

# MINUTES

**TITLE:** Audit Subcommittee  
**DATE:** Thursday 18 August 2011  
**TIME:** 1.00 pm  
**VENUE:** Tasman Council Chamber, 189 Queen Street,  
Richmond.

**PRESENT:** Cr G A Glover (Chair), Mayor R G Kempthorne,  
Crs C M Maling, M L Bouillir

**IN ATTENDANCE:** Corporate Services Manager (M W Staite), Accounting  
Manager (R Holden), Financial Accountant (B Grammer),  
Executive Assistant (V M Gribble)

## APOLOGIES

Moved Crs Maling/Bouillir  
FN11-08-30

THAT apologies from Crs T E Norriss and J L Inglis for absence be sustained.  
CARRIED

## 1 CONFIRMATION OF MINUTES

### 1.1 Audit Subcommittee – 9 December 2010

Moved Crs Bouillir/Maling  
FN11-08-31

THAT the minutes of the Audit Subcommittee meeting held on 9 December 2010,  
containing resolutions numbered FN10-12-01 to FN10-12-04 be confirmed as a  
true and complete record.  
CARRIED

## 2 REPORTS

### 2.1 2011 Interim Audit Management Report – RFN11-08-19

Corporate Services Manager, Mr M W Staite, presented the interim 2011 Audit  
Management Report which was included in the agenda.

Mayor Kempthorne arrived at the meeting at 1.07 pm.

Mr Staite reviewed and commented on the Interim Management Report.

**Moved Crs Bouillir/Maling  
FN11-08-32**

**THAT the Audit Subcommittee receives the Interim Audit Management Report 2011 (RFN11-08-19).**

**CARRIED**

**2.2 ACTION POINTS – RFN11-08-20**

Mr Staite spoke to the report contained in the agenda which considered the Audit Subcommittee action list from the 9 December 2010 Audit Subcommittee meeting.

Mr Staite advised that the tax value of Port Tarkohe has now been removed from the Audit Management Report.

**Moved Mayor Kempthorne/Cr Maling  
FN11-08-33**

**THAT the Audit Subcommittee Action Point Report RFN11-08-20 be received by the Audit Subcommittee.**

**CARRIED**

The meeting concluded at 1.48 pm.

Date Confirmed:

Chair: