
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30 am, Thursday, 3 November 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor P Canton (Chair), Mayor R G Kempthorne, Councillors S Bryant, M Greening, T King, K Maling, D McNamara, D Ogilvie, P Sangster, T Tuffnell, A Turley, D Wensley

In Attendance: Community Development Manager (S Edwards), Community Relations Manager (C Choat), Chief Executive (L McKenzie), Executive Assistant (T Fifield)

Part Attendance: Communications Officer (B Catley), Customer Services Manager (S Westley), Senior Customer Services Officer – Motueka (H Spiers)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr King/Councillor Maling
CD16-11-1

That apologies for absence from Crs S Brown and P Hawkes be accepted.
CARRIED

3 PUBLIC FORUM

Maxwell Clark advised that the Nelson Mail is still advertising the speaking time at Council's public forum as three minutes instead of five minutes. He said there is a lot of graffiti around Richmond which is getting really bad, particularly at the Waimea Rugby Club, skateboard park and rifle club. Mr Clark also noted that the gravel road that runs behind Jubilee Park is not in a good state and should be repaired.

4 DECLARATIONS OF INTEREST

Cr Wensley declared a conflict of interest and took no part in the discussion in regard to the draft resolution on page 19 of the agenda, endorsing submissions on the National Library Strategic Direction consultation.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Nil

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 Chair's Report

The Chair's report was taken as read.

Cr Canton noted that if a councillor is a trustee or appointed representative on a community organisation they need to be very careful when they are voting at Council meetings as it does create a conflict of interest at the meetings. There is less likely to be a conflict of interest if a councillor is appointed as a liaison representative.

Cr Canton reiterated his appreciation and thanks to Judene Edgar and Martine Bouillir for the wonderful work they did as Chair/Deputy Chair of the Community Development Committee.

**Moved Cr Bryant/Cr Greening
CD16-11-2**

That the Community Development Committee receives the Chair's Report RCD16-11-05

CARRIED

9.1 Golden Bay Shared Recreation Facility Management Contract

Community Development Manager, Susan Edwards, spoke to the report which sought Councillors' approval in principle that a local committee manage and operate the new Golden Bay Community Recreation Facility. The report also sought to delegate the finalising of the arrangements with the Golden Bay Shared Recreational Facility Committee incorporated to manage and operate the Facility to the Community Development Committee Chair, Cr Sangster and the Community Development Manager, once the final structure and management and operational arrangements have been agreed between both parties.

It was noted that Cr Brown also be asked to be part of the discussion on finalising the arrangements on who manages and operates the Facility.

It was agreed that the management of the facilities in both Murchison and Upper Moutere worked well.

Discussion ensued around pan charges.

It was reiterated that the Facility would be managed in the same way as the Moutere Hills Community Centre.

In response to a question, the Facility Management Contracts are all standardised.

In reply to a question about health and safety matters which were noted in the report, these relate to issues in regard to the new requirements for tractor drivers/mowers to reduce the likelihood of incidents.

**Moved Cr Sangster/Mayor Kempthorne
CD16-11-3**

That the Community Development Committee

- 1. receives the Golden Bay Shared Recreation Facility Management Contract report; and**
- 2. approves in principle that the Golden Bay Shared Recreational Facility Committee Incorporated will manage and operate the new Golden Bay Community Recreation Facility on behalf of Council; and**
- 3. delegates the finalising of the arrangements for the Golden Bay Shared Recreational Facility Committee Incorporated to manage and operate the Facility to the Community Development Committee Chair, Crs Sangster and Brown and the Community Development Manager once the final structure and the management and operational arrangements have been agreed between both parties; and**
- 4. agrees to the Community Development Manager entering into a contract for service with the Committee once agreement in 3. above has been reached.**

CARRIED

9.2 Appointments to Management and Other Committees

Ms Edwards spoke to the report which requested that the Community Development Committee appoint liaison representatives to external organisations deemed necessary to have input from Council.

It was noted that the appointment to the Richmond Bridge and Croquet Club Committee had been made by Full Council at its meeting on 27 October. A change was also made to the liaison appointee of the Dovedale Recreation Committee.

**Moved Cr Sangster/Cr Greening
CD16-11-4**

That the Community Development Committee:

- 1. receives the Appointments to Management and Other Committees report RCD16-11-02; and**
- 2. agrees to the following appointees being liaison representatives to management committees and other organisations for the three years of the current triennium; and**

Association/Community Group	Liaison Appointee
Moutere/Waimea Ward	
Brightwater Recreation Reserve Committee	Cr King
Dovedale Recreation Reserve Committee	Cr McNamara
Spring Grove Recreation Reserve Committee	Cr McNamara
Moutere Hills Recreation Reserve/Community Centre Committee	Cr Turley
Waimea West Recreation Reserve Committee	Cr King
Ngatimoti Hall Management Committee	Cr McNamara
Wakefield Recreation Reserve Management Committee	Cr King
Ngatimoti Recreation Reserve Committee	Cr McNamara
Equestrian Trust Board	Cr Maling
Wakefield Health Centre Board	Cr Bryant
Mapua Health Centre Board	Cr Turley
Pinegrove Trust	Cr King
Richmond Ward	
Hope Recreation Reserve Committee	Cr Maling
Keep Richmond Beautiful Committee	Cr Tuffnell
Richmond Unlimited Committee	Cr Tuffnell
Saxton Velodrome Working Party	Cr Wensley
Digital Enablement Plan Steering Group	Cr Wensley
Lakes/Murchison Ward	
Murchison Recreation Reserve Committee	Cr Bryant
Stanley Brook Recreation Reserve Committee	Cr Bryant
Tapawera Recreation Reserve Committee	Cr Bryant
Lake Rotoiti Community Facility Committee	Cr Bryant

3. asks staff to advise the various management committees and other organisations of the liaison appointments; and
4. notes that staff will make arrangements for the triennial elections of the Hall and Reserve Management Committees during February/March 2017; and
5. agrees that all appointments to various external organisations and committees made at the Community Services Committee meeting on 14 November 2013, and any subsequent meetings, cease from the date of this meeting.

CARRIED

9.3 Community Development Manager's Report

Community Development Manager, Susan Edwards, spoke to her report.

She explained that there would be no impact on rates in regard to the Whalery project at the

Golden Bay Museum as the over expenditure is covered by increased income in the account.

It was advised that the draft archaeological assessment of the Takaka grandstand and the heritage report covering human activities associated with the grandstand, along with Council's application, were sent to Heritage New Zealand last Friday. It will be between 20-40 working days before we receive their decision.

Ms Edwards gave an explanation on what was included in the two reports to Heritage New Zealand.

She acknowledged the work that Richard Liddicoat and Karen Lee undertook in regard to the Nethui event.

In regard to the Reserves and Facilities update included in the Community Development Manager's report, it was noted that a list of current projects and their status would be helpful. It was noted that if Councillors would like more information about projects in their specific ward to let Ms Edwards or Mrs Wilkes know.

In relation to the solid waste joint venture agreement with Nelson City Council, there has been no update from the Commerce Commission and a response will likely be a few months away.

Broader conflicts of interest were discussed. Mr McKenzie asked councillors to rely on the advice given through the councillor induction process. He said he would be concerned if councillors were overly cautious and declared a conflict of interest when it was unlikely that one existed or could be perceived as that would limit their ability to contribute as a member.

Ms Edwards welcomed the new Senior Customer Services Officer - Motueka, Heather Spiers, who was in attendance.

**Moved Councillor Ogilvie/Councillor Tuffnell
CD16-11-5**

That the Community Development Committee:

- 1. receives the Community Development Manager's Report RCD16-11-03; and**
- 2. agrees to the over expenditure in the Museums Account as a result of the "Whalery" project at the Golden Bay Museum, noting that this expenditure is matched by increased revenue into the account to cover the expenditure; and**
- 3. endorses the submissions on the National Library Strategic Direction consultation document and the National Strategy of Environmental Education for Sustainability included as Attachments 3 and 4 to this report.**

CARRIED

9.4 Action Sheet - Community Development

Progress on the action items from the previous Committee meetings was noted.

Moved Mayor Kempthorne/Cr Greening CD16-11-6

That the Community Development Committee receives the Action Sheet - Community Development report RCD16-11-04.

CARRIED

The meeting concluded at 10.46 am

Date Confirmed:

Chair:

Confirmed