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**MINUTES**  
of the  
**COMMUNITY DEVELOPMENT COMMITTEE MEETING**  
held  
**9.30 am, Thursday, 18 May 2017**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Councillor P L Canton (Chair), Mayor R G Kempthorne, Councillors D M Wensley, S R Brown, S G Bryant, M J Greening, P H Hawkes, C M Maling, D E McNamara, D J Ogilvie, P F Sangster, T A Tuffnell, A C Turley

**In Attendance:** Community Development Manager (S Edwards), Executive Assistant (T Barron)

**Part Attendance:** Strategic Policy Manager (S Flood), Community Relations Manager (C Choat), Policy Advisor (S Holman), Libraries Manager (G Coote), Reserves and Facilities Manager (B Wilkes) and Chief Executive Office (L McKenzie)

**1 OPENING, WELCOME**

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Mayor Kempthorne/Cr Maling**  
**CD17-05-1**

**That apologies for absence be accepted from Cr Tim King.**

**CARRIED**

**3 PUBLIC FORUM**

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

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## 6 CONFIRMATION OF MINUTES

**Moved Cr Hawkes/Cr Tuffnell  
CD17-05-2**

**That the minutes of the Community Development Committee meeting held on Thursday, 6 April 2017, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Cr Ogilvie/Cr Wensley  
CD17-05-3**

**That the confidential minutes of the Community Development Committee meeting held on Thursday, 6 April 2017, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## 7 REPORTS OF COMMITTEE

Nil

## 8 PRESENTATIONS

### 8.1 Regional Sustainability Festival

Alice Robin, Co-ordinator of the Nelson Region Sustainability Festival, and members Guy Redmond and Indigo Levett presented to the Committee.

Ms Robin noted that the group would like financial assistance from Council, along with help setting up meetings with various members of the community and with communications and promotion of the Festival.

The Committee asked if Enviroschools would have an involvement in the Festival. Ms Robin advised a lot of support had already been received from schools who would like to participate.

The question was asked how the Sustainability Festival would differ from the already established Motueka Kai Festival. Ms Robin advised the Kai Festival focused more on the value of food to Motueka whereas the Sustainability Festival looks more at energy, transport, health and wellbeing. There was agreement there may be some similar values but they would not detract from each other.

It was noted there was a sustainability event held in Golden Bay bi-annually. Ms Robin advised she has held talks with this group also.

It was noted that the Sustainability Festival seemed to be based in and relate more to Nelson than the Tasman area. Ms Robin explained to the Committee that 'lead up' events were held in other areas prior to the day the festival is held. These events created the interest to attend the festival.

The question was raised on what the financial sustainability module of this event was. Ms Robin advised a key area was looking at models which keep money circulating within in our regions.

## **9 REPORTS**

### **9.1 Chair's Report**

The Chair's Report was taken as read.

Cr Canton, on behalf of Council, expressed his sympathy to Mike Tasman-Jones (Community Partnerships Coordinator) on a recent family bereavement.

#### **Moved Cr Greening/Cr McNamara CD17-05-4**

**That the Community Development Committee receives the Chair's Report RCD17-05-01.**

**CARRIED**

### **9.2 Review of Community Development Services, s.17A Local Government Act**

Sarah Holman and Sharon Flood spoke to the Committee on the report.

Several Councillors questioned the need to carry out these assessments to meet the August 2017 deadline.

Ms Holman advised legislation was introduced in 2014 to carry out assessments every six years on cost effective delivery of all activities undertaken by Council and on contracts entered into by Council.

The question was asked by Councillors what the cost to Council is of carrying out the assessments.

Ms Edwards (Community Development Manager) outlined to Councillors that the legislation states that the assessments must be carried out. There would be a risk to Council if these were not carried out and we did not meet statutory requirements.

Ms Edwards advised there was the possibility the Office of Auditor General may pick s.17A reviews as an audit topic as it is new legislation. There could also be a risk of Council contracts being challenged if the correct process was not undertaken prior to entering into the contracts.

Ms Holman advised that there is a template being used for the reviews. A review is required every six years or if there is a change in the level of service for an activity or if a contract is within two years of a contract being renewed.

Ms Edwards drew a diagram showing a flow chart of the process to Councillors which provided clarity on the requirement of the assessments.

Councillors discussed the reviews.

#### **Moved Cr Maling/Mayor Kempthorne CD17-05-5**

**That the Community Development Committee**

- 1. receives the Review of Community Development services, s.17A Local Government Act report; and**

- 2. approves the s.17A Local Government Act 2002 assessments for Library Services, Strategic Policy and Reserves and Facilities contained in Attachments 1, 2 and 3 to report RCD17-5-03.**

**CARRIED**

### **9.3 Strategic Policy Work Programme 2017/2018**

Sharon Flood spoke to her report which outlined a full work programme going forward. Ms Flood advised she was currently in the process of recruiting a Data Analyst to join the Policy team due to the heavy workload, and the requirements in the National Policy Statement on Urban Development Capacity recently released by the Government.

10.15 am Mayor Kempthorne left the meeting.

There was a question asked if Councillors should have input into the draft Forest Recreation Policy. It was noted there were three Council members in the Project Working Group and those members would report back to fellow Councillors.

A question was raised on the local electoral process. Sandra Hartley (Policy Officer) is currently developing the timeline for the representation review, which will cover the electoral system to be used for the next elections and whether there should be Maori wards. Councillors asked for a timeline to be provided to assist with decision making on this process.

**Moved Cr Wensley/Cr Ogilvie  
CD17-05-6**

**That the Community Development Committee receives the Strategic Policy Work Programme 2017/2018 report RCD 17-05-04.**

**CARRIED**

### **9.4 Community Development Manager's Report**

Community Development Manager, Susan Edwards, spoke to her report.

Ms Edwards spoke on the recommended changes to the Schedule of Charges for 2017/2018.

There was discussion around the Library charges with some Councillors describing this as 'user pays' with the current funding model. There was a request that the Library charges should be reviewed through the Long Term Plan process.

A new resolution was proposed by Cr Wensley to review Community Development funding.

**Moved Mayor Kempthorne/Cr Wensley  
CD17-05-7**

**Council requests staff to review, through the Long Term Plan 2018-2028 process, all community development funding including the equitable allocation between sports recreation and library services;**

**CARRIED**

10.30 am Mayor Kempthorne returned to the meeting.

Glennis Coote, (Library Manager) was at the meeting and in answer to questions raised by Councillors she advised the following:

- approximately \$300,000 per annum was spent on new library books;
- the library has arrangements with many book suppliers and receive substantial discounts, up to 30-40% discount on retail price;
- Ms Coote advised the new book rental charge of \$1.50 was for the first two years the book was available and after that period became a free item.

The Committee discussed the Saxton Field complex funding. The comment was made in this respect that 'a young person in sport does not end up in court'.

Ms Edwards explained the remodelled water supply and waste water charges were in two components – a daily charge and actual use volumetric charge. There was a question from the Committee on why the charges were remodelled. Ms Edwards advised this would be a financial modelling process and David Stephenson (Asset Engineer - Waste Management & Minimisation, Engineering Services) would be best placed to provide further clarity.

In reply to a question raised on the Golden Bay Grandstand Ms Edwards advised no decision had been received from the Environment Court to date. It was asked if the old Squash Court could be removed in the interim to address car parking. Ms Edwards advised the squash court was part of the Grandstand building in terms of the Court case so this was not possible.

It was advised by Ms Edwards that the Grandstand Trust is continuing to ask Council staff questions. Councillors expressed concern at how much staff time this is taking.

Cr Sangster asked staff to get in touch with him regarding where to place the rock he has stored at his property in the Ligar Bay landscaping project.

A question was raised on how Council is working with iwi in respect of the Reserve Management Plan. Anna Gerraty (Policy Advisor) is working on this matter.

Mayor Kempthorne advised that he and Lindsay McKenzie (Chief Executive Officer) had recently met with Wakatu Incorporation and NRAIT. Mayor Kempthorne asked Ms Gerraty to follow up the meeting with NRAIT.

**Moved Mayor Kempthorne/Cr Wensley  
CD17-05-8**

**That the Community Development Committee:**

- 1. receives the Community Development Manager's Report RCD17-05-05; and**

2. That the Community Development Committee recommends to Full Council that the following decisions be made in relation to the Schedule of Charges to be adopted with the Annual Plan 2017/2018 on 25 May 2017:

That the Full Council:

- a. declines the submission seeking the removal of new book rental charges, which will retain the \$1.50 charge for new book rentals in the Annual Plan 2017/2018;
  - b. agrees to the removal of the \$5.00 charge for inter-loaning children's books charged by the Tasman District Libraries;
  - c. notes that the inter-loan fee charged by the source library will continue to be on-charged to the requester of the book;
  - d. agrees to retain the existing overdue book charges for children's books for the 2017/2018 year;
  - e. requests staff to review the overdue book charges for children's books through the Long Term Plan 2018-2028 process;
  - f. agrees to the water supply charge for the Nelson Residential Water Supply Area decreasing from \$3.38/m<sup>3</sup> to \$3.33/m<sup>3</sup>;
  - g. agrees to the water supply charges for the Nelson Industrial Water Supply Area decreasing from \$2.11/m<sup>3</sup> to \$2.08/m<sup>3</sup>, and the fixed daily charge decreasing from 89.18 cents per day to 87.76 cents per day;
  - h. agrees to the water supply charges for Nelson Pine Industries Limited, ENZA Foods NZ Limited and Alliance Group Limited decreasing from \$1.68/m<sup>3</sup> to \$1.65/m<sup>3</sup>;
  - i. agrees to the wastewater charges for Nelson City Council properties as follows:
    - a) the first water closet or urinal increases from \$714.07 to \$717.41;
    - b) the second to tenth water closet or urinal charge increases from \$535.55 to \$538.05; and
    - c) the eleventh and subsequent water closet or urinal charge increases from \$357.03 to \$358.70; and
3. That the Community Development Committee notes that the solid waste charges will be considered at a deliberation hearing on 17 May and reported to Council as a late paper on 25 May.

**CARRIED**

## **9.5 Action Sheet - Community Development**

Action items from the previous committee meetings were noted.

**Moved Mayor Kempthorne/Cr Sangster**

**CD17-05-9**

**That the Community Development Committee receives the Action Sheet - Community Development report RCD17-05-06.**

**CARRIED**

The meeting concluded at 11.05 am

Date Confirmed:

Chair:

Confirmed