
MINUTES
of the
COMMERCIAL COMMITTEE MEETING
held
9.30am, Friday, 4 November 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillors P Sangster, T B King, D W McNamara, D Ogilvie, D Wensley, Mr Alan Dunn, Mr Phil Grover, Mr Roger Taylor

In Attendance: Corporate Services Manager (M J Drummond), Commercial Manager (G Cooper), Executive Assistant (P Francis)

Part Attendance: Cr T B King

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Ogilvie/Cr McNamara
FNCE16-11-1

That apologies for lateness from Cr T King be accepted.
CARRIED

3 DECLARATIONS OF INTEREST

Nil

4 PRESENTATIONS

Nil

5 REPORTS

5.1 Resourcing the Activities of Council

Mike Drummond spoke to the Chief Executive's report. He explained that there is a concern in several papers that will be presented in the agenda about the level of resourcing available for commercial activity. The senior management team have concerns around ensuring staff workloads are managed at a reasonable level. This paper is provided as background to the conversations in later items on the agenda.

In response to a question about whether a cost benefit analysis has been done, Mr Drummond explained that the Commercial Manager provided a detailed paper on resourcing to the Senior Management Team (SMT) which indicated that one to two FTE is required. However this request was unsuccessful. The Committee discussed how increasing the resource can produce more return, and the impact when activities are properly managed. Mr Drummond explained that it is within the terms of reference for this Committee to request the Chief Executive review this request in order to not have a delay in getting the work done that needs to be done. In response to a question regarding the size of the commercial team in comparison to other areas of Council, Mr Drummond explained that there are three FTE's that form the team, and this small team sits within the wider Corporate Services Department. The committee decided to move further discussion on this to the confidential session.

Moved Mr Dunn/Mr Taylor

FNCE16-11-2

That the Commercial Committee

- 1. receives the Resourcing the Activities of Council report (RFN16-11-01);
CARRIED**

6 CONFIDENTIAL SESSION

6.1 Procedural motion to exclude the public

Moved Mr Dunn/Councillor McNamara

FNCE16-11-3

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

1. Capital Repairs to Commercial Property

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

2. Capital Work - Port Tarakohe

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

3. Capital Investment Programme - Camping Grounds

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

4. Financial and Operational Report of Commercial Activities

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

5. Forestry Annual Report - June 2016

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of	s7(2)(h) - The withholding of the information is necessary to enable the local authority to	s48(1)(a)

information for which good reason for withholding exists under section 7.	carry out, without prejudice or disadvantage, commercial activities.	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
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6. Confidential Action Sheet

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

The meeting concluded at 2.05pm

Date Confirmed:

Chair: