
MINUTES
of the
CORPORATE SERVICES COMMITTEE MEETING
held
9.30 am, Thursday, 24 July 2014
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor T B King (Chair), Mayor R G Kempthorne, Councillors M J Higgins, M L Bouillir, J L Edgar, B W Ensor, Z S Mirfin, T E Norriss, B F Dowler, M J Greening, P L Canton, P F Sangster, S G Bryant

In Attendance: Corporate Services Manager (M J Drummond), Finance Manager (R Holden), Executive Assistant (V M Gribble)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Ensor/Cr Sangster
FN14-07-1

That apologies from Cr J L Inglis for absence, and Cr M L Bouillir for lateness, be accepted.
CARRIED

3 PUBLIC FORUM

3.1 M-E O'Connor

Ms O'Connor spoke about the processes being undertaken for the Waimea Community Dam. She believes that often key information is held and not shared which makes it difficult for people to make decisions.

4 DECLARATIONS OF INTEREST

Cr Edgar declared an interest in the Nelson Airport, and the Mayoral Relief Fund.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Minutes of 5 June 2014 were amended as follows: 7.1 “Cr Edgar noted ... what *should occur*. The Statement ... *were* circulated ... but *were* not *formally* included ...”

Moved Cr Edgar/Cr Ensor
FN14-07-2

That the minutes of the Corporate Services Committee meeting held on Thursday, 5 June 2014, as amended, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 Action Sheet - 24 July 2014

The Committee reviewed the Action Sheet.

Moved Cr Edgar/Cr Bryant
FN14-07-3

That the Corporate Services Committee receives the Action Sheet - 24 July 2014
RFN14-07-03.

CARRIED

9.2 Corporate Services Manager's Report

The x-ray results to check on the stability of buildings will be available in Property Manager's report for the next meeting.

In reply to a question about item 8.2, Mr Drummond advised that the issue of outstanding natural landscapes is of concern. No decision has been made, and the group looking at Outstanding Natural Landscapes will report back to Council for a decision in due course. If the outcome was to preserve some areas around Port Tarakohe, it could cause significant ongoing problems for expansion of the port.

Cr Bouillir arrived at 9.54 am.

A report recommending a rebuild on the aquarium site at Mapua Wharf will go to the Full Council meeting on 7 August 2014. As part of the proposal Council needed to know it could tenant the building and that it would be fit-for-purpose for their needs.

Mr Drummond advised that the insurance proceeds of \$390,000 from the Takaka Library will be used and the balance of the Mapua Wharf build will be loan-funded.

Mayor Kempthorne arrived at 10.09 am.

**Moved Cr Bouillir/Cr Canton
FN14-07-4**

**That the Corporate Services Committee receives the Corporate Services Manager's Report
RFN14-07-01;
CARRIED**

9.3 Port Golden Bay Ltd - Council Controlled Organisation

The report sought approval for an exemption for Port Golden Bay Ltd from the Council Controlled Organisation requirements under the Local Government Act 2002.

**Moved Cr Bryant/Cr Sangster
FN14-07-5**

That the Corporate Services Committee:

- 1) receives the Port Golden Bay Ltd - Council Controlled Organisation Report
RFN14-07-05; and**
- 2) agrees that for the 2013/2014, 2014/15 and 2015/16 financial years, Port Golden Bay Ltd be exempt from the requirements of a Council-Controlled Organisation, as permitted under Section 7 of the Local Government Act 2002 as it is a paper company only and there is no benefit to not being exempt.**
- 3) agrees that the ongoing status and requirement of Port Golden Bay Ltd be reviewed following the completion of the Long Term Plan 2015-2025.**

CARRIED

9.4 Mayoral Relief Fund Tasman/Nelson - Council Controlled Organisation

Cr Edgar declared an interest in this matter.

The report sought approval for an exemption for the Mayoral Relief Fund Tasman/Nelson ~~from~~ **from** the Council Controlled Organisation requirements under the Local Government Act 2002.

**Moved Cr Norriss/Cr Higgins
FN14-07-6**

That the Corporate Services Committee:

- 1) receives the Mayoral Relief Fund Tasman/Nelson - Council Controlled Organisation
RFN14-07-06; and**
- 2) agrees that for the 2013/2014, 2014/2015 2015/2016 financial year, the Mayoral Relief Fund Tasman/Nelson be exempt from the requirements of a Council-Controlled Organisation, as permitted under Section 7 of the Local Government Act 2002 as it is a small, sometime dormant charitable trust and there is no benefit to not being exempt. This exemption to be reviewed on a three yearly basis; and**
- 3) agrees that the ongoing status and requirement of the Mayoral Relief Fund Tasman/Nelson be reviewed in conjunction with or immediately following the completion of the Long Term Plan 2015-2025.**

CARRIED

9.5 Nelson Airport Ltd 2014-15 Statement of Intent

Cr Edgar declared an interest in this item, took no part in discussion and did not vote.

The report considered the final 2014/15 Statement of Intent for Nelson Airport Ltd.

It was noted that performance targets and measurements were not specific and Councillors considered something more defined would be preferred.

**Moved Mayor Kempthorne/Cr Bryant
FN14-07-7**

That the Corporate Services Committee:

- 1) receives the Nelson Airport Ltd 2014-15 Statement of Intent report RFN14-07-07; and**
- 2) agrees to the Final 2014-15 Statement of Intent from Nelson Airport Ltd; and**
- 3) authorises the Mayor and the Chief Executive to sign the Nelson Airport Ltd 2014/15 Statement of Intent on behalf of Council.**

CARRIED

Morning Tea Break was taken at 10.30 am.

The meeting resumed at 10.45 am (Mayor Kempthorne and Cr Edgar did not return at this stage.)

9.6 Local Government Funding Agency Statement of Intent 2014/15

The report sought formal agreement to the Local Government Funding Agency 2014/15 Statement of Intent.

**Moved Cr Norriss/Cr Higgins
FN14-07-8**

That the Corporate Services Committee:

- 1) receives the Local Government Funding Agency Statement of Intent 2014/15 report RFN14-07-08; and**
- 2) agrees to the Local Government Funding Agency 2014/15 Statement of Intent.**

CARRIED

Cr Edgar returned to the Meeting at 10.48 am.

9.7 Financial Report

Finance Manager, Russell Holden, was in attendance for discussion on this item.

**Moved Cr Ensor/Cr Mirfin
FN14-07-9**

**That the Corporate Services Committee receives the Financial Report RFN14-07-04.
CARRIED**

9.8 Treasury Report

Financial Manager, Russell Holden, spoke to the report contained in the agenda.

**Moved Cr Bryant/Cr Bouillir
FN14-07-10**

**That the Corporate Services Committee receives the Treasury Report RFN14-07-02.
CARRIED**

A moment's silence was held for the victims of the Malaysian Airlines, flight MH17 plane tragedy.

10 CONFIDENTIAL SESSION

10.1 Procedural motion to exclude the public

Moved Cr Edgar/Cr Higgins

FN14-07-11

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

10.1 Port Nelson Ltd - Appointment of Directors

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

CARRIED

The meeting concluded at 11.15 am.

Date Confirmed:

Chair: