
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30 am, Thursday, 29 October 2015
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor J L Edgar (Chair), Mayor R G Kempthorne, Councillors P L Canton, M L Bouillir, S G Bryant, B F Dowler, B W Ensor, M J Greening, J L Inglis, T B King, Z S Mirfin, M J Higgins, T E Norriss, P F Sangster

In Attendance: Community Development Manager (S Edwards), Executive Assistant (T Fifield)

Part Attendance: Senior Policy Advisor (M Day), Reserves and Facilities Manager (B Wilkes), Commercial Manager (G Cooper)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

One late item was received - Appointment of Hearing Panel - Intention to Grant Lease Fearons Bush, Motueka (Top 10).

Moved Cr Bouillir/Cr Bryant
CD15-10-1

That the late item, 8.7, Appointment of Hearing Panel – Intention to Grant Lease Fearons

Bush, Motueka Top 10 be considered at today's meeting. The item is late because information was not available at the time the agenda was compiled. The commercial sensitivity and public access implications need to be resolved as soon as possible for the summer peak period.

CARRIED

6 CONFIRMATION OF MINUTES

**Moved Cr Canton/Cr Inglis
CD15-10-2**

That the minutes of the Community Development Committee meeting held on Thursday, 17 September 2015, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 REPORTS

8.1 Chair's Report

The Chair's report was taken as read.

In response to a question, it was confirmed that the community needs to raise a total of \$800,000 towards the Golden Bay Community Facility.

Questions were raised regarding the interest rate being charged in the loan agreement for the sale of the portable seats to Good Sports Motueka. As it was a Corporate Services matter, it was agreed that Crs Norriss and Canton would follow up directly with the Corporate Services Manager.

Thanks was given to staff for their efficiency and help towards making Sports Park Motueka presentable for a funeral.

Cr Greening said he attended the panel discussion and launch of a report called "In the Zone: Creating a toolbox for regional prosperity" by the New Zealand Initiative. He said the New Zealand Initiative is advocating the creation of special economic zones to promote growth in the regions.

**Moved Cr Bouillir/Cr Bryant
CD15-10-3**

That the Community Development Committee receives the Chair's Report RCD15-10-01.

CARRIED

8.2 Community Development Manager's Report

Community Development Manager, Susan Edwards, spoke to her report which provided an update on her work since the last Committee meeting and highlighted work undertaken by the

Strategic Policy and Community Relations sections of the Community Development Department.

A discussion ensued regarding Council's liaison role on the Wakefield and Districts Health Centre Inc and their intention to form a new Trust. It was agreed that prior to the October 2016 elections, Council would look at whether a representative is needed on a range of organisations. It was noted that Councillors are non-voting Council representatives on these groups only; they are not trustees or committee members as this would be a conflict of interest and open the Councillors to legal liabilities.

Mayor Kempthorne arrived at the meeting at 9.49 am.

Ms Edwards noted that it is fantastic to have received three quality tenders within budget for the Golden Bay Community Facility. At present the working party are negotiating with the successful tenderer to improve the toilet and kitchen facilities. In reply to a question, Ms Edwards said a weighted attributes tender process was used for evaluating the tenders.

It was mentioned that in regard to the Aquatic Centre reports, it would be useful to provide a comparison on patronage numbers for the year (to include years 2013, 2014 and 2015) and that a trend would be useful. In reply to a question, Ms Edwards said she will check with the Centre Manager as to whether it is possible to find out how many people visited the Aquatic Centre rather than the number of visits made.

Cr King arrived at the meeting at 9.55 am.

Discussions ensued regarding the Golden Bay Community Facility and the \$4 million budget. It was noted that because of the work on the car park, netball courts etc, the working party still has the full budget to work with. The budget will not be reduced even though the Facility build is within budget.

Councillors acknowledged the valuable contribution that Paul McConachie has made, in particular his role with the Youth Council, and wished him all the best for the future.

In regard to a question on the Local Government Act 2002, Section 17A reviews across Council, Ms Day advised, under the Act, halls may qualify but staff need to work through a process to determine which services will be reviewed and those that can be exempt. She said Councillors can expect a report back with a proposed programme for Section 17A reviews. Councillors asked that any future correspondence on Section 17A service delivery reviews was advised to them before it got sent out to hall committees.

Concerns were raised regarding the amount of cars in the car park at Easby Park as the park is increasingly being used for mountain biking. Mrs Wilkes advised that this issue will be followed up.

Councillors acknowledged that Mark Tregurtha's knowledge and experience will be a loss when he leaves Council in January 2016.

**Moved Cr Norriss/Cr Dowler
CD15-10-4**

That the Community Development Committee:

1 receives the Community Development Manager's Report RCD15-10-02; and

- 2 agrees that Cr Bryant will remain as the liaison representative on the Wakefield and Districts Health Centre Inc until such time as the new Trust is formed or until the next triennial election in October 2016; and
- 3 agrees that there is no need for a Council liaison representative to be appointed to the new Trust that will be responsible for the Wakefield and Districts Health Centre; and
4. notes that Cr Norriss will remain as the liaison representative on the Mapua Health Centre Inc until the next triennial election.

CARRIED

9 PRESENTATIONS

9.1 Moutere Hills Community Centre

Katrina McLean, Facility Manager of the Moutere Hills Community Centre, made a presentation to the Committee on the Centre's recent activities.

Katrina said it has made a huge improvement having one point of contact with Council, with Mike Tasman-Jones being the main Council contact with the Centre. She said the development of the community fitness centre has been fantastic and it's an extremely positive investment of community funds. As of 14 October 2015, the Fitness Centre has a membership of 119 which far exceeded their estimations.

8 REPORTS CARRIED

8.3 Reserves & Facilities Work Plan

Reserves and Facilities Manager, Beryl Wilkes, was in attendance to speak to the report which provided the Committee with information on the Reserves and Facilities team's work programme to the end of June 2016.

Discussions ensued regarding the upgrade of the playground at Chelsea Ave. It was noted that the equipment is audited by an independent auditor and was identified as being one of the playgrounds needing to be replaced.

In reply to a question, Mrs Wilkes advised she will provide a report to the next Community Development Committee in relation to changes to the legislation of the Burial and Cremations Act 1964.

It was noted that the Department of Conservation is proposing to charge people this season at the Kawatiri camp site.

**Moved Cr Higgins/Cr Ensor
CD15-10-5**

That the Community Development Committee receives the Reserves & Facilities Work Plan report RCD15-10-03.

CARRIED

8.4 Libraries Manager's Report

The Libraries Manager's report was taken as read.

Moved Cr Bouillir/Cr Bryant

CD15-10-6

That the Community Development Committee receives the Libraries Manager's Report RCD15-10-04.

CARRIED

Morning tea adjournment was taken from 10.45 am to 11.00 am.

Cr Mirfin left the meeting at 10.45 am.

8.5 Customer Services Manager's Report

The Customer Services Manager's report was taken as read.

Discussions ensued regarding the security of the Council Chambers and the Customer Services area.

In reply to a question, staff will find out if the commonly asked questions that the Customer Services Officers receive, would benefit from the generation of a FAQ on the Council's website. It was noted that there are already a number of key information sheets on the website.

Moved Cr Norriss/Cr Sangster

CD15-10-7

That the Community Development Committee receives the Customer Services Manager's Report RCD15-10-06.

CARRIED

8.6 Action Sheet - Community Development Report

Progress on the action items from the previous Committee meetings was noted.

Moved Cr Ensor/Cr Canton

CD15-10-8

That the Community Development Committee receives the Action Sheet - Community Development Report RCD15-10-07.

CARRIED

8.7 Appointment of Hearing Panel - Intention to Grant Lease Fearons Bush, Motueka (Top 10)

Commercial Manager, Gene Cooper, presented the report which requested the Committee to appoint a hearing panel to hear submissions on the Council's notification of the intention to grant a lease of the Motueka Top 10 Holiday Park for a term of 33 years, from early 2016.

**Moved Mayor Kempthorne/Cr Ensor
CD15-10-9**

That the Community Development Committee:

- 1. receives the Appointment of Hearing Panel - Intention to Grant Lease Fearons Bush, Motueka (Top 10) report RCD15-10-07; and**
- 2. appoints Crs King (Chair), Dowler and Canton to hear the submissions on the intention to grant a lease over the Fearons Bush Recreation Reserve (Motueka Top 10 Holiday Park); and**
- 3. authorises the Chair to co-opt alternative Councillors onto the panel in the event of unavailability of any panel members.**

CARRIED

The meeting concluded at 11.25 am

Date Confirmed:

Chair: