
MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30 am, Thursday, 10 August 2017
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor P L Canton (Chair), Mayor R G Kempthorne, Councillors D M Wensley, S R Brown, S G Bryant, M J Greening, P H Hawkes, T B King, C M Maling, D E McNamara, D J Ogilvie, P F Sangster, A C Turley

In Attendance: Community Development Manager (S Edwards), Executive Assistant (T Barron)

Part Attendance: Strategic Policy Manager (S Flood), Community Relations Manager (C Choat), Community Partnerships Coordinator (M Tasman-Jones), Reserves and Facilities Manager (B Wilkes)

1 **OPENING, WELCOME**

2 **APOLOGIES AND LEAVE OF ABSENCE**

Moved Cr Maling/Cr Ogilvie
CD17-08-1

That apologies for absence be accepted from Cr Tuffnell and apologies for lateness be accepted from Mayor Kempthorne and Crs Brown and Bryant.

CARRIED

3 PUBLIC FORUM

Penny Griffith spoke to the Committee as Convenor of the First Encounter 375 Planning Group, a one-off project to organise commemorative events in Golden Bay/Mohua relating to the 375th anniversary of the first meeting of Abel Tasman and Maori in Golden Bay in 1642. This event also marks the 75th Anniversary of the creation of Abel Tasman National Park in 1942. The event programme runs from August to December 2017.

The group has made an application to the Tasman District Council Special Grants Fund.

Ms Griffith noted that the Tasman Leader is no longer distributed in Golden Bay.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Cr Hawkes/Cr McNamara
CD17-08-2**

That the minutes of the Community Development Committee meeting held on Thursday, 6 July 2017, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

8.1 Motueka District Museum - Pupuri Taonga

9.35 am Mayor Kempthorne joined the meeting

Jen Calder, who has been curator at the Museum for the past year presented to the Committee.

Ms Calder advised that the Museum has between 40 to 45 volunteers. Some of the volunteers work up to 6 hours per day, while others work 10 hours over the year.

Exhibitions focus on the local district. The museum receives community and local business support.

Visitor numbers for exhibitions are increasing and the Museum has been included in the 2017 Lonely Planet Guide. A visitor number graph and exhibition photographs were provided to the Committee.

9.46 am Cr Brown joined the meeting.

Ms Calder advised that excellent feedback is being received from school groups visiting the exhibitions. Positive feedback is also being received from groups hosted by the Museum, such as the Stoke Seniors and the Nelson Rock and Mineral Club.

Ms Calder noted that storage for the Museum and workshop space for building exhibitions, are an issue. The Museum is currently looking to fund a part time education officer. Surplus funds are planned to be spent on climate control and new exhibition lighting, once the seismic strengthening work has been completed by Council.

9.55 am Cr Bryant joined the meeting.

The Committee thanked Ms Calder for her presentation and commended her on the commitment and dedication she gave to the Museum.

8.2 Golden Bay Museum - Te Waka Hui o Mohua

Mr Rennison from the Golden Bay Museum gave a verbal presentation to the Committee. He thanked the Committee for the funding received from Council. He noted the success of the Farewell Spit/Onetahua exhibit.

Mr Rennison paid tribute to Penny Griffith in her tenure as Chair of the Museum.

Following Mr Rennison's presentation he was asked if there was anything in particular which may be attributed to the lower visitor numbers over the past 12 months. Mr Rennison advised it could partly be due to the Whalery not being completed. He noted that visitor numbers in general to Takaka had been lower, although they had been higher in the Collingwood area. The whale skeleton is due to be installed in December.

A question was raised by the Committee as to whether there was a missed opportunity in not cross promoting the museums. Mr Rennison considered that this was a good idea.

10.00 am Golden Bay Community Board Member Claire Hutt was invited to join the Councillors at the table.

Mr Rennison noted that the Museum is having involvement with the Abel Tasman 375th celebrations in December this year. This event should see a marked increase in visitor numbers.

The Committee thanked Mr Rennison for his presentation.

9 REPORTS

9.1 Chair's Report

The Chairs report was taken as read.

Cr Sangster spoke to the need for the Golden Bay Community Recreation Facility to be fully opened.

Moved Cr Wensley/Cr Hawkes

CD17-08-3

That the Community Development Committee receives the Chair's Report RCD17-08-03.

CARRIED

9.2 Libraries Manager's Report

Glennis Coote spoke to her report.

Mrs Coote advised that the increase in engagement with the community through the events and programmes being provided by the library, has been well received by the community.

10.00 am Cr King joined the meeting.

Mrs Coote noted the successful implementation of RFID technology at the library. Mrs Coote said the decision to retain the personal customer service to assist library patrons, was well received.

A question was asked on international inter loan items. Mrs Coote advised this was not undertaken very often and was at the library user's expense.

Mrs Coote provided an update on actual book stocks and other items held at each library:

Richmond	73,500
Motueka	39,500
Takaka	27,000
Murchison	5,000

There has been an increase in the investment of eBooks available to users.

In answer to a question raised on the National Library Strategy, Mrs Coote advised that the strategy has not had much of an impact on public libraries at this point.

Mayor Kempthorne left the meeting at 10.20 am.

There was discussion around the café at the library and the Committee agreed this was a good complement to the library environment.

In reply to a question on RFID technology being implemented at the Murchison Library, Mrs Coote advised that the volume of book issues is too low to warrant the expenditure at this stage.

In relation to a question raised on whether the book-a-librarian service was promoted enough, Mrs Coote said it was advertised but that there is limited staff capacity to do this work, so further promotion is not currently needed.

Mrs Coote advised that the Motueka Library in collaboration with the Motueka Family Service Centre are hoping to roll out the '1000 books before school' programme in late August/early September. The programme is an initiative to encourage parents and caregivers to read 1000 books with children before they begin schooling to promote early literacy.

Moved Cr Wensley/Greening

CD17-08-4

That the Community Development Committee receives the Libraries Manager's Report RCD17-08-04.

CARRIED

Crs King and Bryant left the meeting at 10.40 am.

Mayor Kempthorne re-joined the meeting at 10.55 am.

9.3 Community Development Manager's Report

Susan Edwards spoke to her report.

Ms Edwards advised the Annual Report 2016/2017 is underway, with staff currently preparing data on the performance measures.

The Annual Report is scheduled to be adopted by Full Council on 28 September.

Crs Canton and Turley attended the Youth Hui held on 2 August at the Trafalgar Pavilion. A question was asked why Motueka High School was not represented at the hui. Mr Choat, Community Relations Manager, advised the Motueka Cluster were invited but unable to attend that weekend. Mr Choat will speak to the youth hui leader to ensure there are no issues with communications between the High Schools and representative clusters.

There was some discussion on s17A reviews. Ms Edwards advised the Committee that the reviews have now been completed for two departments, with a few outstanding in Engineering and most of Corporate Services reviews yet to be completed. Ms Edwards reiterated to the Committee it was likely, as the s17A reviews were a new requirement, that they may be audited. In answer to a question on who oversees the review preparation on behalf of Council, Ms Edwards advised Sarah Holman (Strategic Policy Advisor) was engaged as a contractor to do this role for Council.

In answer to a question on representation of recreation groups in the review of the Forestry Recreation Policy, it was advised that the Project Control Group members liaise with the recreation groups using these areas and bring comments back to the group for review.

In reply to a question asked on the Council's Reserve Management Plan review programme and when the Richmond Plan will be completed, Ms Edwards advised that the priority had been Moturoa/Rabbit Island followed by Motueka as agreed by the previous Council. The next priority was yet to be discussed by Council but was likely to be either Golden Bay or Richmond.

Beryl Wilkes, Reserves and Facilities Manager spoke to her team's work programme for the coming year contained in the Community Development Manager's report.

The Committee asked if a more detailed report could be provided which listed projects within each ward and monitored their progress. Ms Edwards advised the work programme in this report was for the Committee to see where the team is headed on future projects and to check if the Committee was happy with it. The project update report to subsequent meetings will be in a different format. Ms Wilkes will look to provide a more detailed project update report to the October Community Development Committee meeting.

11.20 am Cr King re-joined the meeting.

Moved Cr Maling/Cr Turley CD17-08-5

That the Community Development Committee:

- 1. receives the Community Development Manager's Report RCD17-08-05; and**
- 2. receives the Reserves and Facilities Work Plan 2017/2018 contained in Attachment 3 to report RCD17-08-05.**

CARRIED

9.4 Action Sheet - Community Development

The Action Sheet was taken as read.

Mr Choat spoke to the Committee and provided a table on costs of Council publications.

Mr Choat advised that the Newline publication costs were 40 cents per issue to letterbox, costing the average resident \$9.00 per year.

Cr Brown commended Mr Choat on the Newline publication and the current format.

On a question raised on using other publications for Council news and public notices, Mr Choat advised that the costings for advertising through other publications (e.g. newspapers) worked out to be significantly more costly to Council. Mr Choat quoted the recent 2017 Residents' Survey where 95% of residents who are aware of information about Council say they have seen information in Newline. This compares with 88% in 2016.

Cr Bryant re-joined the meeting 11.25 am.

With regard to the Mudcakes & Roses publication a question was raised if this needed to be undertaken by Council or if it could go to another organisation to produce it. It was noted that the Positive Ageing Forum regarded Mudcakes & Roses as a particularly valued publication. It was also suggested an editorial review meeting could be set up with the new editor.

**Moved Cr Wensley/Cr McNamara
CD17-08-6**

That the Community Development Committee receives the Action Sheet - Community Development report RCD17-08-06

CARRIED

The meeting concluded at 11.36 am

Date Confirmed:

Chair: