
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30 am, Thursday, 8 December 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor P L Canton (Chair), Councillors D M Wensley, S R Brown, S G Bryant, M J Greening, P H Hawkes, T B King, C M Maling, D E McNamara, D J Ogilvie, P F Sangster, T A Tuffnell, A C Turley

In Attendance: Community Development Manager (S Edwards), Executive Assistants (T Fifield and T Barron)

Part Attendance: Community Relations Manager (C Choat), Reserves and Facilities Administrator (F Wafer), Community Partnership Coordinator (M Tasman-Jones), Policy Officer (S Hartley), Strategic Policy Manager (S Flood), Education & Partnerships Officer (C Webster), Policy Advisor (A Gerraty)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Bryant/Cr Sangster
CD16-12-1

That apologies for absence from Mayor Kempthorne be accepted.
CARRIED

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Cr Bryant/Cr Canton
CD16-12-2

That the minutes of the Community Grants Subcommittee meeting held on Thursday, 25 August 2016, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Bryant/Cr Canton
CD16-12-3

That the confidential minutes of the Community Grants Subcommittee meeting held on Thursday, 25 August 2016, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Canton/Cr Bryant
CD16-12-4

That the minutes of the Community Grants Subcommittee meeting held on Monday, 3 October 2016, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Greening/Cr Tuffnell
CD16-12-5

That the minutes of the Community Development Committee meeting held on Thursday, 3 November 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 REPORTS

8.1 Referral Report: Appointments to Community Organisations

Community Development Manager, Susan Edwards, spoke to the report which sought Councillors' approval to appoint liaison representatives on various community organisations. She noted the report is a referral report from both the Motueka and Golden Bay Community Boards.

In relation to an attachment included in the report, the boards themselves identify if they want to put a liaison representative on the committee and they report back to the board. It was noted they do not have voting rights.

Cr Brown was nominated as the Community Development Committee appointment to the Golden Bay Recreation Park Committee and the Golden Bay Community Recreation Facility Working Party.

**Moved Cr Hawkes/Cr Sangster
CD16-12-6**

That the Community Development Committee:

1. receives the Referral Report: Appointments to Community Organisations RCD16-12-07; and
2. agrees to the following appointments to community organisations for the three years of the current triennium; and

Community Organisation	Liaison representative
Upper Takaka Recreation Reserve Committee	Deputy Chair Langford
Onekaka Hall Management Committee	Board Member Knowles
Kotinga Hall Management Committee	Deputy Chair Langford
Collingwood Hall Management Committee	Councillor Brown
Bainham Hall Management Committee	Councillor Brown
Pakawau Hall Management Committee	Councillor Brown
Golden Bay Recreation Park Committee / Golden Bay Community Recreation Facility Working Party	Chair Gowland
East Takaka Recreation Reserve Committee	Councillor Sangster
Rockville Recreation Reserve Management Committee	Councillor Brown
Golden Bay Community Centre and Village Green Management Committee	Deputy Chair Langford
Riwaka Hall	Board Member Horrell
Lower Moutere Recreation Reserve	Board Member Horrell
Lower Moutere Hall	Board Member Horrell

- 3 appoints Cr Brown to the Golden Bay Recreation Park Committee / Golden Bay Community Recreation Facility Working Party; and
4. asks staff to advise the various management committees and other organisations of the liaison appointments; and
5. agrees that all appointments to various external organisations and committees made at the Golden Bay Community Board and Motueka Community Board meetings on 14 November 2013 cease from the date of this meeting.

CARRIED

8.2 Chair's Report

The Chair's report was taken as read.

Cr Canton noted he recently attended Ngatimoti School's re-accreditation of its green gold enviro status and that it was great to see what the children at the school were doing.

He wished everyone a great Christmas and welcomed Tracey Barron who will be filling in for Tara Fifield while she is on parental leave.

Moved Cr Hawkes/Cr Maling

CD16-12-7

That the Community Development Committee receives the Chair's Report RCD16-12-02.

CARRIED

8.3 Seismic Assessments for Riwaka Hall and Hope Hall

Ms Edwards spoke to the report which sought the Committee's agreement to revise the budget for the earthquake strengthening of the Riwaka and Hope Halls, and to remove the requirement for a community contribution to be raised for the Riwaka Hall.

It was noted that the seismic work for Motueka Museum should commence next year.

Council was commended on their frugal management of the seismic work budget.

In reply to a question, Ms Edwards said the total contribution from Council would be \$382,000 for works at the Richmond Town Hall, Motueka Memorial Hall, Bainham Hall, Riwaka Hall, Motueka Museum and Hope Hall. However, there are other buildings that have not been assessed that may need work done.

Discussion ensued regarding bringing the Wakefield Hall's seismic upgrade forward. Ms Wafer advised that there is less patronage in Wakefield because of the community fire station rooms which are getting used more frequently because it is a smaller space. Also, in Council's Long Term Plan there was provision in looking at building a new community centre in Wakefield or Brightwater so that is why the Wakefield Hall was going to be re-considered at a later date.

Councillors suggested that we seek input from the Wakefield community about what they would like.

It was agreed that Ms Edwards would come back to the Committee with potential design work costings of upgrading the Wakefield Hall.

Moved Cr Ogilvie/Cr Hawkes

CD16-12-8

That the Community Development Committee:

- 1. receives the Seismic Assessments for Riwaka Hall and Hope Hall report; and**
- 2. approves a budget of \$40,000 for earthquake strengthening the Riwaka Hall and a budget of \$80,000 for earthquake strengthening of the Hope Hall; and**
- 3. removes the requirement for a 20% community contribution to the Riwaka Hall earthquake strengthening, previously required in resolution CD14-10-6.**

CARRIED

8.4 Council participation in the Ballance Environment Awards

Community Relations Manager, Chris Choat, spoke to the report which sought the Committee's approval to join some of New Zealand's regional councils as a partner in the Ballance Environment Awards and for funding of up to \$15,000 per annum to be added to the Annual Plan 2017/2018 budget for Council's involvement in the awards programme.

Cr King arrived at the meeting at 10.00 am.

In reply to a question about advertising and if this was included in the \$15,000 budget, Mr Choat said that it was the role of the Trust to manage that process.

It was noted that we would be partners, not hosts of the annual Awards and that the Trust looks to the councils to provide evidence that the farmers are making a difference to the environment.

Mr Choat advised that we are looking to investigate and identify the obligations of Council, and to work out with the Trust what our financial undertaking would be. He said once negotiations are finalised, a figure would be brought back to the Annual Plan 2017/2018 budget.

Councillors were encouraged to look at the Ballance Farm Environment Awards website. It was noted that it would be a way to support pastoral farming.

**Moved Cr Bryant/Cr Brown
CD16-12-9**

That the Community Development Committee:

- 1. receives the Council participation in the Ballance Environment Awards report; and**
- 2. authorises the Chief Executive to negotiate Council's entry into the Ballance Environment Awards in partnership with the West Coast Regional, Nelson City and/or Marlborough District Councils.**
- 3. approves up to a maximum of \$15,000 in the Annual Plan 2017/2018 budget for the Tasman District Council's contribution to the awards.**

CARRIED

9 PRESENTATIONS

9.1 Murchison Sport, Recreation & Cultural Centre

Katerina Lukasikova, Centre Manager of the Murchison, Sport Recreation and Cultural Centre made a presentation on recent activities at the Centre.

In reply to a question about the recent "Exercise Katapo" which took place at the Centre, Ms Lukasikova said that over an 18 day period, 1,500 people visited the Centre.

A suggestion was made that it may be useful to get a special analysis of Centre bookings. Mr Tasman-Jones advised that the bookings are varied, and in the future it would be good to install a door counting system. He noted that we could do some further analysis of individual

bookings.

In response to a question, the Centre is identified as a welfare centre in a Civil Defence emergency.

Councillors thanked Katerina for the work and energy she puts into the centre and said it is a wonderful facility.

Morning tea adjournment was taken from 10.34 am to 10.53 am.

Cr King left the meeting at 10.53 am.

8 REPORTS CONTINUED

8.5 Development of the Tasman Youth Council

Mr Choat sought Councillors' approval to further develop the role of Tasman's Youth Council to benefit Council's decision-making processes and to provide a legitimate voice for youth in the District. He also sought approval for staff to organise workshops with Youth Council Cluster leaders, Councillors Canton and Turley and Community Board member Hutt, to develop recommendations to the Community Development Committee to enable a higher level of youth representation and contribution to the Council's decision-making processes.

Councillors supported youth representation on Council.

Moved Cr Greening/Cr Wensley CD16-12-10

That the Community Development Committee

- 1. receives the Development of the Tasman Youth Council report; and**
- 2. agrees that it is desirable to provide a pathway for youth representation to play a role in contributing to the Council's decision-making processes; and**
- 3. agrees to staff organising workshops with Youth Council Cluster leaders, Councillors Canton and Turley and Community Board member Hutt to develop recommendations to the Community Development Committee to enable a higher level of youth representation and contribution to the Council's decision-making processes.**

CARRIED

8.6 Special Grants Fund Project Report

Community Partnerships Coordinator, Mike Tasman-Jones, spoke to the report which provided the Committee with a summary of the Special Grants Fund's purpose and presented an application from Project De-Vine Trust for consideration.

Mr Tasman-Jones advised that the applicant had updated his application due to his application to the Department of Conservation Community Fund being declined. The applicant's application to the WINZ Flexi-wage scheme was approved for three workers for 26 weeks.

Discussion ensued around the criteria of the fund. It was noted that Project De-Vine's application fitted the criteria.

Some Councillors asked if this project was a priority. Mr Tasman-Jones noted that the project involved 65+ properties spread across the Ligar Bay/Wainui Inlet community.

**Moved Cr Greening/Cr Tuffnell
CD16-12-11**

That the Community Development Committee:

- 1. receives the Special Grants Fund Project Report RCD16-12-05; and**
- 2. approves the allocation of \$15,000 to the Project De-Vine Trust for their Ligar Bay to Wainui Inlet "Knockdown of pest vines" project.**

CARRIED

8.7 2016 Triennial Elections

Electoral Officer, Sandra Hartley and Deputy Electoral Officer, Anna Gerraty, provided Councillors with the statistical results from the 2016 Triennial Elections and sought approval for funding the unbudgeted expenditure that may be needed if a By-Election is required for the Motueka Community Board.

Mrs Hartley advised that to date only one nomination had been received for the Motueka Community Board, being Barry Dowler.

Cr Ogilvie questioned the ratepayer roll process, noting that those people who owned a property in the District but lived elsewhere, were not automatically included on this roll. Also only one person per property could go on the roll.

Mrs Hartley advised that enrolment for ratepayer electors was governed by legislation, and ratepayers had to make application to go on this roll. Also, every three years those on the ratepayer roll had to make a declaration that they were still eligible to stay on the roll.

Cr Bryant referred to the forthcoming Representation Review, and advised that there has been support to set up a Lakes/Murchison Ward Community Board. Mrs Hartley advised that this review would start next year, which would include decisions on electoral systems, Maori wards, and representation arrangements including the number of councillors, whether they be elected by wards or at large, boundaries of wards and whether there should be community boards. She would be putting a report to Council outlining the Representation Review process early next year.

**Moved Cr Ogilvie/Cr Greening
CD16-12-12**

That the Community Development Committee:

- 1. receives the 2016 Triennial Elections report RCD16-12-10; and**
- 2. approves the unbudgeted expenditure of up to \$30,000 if required for a Motueka Community Board By-Election.**

CARRIED

8.8 Community Development Manager's Report

Community Development Manager, Susan Edwards, spoke to her report.

Ms Edwards advised that the official opening of the Golden Bay Recreation Facility will be held on Saturday 4 March.

She noted that the Golden Bay Shared Recreation Facility Committee (GBSRF) are looking at getting signage completed for the new facility which includes the name of the building. She said the GBSRF like "Rec Park Centre Golden Bay" as the preferred name. A Councillor suggested that if someone can provide funding for branding, we should be open to that option.

Ms Edwards advised that Council has received an appeal on the Heritage New Zealand decision which allows Council to demolish the grandstand and that the matter has been referred to our lawyers and we will be dealing with it appropriately.

Cr King returned to the meeting at 11.30 am.

In reply to a question, staff are currently preparing to undertake another review of our website. It was suggested that staff view the Palmerston North website as there was a great menu (pay it, find it, apply for it, report it). It was suggested that we improve our search functionality and for it to be more Google orientated.

Staff were asked to liaise with the Pakawau residents prior to undertaking further Coastcare plantings.

Ms Edwards gave an update on the Digital Enablement Plan. She said we still have not heard back from the government on any funding streams. The ultrafast broadband 2 (UFB2) is supposed to be out soon. In regard to rural broadband 2 (RB2) and mobile black spot funding, information was sent to Crown Fibre Holdings last week but we may have to wait another year to hear back regarding any funding. It was noted that due to the recent Kaikoura earthquake, we have had to rethink the areas of priority.

At the recent Joint Committee meeting with Nelson City Council, a discussion ensued regarding the Snap Send Solve app which helps make reporting issues easier and would reduce the demands on the Customer Services team. It was noted that we do work with Nelson City Council on digital programmes.

Ms Edwards noted that Council staff had arranged for inspections of the protected trees and significant trees on Council property following the Kaikoura earthquakes to ensure there were no problems with them.

An update on the fitness equipment at Bill Wilkes Reserve was requested.

It was noted that the draft Motueka Reserve Management Plan questionnaire will be drafted and uploaded to Council's website before Christmas.

**Moved Cr Bryant/Cr Hawkes
CD16-12-13**

**That the Community Development Committee receives the Community Development
Manager's Report RCD16-12-03.
CARRIED**

8.9 Action Sheet - Community Development

Progress on the action items from the previous Committee meetings was noted.

Moved Cr Canton/Cr Sangster
CD16-12-14

That the Community Development Committee receives the Action Sheet - Community Development report RCD16-12-04.

CARRIED

10 CONFIDENTIAL SESSION

10.1 Procedural Motion to Exclude the Public

Moved Cr Canton/Cr Sangster
CD16-12-15

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary maintain legal professional privilege.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The meeting concluded at 12.37 pm

Date Confirmed:

Chair: