

MINUTES

TITLE: Corporate Services Committee
DATE: Thursday 13 October 2005
TIME: 9.30 am
VENUE: Council Chambers, 189 Queen Street, Richmond
PRESENT: Mayor J C Hurley, Crs T B King, S G Bryant, T E Norriss, R G Kempthorne, E E Henry, R G Currie, E M O'Regan, S J Borlase, N Riley, E J Wilkins, P K O'Shea, J L Inglis

IN ATTENDANCE: Corporate Services Manager (D G Ward), Corporate / Engineering Administrator (V M Gribble)

APOLOGIES

Moved Crs O'Regan/Borlase
FN05/10/13

THAT the apology for absence from Cr M J Higgins be sustained.
CARRIED

1 PUBLIC FORUM

1.1 Mr C Robinson

Mr Robinson commented on various matters.

1.2 Mr J Raine

Mr Raine congratulated Council on the success of the ASB Bank Aquatic Centre.

2 CONFIRMATION OF MINUTES

2.1 Audit Subcommittee – 1 September 2005

Moved Crs Inglis/Henry
FN05/10/14

THAT the minutes of the meeting of the Audit Subcommittee held on 1 September 2005, containing resolutions FN05/09/01 to FN05/09/05 be confirmed as a true and complete record of the proceedings of that meeting.
CARRIED

2.2 Corporate Services Committee – 1 September 2005

**Moved Crs Henry/Kempthorne
FN05/10/15**

**THAT the minutes of the meeting of the Corporate Services Committee held on 1 September 2005, containing resolutions FN05/09/06 to FN05/09/15 be confirmed as a true and complete record of the proceedings of that meeting.
CARRIED**

2.3 Information and Publicity Subcommittee – 21 September 2005

**Moved Crs Henry/Kempthorne
FN05/10/16**

**THAT the minutes of the meeting of the Information and Publicity Subcommittee held on 21 September 2005, containing resolutions FN05/09/16 to FN05/09/19 be confirmed as a true and complete record of the proceedings of that meeting.
CARRIED**

3 CHAIRPERSON'S REPORT

Cr King commented on the 2005 Annual Report, LTCCP consultation and the new Moutere Hills Community Centre, which he said is a good example of a project that has been extremely well run by the community and Council.

Cr Norriss endorsed Cr King's comments on the Moutere Hills Community Centre and noted that it is a huge success and the Project Committee should be congratulated by Council on the work they have achieved.

Mayor Hurley arrived at the meeting at 9.43 am.

**Moved Crs King/Kempthorne
FN05/10/17**

**THAT the Chairperson's Report for October 2005.
CARRIED**

4 WAIMEA FIREBLIGHT ERADICATION

Mr Ward spoke to the tabled report following the meeting of the Tenders Subcommittee to consider tenders received for Waimea fireblight eradication.

Cr Kempthorne said the process is working well and the meeting of the Tenders Subcommittee identified a preferred contractor for stages 1 and 2 and a preferred contractor for stage 3. The project manager had been requested to respond to a couple of identified issues and report back to the Tenders Subcommittee.

**Moved Crs Kempthorne/Bryant
FN05/10/18**

THAT the Corporate Services Committee authorises the Tenders Subcommittee to award contracts for the completion of stages 1, 2 and 3 of the Waimea Hawthorn eradication project.

CARRIED

5 CITIZENSHIP CEREMONY

A Citizenship Ceremony was held for the following people.

Mr Lars Olof Brouwer	Miss Katherine Isabella Caroline Farrer
Ms Josephine Anne Calt	Miss Tara Georgina Hazel Farrer
Mr George Steven Dugdale	Miss Rosanna Maria Elizabeth Farrer
Ms Veronica Mary Dugdale	Ms Lori Dawn Keller
Mr Dennis Clare Emery	Mrs Thi Anh Ha Kien
Mr John Philip William Farrer	Ms Thavy Men
Mrs Maria Jane Margaret Farrer	Miss Thon Danh Thi Thach
Miss Beatrice Hope Farrer	

A choir from St Paul's School sang the National Anthem and one other song and joined the new citizens and Councillors for morning tea.

6 CORPORATE SERVICES MANAGER'S REPORT – OCTOBER 2005

6.1 LAPP Fund

A letter has been received from LAPP suggesting that Council reconsider membership to this organisation which was established to provide funding assistance for local authorities in the event of natural disasters and emergencies.

Mr Ward recommended that self-insurance be retained and noted that Council has a Disaster Fund which currently has a balance of \$1.8 million.

Mr Ward undertook to find out how much it would cost Council to join the LAPP scheme.

6.2 Abbeyfield Golden Bay

In the 2005/2006 Annual Plan, Council identified support for the proposed Abbeyfield Golden Bay complex and has indicated that it would provide funding of up to \$400,000 to assist with this project. Abbeyfield Golden Bay has written to Council advising that it has secured primary funding from Housing NZ, and is now requesting an interest free loan of \$10,000 from Council for a term of ten years.

Mr Ward advised that it is Council policy not to raise loans for amounts less than \$100,000. He recommended the loan be approved from Golden Bay DILs.

Cr Borlase said Abbeyfield has been raising money for a number of years and he hoped the Golden Bay Community Board would make a grant to help.

Mayor Hurley said the Housing NZ funding that Abbeyfield was able to access was the grant put through central government budget at least two years ago and the money now available to Abbeyfield is the first that has been allocated from that fund. He noted that he assisted in getting this funding for Abbeyfield Golden Bay.

**Moved Crs Borlase/Riley
FN05/10/19**

**THAT the funding request from Abbeyfield Golden Bay be referred to the Golden Bay Community Board with a suggestion that the Golden Bay DILs account be used to “bank” the interest free loan over a ten year period.
CARRIED**

6.3 Takaka Aerodrome Management Committee

The Takaka Aerodrome Management Committee have applied for a loan to resurface the existing clinker taxiway which is breaking up and causing propeller damage. They have obtained a quote from Fulton Hogan Ltd for \$35,413 plus GST to prepare the surface and seal with hotmix.

**Moved Crs Norriss/Borlase
FN05/10/20**

**THAT the funding request from Takaka Aerodrome Management Committee be referred to the Golden Bay Community Board with a suggestion that the Golden Bay DILs account be used to “bank” the interest free loan over a ten year period.
CARRIED**

6.4 Long Term Council Community Plan

Five focus group meetings have been held, and also youth/student meetings at Waimea College, Motueka High School, Golden Bay High School and Murchison Area School. Responses to the Tasman Futures questionnaire are being analysed. LTCCP workshops will be held on 6, 7, 9 and 12 December 2005.

Cr O’Shea left the meeting at 11.30 am.

6.5 Insurance Renewals

Mr Ward advised that there is a 12 – 15% reduction in the insurance premium for the next year and a new policy has been taken out for users of halls, eg Lake Rotoiti Community Hall and Moutere Hills Recreation and Sports Complex.

6.6 Property Valuations

Property valuations are due out in early December 2005 and a representative from Quotable Value will make a presentation to Council before they are sent out.

Cr Norriss queried the payment of Uniform Annual General Charges on DOC land which is being leased.

Cr O'Regan asked what ability the Council has to charge rates on land that Department of Conservation lease out.

Cr Henry noted that a report had been requested from the Corporate Services Committee seeking clarity on the ability to legally charge people a UAGC on the basis of per dwelling, rather than per property.

Mr Ward said under the Local Government (Rating) Act 2002 the property owner is rated, not the lessee. He undertook to prepare a report for the 24 November 2005 Corporate Services Committee meeting.

6.7 Kahurangi Employment Trust

Cr Kempthorne advised that Kahurangi Waste Management Services has been wound up and at the annual general meeting there was a motion that Tasman District Council withdraw from Kahurangi Employment Trust. Crs Higgins and Kempthorne are the two trustees who will resign from the Trust.

7 ADOPTION OF 2005 PUBLICITY STRATEGY

The agenda contained a copy of the draft 2005 Publicity Strategy which was signed off by Council's Information and Publicity Subcommittee recently.

Mr Ward said it is a living document and subject to review.

Cr Henry said the draft Strategy had been prepared and used by the Information and Publicity Subcommittee as a trial and amendments made as necessary.

Cr King raised the issue of people throughout the district not getting a copy of Newsline. He said in light of the fact that Newsline – The Mag will be used more for Council advertising and statutory notices it is important that they are distributed to all households.

Cr Henry said NZ Post has advised that Newsline – The Mag is delivered to all householders, even those with "No Junk Mail" on their boxes.

Mr Ward said initial discussions have been held with NZ Post including timing of delivery.

**Moved Crs Henry/Kempthorne
FN05/10/21**

**THAT the 2005 Publicity Strategy be adopted.
CARRIED**

**8 PRESENTATION OF FINANCIAL REPORTS FOR THE TWO MONTHS
TO AUGUST 2005**

Mr Ward gave a verbal report on the financial status for the two months to August 2005.

Cr O'Shea arrived at the meeting at 12.05 pm.

9 ACCOUNTS FOR PAYMENT – AUGUST AND SEPTEMBER 2005

**Moved Crs Henry/Kempthorne
FN05/10/22**

**THAT the accounts for payment for August and September 2005 be approved.
CARRIED**

**10 JARDINE LLOYD THOMPSON LTD – MANAGEMENT EXCHANGE
AWARD**

Mr S Tustin from Jardine Lloyd Thompson Ltd was in attendance to present his Company's 2005 Management Exchange Award to Council's Corporate Services Manager, David Ward.

Mr Ward replied and acknowledged the help from Jardine Lloyd Thompson Ltd to enable the exchange visit.

Mr Tustin joined the Committee for lunch.

11 MOTORBIKE CODE OF PRACTICE

Cr Kempthorne spoke to the draft Motorbike Code of Practice which had been distributed to Councillors.

Cr Norriss asked that number one be amended to read ".....used on a property at any one time".

Cr Borlase concurred with Cr Norriss.

Cr Riley also concurred with Cr Norriss. He said this is a trial voluntary proposal and it would be logical for landowners to ensure rules are kept.

**Moved Crs Borlase/Riley
FN05/10/23**

THAT point number one on the Terms of Code of Practice for Recreational Use of Motorbikes be amended to read “Not more than four motorbikes shall be used on a property at any one time”.

CARRIED

Mayor Hurley suggested that a clear definition of “recreational motorbikes” should be stated.

Cr Kempthorne said this does not affect farming operations and there is no restriction to be placed on those activities.

A sentence was added to say “this does not apply to legitimate farming activities, or organised events”.

**Moved Crs Wilkins/Kempthorne
FN05/10/24**

THAT the proposed Code of Practice for Recreational Use of Motorbikes be approved and trialled for four months.

CARRIED

The meeting concluded at 1.30 pm.

Chair:

Date: