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**MINUTES**  
of the  
**COMMERCIAL COMMITTEE MEETING**

held  
**1.30pm, Friday, 25 May 2018**

at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillors P Sangster (Chair), T B King, D Ogilvie, D McNamara, Mr Roger Taylor, Mr Alan Dunn, Mr Phil Grover

**In Attendance:** Corporate Services Manager (M J Drummond), Property Services Manager (M Johannsen), Commercial Portfolio Manager (A Ellis), Executive Assistant (P Francis)

**Part Attendance:** Cr Wensley

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

Moved Cr Sangster/Cr Ogilvie  
FNCE18-05-1

That apologies for lateness for Cr Wensley be accepted.  
**CARRIED**

**3 DECLARATIONS OF INTEREST**

Nil

**4 CONFIRMATION OF MINUTES**

Moved Cr Ogilvie/Mr Taylor  
FNCE18-05-2

That the minutes of the Commercial Committee meeting held on Friday, 23 February 2018, be confirmed as a true and correct record of the meeting.

**CARRIED**

**5 PRESENTATIONS**

Nil

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## 6 REPORTS

### 6.1 Chair's Report

Cr Sangster reviewed his report.

It was agreed to invite PF Olsen, as Council's forestry managers, to come to the next meeting to present information on the current forestry market to the Committee. This would be helpful for the Committee to understand Council's strategy for forestry long term; the market and pricing; financials including relative costs and revenue per hectare; and health and safety. It would also be good to hear about the new National Environmental Standard for plantation forestry, how harvesting is impacted by this, and the implications going forward.

Andrew Ellis, Commercial Portfolio Manager offered to arrange the presentation.

In response to a query about why the costs for forestry are down in the financials, but the volume of harvesting is higher, Mr Ellis explained that health and safety costs have not been as high as initially expected.

Mark Johannsen, Property Services Manager, also agreed to arrange for the Committee to visit the Murchison campground and forestry interests, over the next couple of months.

**Moved Cr Sangster/Cr King  
FNCE18-05-3**

**That the Commercial Committee**

- 1. receives the Chair's Report (RFN18-05-01) report  
CARRIED**

## 7 CONFIDENTIAL SESSION

### 7.1 Procedural motion to exclude the public

**Moved Cr King/Cr McNamara  
FNCE18-05-4**

**THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

### 7.1 Financial and Operational Report for Commercial Activities

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

## 7.2 Action Sheet

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

## CARRIED

The meeting resumed in open session at 3.57pm

## 8 Smokefree Mapua

Councillor Dana Wensley

Cr Wensley asked for an update on the request to make the Mapua precinct area smokefree. Particularly the areas immediately outside the Council commercial properties.

Mike Drummond, Corporate Services Manager explained that the green space in front of the Golden Bear is classified as a reserve, and comes under the policy for parks and reserves. The rest of the area could be made smokefree but this would require a policy from Council or a by-law. This is not a matter that can be progressed through this committee, and needs to be part of a wider comprehensive policy presented to Full Council.

In terms of what can be done for the Mapua Smokefree day on 31 May, it was suggested that the organisers of the day actively work with the businesses by approaching them and asking if they would like to support the day and put up smokefree signs.

## 9 Resignation of Independent Member of Committee

Councillor Paul Sangster

The Chair explained that Phil Grover has been an independent member on the committee for five years, with his term expiring next month. Mr Grover has indicated that, for personal reasons, he will not be offering himself for reappointment for a further term.

The Chair thanked Phil for his five year term on the committee. Mr Grover responded that he is proud of the progress that has been made by this committee and he has enjoyed his involvement.

He also offered to continue the Collingwood campground work that he has started with Andrew Ellis on the business case, to the point where the case is presented to the committee.

The recruitment process will now start for a new independent member on the committee. The process is outlined in the Delegations Register and is as per Council's Policy on the Appointment of Directors and Trustees to Council Organisations.

The meeting concluded at 4.08pm

Date Confirmed:

Chair: