

Minutes of the Motueka Aerodrome Flight Ops & Safety Committee
Meeting Thursday 23rd January 2014

Meeting Open: 3:40pm

In Attendance: Don Grant (Facilitator), Katrina Witney (Nelson Aviation College), Giles Witney (Nelson Aviation College), Vince D'Ath (Abel Tasman Air), Stuart Bean (Skydive Abel Tasman), Jim Frater (Tasman District Council), Trevor Leighton (Tasman Sky Adventures), John Richards, Jeremy Anderson (Nelson Aviation College)

Apologies: Alistair Hart (Motueka Recreation Training), Andy Gillat (Tasman Helicopters), Penny Mackay, Alistair Twisleton (Coast to Coast Helicopters 2013 Ltd)

Minutes: Minutes of the last meeting Sept 2013 agreed as a true and accurate record; Moved Jeremy, seconded Giles.

Actions from previous meeting:

Action Point 1: Difficulty with vehicle access during emergency exercise last year – Concrete strip being installed from end of runway to access gate.

Action Point 2: AED proposal – Now installed at Skydive hangar

Action Point 3: Deterioration of fuel pump access – TDC have organized Nelmac to fix

Agenda Item:

1. *Motueka Aerodrome Advisory Group meet four times per year. The next meeting is in February 2014. Items that need presenting to the Motueka Aerodrome Advisory Group for next meeting:*
 - a) Drag racing debrief in May after end of season – talk to them about removing the rubber buildup from seal runway.
2. *New Chairman:* Don is resigning as Chairman. Nominated Giles Witney for one year. Each operator agreed to take a turn in this position annually, with a reelection in February each year. Minute secretary to be bought over from the TDC each meeting to ensure that consistent formatted minutes are recorded and displayed on the website.

Safety Issues or Concerns:

1. *NOTAM Service:* The NOTAM service in the future is to be contracted out to the United Kingdom.
2. *Skyvector:* The Metservice are no longer providing Sigmet with clear affected locations, these are now presented in latitude and longitude coordinates. For ease of interpretation the Skyvector website www.skyvector.com is available to pilots to visually show these coordinates.

General Business:

1. *The TDC Motueka Aerodrome Commercial Subcommittee is currently in charge of running the aerodrome. As at 1st July 2013 this became a self-contained account, meaning any financial surpluses or deficits are now carried forward. Jim Frater stated that the account was looking like it should be in credit this year.*
2. *The noise map still needs investigation. The Chairman suggested that the only way to protect the aerodrome is if the TDC approves a noise map. Don Grant and the TDC planner to be in attendance at the next Motueka Aerodrome Advisory Group Meeting to discuss further.*

Meeting closed: 4:20pm

Secretary: Katrina Witney

Signed as a True & Correct Record:

Chairman

Date:

Actions to be taken:

| Action # | Issue | Responsibility | When |
|-----------------|--------------|-----------------------|-------------|
| | Nil | | |

Next meeting:

Thursday 22nd May 3:30pm, Motueka Aero Club rooms, Motueka. The following meetings are scheduled for August 2014, November 2014 and February 2015.