34 MAIN OFFICE etc	256.50	3,462,781.53
72932	20/03/13	Richmond Office Products Depot	INK CARTRIDGE etc	250.20	3,462,831.73
72933	20/03/13	Richmond Pak'nSave	TOILET PAPER etc	376.68	3,463,208.41
72934	20/03/13	Richmond Property Holdings Limited	KATANIA HEIGHTS ADDITIONAL STO	4,507.63	3,467,716.04
72935	20/03/13	Richmond Service Lane	SERVICE GEARS etc	5,022.15	3,472,738.19
72936	20/03/13	RJ Cooke Motors Limited	MOWING LINK AND INLET WALKWAY	86.25	3,472,824.44
72937	20/03/13	RJ Hill Laboratories Limited	SAMPLES etc	2,434.54	3,475,258.98
72938	20/03/13	Roadsafe Motorcycle Riding Techniqu	MOTORCYCLE TRAINING COURSE etc	3,680.00	3,478,938.98
72939	20/03/13	Robert Lewis Landscape	RESERVE AUDIT etc	1,888.95	3,480,827.97
72940	20/03/13	Rolles Locksmiths	SPARE CAR KEY etc	180.20	3,481,008.17
72941	20/03/13	Rural Courier Limited	TRANSPORT TO/FROM MURCH LIB et	688.50	3,481,696.67
72942	20/03/13	Rural Property Numbering	SUPPLY RAPID NUMBER PLATES	49.45	3,481,746.12
72943	20/03/13	Safe & Sound Limited	MONTHLY FIRE ALARM TEST	89.04	3,481,835.16
72944	20/03/13	Safe Traffic NZ Limited	WAKEFIELD COMMUNITY EVENT	517.50	3,482,352.66
72945	20/03/13	SBL Group Limited	N BUS CONCESSION TICKETS	804.50	3,483,157.16
72946	20/03/13	Scholastic New Zealand Limited	BOOKS etc	254.82	3,483,411.98
72947	20/03/13	SCION	NZ LTC ANNUAL CONFERENCE G FID	1,390.00	3,484,801.98
72948	20/03/13	Screen Vistas Limited	CINEMA ADVERTISING MARCH 2013	1,224.75	3,486,026.73
72949	20/03/13	Sepclean Liquid Waste	CLEAN FOUR GREASE TRAPS etc	1,773.30	3,487,800.03
72950	20/03/13	Sicon Limited	TAS BAY CLAIM, FEB 2013 etc	306,507.13	3,794,307.16
72951	20/03/13	Sicon Limited	MAPUA WHARF CLEAN TOILET etc	1,876.83	3,796,183.99
72952	20/03/13	Signage & Acrylics Limited	BOOKMARK HOLDERS	657.00	3,796,840.99
72953	20/03/13	Signs n Graphics Limited	PRODUCE HOUSE ACCESSWAY SIGN e	294.21	3,797,135.20
72954	20/03/13	SMK Limited	INBOUND/OUTBOUND SCRUBBING	322.00	3,797,457.20
72955	20/03/13	Sollys Freight (1978) Limited	STOCKER PURAMANOI DIGGER HIRE	4,117.00	3,801,574.20
72956	20/03/13	Southern Cross MedicalCare Society	SUBSIDISED MARCH 2013 etc	12,205.93	3,813,780.13
72957	20/03/13	Speedy Signs Nelson	SIGNS FOR MAIN OFFICE etc	1,505.35	3,815,285.48
72958	20/03/13	Stalg & Smith Ltd	BOUNDARY REDEFINITION ANAWERA C	1,160.67	3,816,446.15
72959	20/03/13	Staples New Zealand Limited	BOOKS etc	2,613.45	3,819,059.60
72960	20/03/13	Stebbing's Auto Services	WOF	45.00	3,819,104.60
72961	20/03/13	Stevens Automotive Limited	TOWING	150.00	3,819,254.60
72962	20/03/13	Stihl Shop TM Motueka	REPAIR CHAINSAW etc	189.01	3,819,443.61
72963	20/03/13	Strategic Pay Limited	JOB EVALUATION WATER QUALITY O	2,056.48	3,821,500.09
72964	20/03/13	Streetscape	REBIX SM SEATS	5,221.00	3,826,721.29
72965	20/03/13	Sturrock & Greenwood Limited	ASS POOL COMP SERVICE etc	414.00	3,827,135.29

Schedule of Expenditure		March 13	Period Ending 31 MAR 13	Run Time	3/04/13	11
J No	Date	Name	Purchase	Amount	Total	
12966	20/03/13	Sunrise Cleaning Services Nelson	MONTHLY CLEANING etc	37,288.94	3,864,433.63	
12967	20/03/13	Sunset Valley Vineyard Limited	RESERVES PLANNING etc	4,124.82	3,868,558.45	
12968	20/03/13	Sustainable Environmental Engineeri	SHEEP DIP/ BOAT RAMPS	4,704.00	3,873,262.45	
12969	20/03/13	Takaka Fresh Choice	TOILET PAPER etc	60.42	3,873,322.87	
12970	20/03/13	Takaka Service Station Limited	SERVICE VEHICLE etc	393.50	3,873,716.37	
12971	20/03/13	Takaka Volunteer Fire Brigade	HALL HIRE	100.00	3,873,816.37	
12972	20/03/13	Take Note Takaka	STATIONARY etc	185.75	3,874,002.12	
12973	20/03/13	Talley's Group Limited	PORT TARAKOHE ELECTRICITY JAN	1,291.96	3,875,295.08	
12974	20/03/13	Tापawa Area School Board of Trust	ZERO WASTE GRANT APPLICATION	732.83	3,876,027.91	
12975	20/03/13	Tashay Security 2006	NIGHT PATROLS	2,789.03	3,878,816.94	
12976	20/03/13	Tasman Broadcasting Trust	TDC LOWDOWN etc	254.50	3,879,071.44	
12977	20/03/13	Tasman Crop Protection 2006 Ltd	POSSUM PELLETS	102.66	3,879,174.10	
12978	20/03/13	Tasman Leisure Limited	SERVICE ASB POOL	2,350.31	3,881,524.41	
12979	20/03/13	Tasman Leisure Limited	SUBSIDY TO HUN ASB POOL MARCH	26,623.41	3,908,147.82	
12980	20/03/13	Tasman Partsworld	ABANDONED VEHICLE REMOVAL	172.50	3,908,320.32	
12981	20/03/13	Tasman Projects Limited	SEISMIC ASSESSMENTS	368.00	3,908,688.32	
12982	20/03/13	Tasman Regional Sports Trust	ELECTRICITY STATE CINEMA etc	1,603.81	3,910,292.13	
12983	20/03/13	Taylor's Contracting Limited	MOT GROYS SURVEY etc	6,595.08	3,916,887.21	
12984	20/03/13	Te Mauri Tau Inc	COOKBOOKS X 2	50.00	3,917,137.21	
12985	20/03/13	Telecom New Zealand Limited	CORPORATE SERVICES MAIN OFFICE	6,659.28	3,923,796.49	
12986	20/03/13	Telfer Young (Nelson) Limited	RESERVE FUND CONTRIBUTION etc	1,690.50	3,925,486.99	
12987	20/03/13	TelstraClear Limited	R MATHERSON PHONE A/C	367.06	3,925,854.05	
12988	20/03/13	Tenderlink com Limited	PUBLIC TENDER ADVERTISING	189.75	3,926,043.80	
12989	20/03/13	The Guardian Newspaper Motueka	CLASSIFIEDS HOUSING RESTRICTION	3,339.60	3,931,383.40	
12990	20/03/13	The Hire Boat Company Limited	HIRE BOAT	100.00	3,931,483.40	
12991	20/03/13	The Internet Kiosk Specialist Ltd	240 MIN VOUCHERS etc	150.00	3,931,633.40	
12992	20/03/13	The Junction Hotel	ACCOMMODATION KEN WRIGHT	94.00	3,931,727.40	
12993	20/03/13	The Lawless Edge Ltd	TOP OF SOUTH MARINE BIOSCURIT	18,284.30	3,950,011.70	
12994	20/03/13	The Library Supply Co Limited	CD'S etc	1,049.85	3,951,061.55	
12995	20/03/13	the pacific.net Limited	WIRAK METRO HEAVY	281.69	3,951,343.24	
12996	20/03/13	The Property Group Limited	HALDANE RD TAKAKA - B KELLY e	5,385.35	3,956,728.59	
12997	20/03/13	The Rental Car Centre Wellington	CAR RENTAL M HARVEY	148.00	3,957,877.59	
12998	20/03/13	Thelin Construction Ltd	BEACH RD CYCLE TRAIL	6,215.24	3,964,092.83	
12999	20/03/13	Thermo Fisher Scientific NZ Ltd	SODIUM SULPHITE	47.84	3,964,140.67	
13000	20/03/13	Tiaki's Te Taiaro Limited	EXPERT EVIDENCE CARTER HOLT VS	4,600.00	3,968,740.67	
13001	20/03/13	Titoki Nursery	MILL CREEK ORCHARD	299.00	3,969,039.67	
13002	20/03/13	TNE Group Limited	MONTHLY SERVICE CHARGE	23.98	3,969,063.65	
13003	20/03/13	Tom Kroos Fish & Wildlife Services	SOE FISH SURVEY	2,228.18	3,971,291.83	
13004	20/03/13	Tonkin & Taylor Limited	IWAF JACKETT 18 JAN 2013	595.64	3,971,877.47	
13005	20/03/13	Tony's Engineering	FLYING FOX MCKEE DOMAIN	1,092.75	3,972,970.22	
13006	20/03/13	Total Print Solutions	WATER INVOICES	2,179.25	3,975,149.47	
13007	20/03/13	Tourism Transport Limited	TRANSPORT	125.00	3,975,274.47	
13008	20/03/13	Town & Around Bubbish	BIN HIRE	26.00	3,975,300.47	
13009	20/03/13	Transpacific Waste Management	WEEKLY P/UP	352.61	3,975,653.08	
13010	20/03/13	Transport & Marine Covers	SUPPLY & STITCH STAP	25.00	3,975,678.08	
13011	20/03/13	Treescape	TREWAVAS ST PINE REMOVAL	5,129.00	3,980,807.08	
13012	20/03/13	TUANG	INDIVIDUAL TUANG MEMBERSHIP	345.00	3,981,152.08	
13013	20/03/13	Tuffnell Limited	6 PEERLESS FLAT LERKING HEADER	1,567.67	3,982,719.75	
13014	20/03/13	Ulrich Aluminium Company Limited	MATERIALS	51.00	3,982,770.75	
13015	20/03/13	Ulvercroft Large Print	BOOKS etc	1,503.78	3,984,274.53	
13016	20/03/13	Vehicle Testing NZ Limited (VTNE)	COV 2 AXLE etc	305.00	3,984,579.53	

Schedule Of Expenditure	March 13	Period Ending 31 MAR 13	Run Time 3/04/13	11	
No	Date	Name	Purchase	Amount	Total
13017	20/03/13	Village Cafe	CATERING etc	899.90	3,985,479.43
13018	20/03/13	Vodafone	PHONE BILL ENGINEERING etc	856.92	3,986,338.35
13019	20/03/13	Waimoa Drilling Co Ltd	TEST/DEVELOP WAIMOA BORE #6	5,980.00	3,992,318.35
13020	20/03/13	Waimoa Electrical Ltd	LIBRARY AUTO DOORS etc	5,265.64	3,997,583.99
13021	20/03/13	Waimoa Print Limited	GET MOVING POSTERS etc	326.49	3,997,910.48
13022	20/03/13	Waimoa Rural Fire Committee	FIRE MGMT SERVICES MARCH 2013	35,490.15	4,033,400.63
13023	20/03/13	Waimoa Weekly Limited	WEEKLY RUN OF PAPER, NEWSLINE	3,706.45	4,037,107.08
13024	20/03/13	Waitapu Engineering Limited	REPAIR BARRIER ARM etc	336.61	4,037,443.69
13025	20/03/13	Waitapu Retail Limited	RUBBER MATS FOR VEHICLE	18.57	4,037,462.26
13026	20/03/13	Wakefield Hall Management Committee	HALL HIRE SUBSIDY OCT 12 TO DE	2,044.00	4,039,506.26
13027	20/03/13	Westland Workgear	SUPPLIERS	101.79	4,039,608.05
13028	20/03/13	Whiteculls 2011 Limited	KOSO ARC AND COVER	573.99	4,040,182.04
13029	20/03/13	WHK (NZ) Ltd	REVIEW DISASTER FUND REPORT	9,200.00	4,049,382.04
13030	20/03/13	Wilkins & Field Mitre 10 Motueka	MATERIALS	20.16	4,049,402.40
13031	20/03/13	WJ Ashton Services Limited	LIGHTS AT BRIGHTWATER RUGBY GR	25,074.71	4,074,477.11
13032	20/03/13	Woodmans Corner Limited	SUPERVISE NELSON DRAG MEET 02.	200.00	4,074,677.11
13033	20/03/13	WR Andrew Limited	MAPUA WATERFRONT PARK LANDSCAP	1,644.50	4,077,121.61
13034	20/03/13	Yellow Pages Group Limited	YELLOW PAGES LISTING	69.00	4,077,190.61
13035	20/03/13	Zescom Limited	MONTHLY MAINTENANCE	1,014.68	4,078,205.29
13036	22/03/13	A & L Barrett Limited	WATER METER READINGS	2,360.66	4,080,565.95
13037	22/03/13	Chris Allison	GET MOVING PROJECT, FEB 2013	1,446.00	4,082,011.95
13038	22/03/13	Avenues Event Management	M CROXFORD, STORMWATER CONFERE	1,145.00	4,083,156.95
13039	22/03/13	Car Fanatics	INTERIOR & EXTERIOR CAR CLEANI	210.00	4,083,366.95
13040	22/03/13	Martin Clark	CO-ORDINATION/DELIVERY	4,800.00	4,088,166.95
13041	22/03/13	Margie Clark	EXPENSE CLAIM W/E 24/3/13	146.30	4,088,313.25
13042	22/03/13	W A & T M Climo	C/W CAMP MANAGEMENT etc	8,510.00	4,096,823.25
13043	22/03/13	Contact Energy Limited	3/101 FAIRFAX ST, MURCHISON	0.86	4,096,832.11
13044	22/03/13	Cooper Family Investments Limited	REFUND, PAYMENT MADE IN ERROR	1,561.46	4,098,393.57
13045	22/03/13	G J Curnow	EXPENSE CLAIM W/E 24/3/13	40.00	4,098,433.57
13046	22/03/13	Phil Doole	EXPENSE CLAIM W/E 24/3/13	459.23	4,098,892.80
13047	22/03/13	Dowser New Zealand Limited	CON 851, FEB 2013 etc	512,759.50	4,611,652.70
13048	22/03/13	B Rhoka	PENCING REIMBURSEMENT, 1/2 COG	1,695.33	4,613,348.03
13049	22/03/13	Jim Prater	EXPENSE CLAIM W/E 24/3/13	899.22	4,614,247.25
13050	22/03/13	Fulton Hogan Limited	CON 875, FEB 2013 etc	586,918.86	5,201,206.11
13051	22/03/13	GB Weekly	DISPLAY ADS & EVENTS	1,171.00	5,202,377.11
13052	22/03/13	Geographic Business Solutions	SUPPORT WORK	1,610.00	5,203,987.11
13053	22/03/13	Greenwaste To Zero	CON 622, FEB 2013	11,673.87	5,215,660.98
13054	22/03/13	Humes Pipeline Systems	MATERIALS	100.05	5,215,761.03
13055	22/03/13	HYPE- GB	TAS ST AMBASSADORS & SKATE TOU	4,821.95	5,220,582.98
13056	22/03/13	M R & D K Irvine		70.50	5,220,653.48
13057	22/03/13	K & E Jones	REFUND, D/D CALCULATION ERROR	86.40	5,220,739.88
13058	22/03/13	Key Properties Ltd	REFUND, MAINTENANCE BOND, STAG	4,400.00	5,225,139.88
13059	22/03/13	R Lawrence	DOG REFUND	7.50	5,225,147.38
13060	22/03/13	B & C M Lerbs	REFUND, RELOCATED HOUSE	1,500.00	5,226,647.38
13061	22/03/13	A M Lloyd	REFUND, EXCESS DOG RING #22380	22.50	5,226,669.88
13062	22/03/13	G Lurling	DOG REFUND	18.70	5,226,688.58
13063	22/03/13	Sherlene Celeste Marshall	REFUND, OVERPAID RATES	328.20	5,227,016.78
13064	22/03/13	Roger Matheson	WAGES, FEB/MARCH 2013	416.00	5,227,432.78
13065	22/03/13	B McGregor	SUMMER JAM PERFORMANCE FEE	1,310.00	5,228,742.78
13066	22/03/13	Matt McLaren	EXPENSE CLAIM W/E 24/03/13	128.50	5,228,871.28
13067	22/03/13	Meridian Energy Limited	TDC STREETLIGHTS, STOKE etc	21,416.79	5,250,288.07

Schedule Of Expenditure		March 13	Period Ending 31 MAR 13	Run Time	3/04/13	11
Y No	Date	Name	Purchase	Amount	Total	
'3068	22/03/13	Nelmac	BRURSE BUSH WEED WORK etc	6,161.96	5,256,628.03	
'3069	22/03/13	Nelson City Council	REGISTRATION FEE, A HUMPHRIES	65.00	5,256,693.03	
'3070	22/03/13	New Zealand Institute of Chemistry	MEMBERSHIP, L R MCKENZIE	110.00	5,256,803.03	
'3071	22/03/13	New Zealand Post Limited	MOUTERE HILLS R&A LIBRARY	170.00	5,256,973.03	
'3072	22/03/13	NZ Aerial Mapping Limited	COMPLETION OF DIGITAL MAP PROJ	17,480.94	5,274,453.97	
'3073	22/03/13	NZ Institute of Safety Management I	GST ON SUBSCRIPTION etc	172.50	5,274,626.47	
'3074	22/03/13	NZ Mutual Liability Risk Pool	JULY 2012 CALL INSTALMENT	84,215.65	5,358,842.12	
'3075	22/03/13	Opus International Consultants Ltd	PARRE & RESERVES CONTRACTS	3,401.13	5,362,243.25	
'3076	22/03/13	PF Olsen Limited	07161 TDC RABBIT ISLAND etc	32,253.98	5,394,497.23	
'3077	22/03/13	Pohara Beach Top 10 Holiday Park	DIESEL BUNKER REPAIRS	473.32	5,394,970.55	
'3078	22/03/13	Ride On	RIDE ON CYCLE SKILLS PROJECT	8,000.00	5,402,970.55	
'3079	22/03/13	RJ Hill Laboratories Limited	GROUND WATER ANALYSIS	1,479.58	5,404,450.14	
'3080	22/03/13	Melissa Savage	EXPENSE CLAIM W/E 24/3/13	24.27	5,404,474.41	
'3081	22/03/13	Smart Environmental Limited	CON 613, FEB 2013	229,544.59	5,630,019.00	
'3082	22/03/13	Stan Heywood Decorating Limited	PREP & DECORATE RABBIT IS HOUS	2,742.75	5,632,761.75	
'3083	22/03/13	Telecom New Zealand Limited	INFORMATION SYSTEMS etc	5,527.69	5,638,289.44	
'3084	22/03/13	The Bishop Suter Art Gallery Trust	DOATION AND SEAT PLAQUE	379.00	5,638,668.44	
'3085	22/03/13	The Landscaping Company	GARDEN MAINTENANCE	676.68	5,639,345.12	
'3086	22/03/13	Jim Trembath	EXPENSE CLAIM W/E 24/3/13	75.77	5,639,420.89	
'3087	22/03/13	J van der Boek	FACE PAINTING SERVICES	120.00	5,639,540.89	
'3088	28/03/13	ACM New Zealand Limited	CASH COLLECTION	461.88	5,639,998.77	
'3089	28/03/13	Aqualinc Research Limited	RINAKA G/W MODEL UPDATE	9,890.00	5,649,888.77	
'3090	28/03/13	Assoc of Local Govt Engineering NZ	OPEN ROAD BOND REFUND etc	161.00	5,650,049.77	
'3091	28/03/13	Association of Local Govt Rating NZ		906.00	5,650,955.77	
'3092	28/03/13	Cawthron Institute	TDC ECOLOGICAL ADVISORY CP	1,756.63	5,652,712.40	
'3093	28/03/13	Chris Udell Plumbing	R DYCE & G WALKER	1,000.00	5,653,712.40	
'3094	28/03/13	CJ Industries	CON 893, FEB 2013 etc	78,318.96	5,731,631.36	
'3095	28/03/13	Computer Concepts Limited		3,130.29	5,734,761.65	
'3096	28/03/13	Contact Energy Limited	? AOTEA PLACE	48.63	5,734,810.28	
'3097	28/03/13	Couplands	CATERING etc	92.83	5,734,903.11	
'3098	28/03/13	Days Plumbing 2012 Limited	CR HUNGSTER, 55 OLYMPUS WAY	377.49	5,735,280.60	
'3099	28/03/13	Donaldson Civil Limited	OPEN ROAD BOND REFUNDS	800.00	5,736,080.60	
'3100	28/03/13	Dry Crust Publishing & Promotion	Draft Annual Plan 2013 etc	37,699.91	5,773,779.41	
'3101	28/03/13	Dune Restoration Trust of New Zeala	SPONSERSHIP OF CONFERENCE etc	1,965.00	5,775,744.41	
'3102	28/03/13	Eagle Technology Group Limited		1,121.25	5,776,865.66	
'3103	28/03/13	Fairfax New Zealand Ltd	MAIN OFFICE ADVERTISING	3,976.43	5,780,842.09	
'3104	28/03/13	Fitzsimons Builders Limited	REFUND, RETURNED B/C	500.00	5,781,342.09	
'3105	28/03/13	Rob Francie	EXPENSE CLAIM W/E 31/3/13	15.00	5,781,357.09	
'3106	28/03/13	Gibbons Construction Limited	OPEN ROAD BOND REFUND	200.00	5,781,557.09	
'3107	28/03/13	Golden Bay Satellite TV	INSTALL SATELLITE DISH & FREEV	2,409.89	5,783,966.99	
'3108	28/03/13	Giles Griffiths	EXPENSE CLAIM W/E 31/3/13	34.00	5,783,999.89	
'3109	28/03/13	Hope School of Trustees	SWIMMING POOL SUBSIDY 12/13	1,150.00	5,785,149.89	
'3110	28/03/13	Inland Revenue Department	GST PAYMENT FEB 2013	1,015,752.64	6,800,902.53	
'3111	28/03/13	Irrigation New Zealand Inc	REGISTRATION ON IOD FINANCE ER	1,035.00	6,801,937.53	
'3112	28/03/13	Daimon Johnson	CLEANING, TAKAKA	172.80	6,802,110.33	
'3113	28/03/13	Kennedy & Associates Trust A/C	RATES REFUND	28.02	6,802,138.35	
'3114	28/03/13	Adie Lang	EXPENSE CLAIM W/E 31/3/13	32.47	6,802,170.82	
'3115	28/03/13	P M Ludden	INDOOR PLANT MAINTENANCE MARCH	424.75	6,802,595.57	
'3116	28/03/13	Meridian Energy Limited	PUMP 100C LORD RUTHERFORD, B/W	984.97	6,803,580.54	
'3117	28/03/13	Nelson Tree Services Limited	CROWN LIFTS	3,381.00	6,806,961.54	
'3118	28/03/13	Shelagh Noble	EXPENSE CLAIM W/E 24.03.13	26.00	6,806,987.54	

Schedule Of Expenditure		March 13	Period Ending 31 MAR 13	Run Time 3/04/13	1
No	Date	Name	Purchase	Amount	Total
3119	28/03/13	Powertech Limited	OPEN ROAD BOND REFUND	1,200.00	5,808,187.54
3120	28/03/13	Rent a Dent - Christchurch		150.75	6,009,338.29
3121	28/03/13	Richmond Law	REFUND, OVERPAID WATER A/C	414.60	5,808,754.89
3122	28/03/13	Road Controlling Authorities Forum	RCA FORUM P THOMSON	60.00	5,808,814.89
3123	28/03/13	Ross Skilton	CARPET REPAIRS	109.25	5,808,924.14
3124	28/03/13	Stark Environmental Limited	YELLOW PINE CREEK SAMPLING	1,052.25	5,809,976.39
3125	28/03/13	Glenn Stevens	EXPENSE CLAIM W/E 24.03.13	56.00	6,810,032.39
3126	28/03/13	Tapawera Promotion Association Inco	FEEES FOR MASTERCARVER MARK DAY	5,000.00	6,815,032.39
3127	28/03/13	Tasman Regional Sports Trust	GET MOVING AMBASSADOR	17,250.00	6,832,282.39
3128	28/03/13	Taylor's Contracting Limited	CON 840 28 FEB 13	289,639.28	7,121,921.67
3129	28/03/13	Telecom New Zealand Limited	HYDROLOGY TEAM DATA etc	1,175.57	7,123,097.24
3130	28/03/13	Ken Todd	REIMBURSEMENTS	115.61	7,123,212.85
3131	28/03/13	A Tomlinson	EXPENSE CLAIM W/E 11/3/13	254.10	7,123,466.95
3132	28/03/13	Village Cafe	CATERING	16.20	7,123,483.15
3133	28/03/13	Peter Watson	MAINTENANCE MAIN OFFICE	48.00	7,123,531.15
3134	28/03/13	Way Forward Technologies Limited	SYSTEM 3000 REMOTE etc	4,474.01	7,128,005.16
3135	28/03/13	Robin Whalley	LAWBERT FAMILY TRUST	86.25	7,128,091.41
3136	28/03/13	WU Ashton Services Limited	OPEN ROAD BOND REFUND	1,200.00	7,129,291.41
3137	28/03/13	Youth & Community Works	TYC WORKSHOP DELIVERY	202.50	7,129,493.91
0001	7/03/13		PAY DRON Schn Cross	6,715.82	7,136,209.73
0059	4/03/13	Hamilton City Council		460.00-	7,135,749.73
0060	21/03/13	Rent a Dent - Christchurch	RENTAL CAR MATT FEELY	150.75-	7,135,598.98
5923	7/03/13		PAY DRON Schn Cross etc	6,844.47	7,142,443.45
Number OF Cheques =		635			

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## 9 CONFIDENTIAL SESSION

### 9.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

**THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

#### 9.1 Local Government Funding Agency draft 2013/14 SOI

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(c)(i) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information or information from the same source and it is in the public interest that such information should continue to be supplied.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

#### 9.2 Sale of 149 Salisbury Road, Richmond

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)  The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.