
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30 am, Thursday, 6 August 2015
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor J L Edgar (Chair), T B King, M L Bouillir, B F Dowler, B W Ensor, M J Greening, J L Inglis, Z S Mirfin, M J Higgins, T E Norriss, P F Sangster

In Attendance: Community Development Manager (S Edwards), Executive Assistant (T Fifield)

Part Attendance: Policy Advisor (A Gerraty), Consent Planner – Coastal (R Squire), Policy Officer (S Hartley), Strategic Policy Manager (M Tregurtha), Senior Property Officer (R Cant), Community Relations Manager (C Choat), Community Partnership Coordinator (M Tasman-Jones), Libraries Manager (G Coote)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Dowler/Cr Norriss
CD15-08-1

That apologies from Mayor Kempthorne, Crs Canton and Bryant be accepted.
CARRIED

3 PUBLIC FORUM

Sara Chapman, Funding Manager of the Golden Bay Shared Recreation Facility Committee (GBSRF), and Peter Blasdale, a committee member, were in attendance to talk about the proposed Golden Bay community facility. Ms Chapman referred the Committee to item 9.4 in the Community Development Manager's Golden Bay Community Facility Update report. It was noted in the timeline there is a reference to a community contribution of at least 50% due by 2 October. The GBSRF Committee had requested an amendment to the date which had been rejected on the basis of Council's policy, which is that the community funds need to be confirmed before a project can go ahead. The GBSRF Committee requested that they be allowed to deliver 50% of the community contribution by written pledges by 2 October and that the transfer of funds takes place

at a later date. Regarding the registration of interests, it was proposed that three companies, possibly four, would be given the opportunity to tender.

9.4 Golden Bay Community Recreation Facility Update

Community Development Manager, Susan Edwards, spoke to her report which provided the Committee with an update on the Golden Bay Community Recreation Facility project. Ms Edwards advised Councillors that a design and build tender process is now proposed to be used for the project.

A draft floor plan of the proposed facility was circulated which showed the scope of the project. Ms Edwards advised that the GBSRF Committee investigated a detailed design and construction approach which was estimated to cost \$5 million which was above the project budget.

Discussions ensued regarding the costings of the project. It was advised the total budget for the project is \$4 million and that \$800,000 is needed to be raised by the community, with Council providing \$3.2 million.

Ms Edwards advised that approximately \$33,000 has been spent to date. She said that new approaches to building design and construction have been developing as a result of the Christchurch earthquakes. A registration of interest will be undertaken for companies who may be interested in the project and after that process, four companies will be chosen to put in tenders along with their concept designs and estimates which would go to the Tenders Panel for acceptance of a tender to construct the facility.

It was advised that if the tenders received are above budget, we would not proceed with the project at that stage and would need to report back to the Community Development Committee. It was noted that a satisfactory plan to secure the remaining funding prior to accepting a tender will be in place.

In reply to a question asking when the written pledges would be received, the GBSF Committee advised they will provide written proof of securing 50% of their funding contribution by 2 October 2015.

It was noted that there would be two external netball courts and a gymnasium which could hold a full sized netball court.

It was advised if a tenderer couldn't comply within the budget, Council would consider non complying tenders being accepted.

Ms Edwards advised the size of the building could be built within the budget on the basis that a portal-design approach is used. In response to a question, she said a prioritisation exercise has been completed regarding the components of the facility.

Moved Cr Bouillir/Cr Sangster CD15-08-2

That the Community Development Committee:

- 1. receives the Golden Bay Community Recreation Facility Update report RCD15-08-05; and**
- 2. notes that a design and build approach is now being proposed for construction of the**

Facility; and

3. notes that Golden Bay Shared Recreation Facility Incorporation will provide written proof of securing 50% of their funding contribution by 2 October 2015 and a satisfactory plan to secure the remaining funding prior to accepting a tender.

CARRIED

4 DECLARATIONS OF INTEREST

Cr Higgins declared an interest in Item 8.1 on the agenda.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Cr Norriss/Cr Bouillir
CD15-08-3

That the minutes of the Golden Bay Kayaks Submissions Hearing held on Wednesday, 27 May 2015, be received.

CARRIED

Moved Cr Norriss/Cr Bouillir
CD15-08-4

That the confidential minutes of the Golden Bay Kayaks Submissions Hearing held on Wednesday, 27 May 2015, be received.

CARRIED

Moved Cr Higgins/Cr Ensor
CD15-08-5

That the minutes of the Community Development Committee meeting held on Thursday, 25 June 2015, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Higgins/Cr Ensor
CD15-08-6

That the confidential minutes of the Community Development Committee meeting held on Thursday, 25 June 2015, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

8.1 Nelson Tasman Business Trust

Sarah Holmes, Manager of the Nelson Tasman Business Trust, presented a Powerpoint on the Trust's recent activities. As Council's representative, Cr Higgins sat next to Ms Holmes at the table. Ms Holmes thanked Council for the grant funding that the Trust receives.

It was noted that the Trust could upload online videos etc via their Facebook page or website to enable people to access their information and services. Ms Holmes said this would need to be resourced but she would investigate this option.

In response to a question about funding, Ms Holmes said the Trust received \$35,000 from Nelson City Council and also applied for an annual grant from the Canterbury Community Trust. They apply for funding annually from Tasman District Council through grants from rates. They also receive funding from the Ministry of Social Development but don't get funding from the Economic Development Agency (EDA). She noted the Trust is a member of the Chamber of Commerce. In the future, they may integrate more with the EDA.

Morning tea adjournment was taken from 10.40 am to 10.55 am.

Cr King left the meeting at 10.40 am.

9 REPORTS

9.1 Designation for Saxton Field - inclusion in proposed Nelson Resource Management Plan

Consent Planner – Coastal, Rosalind Squire and Policy Advisor, Anna Gerraty, were in attendance to speak to the report which informed Councillors of a request from Nelson City Council seeking confirmation from Tasman District Council of whether it still wanted a designation for Saxton Field in the "Whakamahere Wakatu Nelson Plan". The report also sought approval to confirm that the designation for Saxton Field is still required to be included in the proposed plan, with some minor modifications.

Ms Squire confirmed the ability for staff to approve designations is on the list of amendments to Council's Delegations Register for the next time it comes to Council.

**Moved Cr Norriss/Cr Bouillir
CD15-08-7**

That the Community Development Committee

- 1. receives the Designation for Saxton Field - inclusion in proposed Nelson Resource Management Plan report; and**
- 2. instructs staff to give written notice to the Nelson City Council that the designation for Saxton Field is required to be included in the proposed plan with some modifications to the legal descriptions, the purpose, scope and conditions as outlined in Attachment 2 to this report.**

CARRIED

8 PRESENTATIONS CONTINUED

8.2 Sport Tasman

Nigel Muir (CEO) and Brent Maru (General Manager – Facilities) of Sport Tasman reported on the full end of year results.

Mr Maru advised they have withdrawn from the OSCAR for after school as the subsidy had reduced from \$16,000 to \$5,000 for the delivery of child care which is not a core function of Sport Tasman.

Both Messrs Muir and Maru thanked the Council for their support and acknowledged the good working relationship that Susan Edwards and Mike Tasman-Jones have with them.

Discussions ensued regarding the New Zealand Dart Championship that is presently taking place at the Motueka Recreation Centre and the amount of visitors it is bringing to the region.

It was noted that there are issues with the overarching Sport Tasman website not being up to date. Mr Muir acknowledged the issue but was having difficulty finding a solution that is affordable.

3 PUBLIC FORUM CONTINUED

**Moved Cr Sangster/Cr Norriss
CD15-08-8**

That the Community Development Committee agrees under clause 3.2.1 of the Standing Orders to temporarily suspend clause 3.19.1 of the Standing Orders in order to enable the Small Bore Rifle Club to present in the public forum later in the meeting.

CARRIED

Tim Gladstone was in attendance on behalf of the Small Bore Rifle Club. He said the Club presently resides at Para Para Road in Nelson but Nelson City Council is looking at relocating the Club to the indoor cricket facility at Saxton Field. He said it would cost approximately \$340,000 but a final costing would be provided by the end of August. Mr Gladstone advised they had 38 members from Nelson and 76 members from Tasman. He said that the Small Bore Rifle Club are looking for some funding assistance from Tasman District Council. Cr Edgar invited the Club to apply for Council's grants from rates funding scheme which closes on 31 August.

It was advised that the Community Development Manager will provide a formal update at the next Community Development Committee meeting in September.

9.2 2015 Residents Survey Report

Policy Officer, Sandra Hartley, and Strategic Policy Manager, Mark Tregurtha, spoke to the report contained in the agenda. The purposes of the report were for the Committee to receive the survey report prepared by the National Research Bureau and to discuss the proposed actions to improve Council's services and subsequent survey results.

Mrs Hartley noted that overall the results were similar to last year and there were a few more questions added to the survey to align with the LGNZ national survey. She advised that there was the opportunity for further discussion at the upcoming workshop in September regarding community engagement.

**Moved Cr Ensor/Cr Mirfin
CD15-08-9**

That the Community Development Committee

- 1. receives the 2015 Residents Survey Report RCD15-08-02; and**
- 2. receives the Communitrak Survey June 2015 Report prepared by the National Research Bureau; and**
- 3. notes the proposed actions to improve our services and subsequent future survey results.**

CARRIED

9.3 Approval to Grant Lease - Golden Bay Kayaks - Cornwall Place, Pohara

Senior Property Officer, Rob Cant, spoke to his report which sought approval from the Committee to grant a lease to Golden Bay Kayaks.

Ms Edwards noted that 2(f) in the resolution needed amending to replace the words “right of renewal” with “renewal options at Council’s discretion”. The reason for the change was that the Hearing Panel minutes clearly noted that the decision on any renewal of the lease needed to be at Council’s discretion based on the impacts of the activity. A “right of renewal” would mean the renewal would be at the lessee’s discretion, not at Council’s discretion.

**Moved Cr Bouillir/Cr Dowler
CD15-08-10**

That the Community Development Committee:

- 1. receives the Approval to Grant Lease - Golden Bay Kayaks - Cornwall Place, Pohara report RCD15-08-03; and**
- 2. agrees to grant a lease over part of the park at 29 Cornwall Place, Tata Beach, subject to the following matters:**
 - (a) *the lease area is to be limited to the land and buildings underneath the roofline of the existing building; and***
 - (b) *the lessee must obtain all necessary consents for the business; and***
 - (c) *an audited kayak movements report is to be provided to Council each year; and***
 - (d) *customer briefings should take place on the beach; and***
 - (e) *no lessee vehicles are to be parked on Lot 29 or on the Cornwall Place Reserve; and***
 - (f) *the term of the lease will be for three years, with two renewal options at Council’s discretion of three years each; and***
 - (g) *the renewals will be at Council’s discretion subject to consideration of any impact***

of the lease activity; and

- (h) the lease will also be subject to other standard conditions pertaining to the leasing of recreation land; and*
- (i) all costs associated with the preparation of the lease agreement to be met by the lessee.*

CARRIED

9.7 Libraries Manager's Report

The Libraries Manager, Glennis Coote, spoke to her report. A powerpoint displayed highlights that had taken place in the libraries during the past year.

Cr Edgar commended the library staff on how they dealt with the incident at the library on 10 July. Mrs Coote thanked Cr Edgar, the Mayor and the Community Development Manager for their support for staff following the incident.

Amendments were noted regarding the key statistical measures on page 84 of the report to read "Richmond and Takaka Libraries".

It was noted that the total number of e-book/e-audio issues is still only 2% of the total libraries issues.

**Moved Cr Norriss/Cr Sangster
CD15-08-11**

**That the Community Development Committee receives the Libraries Manager's Report
RCD15-08-08.**

CARRIED

9.8 Community Relations Manager's Report

Community Relations Manager, Chris Choat, was in attendance to speak to the report.

Cr King returned to the meeting at 12.22 pm.

It was advised there was a lack of understanding from the public about the water rules in regard to the Waimea Water (Security of Supply) Proposed Variation plan change. Mr Choat replied the initial discussions have been with those who were predominately affected and that the draft plan change would be publicised more widely.

Cr Edgar requested that the Committee receives regular reports on the Mayor's Task Force for Jobs noting objectives and outcomes.

The importance of putting captions on the photos on the front page of Newline was noted as the public are interested in knowing what the photos are of.

Councillors noted the positive growth of Council's online and social media presence.

Moved Cr Bouillir/Cr Sangster
CD15-08-12

That the Community Development Committee receives the Community Relations Manager's Report RCD15-08-09.

CARRIED

9.5 Chair's Report

The Chair's Report was taken as read.

Moved Cr Mirfin/Cr Inglis
CD15-08-13

That the Community Development Committee receives the Chair's Report RCD15-08-06.

CARRIED

9.6 Community Development Manager's Report

The Community Development Manager's Report was taken as read.

Ms Edwards outlined the incident at the Richmond Library.

Moved Cr Ensor/Cr Norriss
CD15-08-14

That the Community Development Committee receives the Community Development Manager's Report RCD15-08-07.

CARRIED

9.9 Action Sheet - Community Development Report

Progress on the action items from the previous Committee meetings was noted.

Moved Cr Norriss/Cr Sangster
CD15-08-15

That the Community Development Committee receives the Action Sheet - Community Development Report RCD15-08-10.

CARRIED

The meeting concluded at 12.32 pm

Date Confirmed:

Chair: