
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30 am, Thursday, 6 April 2017
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor P L Canton (Chair), Councillors D M Wensley, S G Bryant, M J Greening, P H Hawkes, T B King, C M Maling, D E McNamara, D J Ogilvie, T A Tuffnell, A C Turley

In Attendance: Community Development Manager (S Edwards), Executive Assistant (T Barron) Community Relations Manager (C Choat), Strategic Policy Manager (S Flood), Community Partnerships Officer (M Tasman-Jones), Reserves & Facilities Manager (B Wilkes)

Part Attendance: Online Services Architect (R Liddicoat), Community Relations Manager (C Choat), Strategic Policy Manager (S Flood), Community Partnerships Officer (M Tasman-Jones), Reserves & Facilities Manager (B Wilkes)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Bryant/Cr Hawkes
CD17-04-1

That apologies be accepted for absence from Crs S Brown, P Sangster and Mayor Kempthorne be accepted.

It was noted Cr Sangster had a leave of absence for this meeting.

CARRIED

3 PUBLIC FORUM

Ian Kearney and Sarah Holmes from the Nelson Tasman Business Trust spoke to the Committee. The Nelson Tasman Business Trust (NTBT) provide free confidential advice to start-up businesses in the Nelson/Tasman region.

NTBT apply annually through Tasman Community Grants. They would like Council to consider a request for longer term funding for the amount of \$15,000 as an ongoing grant in the Long Term Plan 2018-2028 (LTP).

The Committee asked for clarity as to the reason funds were sought through the LTP and Ms Holmes advised this would replace their annual application to Community Grant funding and provide NTBT with more certainty of funding on an annual basis. The funding covers the operational budget of running the office and two part time staff. Community Development Manager, Susan Edwards, provided background that funding was taken out by Council in the LTP 2015-2025. Ms Edwards noted that Council could consider the NTBT request for funding at the time when they consider any operational surplus from the 2016/2017 year.

The Committee suggested NTBT should also look at funding from those who had benefited from NTBT mentoring and gone on to be successful, this could be a source for funding. Mr Kearny advised there were some funds received from Business Mentors NZ but that is was small and that sometimes people who had been mentored supported the programme by becoming mentors.

Cr King joined the meeting at 9.45 am

4 DECLARATIONS OF INTEREST

Crs Maling and Tuffnell noted an interest in the NTBT item contained in the Community Development Manager's report.

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Cr Maling/Cr Tuffnell
CD17-04-2**

That the minutes of the Community Development Committee meeting held on Thursday, 8 December 2016, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Cr Tuffnell/Cr Turley
CD17-04-3**

That the confidential minutes of the Community Development Committee meeting held on Thursday, 8 December 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

8.1 Richmond Aquatic and Fitness Centre

Vaughan Hope, Aquatic and Fitness Centre Manager made a presentation to the Committee.

Craig Carter, CEO and Joe Griffin, Managing Director of Community Leisure Management were also in attendance. Vaughan, Craig and Joe thanked Council for their contributions to the facility.

Councillors thanked Vaughan for the excellent presentation and congratulated him and his team on the awards the Centre recently received (2nd in the NZ awards). It was expressed by all that the numerous activities undertaken at the Centre, catering for all age groups and covering health, safety and wellbeing, were a credit to Vaughan and his team. The Centre Café is self-funding with a surplus of \$45,000 which goes back into operating costs. The Aquatic Centre is hoping to hit over 300,000 patrons in 2017. A question was raised on Gym usage, which was tracking below budget due to increased competition in the area.

There was some discussion around disabled car parking and the need for more parking in general. There are currently three disabled car parks but these have at times been taken up by buses. Community Partnerships Coordinator, Mike Tasman-Jones said this was on the agenda for discussion at the next Centre management meeting. Mr Tasman-Jones also stated the Centre had been operating for 14 years and the on-going maintenance of the building and pools may need to be addressed in the LTP 2018-2028.

Vaughan expressed his thanks for the support of Mr Tasman-Jones, Ms Edwards and Community Partnerships Officer, Lani Evans.

Morning tea adjournment was taken from 10.40 am to 10.50 am

8.2 Digital Enablement

Richard Liddicoat, Online Services Architect, presented an update on Digital Enablement to the Committee.

Mr Liddicoat said the process had been long and arduous, a lot of work, but with huge benefit to the area in terms of economic growth.

A question was raised in regard to co-funding, which Mr Liddicoat explained is optional. Ms Edwards drew a diagram to illustrate how co-funding could be used to assist in extending the service to outer areas. Staff will look at timetabling for co-location opportunities in Council utility trenches for cabling.

It was agreed a letter should be written to the District Health Board seeking collaboration on internet matters.

Mr Liddicoat noted that staff will be presenting at a Long Term Plan workshop in May on what role in digital enablement Council may wish to take going forward.

9 REPORTS

9.1 Chair's Report

The Chair's report was taken as read.

Cr Canton attended the fundraising gala for the Golden Bay Shared Recreation facility on Saturday 4 March 2017. The event was a great success and a credit to all those involved. Earlier that day Cr Canton attended the Big Beach Clean-up at Port Motueka and expressed the same sentiments to those who attended, giving their time and showing great community spirit.

Moved Cr Greening/Cr Wensley

CD17-04-4

That the Community Development Committee receives the Chair's Report RCD17-04-03.

CARRIED

9.2 Spring Grove Cemetery

Beryl Wilkes spoke to the report which sought the Committee's approval to set aside and designate an area in the Spring Grove Cemetery for the burial of members of the Bhutanese Kirant and Buddhist faith.

Mrs Wilkes advised that Tasman District Council had not received such a request as this before, but noted this was nothing new for larger cemeteries. Wellington City has areas in its cemeteries for over 34 denominations. We could work together with Nelson City Council for a cross boundary funding agreement to enable people from specific faiths to pay the "local" burial fee, rather than an "out of district" fee.

The question was raised of costs associated with making the area available to the group. The site is to be 50 to 60 metres from other sites in the cemetery and Mrs Wilkes advised there would be an initial cost of surveying the area, which will be covered within existing budgets.

Moved Cr Bryant/Cr Hawkes

CD17-04-5

That the Community Development Committee

- 1. receives the Spring Grove Cemetery report RCD17-04-04; and**
- 2. approves, under section 11 of the Burial and Cremation Act 1964, the request from representatives of the Bhutanese Kirant and Buddhist faith to set aside and designate an area in Spring Grove Cemetery for the burial of members of their community.**

CARRIED

9.3 Development of Youth Council

Community Relations Manager, Chris Choat spoke to his report which sought the Committee's approval in formalising a process enabling youth representatives to be appointed as advisors initially to community boards and community associations. This would create a pathway for youth who have an interest in governance to move towards involvement in Council committee decision-making at a later date.

Mr Choat advised youth group representation was already in place at Nelson City Council and is working well. Tasman District Council Community Boards were supportive of the proposal.

It was noted this would be unpaid and resolution CD17-04-06 was amended accordingly.

The question was asked how youth representatives be elected. Community Partnerships Coordinator, Mike Tasman-Jones outlined to the Committee that Youth Council have 'clusters' (reflecting geographic spread) and they will self-identify who they would put forward. The Youth Council meet as a whole group on an annual basis.

Moved Cr Hawkes/Cr Wensley CD17-04-6

That the Community Development Committee

- 1. receives the Development of Youth Council report; and**
- 2. supports the evolutionary pathway contained in this report (RCD17-04-05) enabling Tasman youth to play a meaningful and informative role initially in Community Board and Association governance processes, with a view to moving towards involvement in Council Committee decision-making processes at a later date; and**
- 3. agrees to staff review Standing Orders to provide for youth representatives to be appointed as unpaid advisors to the Community Boards and Standing Committees with speaking rights but without voting rights and to recommend the reviewed Standing Orders back to the Boards and Council for adoption.**

CARRIED

9.4 Community Development Manager's Report

Community Development Manager, Susan Edwards, spoke to her report.

Ms Edwards noted that a decision was sought from the Committee on naming and re-branding for the Aquatic Centre. The ASB is no longer providing any funding for the Centre. The Committee discussed the car parking situation at the Aquatic Centre, adding an additional part to the resolution.

In reply to a question with regard to car parking at the Golden Bay Shared Recreation Facility, Ms Edwards advised there was no response to date from the Environment Court and that the car parking would depend on the Court's decision.

11.30 am Crs Maling and Tuffnell left the Council table for the Nelson Tasman Business Trust funding discussion.

The Committee agreed to bring the request for funding by the Nelson Tasman Business Trust back to Council when they consider any surplus from the 2016/2017 financial year.

Moved Cr Ogilvie/Cr Hawkes

CD17-04-7

That the Community Development Committee notes that the request from the Nelson Tasman Business Trust for additional funding for the 2017/2018 year will be brought back to Council for consideration at the time when the year-end surplus and carry forwards are discussed.

CARRIED

11.35 am Crs Maling and Tuffnell returned to the Council table.

Mr Choat spoke to the Committee regarding the Communications Services Contract's final right of renewal with current provider Hothouse Communications. In response to a question from the Committee, Mr Choat advised that Hothouse provide Council with design and management advice on branding, radio, internet, and provide a significant investment in the look and feel for this Council. Ms Edwards advised Council the contract was subject to a service delivery review by August this year. A range of options will be investigated for delivering the service ie contracting out or in-house delivery. Mr Choat advised the Council website had not undergone a rebuild since 2010 and this was now underway, with the view to better enabling growth of our community interaction online.

Ms Edwards advised heat pumps have now been installed in the Mears Haven Pensioner Cottages in Motueka. Councillors asked if there was any feedback on the rent increases. The Committee requested a presentation at the next meeting or a workshop on the pensioner cottages, including the rental increases.

The Committee requested an update be provided on Ben Cooper Park toilets. This was added as an action item.

There was some discussion around the Richmond Library Sculpture and landscaping costs. Richmond Ward Councillors will meet to discuss further with staff.

Ms Edwards noted the Health and Safety concern relating to staff accessing a cabinet high on a wall at the Motueka Library. She also noted that two further incidents had occurred that the Committee need to be aware of but that they would need to be discussed In Committee.

Moved Cr Ogilvie/Cr Hawkes

CD17-04-8

That the Community Development Committee:

- 1. receives the Community Development Manager's Report RCD17-04-06 and**
- 2. notes that the Golden Bay Community Board has recommended to the Community Development Committee that Stage 1 of a proposed subdivision in Ligar Bay not be**

provided with a reserve, but that the provision of land or the monetary equivalent for reserve purposes be reconsidered at a subsequent stage;

3. approves the re-naming of the ASB Aquatic Centre to be called the “Richmond Aquatic Centre”;
4. notes that the Single Supplier contract for Communication Services contract with Hothouse will be extended under the right of renewal for a further year, which is provided in the current contract agreement and that a Service Delivery Review under Section 17A of the Local Government Act 2002 will be undertaken for the service over the coming year;
5. notes that Mayor Kempthorne has sent a letter to Crown Fibre Holdings providing support for all respondents working on the Rural Broadband Initiative Extension in the Tasman District; and
6. ask staff to address the car parking concerns at the Richmond Aquatic Centre through the Aquatic Centre Activity Management Plan and to bring back solutions to Council through that process.

CARRIED

9.5 Action Sheet - Community Development

Action items from the previous committee meetings were noted.

**Moved Cr Maling/Cr Tuffnell
CD17-04-9**

That the Community Development Committee receives the Action Sheet - Community Development report RCD17-04-07.

CARRIED

10 CONFIDENTIAL SESSION

10.1 Procedural Motion to Exclude the Public

**Moved Cr McNamara/Cr Hawkes
CD17-04-10**

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by

section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

10.2 Matters arising from Community Development Managers report relating to Health and Safety and reserve purchase negotiations.

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(d) - The withholding of the information is necessary to avoid prejudice to measures protecting the health or safety of members of the public</p> <p>s7(2) (i) the withholding of information to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>

CARRIED

The meeting concluded at 12.29 pm

Date Confirmed:

Chair: