

Notice is given that an ordinary meeting of the Community Development Committee will be held on:

**Date:** Thursday 7 December 2017  
**Time:** 9.30 am  
**Meeting Room:** Tasman Council Chamber  
**Venue:** 189 Queen Street  
Richmond

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## Community Development Committee

### AGENDA

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#### MEMBERSHIP

<b>Chairperson</b>	Cr P L Canton	
<b>Deputy Chairperson</b>	Cr D M Wensley	
<b>Members</b>	Mayor R G Kempthorne	Cr S R Brown
	Cr S G Bryant	Cr M J Greening
	Cr P H Hawkes	Cr T B King
	Cr C M Maling	Cr D E McNamara
	Cr D J Ogilvie	Cr P F Sangster
	Cr T A Tuffnell	Cr A C Turley

(Quorum 7 members)

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## AGENDA

### 1 OPENING, WELCOME

### 2 APOLOGIES AND LEAVE OF ABSENCE

#### Recommendation

That apologies be accepted.

### 3 PUBLIC FORUM

### 4 DECLARATIONS OF INTEREST

### 5 LATE ITEMS

### 6 CONFIRMATION OF MINUTES

That the open minutes of the Community Development Committee meeting held on Thursday, 21 September 2017, be confirmed as a true and correct record of the meeting.

That the confidential minutes of the Community Development Committee meeting held on Thursday, 21 September 2017, be confirmed as a true and correct record of the meeting.

### 7 REPORTS OF COMMITTEE

Nil

### 8 PRESENTATIONS

8.1 Murchison and Districts Community Council on Housing for Older People..... 5

8.2 Sport Tasman Presentation ..... 7

### 9 REPORTS

9.1 Chairperson's Report ..... 9

9.2 Community Development Manager's Report..... 11

9.3 Community Feedback on Making Tasman Great for Older People..... 55

9.4 Action Sheet - Community Development..... 67



## 8 PRESENTATIONS

### 8.1 MURCHISON AND DISTRICTS COMMUNITY COUNCIL ON HOUSING FOR OLDER PEOPLE

Information Only - No Decision Required

**Report To:** Community Development Committee  
**Meeting Date:** 7 December 2017  
**Report Author:** Brylee Wayman, Senior Policy Advisor  
**Report Number:** RCD17-12-01

#### PRESENTATION

Simon Blakemore and Michele Howley from Murchison and Districts Community Council will make a presentation to the Community Development Committee on Housing for Older People in Murchison.

#### Appendices

Nil



## 8.2 SPORT TASMAN PRESENTATION

Information Only - No Decision Required

<b>Report To:</b>	Community Development Committee
<b>Meeting Date:</b>	7 December 2017
<b>Report Author:</b>	Tracey Barron, Executive Assistant - Community Development
<b>Report Number:</b>	RCD17-12-02

### PRESENTATION

Brent Maru, General Manager Facilities, will make a presentation to the Community Development Committee providing an update for Sport Tasman.

### Appendices

Nil





## 9 REPORTS

### 9.1 CHAIRPERSON'S REPORT

Information Only - No Decision Required

<b>Report To:</b>	Community Development Committee
<b>Meeting Date:</b>	7 December 2017
<b>Report Author:</b>	Peter Canton, Chair, Community Development
<b>Report Number:</b>	RCD17-12-03

#### 1 Summary

1.1 This report contains the Community Development Chair's regular meeting report.

#### 2 Draft Resolution

**That the Community Development Committee receives the Chair's Report RCD17-12-03.**

### **3 Welcome**

- 3.1 A warm welcome to all on this the last Community Development Committee meeting of 2017.
- 3.2 What a busy year it has been compounded with all the extra meetings around the Annual Plan, Long Term Plan and the continuing Waimea Dam progression meetings.
- 3.3 I know personally that a lot of staff have been putting in an extraordinary amount of time and effort to get to a desired outcome.
- 3.4 I think you can share with me in thanking our staff and wishing them a well-earned and happy break over the Christmas and New Year period.

### **4 Key Activities**

- 4.1 Talking to Susan about the recent SOLGM UK Council study tour, she says it has given her a different slant on the way councils operate overseas and I look forward to her sharing those thoughts with us.
- 4.2 I was pleased that we have finally landed the plane with regard to the Golden Bay Grandstand. This has been an on-going saga that has fractured a community. Personally I was disappointed that a lot of energy was put into arguing about “conditions” rather than getting on with the job and working up an acceptable proposal.
- 4.3 I note the passion some members of this community have and hope that passion is put to uniting the community and getting the new community facility open and used for the purpose it was intended. No doubt lessons have been learnt.
- 4.4 Over the past month Councillors Hawkes, Turley, Brown and I have been hearing submissions on the freedom camping bylaw. Along with the written submissions the hearings have been a valuable source of information. We will be coming to you with a recommendation to the Full Council meeting on the 14 December.
- 4.5 This process bought up more issues than we had scope for, so in the New Year I expect there to be a renewed urgency to reviewing our reserve management plans.
- 4.6 Of note recently I have been aware of the increasing requests for reports. Whilst I acknowledge the importance of these reports I would like Councilors to be conscious of the huge amount of effort and time that goes into producing these and ultimately reflect on what the end game of what these requests are for. Sometimes just a question to staff might give the information required.

### **5 General**

- 5.1 A big thankyou to Susan’s management team for stepping into her shoes whilst she was away. They held the fort well. No major catastrophes that I am aware of.
- 5.2 Finally I would like to thank you all for your support in this my first year as Community Development Committee Chair. The learning still continues.
- 5.3 I wish you all the best for the Christmas break and look forward to a fantastic fruitful new year.

**9.2 COMMUNITY DEVELOPMENT MANAGER'S REPORT**

Information Only - No Decision Required

<b>Report To:</b>	Community Development Committee
<b>Meeting Date:</b>	7 December 2017
<b>Report Author:</b>	Susan Edwards, Community Development Manager
<b>Report Number:</b>	RCD17-12-04

**1 Summary**

- 1.1 This report provides the Committee with an update on some of my work since my update provided to you at the September Community Development Committee meeting. My report also outlines key highlights of the work undertaken the Community Relations, Reserves and Facilities, Strategic Policy and Libraries sections of the Community Development Department.
- 1.2 The 'commentary and patronage' pages of the October 2017 Report from the Richmond Aquatic Centre manager is attached (Attachment 1).

**2 Draft Resolution**

**That the Community Development Committee receives the Community Development Manager's Report RCD17-12-04.**

### **3 Purpose of the Report**

- 3.1 This report provides the Committee with an update on some of my work since my update provided to you at the September Community Development Committee meeting. My report also outlines key highlights of the work undertaken the Community Relations, Reserves and Facilities, Strategic Policy and Libraries sections of the Community Development Department.

### **4 Key Activities**

- 4.1 Since my last report in September 2017, I have undertaken a number of key activities. Among other things, the highlights included:
- attended and participated in Waimea Community Dam workshop and meetings
  - attended and participated in Long Term Plan workshop and meetings, including meeting with the Council auditors on the Long Term Plan process
  - Meeting with the Tasman Bays Heritage Trust Chief Executive
  - Attending Able Tasman 2 organisational development meetings
  - Various meetings on Saxton Field related matters, including meeting with Nelson City Council staff on Saxton Field projects and outcomes of community consultation
  - Attending the Saxton Field Joint Committee meeting
  - Attending the Society of Local Government Managers UK Study Tour

### **5 Society of Local Government Managers United Kingdom Study Tour**

- 5.1 I would like to thank the Council for allowing me the opportunity to attend the Society of Local Government Managers UK Study Tour. I found the experience very interesting and informative.
- 5.2 The system of local government in the UK is very different to New Zealand's. In the UK the councils have responsibility for health and education. They are also far more dependent than New Zealand councils are on funding from central government, which means that a lot of the functions and activities they deliver have a higher level of control by central government.
- 5.3 Councils in the UK do not have responsibility for environmental functions (e.g. resource planning and management, biodiversity, biosecurity or river control). These functions are undertaken at the national level by the Environment Agency. I found it very interesting that matters relating to the environment were hardly ever discussed during our conversations with UK councils.
- 5.4 The study tour group is currently preparing a report. It will contain findings relating to three key areas:
- Service design and identification (what services are delivered, designing them in austerity, problem solving to design effective services)
  - Collaboration and community engagement

- Commercialisation

- 5.5 I took extensive notes during the study tour, which I am currently in the process of writing up.
- 5.6 I greatly appreciate the opportunity to have attended the study tour. It was a worthwhile experience.

## **6 Opera in the Park shift to Saxton NCC requesting \$18,500**

- 6.1 Opera in the Park is shifting to Saxton Oval for 2018.
- 6.2 The shift is to enable turf work to be undertaken at Trafalgar Park.
- 6.3 Nelson City Council has requested a contribution of \$18,500 from Tasman District Council towards the extra costs of shifting to a new venue. Costs include stage locations, port-a-loo hire, venue modification and promotion in the Waimea Weekly, Tasman Leader, Motueka Guardian, Wild Tomato, Admire magazine, Airport, radio stations and cinema.
- 6.4 A staff report will be included in the Full Council agenda 14 December 2017.

## **7 Saxton Field Joint Committee unconfirmed minutes 16 October 2017**

- 7.1 The Saxton Field Committee met on 16 October 2017.
- 7.2 This was the first meeting with Judene Edgar as the Independent Chair of the Committee.
- 7.3 The unconfirmed minutes from this meeting are provided for your information. (Attachment 2). There are no recommendations for consideration by this Council.

Staff are currently waiting on Nelson City Council to provide a further report outlining alternative options for development of the Saxton Field to Champion Road Link project, prior to setting up the next meeting of the joint committee.

## **8 Richmond Aquatic Centre**

- 8.1 We are currently preparing the tender documents for retiling the Lane Pool at the Richmond Aquatic Centre. For several years, we have been having a number of incidents of tiles cracking. The cracking is in part due to the use of the Lane Pool for underwater hockey.
- 8.2 Occasionally, pool users have been cut on the sharp edges of the cracked tiles. We plan to undertake the retiling of the pool in March 2018.
- 8.3 Attached is the 'commentary and patronage' pages of the October 2017 Report from the Richmond Aquatic Centre Manager. (Attachment 1).

## **9 Motueka Library Feasibility Study**

- 9.1 Glennis Coote, Libraries Manager, has prepared the documents to call for Requests for Proposals (RFPs) from selected companies to undertake the Motueka Library Feasibility Study. She has completed the documents. Chris Blythe from Council's Engineering Department has been very helpful to Glennis during the preparation of the documents. These documents have been a major piece of work for Glennis to complete.

- 9.2 The next step in the process is to get the documents out to the Motueka Library Working Party members for consideration and signoff, prior to going to tender for the RFPs.

<p><b>10 Libraries Update – Glennis Coote</b></p>
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**Events and Programmes**

10.1 Events and programmes during October and November included:

- 10.1.1 October school holiday programmes included family movies, construction and craft makerspaces and storytime sessions. All sessions were well attended; the most popular were performances by local musician Kath Bee in Richmond and Takaka. Kath entertained her audience with a vivacious blend of music, dance and fun including a song written especially for our Bugs and Bees theme.
- 10.1.2 During October, Motueka Library hosted a style-coaching workshop, regular meetings of the Craft and Yarn, Garden Gurus and Fresh Foodies groups.
- 10.1.3 Elizabeth Smither, a well-known New Zealand poet, spoke at Takaka Library in October. Her presence was due to liaison with the coordinator of the Live Poets group in Golden Bay who have high caliber artists performing through the year.
- 10.1.4 Richmond Library hosted a talk by Golden Bay ethnobotanist Philip Simpson about his new book *Tōtara: A Natural and Cultural History*. Simpson, who describes the Tōtara as one of New Zealand's "most magnificent trees" and "the largest of the podocarps in the entire world", talked about the Tōtara and its important place in New Zealand botany and history.
- 10.1.5 Motueka Library staff attended the Motueka Community Recreation Expo. While the Expo did not attract large numbers, it was still a good opportunity to promote the library to the community and to make connections with other service providers and community groups.
- 10.1.6 Nelson Community Law ran three Law for Lunch information sessions at Richmond Library during October and November. Topics covered were Wills and Estates, Powers of Attorney and Family Trusts. This is the third year of Law for Lunch at Richmond Library.

10.2 Community and art displays during October and November included:

- Golden Bay Fibre Arts Group
- Quilts made by Golden Bay quilters group
- Stroke Foundation community display
- Nelson Arts Festival display
- Nelson Provincial Museum display
- Richmond Creative Fibres craft display
- Paintings by Bella Reid

**1000 Books before School**

- 10.3 The 1000 Books before School reading programme was launched on 21 October. The programme is a collaboration between Motueka Library and Motueka Family Service Centre. It is also supported by others in the Motueka Community, in particular Nelson Building Society, Motueka Arts Council, Motueka Community Store, COGS and Toad Hall.

- 10.4 The programme is based on the premise that the first 1,000 days are the most important for developing children's brains and that reading aloud and talking to children are crucial for the development of language and literacy. The number of words a child knows before they start school has a positive impact on their success at school.
- 10.5 The programme's vision is for everyone in the Motueka District to read aloud to their children from birth. Ideally, all children are read at least 1000 books before they get to school and this programme sets out to support and encourage parents and caregivers to reach this goal.
- 10.6 Similar programmes are run in Australia and the United States but this is a first for New Zealand. We plan to trial the programme in Motueka before extending it to other areas in the district.

### **New Online Resource**

- 10.7 In August, we added Lynda.com to the range of online resources available to library members. Lynda.com is an online learning platform featuring high-quality online training videos delivered by experts in their fields.
- 10.8 Currently there are over 5,800 courses and 260,000 tutorials available. Topics cover a wide range of Information Technology, creative and business skills such as coding, marketing, animation, 3-D graphics, photography, people management and coaching.
- 10.9 Use of Lynda.com is growing steadily as people become aware of the quality and range of the tutorials available through this wonderful resource.

### **Queen Street Heritage Boards**

- 10.10 Our Information Services team has been involved in research for information boards that Council will be placing along Queen Street. The topics include:
- May's Empire – W.R. May's General Store, Piggery and Buttery
  - Bird nesting and the first Richmond Borough Municipal Chambers building
  - The Star and Garter Hotel
  - The emergence of the motor vehicle – Warring's garage and Cromie's Garage.
  - The Cambridge Street corner
  - J.M. Croucher & Sons, Croucher's flour mill, bakery and ponds
  - Wilke's timber yard and the World War Two shelling incident

## **11 Strategic Policy Update – Sharon Flood**

### **Annual Report 2016/2017**

- 11.1 Council adopted the Annual Report for 2016/2017 on the 28 September 2017. The Annual Report received a clear audit report. Our designers have formatted the document has since following the meeting and it has been circulated. Copies are now available on our website and in hard copy form.

### **Long Term Plan 2018 – 2028 (LTP)**

- 11.2 We have been very busy over the last few months with LTP workshops and document writing. We are still on track to meet our set timeframes and goals, with the final drafting of

documents planned early in the New Year. We are expecting Audit NZ to be here in the first few weeks of December to undertake their interim audit of the LTP and supporting documents.

11.3 Upcoming workshops with Councillors for late December 2017/January 2018, include the following topics:

- UAGC
- Draft Infrastructure Strategy
- Draft Consultation Document and supporting information
- Draft Revenue and Financing Policy

11.4 We held a series of workshops on health and wellbeing for older persons in late September. These events were well attended. To support the workshops, we also undertook an online survey and held several drop-in sessions around the Region with Councillors and staff to discuss any identified needs or concerns for our LTP 2018-2028. We have presented the findings from the survey and drop-in sessions in a separate report on this agenda.

#### **Motueka Ward Reserve Management Plan (RMP)**

11.5 Due to other work commitments (including the LTP, Reserves and Facilities AMP, Growth Model, Waimea Inlet Action Plan, Tourism Infrastructure Fund application and Freedom Camping Bylaw), progress on the Motueka Ward RMP has had to be delayed. We are still working through each of the classification of the reserves in Motueka and we anticipate publicly notifying the classifications in early 2018. As things have processed slower than planned, it is likely that we will have a Draft RMP completed for public notification later in 2018, LTP and other workloads depending. Once the LTP is adopted, we will also start working on the Moutere-Waimea Ward RMP review.

#### **Waimea Community Dam**

11.6 By the time you receive this report, we will have completed the Waimea Community Dam consultation and submissions will have closed. Council adopted the SOP on 19 October 2017, with the consultation and submission period running from 21 October until 26 November 2017.

11.7 We have planned submission hearings for 11, 12, 13 and 15 December, with deliberations in early February 2018. Our Team will be supporting the hearing and submission process.

#### **Mapua Waterfront Area Masterplan**

11.8 Council adopted the Hearing Panel recommendations and the Mapua Waterfront Area Masterplan on 16 November 2017. We have since had the document formatted and printed and electronic copies distributed to all submitters. Hard copies are available at our service centres and libraries and electronically on our website.

11.9 We will be looking to coordinate a working group between staff and the local community to develop an action plan for each of the areas and issues as outlined in the Masterplan.

#### **Forestry Recreation Access Policy**

11.10 This internal policy is to address the issues around recreation and access to our commercial plantation forests. We have shared the draft policy with a range of stakeholder groups for



their feedback. Staff will then discuss the feedback received and any changes to the policy with the Project Control Group before we circulate the final version to all councillors.

### **Risk Policy and Framework:**

11.11 Council adopted our Risk Management Policy on 16 November 2017. The internal Staff Risk Working Group is currently working on the risk management framework and risk register to track and manage our risks. We plan to start rolling out the new register and educating Council staff in mid-2018.

### **Tourism Infrastructure Fund**

11.12 We are still waiting on the outcome of our application to the Tourism Infrastructure Fund for funding towards projects at eight popular tourist locations, including new toilets, rubbish compactors, showers and a dump station. We also lodged an application for co-funding a feasibility study for Marahau. We have been asked for further information in support of our application, which we have supplied. We expect to hear an outcome before the end of this year.

### **Representation Review and Associated Processes**

11.13 Staff presented a report on whether to establish a Maori Ward to the 16 November 2017 Council meeting. Council resolved not to establish a Maori Ward for the 2019 triennial elections, but agreed to undertake a further round of discussion with iwi on whether to establish a Maori Ward for the 2022 and 2025 elections.

11.14 An on-line survey on our website is currently open for the community to provide feedback on their preferred representation arrangements. This feedback will be considered by Council when establishing its initial representation proposal early next year.

### **Golden Bay Community Board By-election 2018**

11.15 An extraordinary vacancy on the Golden Bay Community Board has arisen from the resignation of Board member Lynne Ensor. As the vacancy is more than 12 months out from the next triennial elections, this vacancy must be filled through an election. We have placed a public notice calling for nominations, which close on Friday 22 December 2017. Election day will be on Saturday 17 February 2018 (if more than one nomination is received).

## **12 Reserves and Facilities 2017/2018 work programme – Beryl Wilkes**

12.1 The following table contains the key projects and activities that occurred in Council's reserves and facilities since the last Community Development Committee meeting, in addition to the ongoing maintenance and development activities that are also undertaken.

12.2 At a previous meeting, the Committee asked for the Reserves and Facilities Section update to be more extensive and prepared in a similar format to the Engineering project update. Beryl has prepared the update in the table below. We would like your view on whether this new format meets your needs.

## Item 9.2

Project	Description	Status	Comments
<b>Parks &amp; Reserves</b>	<b>Mapua Waterfront Park</b> Community lead project to install extra picnic facilities.	Underway	Work has commenced.
	<b>McKee Recreation Reserve</b> sewerage upgrade	Underway	The Upgrade of the sewage system including telemetry and repair/maintenance to pipeline is continuing. The storm damage has caused a delay in this work and if we can't get the system running correctly we may need to restrict the numbers of campers staying during the holiday period and close the septic dump point.
	<b>Motueka Quay</b> stage 2 of landscaping project	Underway	New bollards being prepared and HNZ consent applied for.
	<b>Dellside Reserve</b> MTB track	Underway	Planning underway for dedicated uphill climbing track to improve safety.
<b>Playgrounds</b>			
<b>Playgrounds</b>	<b>Takaka Memorial Reserve</b> New playground project	On Track	Main new piece of equipment installed with work continuing.
	<b>Newhaven Cres Reserve</b> new playground	Delayed	Waiting for meeting with local representatives.
	<b>Decks Reserve/Bill Wilkes Reserve</b> Adult fitness Equipment	Delayed	This work will commence in the new year.
	<b>Decks Reserve</b> Shade Sail and picnic facilities	Underway	This project is close to completion.
	<b>Annual Playground checks</b>	Programmed to start in December	
<b>Walkways</b>			
<b>Walkways</b>	<b>Stage Coach road walkway</b>	Due to start	Finalising the design and gathering prices.
	<b>Appleby Hills walkway</b>	Underway	New board walks and bridges complete and construction of earth path due to start.
	<b>Stephens Bay</b> Stephens Bay Esplanade walkway path  Stephens Bay to Anarewa crescent walkway  Anarewa Crescent Reserve access way	Ongoing	Need to report to the Motueka Community Board.  Recent fencing onto correct boundary alignment  Realignment of boundary retaining wall to be carried out and the shed has been removed.
	<b>Puketutu Esplanade Reserve</b> walkway path	Underway	Development plan being drawn for consultation
<b>Cemeteries</b>			
<b>Cemeteries</b>	<b>Signage</b> for Richmond, Motueka and Rototai Reserve	Programmed for 2018	Work on the design of the signs will commence in the new year.
	<b>New burial and ash beam</b> installations	Underway	Currently installing new burial and ash beams in Richmond Cemetery.
<b>Toilets</b>			
<b>Toilets</b>	<b>Ben Cooper Toilet</b>	Underway	Plans being prepared the existing building being checked for suitability.

Project	Description	Status	Comments
	TIF Fund District Wide	On hold	Application completed. Awaiting the outcome of the TIF fund application.
<b>Protected Trees</b>	<b>Motueka</b> – Five yearly maintenance checks  Resource Consent	Underway  Due to start in 2018	Our Arborist is currently carrying out maintenance checks on the Protected Trees in the Motueka Ward. To streamline the process of getting R/C for pruning work and removal of trees we will be applying for a global consent for this work.
<b>Community Groups</b>	All of the <b>Community plantings</b> for the season have been carried out. Working on the plant order for next planting season.  <b>Moturoa/Rabbit Island – Volunteers</b>	Underway  Planning underway expected start Feb/March 2018	Largely completed.  The Regional Infrastructure Forum will be running a volunteer training program on the Islands as part of the Environmental Pou of the organisation. This will be DOC lead and provide us with a great resource to assist in the revegetation programme on the Islands. We have also had offers from other volunteer groups to assist with this work and there is plenty of scope for this.
<b>Sports Grounds</b>	<b>Saxton Velodrome</b>	Ongoing	Project really taking shape with the track sealing completed. Now working on finalising, fencing, grassing, soiling, gates etc. The Track is to be line marked soon and winners circle to be sealed. Official opening will be in February.
	All <b>sports grounds</b> spring renovations	Underway	Sports grounds renovations are underway. Due to the weather, some of this work will continue into the summer.
	<b>Golden Bay Recreation Park</b>	Underway	Finishing the landscaping, training light replacements, paths etc. around the new facility building. Working with members of the Management Committee re the on-going maintenance of the park.
	<b>Wakefield Recreation Reserve</b> Deck extension on Clubroom Building  <b>Bike Park</b> extension  <b>Wakefield</b> Land Purchase	Underway  Underway	Working with the Wakefield Football Club re the deck extension for the clubrooms building, B/C applied for. The Community lead pump track extension is underway.  This project is progressing well and it is looking positive.
<b>Engineering</b>	<b>Queen Street Upgrade</b>	Ongoing	Working with the Engineering team on the landscaping, design and

## Item 9.2

Project	Description	Status	Comments
			installation of seating and planter boxes etc.
	<b>Ellis Street Upgrade</b>	Ongoing	Working with Engineering re this project.
	<b>Washbourn Gardens</b> Stormwater project	Planning underway	Working with Engineering re the designs and locations of the above ground facilities.
	<b>Borck Creek/Poutama Drain</b>	Planning underway	Working with Engineering on design and locations of walkways and plantings etc.
	<b>Weekly Development Meetings</b>	Ongoing	Attending the weekly Engineering Development meetings to discuss Parks and Reserves issues etc.
	<b>Waimea River Park development</b>	Ongoing	Provide landscape layout design assistance
<b>Resource Consents</b>	<b>Review Resource Consent Applications</b>	Ongoing	Working with Reserve Planner commenting on subdivision applications and resource consents relating to new reserve, walkway requirements, impacts of proposals on reserves, etc.
	<b>Review Landscape Plans/224 signoff</b>	Ongoing	Work with the R/C Planning team and Engineers and give advice on landscape plans submitted for approval and carry out site visits to check for 224 signoff.
<b>Storm Damage</b>	<b>McKee Recreation Reserve - Campground</b>	Unplanned project	The campground was inundated with water from the high tide and storm surge. Campers were moved to higher ground. Water got into the sewerage system and overflowed. Work is continuing on the clean-up.
	<b>Kina Reserve - Campground</b>	Unplanned project	The reserve was inundated with water and debris from the storm surge and high tide. The well has been afflicted with salt water. Testing is being carried out to see if this is from the ground water or just overtopping.
	<b>Moturoa/Rabbit Island</b>	Unplanned project	The coastal edge of the front beach suffered severe damage from the storm surge and high tide, all the beach access ways were destroyed and the coastal edge cut back. We are shifting fences and closing a section of old road to allow for this.
	<b>Old Mill Walkway/Chaytor Reserve/Tasman's Great Taste Trail along Waimea Inlet in Richmond</b>	Unplanned project	Storm damage with track surface damage and debris left strewn along them.

**13 Community Relations and Media – Chris Choat****Community Partnerships and Enviroschools**

13.1 Key work undertaken by the Community Partnerships staff since the last meeting, includes:

- 13.1.1 Undertaking the national Enviroschool census and planning with teachers the work programme and support for the coming year.
- 13.1.2 Working with schools and early childhood centres on water education, with the flagship event being the recent Mapua School Wai event.
- 13.1.3 Ongoing support for community education with regard to good wood, air quality and freshwater resources through river/stream restoration.

**Events**

13.2 Planning is well advanced for the summer events calendar and earlier. Events include:

- Bike events (BBTUs and family rides)
- “Sundial Sounds” 7 and 14 December
- Lunch time summer music in Richmond – February 2018
- “Carols” on 17 December
- The Library (Webby Way) Sculpture unveiling in conjunction with Sculpture Trust
- Velodrome community formal opening in February 2018

**Grants and Awards**

13.3 The Community Grants Subcommittee meeting, on 7 December, will consider the eight applications to the Sport NZ Rural Travel Fund requesting \$30,268 from an available pool of \$20,258 for two rounds.

13.4 We have also received Special Grant Fund applications from:

- The Tapawera and Districts Community Council for the Tapawera Armistice Weekend event.
- Te Wharerangi Trust at the Golden Bay Community Gardens for the development of a Sustainable Living Course.
- The Tasman Rugby Union for support to the All Blacks fixture.

13.5 Applications for the Creative Communities grants funding round closed on 10 November with 21 applications received. The Subcommittee will consider the applications when it meets on 5 December.

**Youth Council**

13.6 As requested at the September Community Development Committee meeting, we are preparing a report for the Council’s consideration on 14 December 2017 to amend the Standing Orders to enable youth representation at the Council’s standing committees.

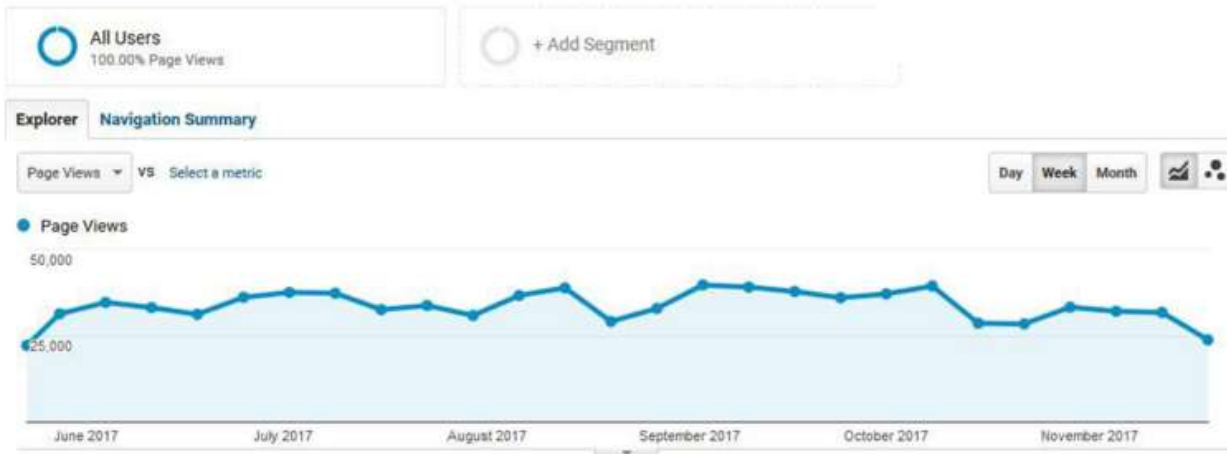
**Media activity**

13.7 Media attention remains focused on the proposed Waimea Community Dam. Other subjects covered over the period include: Queen Street upgrade; Golden Bay Grandstand; Housing density in Richmond; and the Mapua Strategic Plan.

**Online Report 9 September to 21 November**

13.8 Online figures show steady performance:

- Number of sessions 138,270
- Number of users 68,628
- Page views 345,260
- Average session 1:58
- Average 2.50 pages per session

**Website Upgrade**

13.9 We are working with Catalyst IT to deliver the website upgrade. Councillors can see a recent example of their work at <http://trc.govt.nz>. Work is set to begin on 4 December and be completed by the second quarter of 2018.

13.10 Key outcomes of the upgrade will be a mobile responsive site suitable for all devices, improved search function and an updated theme.

**Website Survey**

13.11 A website survey on what people wanted the website to deliver was conducted in September and October. The Combined Website Survey Results document is provided. (Attachment 3). There is genuine demand by people wanting to interact with us more often and more easily online.

13.12 Survey respondents also indicated a strong preference for task-based navigation, so this will be an initial area of focus. Best of all, we have a group of approximately 40 volunteers from around the District who have said they are willing to help us test the new site as we build it.

**Social Media**

13.13 There is lots of social media traffic around current issues and consultations. Social media is becoming the channel of choice for many to make service request enquiries.

**14 Health and Safety – Susan Edwards**

14.1 We have not had any health and safety incidents relating to the Department's work. Stress has been an issue for some staff, coping with their high workloads.

<b>15 Attachments</b>
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1.	Richmond Aquatic Centre Report - October 2017	25
2.	Saxton Field Joint Committee - unconfirmed minutes 16 October 2017	29
3.	Combined Website Survey Results	33







## 1.0 Commentary and Patronage

### Patronage Summary

Positive growth was achieved in October when directly compared to the same month last year (increase of approx. 1000 visits) – only slight growth seen when compared to September. This can be seen by an increase in across casual admissions but also a noticeable drop off in swim lessons – all due to the school holidays period

### Richmond Aquatic and Fitness Centre Patronage Numbers

User	Total October 2017	Total September 2017
Adult	1337	1048
Adult Concession	799	876
Adult/ Preschooler (x2)	2020	1202
Adult/ Preschooler Concession (x2)	226	254
Child	3652	1690
Child Concession	74	70
Green Prescription Swim	6	16
Community Service Card Holder	140	84
Community Service Card Holder Concession	207	269
Family (x4) Shark pass	1638	877
Preschooler	170	171
Preschooler concession	6	4
Splash Time Visit (x2)	64	278
Senior	184	141
Senior Concession	747	880
Visitor	0	0
Student Concession	95	79
Aquatic Memberships	363	375
Holiday Programme	503	0
Before + After School Care	209	346
Kayaker/Freediver/SUP	13	16
User Groups	901	1624
Wave Rave	455	244
Promotional Visits Swimming	298	257
Child School Swim	92	96
Adult School Swim	1	2
Child Group Visit	342	49
Adult Group Visit	15	19
Swim School	5744	9325
Shower	97	33
Supervised Child Care	0	0
Aqua Fitness concession	309	320
Aqua Fitness casual visits	94	115
Group fitness casual visits	50	21
Green Prescription Gym visit	65	60
Promotional Visits Fitness Centre	9	10
Fitness Centre casual visits	26	11
Fitness Centre group fitness concessions	35	64
Fitness Centre Concessions	18	7
Fitness Centre Memberships	4700	4625
Legends Casual Gym Visits	1	1
Legends Member Visits	416	466
Legends Group Fitness Visits	48	44
<b>Total Patronage for the Month</b>	<b>26169</b>	<b>26069</b>

Total patronage - 107086

Oct 16 – 25116



### 3.0 Marketing and Promotion

A number of marketing mediums were utilised across the facility during the month. These included but were not limited features in the local news papers and facebook promotions

#### Additional Promotions

- Day Rave
  - First time running this event with over 300 kids on the day
- Masters Games
  - Entry discount to athletes swim and gym
- Indoor Try-athlon at the facility for Masters Games
  - Feature in the Nelson Mail for this
- ZERO tolerance campaign
- Parent Child Expo
- Halloween Wave Rave marketing commenced
- Bootcamps concession deal
- Free trail lessons – babies

#### Active and On-going:

Advertisements for the facility and each of its business units continue to be present across a number of marketing mediums. Each advertisement was updated to reflect the message of each business unit this month.

Facebook, Instagram and the website in conjunction with appearances in the community have been very positive for swim school, the fitness centre and the wave rave programme. These means of marketing have been pinpointed as vital in moving the facility forward.

Further development was performed on the facility Facebook pages and also the website – updates tied into the aspects of on-going marketing with a call back to the website for more information

Overall the marketing for the month kept a strong facility presence in the community. This was shown across all mediums utilised, with the majority of the messages having a full facility approach.



Item 9.2

Attachment 1






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**MINUTES**  
of the  
**SAXTON FIELD COMMITTEE MEETING**  
held  
**3.00 pm, Monday, 16 October 2017**  
at  
**Saxton Netball Pavilion, Stoke, Nelson**

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- Present:** Judene Edgar (Independent Chair)  
Tasman District Council: Councillors T King and K Maling  
Nelson City Council: Councillors T Skinner and G Noonan
- In Attendance:** Tasman District Council: Community Development Manager (Susan Edwards), Reserves & Assets Projects Officer (Glenn Thorn), Reserves and Facilities Manager (Beryl Wilkes), Executive Assistant (Tracey Barron)  
Nelson City Council: Mayor R Reese, Cr M Rutledge, Community Services Manager (Chris Ward), Manager Capital Projects (Shane Davies), Strategic Advisor (Nicky MacDonald), Property, Parks and Facilities Asset Planner (Paul Harrington), Policy Advisor (Gabrielle Thorpe), Manager Parks and Facilities (Rosie Bartlett)

**1 OPENING, WELCOME**

Judene Edgar, newly appointed Independent Chair to the Committee, opened the meeting at 3.05pm and thanked the Committee members for appointing her to the role.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 PUBLIC FORUM**

Malcolm Saunders and Murray Cameron, Secretary and Chair of the Champion Green Facilities Committee spoke to the forum on Agenda item 8.1 Champion Road – Saxton Field link road proposal. Mr Saunders and Mr Cameron outlined concerns on the possible effect the link road could have on velodrome and other park users. The concern is once the velodrome is in full use the area will be a busy multiple use area with more through traffic which could present safety concerns for pedestrians. The Champion Green Facilities Committee was of the view a considerable cost saving could be made by not connecting the two roads. Mr Saunders presented a display board for the Committee outlining their alternative concepts for the area.

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**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

Moved Cr Maling/Cr Skinner  
SFC17-10-9

That the minutes of the Saxton Field Committee meeting held on Wednesday, 30 August 2017, be confirmed as a true and correct record of the meeting.

That the confidential minutes of the Saxton Field Committee meeting held on Wednesday, 30 August 2017, be confirmed as a true and correct record of the meeting.

CARRIED

**7 PRESENTATIONS**

Nil

**8 REPORTS**

**8.1 Saxton Field to Champion Road Link.**

Mr Davies took his report as read.

The purpose of the report was to provide information to the Committee on the implications and issues associated with delaying Stage 2 of the Champion Road link.

A question was raised about the option to complete stage 2 ahead of stage 1. Mr Davies advised this could be a possibility but stated Stage 2 was the more expensive stage of the project.

The Committee asked about the scope of the project and whether it included the driveway from Champion Road beside Garin College. Mr Davies advised the driveway from Champion Road was outside the original scope of the project. Clarification was also sought as to the exact scope of the stage 1 project. Mr Davies advised that stage 1 is from the end of existing Avery carpark to the velodrome with some carparking between Garin College and the Champion Green fields.

Following discussion the Committee asked staff to prepare a report to provide further options to either include or exclude carparking and bring the report to the Committee for consideration.

In reply to a question raised in relation to stormwater, Mr Davies advised there should not be any adverse effects to stormwater should there be a short delay to the project timeline. The Committee asked staff to include in the project options report back, any traffic calming measures or safety issues which need to be considered.

A potential issue was raised on the gravel carpark with cyclists having to walk on gravel with cleats and bike tyres through to the ablution block. Glenn Thorn advised he had spoken with

Nelson Cycling and others who were already using that area and they had no issues with the gravel.

The Committee noted that the next meeting may need to be brought forward to enable consideration of the options report back requested in the resolution, so as not to delay the project significantly.

**Moved Cr King/Cr Noonan  
SFC17-10-10**

**That the Saxton Field Committee**

1. receives the report Saxton Field to Champion Road Link Report SFC17-10-01 and its attachment R8482; and
2. requests staff to report back to the next meeting on the following options for the link road, and their implications and costings:
  - a) Stage 1 with carparking
  - b) Stage 1 without carparking
  - c) Stage 2 with carparking
  - d) Stage 2 without carparking
  - e) The whole road with carparking
  - f) The whole road without carparking

**CARRIED**

**8.2 Update on Saxton Field Capital Projects**

Mr Thorn provided a verbal update on the Saxton Velodrome project status.

Mr Thorn advised a lot more had happened since the report was published on the Agenda.

The Downer paving crew and machinery arrived from Auckland on Monday 9 October to set up, and sealing of the Velodrome had gone to plan Tuesday and Wednesday. Paving of the Velodrome is now complete.

Safety fencing is underway as a priority, to prevent any potential risk of motorbikes or cars accessing the velodrome. Grass seed has been sown and some areas are ready for landscaping to commence.

In relation to a question asked on project costs Mr Thorn reported the project was being delivered on budget.

A question was asked on track marking and Mr Thorn advised this had been completed to Union Cycliste Internationale (UCI) standards.

Mr Davies advised tenders for the walkway and cycleway construction work had been received and these were within estimate and being evaluated now.

With regard to the Saxton Creek upgrade, Mr Davies advised that the project is currently being completed.

A question was asked on progress for completion of the carparking area outside the cricket and rifle bore building, which the Committee had noted at the last meeting as requiring urgent attention. Mr Davies advised a carpark layout had been approved by both parties and a report

Tasman District Council and Nelson City Council Minutes of Saxton Field Committee – 16 October 2017

had been prepared for Nelson City Council approval. Approval was being sought to reallocate funds to the carparking area.

**Moved Cr Skinner/Cr Maling  
SFC17-10-11**

**That the Saxton Field Committee**

- 1. receives the Update on Saxton Field Capital Projects Report SFC17-10-02.**

**CARRIED**

The meeting concluded at 3.40 pm

Date Confirmed:

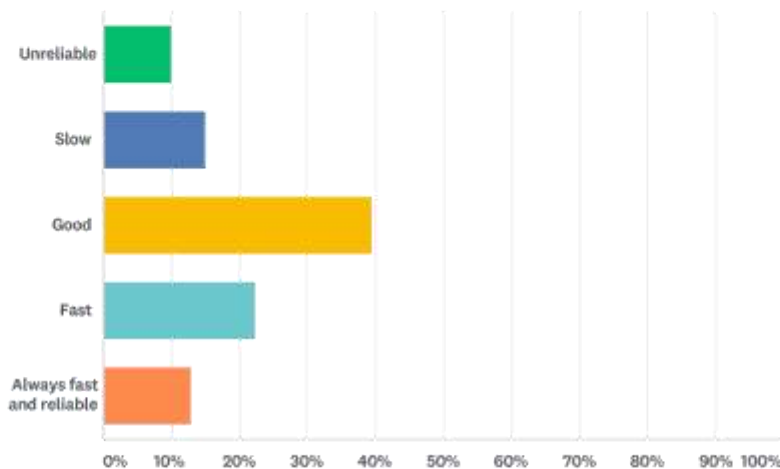
Chair:



Website redesign September 2017

Q1 How would you describe the internet connection at your house?

Answered: 139 Skipped: 2

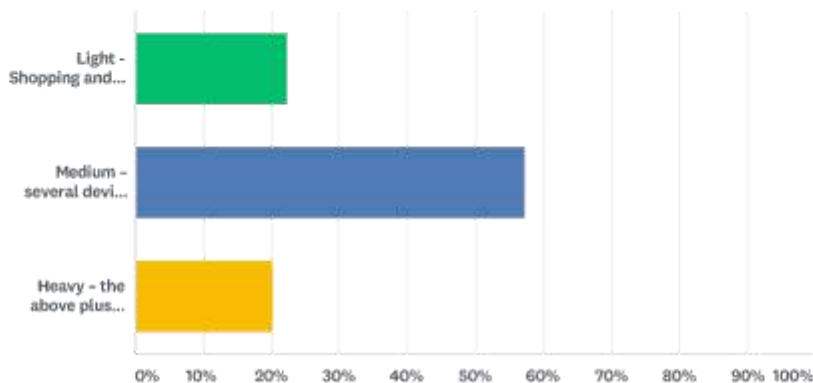


ANSWER CHOICES	RESPONSES	
Unreliable	10.07%	14
Slow	15.11%	21
Good	39.57%	55
Fast	22.30%	31
Always fast and reliable	12.95%	18
<b>TOTAL</b>		<b>139</b>

Website redesign September 2017

Q2 How would you describe your household internet use?

Answered: 138 Skipped: 3

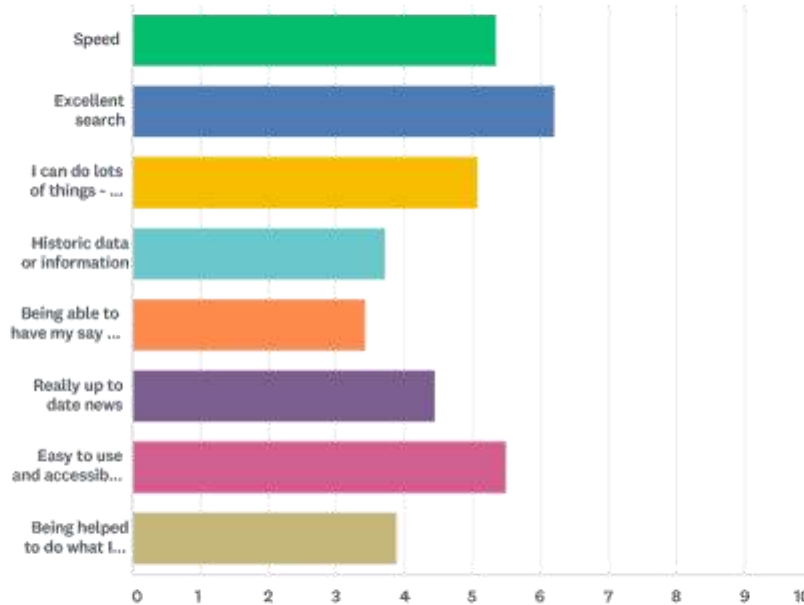


ANSWER CHOICES	RESPONSES	
Light - Shopping and banking, browsing	22.46%	31
Medium - several devices browsing, some streaming video, school and work use	57.25%	79
Heavy - the above plus regular video streaming, video calls, large downloads, dedicated business use etc	20.29%	28
<b>TOTAL</b>		<b>138</b>

Website redesign September 2017

Q3 What's important to you in the council's website? Please rank the following choices. 1= most important

Answered: 137 Skipped: 4

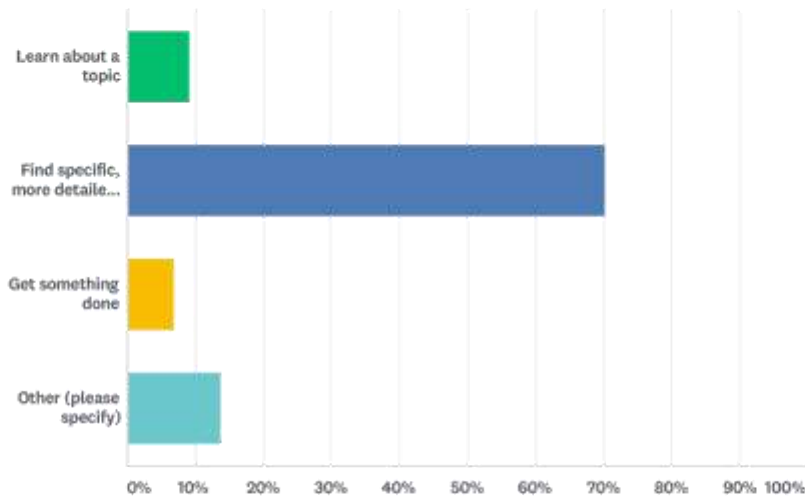


	1	2	3	4	5	6	7	8	TOTAL	SCORE
Speed	17.82% 18	18.81% 19	16.83% 17	12.87% 13	11.88% 12	8.91% 9	7.92% 8	4.95% 5	101	5.35
Excellent search	33.64% 36	20.56% 22	15.89% 17	10.28% 11	10.28% 11	3.74% 4	3.74% 4	1.87% 2	107	6.21
I can do lots of things - pay bills, complete forms etc	17.00% 17	14.00% 14	15.00% 15	17.00% 17	11.00% 11	11.00% 11	7.00% 7	8.00% 8	100	5.08
Historic data or information	7.00% 7	5.00% 5	12.00% 12	14.00% 14	12.00% 12	16.00% 16	9.00% 9	25.00% 25	100	3.72
Being able to have my say on what the Council is doing	4.00% 4	6.00% 6	6.00% 6	12.00% 12	11.00% 11	19.00% 19	30.00% 30	12.00% 12	100	3.43
Really up to date news	5.94% 6	13.86% 14	13.86% 14	16.83% 17	12.87% 13	17.82% 18	8.91% 9	9.90% 10	101	4.45
Easy to use and accessible to everyone	24.37% 29	19.33% 23	10.92% 13	11.76% 14	16.81% 20	2.52% 3	6.72% 8	7.58% 9	119	5.50
Being helped to do what I need to do (finishing a task)	7.02% 8	8.77% 10	14.04% 16	8.77% 10	11.40% 13	15.79% 18	16.67% 19	17.54% 20	114	3.89

Website redesign September 2017

Q4 What is the main reason you visit the council website?

Answered: 131 Skipped: 10



ANSWER CHOICES	RESPONSES
Learn about a topic	9.16% 12
Find specific, more detailed information	70.23% 92
Get something done	6.87% 9
Other (please specify)	13.74% 18
<b>TOTAL</b>	<b>131</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Webcam	11/4/2017 7:17 AM
2	St Arnaud webcam and rates information	11/2/2017 4:07 PM
3	Family Research - Cemetery Database	10/30/2017 4:30 PM
4	Look at the web cams	10/27/2017 11:31 AM
5	Cemetery Data Base	10/26/2017 12:55 PM
6	Apply for a grant	10/25/2017 1:25 PM
7	Web cam	10/24/2017 12:37 PM
8	Look at st arnaud webcam	10/23/2017 12:13 PM
9	webcams	10/23/2017 10:24 AM
10	view webcams	10/23/2017 9:23 AM
11	Looking at webcams	10/23/2017 7:11 AM
12	Property info	10/22/2017 7:34 PM
13	See Lake Rotoiti Webcam	10/20/2017 8:54 PM
14	web cams	10/19/2017 11:03 AM
15	Look at your webcams	10/14/2017 8:41 PM
16	Find out if the water is safe to drink	9/25/2017 7:00 PM

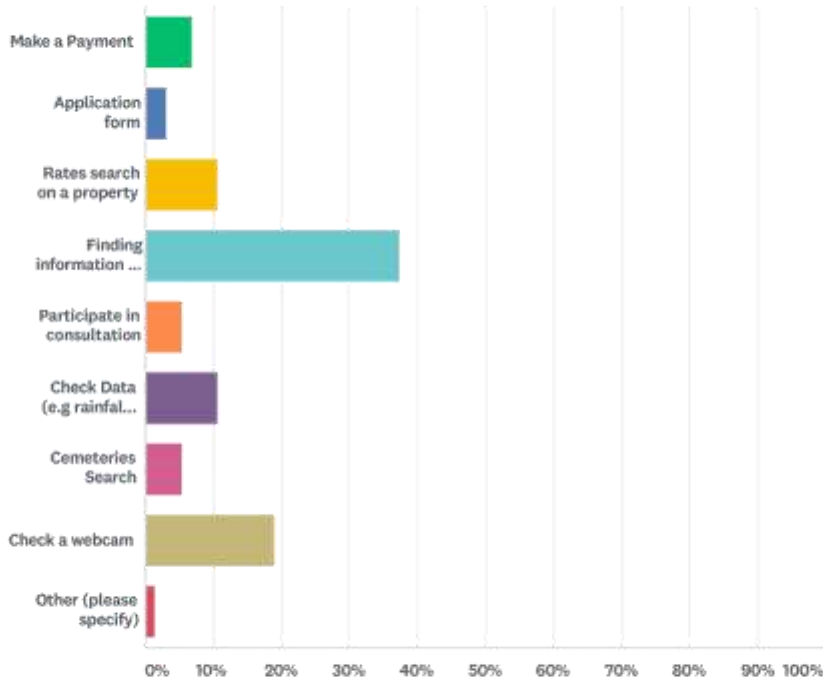
Website redesign September 2017

17	I seldom visit, but if there was a way to have my say, where council will actually listen; then I would become more involved	9/25/2017 4:47 PM
18	I usually only use the intranet.	9/14/2017 12:33 PM

Website redesign September 2017

Q5 Which is your most common online transaction with the Council?

Answered: 131 Skipped: 10



ANSWER CHOICES	RESPONSES
Make a Payment	6.87% 9
Application form	3.05% 4
Rates search on a property	10.69% 14
Finding information - about services, projects	37.40% 49
Participate in consultation	5.34% 7
Check Data (e.g rainfall or river data, air quality)	10.69% 14
Cemeteries Search	5.34% 7
Check a webcam	19.08% 25
Other (please specify)	1.53% 2
<b>TOTAL</b>	<b>131</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Job vacancies	9/26/2017 1:43 PM
2	I don't use the website often enough to have common usage.	9/14/2017 12:33 PM

## Website redesign September 2017

### Q6 If there was one task you would like to be able to complete online what would it be?

Answered: 78 Skipped: 63

#	RESPONSES	DATE
1	Pay bills	11/4/2017 7:17 AM
2	more up to date time for the webcam at St Arnaud (like it use to be) and being able to put on large screen and time lapse	11/2/2017 4:07 PM
3	Search Cemetery database	10/30/2017 4:30 PM
4	Ambiguous question	10/30/2017 6:20 AM
5	Search rates / registration balances	10/27/2017 12:17 PM
6	There isn't anything else I want to do	10/27/2017 11:31 AM
7	Application Forms	10/26/2017 1:14 PM
8	On line park booking	10/25/2017 4:11 PM
9	Completing applicaiton forms online or even directly online (cfRata Foundation)	10/25/2017 1:25 PM
10	Check the lake rotoiti conditions	10/23/2017 1:01 PM
11	No preference	10/23/2017 12:19 PM
12	have questions answered by a building inspector	10/23/2017 10:22 AM
13	the site is great	10/23/2017 9:56 AM
14	not sure	10/23/2017 9:23 AM
15	Pay rates	10/23/2017 9:00 AM
16	Check available services and issues eg water stoppages	10/23/2017 8:56 AM
17	View the TDC webcam for St Arnaud	10/23/2017 7:55 AM
18	You got me	10/22/2017 7:34 PM
19	make the web cam	10/22/2017 5:12 PM
20	I am happy with the scope of service	10/22/2017 1:46 PM
21	easy access to all resource consents	10/20/2017 5:30 PM
22	Be able to communicate	10/20/2017 2:54 PM
23	Find cemetery information	10/20/2017 12:36 PM
24	pay bills and applications - easy with references included and electronic receipts issued	10/20/2017 12:07 PM
25	Instant messenger capability with a customer service representative that can assist to point me in the right direction or provide additional information	10/19/2017 2:28 PM
26	Access Property information	10/19/2017 1:00 PM
27	search the planning maps more easily	10/19/2017 9:10 AM
28	Nothing currently comes to mind.	10/19/2017 2:13 AM
29	Exploring environmental data in a more interactive way	10/18/2017 5:25 PM
30	Regional weather and river monitoring	10/18/2017 3:58 PM
31	Plan change submissions.	10/18/2017 11:34 AM
32	Submit to annual plan	10/17/2017 5:56 PM
33	Make a submission that allows me to be well informed not just a summary and then able to express my knowledge and skills not just expected to provide a tick box response.	10/17/2017 1:15 PM
34	Glenroy river flows. Mature river flows. Mangles River flows	10/17/2017 11:29 AM
35	Get home reports - LIM etc	10/17/2017 9:05 AM

7 / 24

## Website redesign September 2017

36	Building Files including Code compliance	10/16/2017 12:15 PM
37	St Arnaud webcam is awesome	10/14/2017 10:21 AM
38	cemetery searches all cemeteries in district	10/14/2017 8:51 AM
39	Property information that is up to the standard of Marlborough Council. Their site is stunning! It save a lot of time and money if looking for a property. Cemetery search that actually links to location information - have a look at the Waimakariri Council site. ( <a href="http://waimakariri.maps.arcgis.com/apps/webappviewer/index.html?id=ffb240fdaa4e45bebe832ced7e5f753b">http://waimakariri.maps.arcgis.com/apps/webappviewer/index.html?id=ffb240fdaa4e45bebe832ced7e5f753b</a> )	10/13/2017 10:12 PM
40	See how much i have outstanding on my rates and water accounts	10/12/2017 11:29 AM
41	I do most everything online now. I have had a computer at home for 29 years (before the Internet)	10/7/2017 2:02 PM
42	Live chat	10/5/2017 8:47 AM
43	Find out what's activities are happening around town.	10/4/2017 9:01 PM
44	N/a	10/3/2017 8:41 PM
45	searching for project documents	9/27/2017 8:53 AM
46	Dog registration	9/26/2017 3:28 PM
47	pay rates	9/26/2017 1:43 PM
48	Quick search	9/26/2017 9:01 AM
49	bills	9/26/2017 8:29 AM
50	Update postal address	9/26/2017 8:27 AM
51	Education	9/26/2017 6:53 AM
52	Submit a question and receive an answer within a reasonable time frame.	9/25/2017 9:42 PM
53	Pay rates	9/25/2017 7:00 PM
54	more online payments - not via credit card	9/25/2017 6:45 PM
55	Search for local information	9/25/2017 4:33 PM
56	Voting in local body election	9/25/2017 2:29 PM
57	Talk to council staff and get info	9/25/2017 1:40 PM
58	Online dog registration	9/25/2017 1:34 PM
59	reliable internet connection at affordable price - I've just been informed my 2Gbl/month @\$57/month is being canned. From 1 Dec it will be \$139/month.	9/25/2017 1:31 PM
60	Community feedback	9/25/2017 1:28 PM
61	be able to live stream	9/25/2017 1:19 PM
62	Skype communication with council hearings and community board meetings	9/25/2017 1:13 PM
63	Pay rates by credit card online at no extra cost.	9/25/2017 1:10 PM
64	conduct an EASY search of the TRMP	9/25/2017 1:06 PM
65	I would like the Motueka River webcam at Woodstock re-installed	9/25/2017 1:05 PM
66	Search for up to date council decisions and areas of personal interest coming for discussion	9/25/2017 1:03 PM
67	Ask questions	9/21/2017 9:58 PM
68	access chronological historic information	9/21/2017 1:54 PM
69	Pay dog registration	9/20/2017 1:34 PM
70	Find information easily	9/18/2017 4:27 PM
71	confident that the information on projects is up to date so I can check where projects are up to with confidence that the information is accurate (plan changes esp)	9/15/2017 11:09 AM
72	Anything that would normally require an in-person visit to the council offices.	9/14/2017 12:33 PM
73	Easy access to information and documents	9/13/2017 5:28 PM
74	Not sure	9/13/2017 4:41 PM



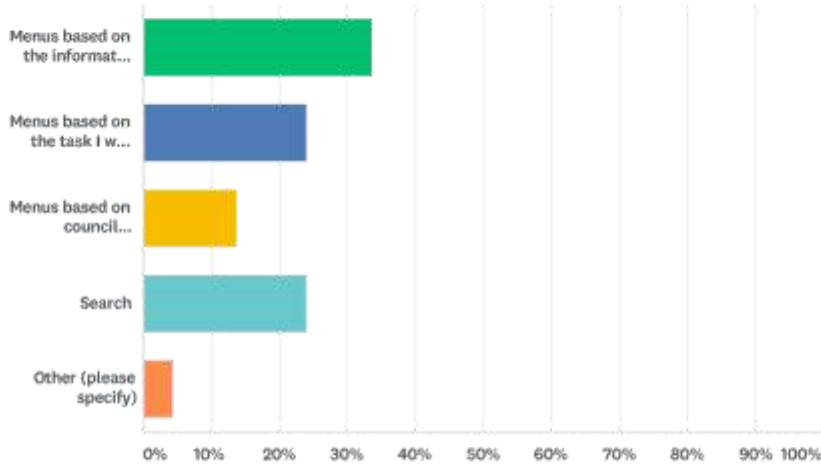
Website redesign September 2017

75	Find information easily in plain english not council wording. I.e. TRMP form doesn't mean anything to someone searching for a resource consent land use form.	9/13/2017 4:06 PM
76	Submit a resource consent	9/13/2017 4:04 PM
77	Payments	9/13/2017 3:54 PM
78	Being able to pay everything online and lodge complaints/issues via an app which the customer can go back to for updates.	9/13/2017 3:26 PM

Website redesign September 2017

Q7 Thinking about how the site is organised, what is your preference for finding information?

Answered: 116 Skipped: 25



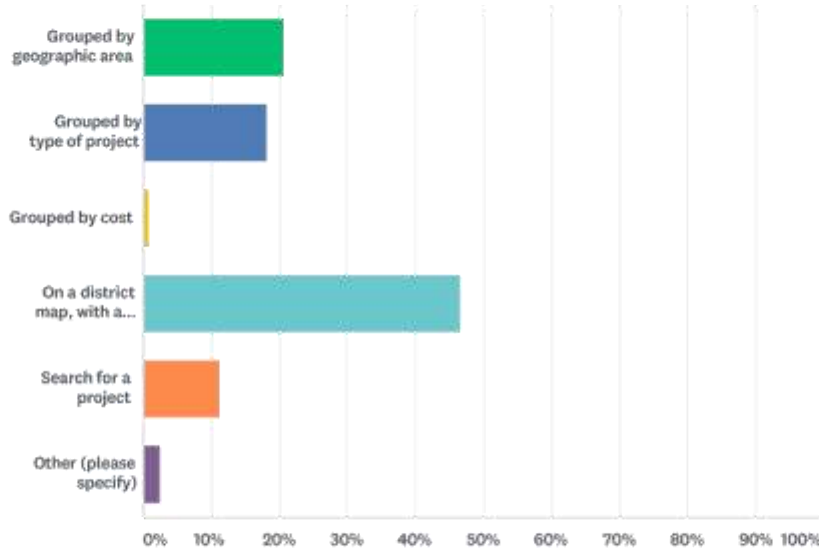
ANSWER CHOICES	RESPONSES
Menus based on the information I want – e.g my property, my community, my region, my council	33.62% 39
Menus based on the task I want to do when I visit the site: e.g. Learn, Find/Search, Pay, Apply etc.	24.14% 28
Menus based on council activities e.g policy, engineering, environment etc.	13.79% 16
Search	24.14% 28
Other (please specify)	4.31% 5
<b>TOTAL</b>	<b>116</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	A good picture from webcam. It used to be much bigger than it is now.	10/23/2017 7:58 AM
2	I think the current structure and look-and-feel is good BUT where it fails is advising you about the things (in each section) that MOST affect you. I'm thinking particularly about notices of works and consultations on planned changes to something the council controls.	10/20/2017 11:37 AM
3	Most of these options are onetime. BOOKMARKS takes over after that	10/17/2017 11:31 AM
4	I thought this survey was about improving internet speed in the district, but it is all about the council's internet...	9/25/2017 4:49 PM
5	Based on the task so there's a menu with options on where I need to go or find the correct forms. All forms should be in the same area. The search engine needs to be a lot better.	9/18/2017 4:30 PM

Website redesign September 2017

Q8 We have a large number of projects - what's your preference for how information about projects is presented?

Answered: 116 Skipped: 25



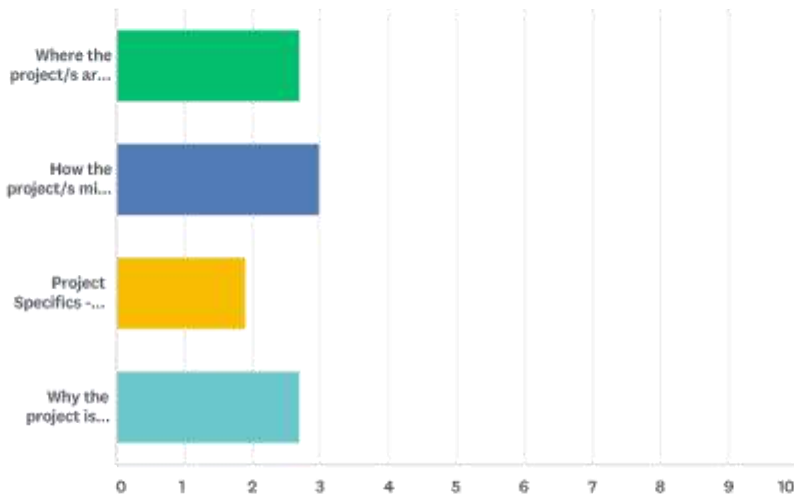
ANSWER CHOICES	RESPONSES
Grouped by geographic area	20.69% 24
Grouped by type of project	18.10% 21
Grouped by cost	0.86% 1
On a district map, with a link to each project	46.55% 54
Search for a project	11.21% 13
Other (please specify)	2.59% 3
<b>TOTAL</b>	<b>116</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Good sized picture from webcam.	10/23/2017 7:58 AM
2	Haven't used other than property	10/22/2017 7:36 PM
3	Story Maps :) <a href="https://storymaps.arcgis.com/en/gallery/#s=0">https://storymaps.arcgis.com/en/gallery/#s=0</a>	9/13/2017 4:08 PM

Website redesign September 2017

Q9 Thinking of a specific project, please rank how important the following information is

Answered: 115 Skipped: 26

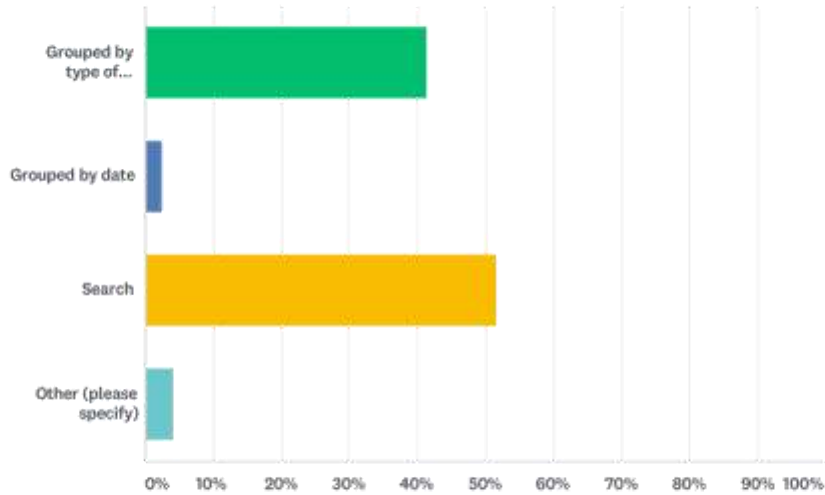


	1	2	3	4	TOTAL	SCORE
Where the project/s are happening	26.37% 24	29.67% 27	30.77% 28	13.19% 12	91	2.69
How the project/s might affect me	47.47% 47	18.18% 18	20.20% 20	14.14% 14	99	2.99
Project Specifics - Costs, timeline	8.79% 8	20.88% 19	21.98% 20	48.35% 44	91	1.90
Why the project is happening	25.23% 27	34.58% 37	24.30% 26	15.89% 17	107	2.69

Website redesign September 2017

**Q10 We have a wide range of plans, reports, policies, strategies and bylaws. If you were looking for one of these documents, how would you prefer to find information about these topics?**

Answered: 118 Skipped: 23



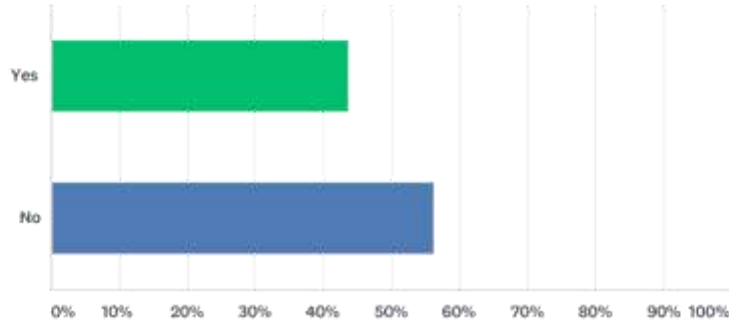
ANSWER CHOICES	RESPONSES
Grouped by type of document	41.53% 49
Grouped by date	2.54% 3
Search	51.69% 61
Other (please specify)	4.24% 5
<b>TOTAL</b>	<b>118</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	?	10/19/2017 11:05 AM
2	Purpose - in plain speak (lots of metadata needed) I want to find this because...	10/17/2017 1:20 PM
3	chronological date search	9/21/2017 1:56 PM
4	topic e.g -dogs, boating, planning, air, water, land	9/15/2017 11:30 AM
5	Grouped by topic	9/13/2017 4:09 PM

Website redesign September 2017

Q11 Do you visit our site to learn about environmental data such as river flow and rainfall?

Answered: 119 Skipped: 22

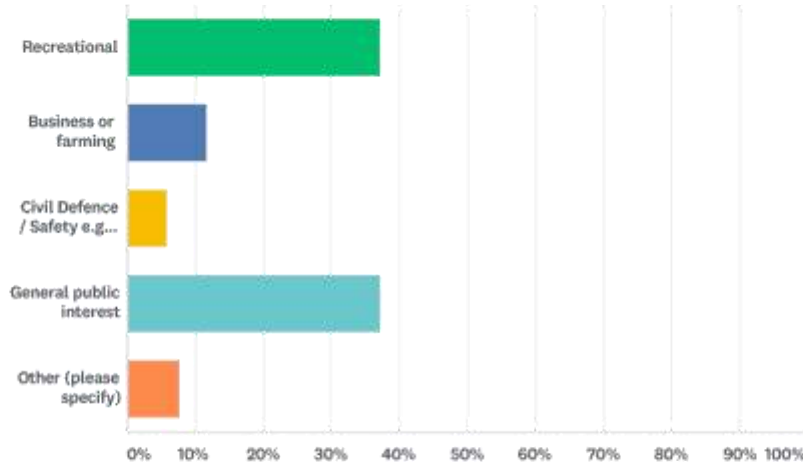


ANSWER CHOICES	RESPONSES	
Yes	43.70%	52
No	56.30%	67
<b>TOTAL</b>		<b>119</b>

Website redesign September 2017

Q12 How would you describe your interest in our environmental information (rainfall and river flow, air quality)?

Answered: 51 Skipped: 90



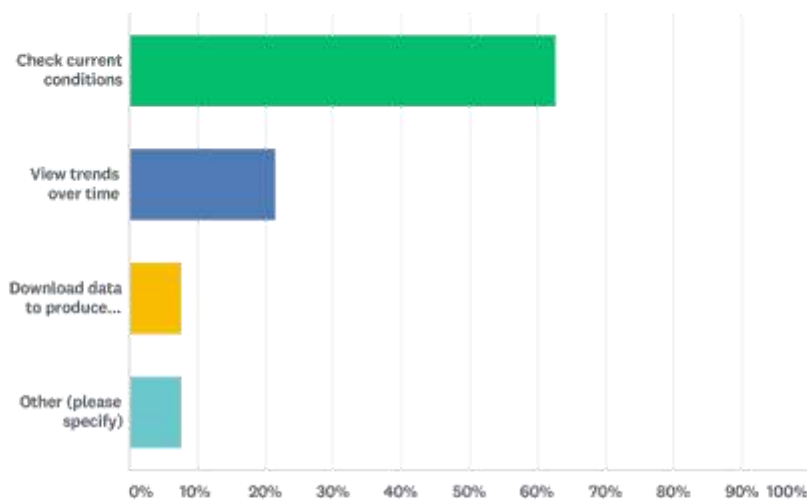
ANSWER CHOICES	RESPONSES	
Recreational	37.25%	19
Business or farming	11.76%	6
Civil Defence / Safety e.g in a heavy rainfall event	5.88%	3
General public interest	37.25%	19
Other (please specify)	7.84%	4
<b>TOTAL</b>		<b>51</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	As an owner of a holiday property it helps me monitor what it is exposed to, and also plan my visits	10/23/2017 12:22 PM
2	all of the above	10/19/2017 9:13 AM
3	Whats in the water	9/26/2017 6:57 AM
4	professional	9/15/2017 11:32 AM

Website redesign September 2017

Q13 How do you use the environmental information from the site?

Answered: 51 Skipped: 90



ANSWER CHOICES	RESPONSES
Check current conditions	62.75% 32
View trends over time	21.57% 11
Download data to produce reports or for own use	7.84% 4
Other (please specify)	7.84% 4
<b>TOTAL</b>	<b>51</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Lived on flood-prone area so river flow of interest. General meteorological interest	10/22/2017 7:39 PM
2	all of the above	10/19/2017 9:13 AM
3	to check current conditions and trends over time	10/17/2017 1:22 PM
4	all of the above	9/15/2017 11:32 AM



## Website redesign September 2017

## Q14 How would you like to use our environmental information in the future?

Answered: 34 Skipped: 107

#	RESPONSES	DATE
1	Much the same way as presently – free of charge and with easy access to hourly data. The Hydrology site is well presented and most useful.	10/30/2017 6:25 AM
2	weather	10/27/2017 2:19 PM
3	weather forecast, sunshine hours, high tides	10/25/2017 4:17 PM
4	to catch more fish	10/25/2017 12:24 PM
5	same	10/23/2017 1:03 PM
6	As now	10/23/2017 12:22 PM
7	as is	10/23/2017 9:58 AM
8	TDC webcam as it was originally set up	10/23/2017 8:00 AM
9	Compare data to own weather station data	10/22/2017 7:39 PM
10	easier search or recent events	10/20/2017 5:33 PM
11	Happy with it the way it is. (I think that TDC should concentrate on providing timely, high quality data rather than a wide range of ways of looking at that data.	10/20/2017 11:40 AM
12	With ease	10/19/2017 1:03 PM
13	?	10/19/2017 11:05 AM
14	more of same, but easier/faster to find & access	10/19/2017 9:13 AM
15	Viewing water quality trends over time	10/18/2017 5:27 PM
16	As above. To find out what is happening "now". Future trend info would be invaluable too.	10/18/2017 11:40 AM
17	Business and rec	10/17/2017 5:59 PM
18	Same as above and to share	10/17/2017 1:22 PM
19	check current and view trends over time	10/17/2017 12:46 PM
20	Same	10/5/2017 8:49 AM
21	Be able to filter out the sites I am interested in only, filter out the ones I'm not interested in. The current requirement to scroll down means you lose site of the time/date of the columns.	9/26/2017 9:04 AM
22	view key stats, compare current conditions with historic data, map and graph it (different parameters e.g. e coli vs flow)	9/26/2017 8:34 AM
23	River water	9/26/2017 6:57 AM
24	Varies - it all depends on the situation. Bore logs for example and static water levels can provide insights into trends and reality.	9/25/2017 9:49 PM
25	Trends and recreation	9/25/2017 7:02 PM
26	same	9/25/2017 6:48 PM
27	More monitoring sites particularly river flow	9/25/2017 2:30 PM
28	check for current info but also like the historical data to compare	9/25/2017 1:25 PM
29	the same	9/25/2017 1:10 PM
30	I would like more webcams on rivers in the District	9/25/2017 1:08 PM
31	Same as now	9/25/2017 1:01 PM
32	same	9/21/2017 1:57 PM
33	allow spatial analysis using all council datasets and external data sets	9/15/2017 11:32 AM
34	More interactive interface	9/13/2017 4:09 PM

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## Website redesign September 2017

## Q15 Can you provide examples of other or similar sites that you use for this purpose?

Answered: 31 Skipped: 110

#	RESPONSES	DATE
1	NZ Meteorological synoptic site data based on three hourly sample data from network stations around NZ and the associated islands. The codes are useful however for those untrained in the code I note Met Service no longer provide an explanation of the code as it once did.	10/30/2017 6:25 AM
2	met service	10/27/2017 2:19 PM
3	No, yours is one of the only ones Ive found that is so comprehensive	10/27/2017 11:33 AM
4	Met-Service	10/25/2017 4:17 PM
5	no	10/23/2017 1:03 PM
6	NZTA webcams and road conditions; Metservice; Google streetview	10/23/2017 12:22 PM
7	n/a	10/23/2017 9:58 AM
8	Met Service, national parks, for weather information when visiting	10/23/2017 8:00 AM
9	Met view	10/23/2017 7:13 AM
10	N/a	10/22/2017 7:39 PM
11	marlborough dc	10/20/2017 5:33 PM
12	QV.co.nz, house.co.nz, Metservice, ACCweather	10/19/2017 1:03 PM
13	no	10/19/2017 11:05 AM
14	other council sites	10/19/2017 9:13 AM
15	LAWA, but this is limited because water quality data is at least a year old	10/18/2017 5:27 PM
16	No	10/18/2017 11:40 AM
17	They are already linked through your site	10/17/2017 5:59 PM
18	Other councils websites where I have lived before	10/17/2017 1:22 PM
19	ecan, accuweather	10/17/2017 12:46 PM
20	<a href="http://data.wrc.govt.nz/cgi-bin/HydWebServer.cgi/catchments/details?catchment=11">http://data.wrc.govt.nz/cgi-bin/HydWebServer.cgi/catchments/details?catchment=11</a>	10/17/2017 11:33 AM
21	No	10/5/2017 8:49 AM
22	Other Councils have more information in a user friendly format about their services, assets etc.	9/26/2017 9:04 AM
23	<a href="http://graphs.gw.govt.nz/">http://graphs.gw.govt.nz/</a>	9/26/2017 8:34 AM
24	<a href="http://www.ecan.govt.nz">www.ecan.govt.nz</a>	9/25/2017 9:49 PM
25	Waimakarini council	9/25/2017 7:02 PM
26	<a href="https://www.trc.govt.nz/">https://www.trc.govt.nz/</a>	9/25/2017 6:48 PM
27	Rivers- current info against historical data need Council to have really good search facilities to access data on all matters under council jurisdiction	9/25/2017 1:25 PM
28	google	9/25/2017 1:10 PM
29	<a href="http://hydro.marlborough.govt.nz/reportsnew/riverreport.html">http://hydro.marlborough.govt.nz/reportsnew/riverreport.html</a>	9/25/2017 1:08 PM
30	NIWA	9/25/2017 1:07 PM
31	Met service	9/21/2017 1:57 PM

Website redesign September 2017

**Q16 We are looking for volunteers to help us test early versions of our site with accessibility, navigation and online processes. If you are willing to help - or you would like to be added to our mailing list for updates on this project - please supply your name and email address.**

Answered: 39 Skipped: 102

ANSWER CHOICES	RESPONSES	
Name	100.00%	39
Company	0.00%	0
Address	0.00%	0
Address 2	0.00%	0
City/Town	0.00%	0
State/Province	0.00%	0
ZIP/Postal Code	0.00%	0
Country	0.00%	0
Email Address	97.44%	38
Phone Number	0.00%	0

## Website redesign September 2017

## Q17 Finally, if there's one thing you'd really like to see in the website upgrade, what would it be?

Answered: 65 Skipped: 76

#	RESPONSES	DATE
1	St Arnaud webcam - its not very helpful or friendly	11/2/2017 4:08 PM
2	My central interest is rainfall data hour to hour. Perhaps an added column to support rainfall to date over the month in question.	10/30/2017 6:26 AM
3	More webcams	10/27/2017 11:34 AM
4	Good news stories	10/26/2017 1:17 PM
5	Cemetery Search view Marlborough its brilliant	10/26/2017 12:57 PM
6	useable on mobile devices	10/25/2017 4:18 PM
7	Not sure	10/25/2017 3:58 PM
8	An effective search engine.	10/25/2017 1:29 PM
9	Simpler, clearer navigation	10/23/2017 7:01 PM
10	Relocate the lake rotoliti cam above the kitchen/shelter to give a more substantive view of the lake and juxtaposition of mountain.	10/23/2017 1:08 PM
11	is fine as is	10/23/2017 9:59 AM
12	I frequently use the weather webcams. I do understand the St Araund webcam is managed by the DOC but this year the webcam has been so unreliable - mostly not functioning! Very frustrating - if TDC cannot get DOC to sort this then remove the link. The excuses why it is not working are endless - in previous years it functioned well	10/23/2017 9:04 AM
13	TDC webcam picture for St Arnaud restored to its original size. Present size is not as effective for information gathering.	10/23/2017 8:02 AM
14	Not much help here, I'm afraid, but do like the Sept '17 upgrade, and particularly like the 1940s and 1980s overlay. I'm guessing the 1940s photos were take by Piet Van Ashe of Aerial Mapping Ltd - NZ's oldest aviation company.	10/22/2017 7:42 PM
15	No requests	10/22/2017 1:49 PM
16	up to minute info on large weather events eg for Flooding: areas to avoid, boil water etc.	10/21/2017 8:17 AM
17	ability to progressively refine and drill down into a search to find useful info	10/20/2017 5:34 PM
18	Not sure	10/20/2017 3:01 PM
19	A good search function that has a perceptive word search	10/20/2017 12:39 PM
20	easier searches	10/20/2017 12:09 PM
21	A new facility to link/direct people to the most significant council activities that affect them.	10/20/2017 11:42 AM
22	More specific details regarding building permit requirements for house renovations	10/19/2017 1:11 PM
23	better navigation for the planning maps - ie being able to click on a point on a district map and being taken to the relevant planning map or a list of relevant maps for that location.	10/19/2017 9:15 AM
24	A header background image of either scenery or of relevance to the particular project being viewed - possibly data base driven.	10/19/2017 2:20 AM
25	A really good search feature!	10/18/2017 5:28 PM
26	Discoverability	10/18/2017 4:01 PM
27	Don't know.	10/18/2017 11:41 AM
28	Better search and links that don't leave me wondering what word(s) I need to use to access the info I'm looking for instead of dozens of report names and numbers and language that makes no sense to me.	10/17/2017 1:25 PM
29	Web Cams of significant river level markers e.g Buller/ Mangles confluence, Matiri at Bridge, etc	10/17/2017 11:35 AM

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## Website redesign September 2017

30	Don't use tiny, small font!!!! What is it with people associated with print / written media thinking vast amounts of white space is trendy? Please make the font larger and with more contrast - we are not all less than 20 years old.	10/13/2017 10:16 PM
31	Nothing comes to mind	10/12/2017 11:31 AM
32	Simple, clean pages with excellent search tools in all categories	10/7/2017 2:05 PM
33	Live chat	10/5/2017 8:50 AM
34	User and visually friendly screen. Not too cluttered. Pull down menus attached to lookup search engine. Lettering not too small. Related clickable icons or pictures to locate and quickly go to different pages to display specific information.	10/4/2017 9:14 PM
35	Better layout of website - more intuitive in terms of how to find things	9/27/2017 8:55 AM
36	Easy search tabs. Photos of region	9/26/2017 2:50 PM
37	Ease of use to find information and documents	9/26/2017 2:17 PM
38	Link to Job vacancies page on the home page	9/26/2017 1:44 PM
39	Better searching. Hopeless at the moment.	9/26/2017 9:05 AM
40	A commitment to maintaining the currency of the content.	9/25/2017 9:50 PM
41	Keep the site more simple and clean please	9/25/2017 7:04 PM
42	improved search with options for sorting results	9/25/2017 6:49 PM
43	Comment: Your current site is already better than some of the other council websites I have visited. Better and more defined search facility is desirable.	9/25/2017 2:23 PM
44	An explanation of rate "take" across the district...income and expenditure. So many people seem to think that "the council" is somehow someone else and want lots of money spent. A reminder that the council is us who pay rates may help get a perspective where the money is coming from	9/25/2017 1:58 PM
45	Broadband internet access at an reasonable price. Can't access your site without it. Most of your questions are pie-in-the-sky because of this! I do not live remotely and only 30 minute drive from Richmond on a main regional road - we've just been forgotten.	9/25/2017 1:34 PM
46	Ensure stuff is easy to find	9/25/2017 1:33 PM
47	Must be easy to use	9/25/2017 1:31 PM
48	Make it easy to find stuff- don't know what I might want until I need it !!	9/25/2017 1:26 PM
49	More lolcats	9/25/2017 1:23 PM
50	video conferencing easy	9/25/2017 1:17 PM
51	Very good search functionality.	9/25/2017 1:12 PM
52	Chat	9/25/2017 1:11 PM
53	Access to webcams viewing the district's rivers	9/25/2017 1:09 PM
54	Robustness	9/21/2017 10:00 PM
55	There was a Council commitment over 2 years ago to improve the website immediately, following a submission to do so. Please do not delay again.	9/21/2017 2:00 PM
56	Planting guides more noticable as noone can find them. Even I have to ring someone sometimes to find them.	9/21/2017 10:32 AM
57	More up-to-date look and feel	9/20/2017 1:34 PM
58	If I type in the search engine "forms" a list of every form pops up A-Z, not just one particular departments. This may be a bit tricky to do.	9/18/2017 4:32 PM
59	ensure information is up to date, some parts of the website are years out of date	9/15/2017 11:32 AM
60	An account portal that I log into that has access to all my transactions with Council	9/13/2017 5:30 PM
61	integrated maps - like TOTSM but with lots more link and more information available	9/13/2017 4:44 PM
62	Ease of use. I find the search engine difficult when I'm searching for documents and forms. Customers always ask for forms that they cant find online	9/13/2017 4:39 PM
63	Photos of the area	9/13/2017 4:15 PM

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64	One method only for identifying hyperlinks. Currently a combination of underline and plain text id used.	9/13/2017 4:13 PM
65	The incorporation of Story Maps or similar to engage the end user.	9/13/2017 4:10 PM

**9.3 COMMUNITY FEEDBACK ON MAKING TASMAN GREAT FOR OLDER PEOPLE**

**Information Only - No Decision Required**

**Report To:** Community Development Committee  
**Meeting Date:** 7 December 2017  
**Report Author:** Brylee Wayman, Senior Policy Advisor  
**Report Number:** RCD17-12-05

**1 Summary**

- 1.1 During September/October 2017, we sought feedback from the community on the current and future needs of our growing number of older residents. This information will inform Council planning and policy development. The main areas of concern are housing, transport and footpaths.

**2 Draft Resolution**

**That the Community Development Committee receives the Community Feedback on Making Tasman Great for Older People report RCD17-12-05.**

### 3 Purpose of the Report

- 3.1 To receive feedback from the community on ways to improve older adults' quality of life, to inform Council planning and decision-making.

### 4 Background and Discussion

- 4.1 Like most of New Zealand, Tasman's population is ageing, which means there is an increasing number of residents in older age groups. By 2033, a third of Tasman's population will be aged 65 and over. To help us plan for the current and future needs of our growing number of older residents, we sought feedback to identify what's working well and what could be improved for our older residents' quality of life.
- 4.2 During September/October 2017, residents were given the opportunity to complete a survey or to attend three drop-in sessions (Richmond, Motueka and Murchison). Surveys were made available at Council service centres and libraries, as well as online. The main topics covered were housing, transport, built environment, social participation and connection, and health.
- 4.3 Feedback was received from 81 people and agencies. A full summary of the results is included in Attachment 1. The main areas of concern are housing, transport options, and footpaths. Engineering and Environmental Policy staff are aware of this feedback.
- 4.4 In terms of housing, there was a lot of feedback from across the District on the need for more housing, both to own or rent, which is smaller, close to services, low-maintenance, warm, and affordable. People would also like housing options which provide a sense of community.
- 4.5 There was feedback on the growing proportion of older people who are renters and suggestions for more social housing and/or Council units, particularly in Motueka, Richmond and Murchison. Murchison residents expressed concern that the current Murchison units are in need of an upgrade and that their condition (apart from unit #2) is the reason there is no waiting list. Council spent \$22,000 on upgrading unit #2 and we are in the process of spending \$12,000 upgrading unit #4.
- 4.6 In terms of transport, the majority are dissatisfied with the current availability of transport services and expressed support for more public transport or shuttle services. Survey respondents also requested more parking close to services and supermarkets. It was noted that mobility is a key element for older people to maintain independence and social connection, and that people's ability and confidence to drive often reduces as we age.
- 4.7 Older people would like footpaths to be wider and flatter, without any dips. Trip hazards and uneven paving need to be repaired and obstacles, such as vegetation, sandwich boards and recycling bins, to be reduced. Requests were made to remove high curbs by accessibility carparks. Cyclists and children on scooters using footpaths can be challenging for older people.
- 4.8 More footpaths were requested, especially at the following locations:
- Between Takaka and the medical centre
  - North Thorp St and Staples St, towards the Kumeras, Motueka
  - Mapua



- 4.9 In general, approximately one-third of survey respondents were dissatisfied with pedestrian crossings, toilets, and seating in public places, and would like more of these provided.
- 4.10 Feedback from the survey and drop-in sessions indicate that, in general, older people are relatively satisfied with the provision of events and activities across the District, and the suitability of Council facilities. However, there were some suggestions for improving the range and accessibility of activities. The Murchison Library provides mobility-impaired access at the back door but this needs better signage and clearer delineation along the driveway which is shared with Fulton Hogan trucks.
- 4.11 At least 16% of survey respondents indicated that they don't get out and about as much as they would like. The main barriers appear to be transport, mobility, lack of activities and low income.

## 5 Strategy and Risks

- 5.1 Having asked the community for suggestions on how we can better meet the needs of our older residents, there may be an expectation that the Long Term Plan (LTP) 2018-2028 will include specific projects or expenditure that address some of the key areas of concern.

## 6 Policy / Legal Requirements / Plan

- 6.1 This information will be considered as part of the LTP 2018-2028 development and decision-making and will also inform policy development across Council, such as a review of our Positive Ageing Policy.

## 7 Conclusion

- 7.1 This feedback from the community has highlighted several key areas for improvement where Council can contribute to improving the quality of life for our older residents. These include encouraging a range of suitable housing and transport services and improving footpaths, accessibility, seating, and the opportunities for social connection.

## 8 Next Steps / Timeline

- 8.1 Council will consider this information over the next few months as we develop the LTP 2018-2028.
- 8.2 The summary results in Attachment 1 will be made available to those residents and agencies who indicated they would like to be kept updated with the survey results. We will also let them know when the Consultation Document for the LTP 2018-2028 is open for submissions.

## 9 Attachments

- |    |   |    |
|----|---|----|
| 1. | Summary of Feedback on Making Tasman Great for Older People | 59 |
|----|---|----|



## Making Tasman Great for Older People – Summary Results

### Creating an Age-Friendly Tasman

How can we make it easier for our older residents to get out and about, participate in social activities or employment and achieve good health?



#### Background

During September/October 2017, Tasman District Council sought feedback to identify what's working well and what could be improved for our older adults' quality of life and their physical and mental wellbeing. The feedback will be used to inform the drafting of our Long Term Plan for 2018 – 2028, and to develop an Age-Friendly Policy.

Residents were given the opportunity to either complete a survey or to attend three drop-in sessions (Richmond, Motueka and Murchison). There was no drop-in session held in Golden Bay as Age Concern had recently run focus groups there on a similar topic and offered to share their research. Hard copies of the survey were made available at Council service centres and libraries and a link to the online survey was included in Newsline, Council's website and Facebook.

Feedback was received from 81 people and agencies.

The main topics covered were:

- Housing
- Transport options
- Built environment and urban design
- Social participation and connection
- Health

**The main areas of concern are housing, transport options and footpaths.**

### HOUSING

	Agree	Disagree	Don't know
There is a good range of housing suitable for older people.	23%	47%	30%
There is enough housing in the locations older people want to live.	21%	49%	30%
There is enough affordable housing for older people.	12%	57%	31%

There was a lot of feedback from across the District on the need for a wider range of housing which are smaller, close to services, low-maintenance, warm, affordable and designed for older people. This included consideration of including Lifemark Design Standards within the TRMP and for Council units. Lifemark principles of lifetime design ensure houses that enable people to age in place and also lessen the impact of falls.

There was feedback on the growing proportion of older people who are renters and suggestions for more social housing and/or Council units, particularly in Motueka, Richmond and Murchison. Murchison residents expressed concern that the current Council units are in need of an upgrade and that their condition (apart from unit #2) is the reason there is no waiting list. There was a suggestion to use the land owned by Council next to the current units.

People commented that they would like more units within a complex, or community-based alternatives to retirement villages, particularly with a rental option. Waimea Village, Abbeyfield and a cohousing project in Dunedin were given as examples. People commented on the lack of affordable rentals with secure tenure.

There was feedback that Motueka needs another retirement village.

People also raised the issue of home and garden maintenance becoming a challenge as they age, even small tasks such as changing lightbulbs.



## TRANSPORT AND BUILT ENVIRONMENT

	% Satisfied	% Dissatisfied
Transport services	20%	80%
Footpaths	48%	52%
Pedestrian crossings	62%	38%
Toilets	63%	37%
Parking	65%	35%
Cycleways	65%	35%
Seating in public places	72%	28%
Signage in public places	84%	16%

### Transport and parking

Eighty percent of survey respondents were dissatisfied with transport services, which was the highest level of dissatisfaction in the survey.

It was noted that mobility is a key element for older people to maintain independence but that people's ability and confidence to drive often reduces as we age.

Although there are several shuttle services available in the District, the general perception was that these are for medical appointments only.

In Murchison, a trust has been set up to buy a vehicle that will likely be operated in a similar way to Golden Bay's Wrinklies Express.

There was support for the following:

- public transport or shuttle services to Nelson, from Motueka, Wakefield, Brightwater
- taxi or shuttle services for around Motueka, and for around Golden Bay, which could be a community-run shuttle service
- extending the bus service in Richmond
- including the mobility of older people as an element in the Regional Transport Strategy
- introducing transport safety awareness programs, including mobility scooter workshop (see Tauranga Travel Safe programme)
- seating and shelter at bus stops and larger print size in bus timetables.

There are no taxis in Motueka - this is a disaster for elderly people unable to drive. There is a shuttle service for doctors, dentists etc. but for people who want to shop independently and to go to our wonderful library there is nothing.

There were concerns about poor visibility at Motueka intersections, especially Pah/Greenwood/High St, and a suggestion for yellow lines on all corners, especially Inglis St, Tudor St West.

There was a suggestion for recharging stations for mobility scooters.

In terms of parking, there is demand for more parking, close to services and supermarkets, including more mobility car parks. There were suggestions of courtesy 'age-friendly' car parks for either older people or parents with young children. Clearer delineation of pedestrian walkways in Richmond Mall car park and a safety review of the Four Square car park in Murchison were also suggested.

#### Footpaths, pedestrian crossings, and cycleways

It was noted that walking and cycling are low-impact forms of exercise and that physical activity among older people has been linked to better cognitive performance and increased mental wellbeing.


Just over half (52%) of the survey respondents were dissatisfied with footpaths, the second highest level of dissatisfaction in the survey.

Older people would like footpaths to be wider and flatter, without any dips. Trip hazards and uneven paving need to be repaired and obstacles, such as vegetation, sandwich boards and recycling bins, need to be reduced. High curbs by accessibility carparks need to be removed. Cyclists and kids on scooters using footpaths can be challenging for older people.

More footpaths were requested, especially at the following locations:

- Between Takaka and the medical centre
- North Thorp St and Staples St, towards the Kumeras, Motueka
- Mapua

Repairs were requested at 48-60 Tudor St, Motueka, and potholes on road verges in Mapua.



As a mobility scooter user, most concrete block footpaths are bone shakers because of neighbouring tree roots.

Thirty-five percent were dissatisfied with cycleways. There were several comments about cycling being too dangerous in Golden Bay and cycleways are needed. It was noted that improvements are needed on the shared pathway network through Richmond where it intersects main roads, particularly Champion/Salisbury Roads and Lower Queen St/SH6.

Thirty-eight percent were dissatisfied with pedestrian crossings. There is demand for safer places to cross around Richmond, such as traffic islands and pedestrian crossings. More pedestrian crossings are wanted in Motueka, including on Tudor St, near High St. It was noted that the kerbs and camber of Fairfax St, Murchison makes it difficult to cross in mobility scooters.

Toilets

Thirty-seven percent were dissatisfied with toilets and older people would like more toilets, particularly in main streets, in Motueka, Sundial Square and in parks and reserves. It was suggested that the Motueka toilets need an upgrade. Also suggested was an audit of toilets, particularly accessible toilets, to ensure the number will meet future demand.

Seating

Seating is important for older people in providing a place to take a rest as well as a place for people to socialise. Older people would like more seating in our town centres, on routes connecting suburbs and town centres, and in parks. More picnic tables are wanted in town parks to provide a place to have a packed lunch. There was also feedback that gathering spaces and social seating would provide a destination for older people when they come to town, and would add vitality to the town centre.

Feedback was also received to consider older people in the design of seating.

**SOCIAL PARTICIPATION AND CONNECTION**

Do you get out and about as much as you would like?	Yes 79%	No 16%	Don't know 5%
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At least 16% of survey respondents don't get out and about as much as they would like. The main barriers appear to be transport, mobility, lack of activities and low income.

There was also feedback that people don't know their neighbours, especially when neighbouring properties are rentals with a high turnover, and they feel unsafe and isolated in their own home.

I can't be independent without having to get someone to drive me places.

Feedback from the survey and drop-in sessions indicate that, in general, older people are relatively satisfied with the provision of events and activities across the District, and the suitability of Council facilities.

	% Agree
There are enough events and activities for older people that are affordable.	69%
There are enough opportunities for physical activity for older people.	77%
There is a wide variety of events and activities for older people.	86%
The Council and community facilities/buildings are suitable for older people.	87%
Events and activities for older people are at convenient times and places.	90%

There were some suggestions for improvement to events and activities:

- Gold card discount or free entry to Richmond Aquatic Centre and other venues/activities
- Swimming pool in Motueka and Golden Bay
- Outdoor exercise areas
- Tai Chi sessions
- Beach ramps
- Improved library in Motueka
- More comfortable seating at Murchison Rec Centre
- Improved accessibility at Murchison Library
- Hobby classes and day trips (Murchison and other rural areas)
- Better promotion of activities and facilities, including regular updates in Mudcake and Roses
- Movie theatre, or movies in Town Hall (Richmond)
- Mini Age Expos in town centre locations
- Something like Stoke Seniors in Richmond
- More vertical integration and ways for different age groups to mix

The Murchison Library provides mobility-impaired access at the back door but this needs better signage and clearer delineation along the driveway which is shared with Fulton Hogan trucks.

The free, local papers were suggested as a good way to inform older people about services, events and activities. There was a suggestion to include phone numbers so that people can check if events are suitable.

Are there enough opportunities for older people to keep working, either paid employment or volunteering?	Yes	No	Don't know
	54%	17%	30%

In general, feedback indicated there are enough volunteering opportunities but limited opportunities for paid work. People mentioned age-discrimination and the need for employer incentives or a central registry that could match older workers with employers.



**HEALTH**

Is there a good range of health and community support services for older people?	Yes	No	Don't know
	53%	24%	24%

The main issues raised were:

- Lack of diagnostic services (Richmond and Motueka)
- Lack of staff and difficulty getting GP appointments, particularly in Golden Bay
- Lack of cardiac support and advice in Golden Bay
- Costs of services and medication
- Lack of in-home support

The main health issues that people felt need more community support were mental health and isolation. There were also suggestions to consider creating dementia-friendly communities, noting an Australian toolkit for local government has been developed which identifies improvements that can be made to physical environments, signage, and communication methods.



## 9.4 ACTION SHEET - COMMUNITY DEVELOPMENT

Information Only - No Decision Required

**Report To:** Community Development Committee  
**Meeting Date:** 7 December 2017  
**Report Author:** Tracey Barron, Executive Assistant - Community Development  
**Report Number:** RCD17-12-06

### Summary

1.1 The action items are attached from previous Community Development Committee meetings.

### 2 Draft Resolution

**That the Community Development Committee receives the Action Sheet - Community Development report RCD17-0-12-06.**

### 3 Attachments

1. Action Sheet - December 2017

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**Action Sheet – Community Development Committee**

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date – 6 July 2017			
RCD17-07-05 Update on Seismic Strengthening of Reserves and Facilities Buildings and Decision on Wakefield Hall	Staff to engage an engineer to design and prepare an estimate to bring the Wakefield Hall up to the 34% of current New Building Standard (NBS).	S Edwards	Engineering Consultant engaged to do this work. Expected report due prior to Christmas.
Meeting Date – 10 August 2017			
RCD17-08-05 Community Development Manager's Report	More detail required for Reserves & Facilities activities.	B Wilkes	New format for Reserves & Facilities update is included in the Community Development Manager's report in the December Agenda.
RCD17-08-06 Action Sheet	Staff to meet with Mudcakes & Roses Editor.	M Tasman-Jones	Staff met with Hothouse for a Mudcakes editorial content and distribution meeting. It was agreed that increased space would be allocated to events and programmes, that the services directory would be printed six monthly and that the themes would be dropped. Staff are currently reviewing distribution looking at targeting medical wait rooms and rest homes. We will be proposing to meet with a Nelson City Council staff representative before the end of 2017.
Meeting Date – 21 September 2017			
RCD17-09-03 Chair's Report	Staff to prepare a Report to Full Council to amend Council Standing Orders to enable a youth council advisor to be appointed to Council Committees.	C Choat	Report in draft to 14 December Full Council meeting.