
MINUTES
of the
FULL COUNCIL MEETING

Held at
3.15 pm, Thursday, 26 September 2013

at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Mayor R G Kempthorne, Councillors T B King, M L Bouillir, S G Bryant, B F Dowler, J L Edgar, B W Ensor, J L Inglis, Z S Mirfin, C M Maling, T E Norriss, P F Sangster, and E J Wilkins.

In Attendance: Audit NZ Auditor (B Kearney), Chief Executive (L McKenzie), Corporate Services Manager (M Drummond), Finance Manager (R Holden), Financial Accountant (B Grammer), Strategic Projects Adviser (M Tregurtha), Executive Assistant (V M Gribble)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Wilkins/Cr Inglis
CN13-09-34

That apologies for absence from Cr G A Glover, be accepted.
CARRIED

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

8 REPORTS

8.3 Annual Report 2012/13

Audit NZ Auditor Bede Kearney, Corporate Services Manager, Mike Drummond, Finance Manager Russell Holden, and Financial Accountant Bryce Grammer were in attendance for discussion on this item.

The purpose of the report was for Council to adopt the Tasman District Council's Annual Report for the year ended 30 June 2013.

Mr Grammer advised the Council of amendments that had been made to the Draft Annual Report.

Mr Drummond reviewed the results included in the Draft Annual Report.

In answer to a question about Council's S&P rating, Mr Drummond advised that the rating is reviewed each year. If Council's financial situation deteriorated it would be on a negative watch.

S&P undertake a measure of credit risk. It is concerned about flexibility Council has in its finances. It doesn't take into account whether an organisation is unitary, territorial or regional. The interest cost savings depend on how Council finances its debt. With LGFA debt the additional "discount" is 10 basis points.

Mr McKenzie noted the Annual Report is a report against the plans, so reflects what we said we would do. It reports on financial and non-financial measures. He said that in the future more emphasis on story telling was needed and that the organisation needed to learn from the report, rather than launch into the next planning cycle.

Mr Kearney addressed Council and noted that timeframes set were very tight and it was a remarkable effort by Council staff and Audit team to get us to this point. He advised he would be issuing an unmodified audit report. The report covers financial and non-financial information. He noted that the S&P rating will focus Council on maintaining its good rating.

Mr Kearney advised Audit is continually looking with management for ways of doing things better but he didn't believe the costs of audit would be going down.

Mark Tregurtha has been doing work on the executive summary which forms the basis of the Annual Report summary. He advised of changes that had been made and noted it has been organised in line with community outcomes, rather than lines of departments and in the executive summary examples of work and performance indicators have been used.

**Moved Cr King/Cr Norriss
CN13-09-35**

That the Full Council:

- 1) receives the Annual Report 2012/13 report RCN13-09-26; and**
- 2) adopts the 30 June 2012 Annual Report.**

CARRIED

Cr J L Edgar abstained from voting.

6 CONFIRMATION OF MINUTES

**Moved Cr Sangster/Cr Dowler
CN13-09-36**

That the minutes of the Extraordinary Full Council meeting held on Thursday 15 August 2013, be confirmed as a true and correct record of the meeting.

CARRIED

A comment made by Cr Norriss in item 11.8 on page 11 was amended.

**Moved Cr Norriss/Cr Maling
CN13-09-37**

That the minutes of the Corporate Services Committee meeting held on Thursday, 22 August 2013, as amended, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Edgar/Cr Wilkins
CN13-09-38**

That the minutes of the Communications Subcommittee meeting held on Thursday, 29 August 2013, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Edgar/Cr Inglis
CN13-09-39**

That the minutes of the Community Services Committee meeting held on Thursday, 5 September 2013, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Norriss/Cr Dowler
CN13-09-40**

That the minutes of the Engineering Services Committee meeting held on Thursday, 12 September 2013, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Mayor Kempthorne/Cr Sangster
CN13-09-41**

That the minutes of the Full Council meeting held on Thursday, 19 September 2013, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Wilkins/Cr Mirfin
CN13-09-42**

That the minutes of the Grants and Community Facilities Rate Subcommittee meeting held on Wednesday, 25 September 2013, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Ensor/Cr Mirfin
CN13-09-43**

That the minutes of the Commercial Subcommittee meeting held on Friday, 30 August 2013, be received.

CARRIED

**Moved Cr King/Cr Dowler
CN13-09-44**

That the minutes of the Joint Shareholders Committee meeting held on Friday, 13 September 2013, be received.

CARRIED

**Moved Cr Bouillir/Cr Sangster
CN13-09-45**

That the minutes of the Golden Bay Community Board meeting held on Tuesday 10 September 2013, be received.

CARRIED

**Moved Cr Dowler/Cr Wilkins
CN13-09-46**

That the minutes of the Motueka Community Board meeting held on Tuesday 10 September 2013, be received.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.2 Policy on Elected Members' Allowances and Recovery of Expenses

Corporate Services Manager, Mike Drummond spoke to the report contained in the agenda. The report sought formal Council approval of the updated Policy on Elected Members' Allowances and Recovery of Expenses prior to it being forwarded to the Remuneration Authority for final approval.

The policy is to be amended to reduce the travel threshold to one hour, and increase the Councillors lunch allowance and to allow for a lunch allowance when separate Council meetings are held in the morning and afternoon and members attend both.

The suggested wording was "where Councillors attend a meeting that ends at lunch time and the same Councillors attend a subsequent meeting in the afternoon, those Councillors may claim \$15 for lunch, when it is not provided."

**Moved Cr Maling/Cr Bouillir
CN13-09-47**

That the Full Council:

- 1) receives the Policy on Elected Members' Allowances and Recovery of Expenses report; and**
- 2) approves (as amended) the Policy on Elected Members' Allowances and Recovery of Expenses for submission to the Remuneration Authority; and**
- 3) authorises any consequential cross reference updates to the Sensitive Expenditure Policy.**

CARRIED

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public

Moved Cr Norriss/Cr Bryant
CN13-09-48

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

9.2 Confirmation of Minutes - Confidential

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

CARRIED

Mayor Kempthorne thanked the Councillors for their contributions to the Council in this term of Council.

The meeting concluded at 4.32 pm.

Date Confirmed:

Chair:

Unconfirmed