
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30am, Thursday, 14 July 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor J L Edgar (Chair), Mayor R G Kempthorne, Councillors P L Canton, B F Dowler, B W Ensor, M J Greening, Z S Mirfin, T E Norriss, P F Sangster

In Attendance: Chief Executive (L McKenzie), Community Relations Manager (C Choat), Reserves & Facilities Manager (B Wilkes), Executive Assistant (T Fifield), Executive Assistant (P Francis)

Part Attendance: Customer Services Manager (S Westley), Libraries Manager (G Coote)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Ensor/Cr Norriss
CD16-07-1

That apologies for absence from Crs M J Higgins, J L Inglis, T B King, S G Bryant, M L Bouillir be accepted.

CARRIED

3 PUBLIC FORUM

3.1 Penny Griffith

Ms Griffith, Chair of the Golden Bay Museum, raised concerns about a water leak in one of the rooms where the research collections are housed and the difficulty in receiving a response from the Property section of Council. She also spoke about the Takaka grandstand and that the building should have been assessed for its heritage in the first place.

Ms Griffiths tabled a letter from the Golden Bay Museum Society Board which passed a resolution in supporting the retention of the Takaka grandstand. She noted that at yesterday's AGM, she was reelected as Chairperson.

3.2 Maxwell Clark

Mr Clark praised Council staff who attended the recent Golden Bay Community Board meeting. He was disappointed to see a court case in the Nelson Mail in regard to Mapua. He said he would like to see the decisions reversed on the Long Plain Road issue and Takaka grandstand.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Cr Norriss/Mayor Kempthorne
CD16-07-2**

That the minutes of the Community Development Committee meeting held on Thursday, 2 June 2016, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Norriss/Mayor Kempthorne
CD16-07-3**

That the confidential minutes of the Community Development Committee meeting held on Thursday, 2 June 2016, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Canton/Cr Greening
CD16-07-4**

That the minutes of the Community Grants Subcommittee meeting held on Thursday, 2 June 2016, be received.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 REPORTS

8.1 Chair's Report

The Chair's report was taken as read.

In reply to a question, it was agreed there has been variable attendance at the recent candidate meetings with highest attendance in Richmond.

**Moved Mayor Kempthorne/Cr Mirfin
CD16-07-5**

That the Community Development Committee receives the Chair's Report RCD16-07-01

CARRIED

8.2 Libraries Work Plan 2016/2017

Libraries Manager, Glennis Coote, spoke to her report which detailed the major work planned for the 2016/2017 year, in addition to business as usual.

A question was asked about the reorganisation of collections in Murchison and if there will be a feedback process to evaluate how well the exchanges are working. Mrs Coote explained that the Libraries are using new software called CollectionHQ which provides a higher quality data analysis on use of individual items within our collections. Staff will use this to help with decisions about what stock to rotate to Murchison and to evaluate how well the stock selection is working.

In response to a question, Mrs Coote said books are depreciated over 10 years but e-books are different as we generally do not purchase the rights in perpetuity. E-books are usually kept for 24 months.

**Moved Cr Dowler/Cr Sangster
CD16-07-6**

That the Community Development Committee receives the Libraries Work Plan 2016/2017 report RCD16-07-06.

CARRIED

8.3 Customer Services Work Plan 2016/2017

Customer Services Manager, Suzanne Westley, was in attendance and presented her report which highlighted the Customer Services Work Plan for 2016/2017.

Cr Edgar commended the after-hours phone service review.

It was noted that it was good to see a drive towards using online media. In reply to a question, it was acknowledged that our Customer Services staff have regular conversations with Nelson City Council Customer Services staff. At present staff are trying to produce an after-hours phone system that works for both councils.

Mayor Kempthorne said he often receives positive feedback about the Customer Services team. In reply to a question, Mrs Westley said that we are investigating the option of providing access by our afterhours provider to our service request system to reduce double handling of information by staff.

**Moved Cr Dowler/Cr Ensor
CD16-07-7**

That the Community Development Committee receives the Customer Services Work Plan 2016/2017 report RCD16-07-03.

CARRIED

8.4 Reserves & Facilities Work Plan

Reserves & Facilities Manager, Beryl Wilkes, was in attendance and presented her report which

highlighted the Reserves and Facilities Work Plan.

In response to a question, she advised that staff are currently investigating if the roof at the Richmond Town Hall needs replacing or repairing.

It was noted that heat pumps should be installed at the Mears Haven pensioner cottages within the next four weeks.

In regard to the development of the walkway at Excellent Street, Mrs Wilkes said that we need to wait until the developer completes the subdivision before any work is carried out.

In regard to the possible new purchase of land at Mapua, staff have given a proposal to the developer and are waiting to hear back from them.

Moved Cr Sangster/Cr Canton

CD16-07-8

That the Community Development Committee receives the Reserves & Facilities Work Plan report RCD16-07-03

CARRIED

9 PRESENTATIONS

9.1 Sport Tasman

Nigel Muir, CEO of Sport Tasman, made a Powerpoint presentation which explained Sport Tasman's roles and responsibilities, statistics across the Top of the South Island and their four year strategic priorities.

The use of apps in engaging youth was discussed. Mr Muir said with 70% of the community having smart phones, they have looked at various apps. He said the winter/summer explorer programmes were trialled in Marlborough and people were given 10 Council/DOC areas to explore and they had to take a photo of that particular area. He said there are now between 600-700 people using the app. Another app (popular in the UK) is the Outdoor app.

There was a discussion about those in the community who are struggling with the cost of participating in sport. Mr Muir said Sport Tasman run a Sport Start programme which is a fund where sponsors put money into a pool whereby disadvantaged families are then able to use that fund.

In response to a question about demographics, Mr Muir talked about the new Insights Tool. He said several Tasman District Council staff have been involved in discussions about this tool.

Mayor Kempthorne commended the Trust and staff and said they do a tremendous job.

8 REPORTS CONTINUED

8.5 Community Development Manager's Report

Community Relations Manager, Chris Choat, was in attendance to speak to the Community Development Manager's report which was taken as read.

Mr Choat advised that at the last Community Development meeting there was a discussion on

the estimated budget of the Aquatic Centre wave pool repair work. He said we have received the final invoices which have gone over the approximate expenditure the Committee was advised of by approximately \$10,000. He said the total costs of work is now \$73,277 but all these costs are covered in the surplus in the District/Shared Facilities Rate and the Facilities Operations Rate account.

Mr Choat noted that we have received 277 submissions in relation to the Draft Moturoa/Rabbit Island Reserve Management Plan and that a large number of those submissions were from groups.

The powers of the Local Government Commission in the Local Government Act Amendment Bill currently open for submissions were discussed. The Bill is proposing that the Commission can impose a council controlled organisation. It was noted that it is a challenge to local democracy and Tasman District Council will be submitting on it. A draft of the submission will be distributed to councillors. Submissions close on 28 July.

Councillors acknowledged the success of Smart Week.

The Takaka grandstand was discussed. The decision about the retention of the grandstand is now in the hands of Heritage NZ and we have to wait for their decision. A report would then need to come back to Council with options and costings, depending on what Heritage NZ say. The building wasn't listed as a heritage building.

**Moved Cr Ensor/Cr Sangster
CD16-07-9**

That the Community Development Committee receives the Community Development Manager's Report RCD16-07-02.

CARRIED

8.6 Action Sheet - Community Development

Progress on the action items from the previous Committee meetings was noted.

The two items that are dated 2015 need to be actioned and an update provided at the next meeting.

**Moved Mayor Kempthorne/Cr Mirfin
CD16-07-10**

That the Community Development Committee receives the Action Sheet - Community Development report RCD16-07-04.

CARRIED

The meeting concluded at 10.54 am

Date Confirmed:

Chair: