
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30 am, Thursday, 14 May 2015
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor J L Edgar (Chair), Mayor R G Kempthorne, Councillors P L Canton, M L Bouillir, S G Bryant, B W Ensor, M J Greening, J L Inglis, M J Higgins, Z S Mirfin, T E Norriss, P F Sangster

In Attendance: Community Development Manager (S Edwards), Senior Property Officer (R Cant), Community Relations Manager (C Choat) (Executive Assistant (T Fifield)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Inglis/Cr Bouillir
CD15-05-1

That apologies for absence from Cr Dowler and for lateness from Cr Mirfin be accepted.
CARRIED

3 PUBLIC FORUM

3.1 Penny Griffith, Golden Bay Museum

Ms Griffith made comments on the Golden Bay Museum's submission to the Long Term Plan. She said there is a history of smaller groups doing heritage work, largely on a volunteer basis. She is concerned about the uncertainty of funding for the museum in the long term. She was concerned that without additional funding, the Museum would not be able to provide the services for Council outlined in the Memorandum of Understanding (MOU). She said the Museum would be very happy to talk to Council about the direction Council want them to go in and asked for the MOU to be for a longer term than one year. She thanked the Council for attending to the trees.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Minutes of 26 March 2015 – an apology for lateness should have been recorded for S G Bryant, not S J Bryant. Cr Bryant's arrival at the open meeting should have been noted as 10.55 am.

Moved Cr Canton/Cr Inglis
CD15-05-2

That the minutes of the Community Development Committee meeting held on Thursday, 26 March 2015, as amended, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Norriss/Cr Bouillir
CD15-05-3

That the confidential minutes of the Community Development Committee meeting held on Thursday, 26 March 2015, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

7.1 Receipt of minutes of Tasman Creative Communities Subcommittee dated 8 April 2015

Moved Cr Bouillir/Cr Bryant
CD15-05-4

That the minutes of the Tasman Creative Communities Subcommittee held on 8 April 2015 be received by the Community Development Committee.

CARRIED

8 PRESENTATIONS

The two presentations (Council's new LIM process and Sport Tasman) listed in the agenda, were postponed until a future meeting.

9 REPORTS

9.1 Approval to Grant Easement to Allow Retaining Wall - Paradise Way Recreation Reserve

Senior Property Officer, Robert Cant, was in attendance to speak to the report which sought the Committee's agreement to grant an easement under Section 48 of the Reserves Act 1977 to allow part of a retaining wall to occupy reserve land.

It was noted the retaining wall would not be erected until the parties signed the document.

Mr Cant said the easement document will make provision for the retaining wall to be removed at the owners expense at the expiry of the easement in 25 years, unless another easement is entered into. The easement will include an annual fee payable to Council and the requirement for public liability insurance to be held by the grantee.

Moved Cr Bryant/Cr Bouillir

CD15-05-5

That the Community Development Committee

- 1. receives the Approval to Grant Easement to Allow Retaining Wall - Paradise Way Recreation Reserve report; and**
- 2. approves the granting of the easement for a period of 25 years over approximately 40 m² of the Paradise Way Recreation Reserve as the administering authority for the reserve; and**
- 3. notes that the Minister of Conservation's consent to the granting of the easement can be referred to the Full Council which can exercise the delegation it has from the Minister to grant the consent on her behalf.**

CARRIED

9.2 Chair's Report

Cr Edgar spoke to her report.

Favourable comments were made about ANZAC Day commemorations and the excellent work that Francie Wafer had undertaken.

It was advised that the Murchison Sport, Recreation and Culture Centre were working on developing a more modern website which would allow people to book the venue online.

A comment was made in regard to health and safety and that Councillors would like to see progress made on staff drafting a policy on the use of approved contractors by our volunteer hall committees.

Cr Higgins advised that he and Cr Mirfin attended the Keep Richmond Beautiful AGM and a copy of their Annual Report is available to view.

A discussion ensued regarding the Equestrian Park at Rough Island. The equestrian group are in the process of extending one of their arenas. It was mentioned that there is an issue around the general tidiness of the area, in particular, the trimming of vegetation and clearing away of rubbish. It was also advised that material had not been cleared away at Wilkes Reserve. Ms Edwards said she would discuss this issue with the Reserves and Facilities team as they regularly audit the work that Nelmac does. She said we need to be clear what the specifications are in the contract and that we can only require those specifications to be met under the contract.

Moved Cr Inglis/Cr Higgins

CD15-05-6

That the Community Development Committee receives the Chair's Report RCD15-05-02.

CARRIED

9.3 Community Development Manager's Report

Community Development Manager, Susan Edwards, spoke to her report which provided an update on her work since the last Committee meeting and highlighted work undertaken by the Reserves and Facilities, Strategic Policy and Community Relations sections of the Community Development Department.

Ms Edwards advised that a hearing panel needed to be appointed in relation to the Golden Bay Kayaks lease proposal. The licence, which expired in 2014, had to be publicly notified. Sixty three submissions were received.

In reply to a question about Boredom Busters, Mr Choat advised that the publication is being reduced from 40 pages to predominately online (from Council's end) but that Council will also be utilising school newsletters.

Thanks was given to Ms Edwards for briefing the Ngatimoti School students on the activities in the Community Development Department, during their recent visit to Council.

In reply to a question about why Council is taking a lead in the Abel Tasman Foreshore Review, Ms Edwards advised that it was her understanding that the Department of Conservation (DOC) did not have any resources available so Anna Gerraty (Council's Policy Advisor) would do the work on behalf of the joint working group between Council and DOC.

In reply to a question about providing a clearer direction to our regional museums as to the services Council wishes for them to provide, Ms Edwards advised there had been a review of the operations of the Tasman Bays Heritage Trust (TBHT). Council will need to consider what role TBHT has in supporting regional museums and this will need to be worked through with the Statement of Intent. She said the review of TBHT may also identify where there are some gaps on what we need to be doing in supporting our regional museums.

Moved Cr Ensor/Cr Sangster CD15-05-7

That the Community Development Committee:

- 1. receives the Community Development Manager's Report RCD15-05-03;**
- 2. approves the appointment of Crs Norriss and Bouillir, and Golden Bay Community Board Chairperson Carolyn McLellan, as the members of the Golden Bay Kayak Leases Hearing Panel, with the Chairperson being Cr Norriss, and in the event one of the panel cannot attend, the Chairperson has delegated authority to appoint an alternative member; and**
- 3. agrees that the Golden Bay Kayak Leases Hearing Panel has the authority to hear the submissions on the lease proposal and to recommend to the Community Development Committee whether the lease should be granted and, if so, on what terms and conditions it should be granted.**

CARRIED

9.4 Libraries Manager's Report

The Libraries Manager's report was taken as read.

It was noted that there is a revival in libraries and people are going back to reading hard covered books rather than e-books.

In reply to a question about the rotation of books in the Motueka Library, Ms Edwards advised we are rotating book stocks between all of the libraries and she will find out how often this happens.

**Moved Cr Bryant/Cr Higgins
CD15-05-8**

**That the Community Development Committee receives the Libraries Manager's Report
RCD15-05-05.**

CARRIED

9.5 Action Sheet - Community Development Report

Progress on the action items from the previous Committee meetings was noted.

It was noted that the John Krammer lease has now been drafted and Mr Krammer should receive the document early next week.

It was advised that the portable seating is still a work in progress. Cr Norriss wished for it to be noted that Council purchased our seats as part of our share to Trafalgar Park and he is not sure where the agreement sits now.

Mayor Kempthorne arrived at the meeting at 10.13 am.

In reply to a question about the portable seating being used at the next rugby game, Ms Edwards advised she will check with Reserves and Facilities staff and let Councillors know. It was noted that the Nelson City Council's recently purchased seats will largely be based at Trafalgar Park. The need for Tasman's seats to be used at various venues in the region is likely to be greatly reduced. Ms Edwards said the primary use of our seats may be every two or three years when SportsPark Motueka hosts an event.

**Moved Cr Sangster/Cr Inglis
CD15-05-9**

**That the Community Development Committee receives the Action Sheet - Community
Development Report RCD15-05-06.**

CARRIED

Cr Mirfin arrived at the meeting at 10.15 am

The meeting concluded at 10.16 am

Date Confirmed:

Chair: