
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00pm, Tuesday, 3 May 2016
at
Motueka Office, 7 Hickmott Place, Motueka

- Present:** P Hawkes (Chairperson), Board Members R Horrell, D J Ogilvie, C Satherley, Crs J L Inglis, B F Dowler, P L Canton
- In Attendance:** Corporate Services Manager (M J Drummond), Customer Services Officer (W Byrne), Executive Assistant (H Simpson)
- Part Attendance:** Education & Partnerships Officer (A Leng), Motueka High School teacher Heidi James, Motueka High School students Hayley Garlick & Conor Kennedy, CDEM Manager (R Ball), GIS Analyst (B de Jong), CDEM Administrator (K Solly), Resource Scientist (G Stevens), Communication Manager (C Choat) Nelson Mail Correspondent (H Murdoch), Engineering Manager (P Thomson), Transportation Manager (G Clark), Utilities Manager (M Schruer)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Board Member Ogilvie/Cr Canton
MCB16-05-1

That apologies for lateness be accepted for Board Member Richard Horrell.

CARRIED

3 PUBLIC FORUM

Jim Butler spoke to the Community Board about the Mapua Reticulation Feasibility Study funding and revised museum rates. Jim also reminded Community Board members that the Grey Power Motueka AGM would be held on Wednesday, 18 May commencing at 1pm. Jim tabled a copy of his speaking notes.

Beth Bryant spoke to the Community Board about the Motueka Library expansion and voiced her support of the expansion of library services in Motueka. Beth referred to the Public Libraries of New Zealand Strategic Framework Report 2006 - 2016 and tabled a copy of this report for information.

4 DECLARATIONS OF INTEREST

Nil.

5 CONFIRMATION OF MINUTES

Board Member Ogilvie advised that the name 'Ruth Ayling' on page 2 of the minutes should be amended to 'Ruth Cooke'.

**Moved Board Member Satherley/Board Member Ogilvie
MCB16-05-2**

That the minutes of the Motueka Community Board meeting held on Tuesday, 22 March 2016, be confirmed as amended as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

6.1 Enviroschools Presentation

Tasman District Council Education & Partnerships Officer Adie Leng, Motueka High School teacher Heidi James and Motueka High School students Hayley Garlick and Conor Kennedy gave a presentation to Board members about the Enviroschools programme.

Adie tabled copies of the Enviroschools scrapbook for Board members information. Hayley and Conor spoke to Board Members about their experiences with the Enviroschools programme.

In response to a question, Adie advised Board members that there are 9 participating schools in the Motueka area and that there is a strong emphasis within the programme on taking learnings from school back in to the wider community and the home.

Board Members commended Conor and Hayley on their involvement with the programme and for their efforts to engage the community.

6.2 Civil Defence Presentation

Civil Defence Emergency Management (CDEM) Manager Roger Ball, GIS Analyst Bianca de Jong, CDEM Administrator Kathy Solly and Resource Scientist Glenn Stevens gave a presentation on tsunami evacuation zones.

Roger advised that the GNS report referred to during the presentation would be released on to the CDEM website following the Community Board meeting.

Bianca gave a brief explanation of the public resources available. She advised that PDF versions of tsunami evacuation maps are available on the civil defence website for download or printing. There is also a civil defence portal where maps can be viewed along with other useful information. The web location is www.nelsontasmancivildefence.co.nz.

Roger opened the floor for questions.

A member of the public asked, as the information presented seemed to be based on the assumption that everybody has a computer, how this will be disseminated to those who do not own or have access to a computer? Roger advised that paper copies of this information in pamphlet form would be available from service centres and can be mailed out on request.

In response to a question, Roger advised that networks such as Neighbourhood Support would be valuable in getting information out to communities, particularly in emergency tsunami evacuation situations.

There was discussion around knowing when to evacuate as not all earthquakes will result in a tsunami. Roger advised that If in doubt (if a quake meets the criteria of long and strong) it is better to be safe and evacuate.

Conversations around signage and cost constraints. Community feedback in support of signage. Question over colour – too similar to street signs and may not be easy to differentiate from standard road signs.

Public education challenge among residents to know which zone they are in as maps are not territorial. Again, if in doubt head in land / to higher ground, beyond the affected zone.

Cr Dowler suggested including maps in the yellow pages and in the Motueka phone book. Copies will be available in all service centres. The Council's communication team will explore this and are working to make this information as easily accessible as possible.

CDEM had prepared an FAQ pamphlet and copies were made available at the meeting. Contact details for the CDEM team are included in the pamphlet and the team are happy for members of the community to contact them with their queries and / or concerns.

7 REPORTS

7.1 Action Sheet

Chairperson Paul Hawkes gave an update as to the status of current actions on the action sheet. Board Member Ogilvie requested that the item around bike stands be added as an action. Cr Canton also requested that an update to the Board on Freedom Camping be added to the action sheet and Chairperson Hawkes requested the addition of the action re a public seat on High Street.

Moved Board Member Satherley/Cr Canton

MCB16-05-3

That the Motueka Community Board receives the Action Sheet report (RMCB16-05-01).

CARRIED

7.3 Financial Report - March 2016

Corporate Services Manager Mike Drummond spoke to this report, which was taken as read. Mr Drummond tabled additional figures that had been requested by Community Board members on Motueka Community Board projected end of year financial position and usage figures for local halls.

Moved Board Member Ogilvie/Cr Dowler

MCB16-05-4

That the Motueka Community Board receives the Financial Report - March 2016

RMCB16-05-04.

CARRIED

Crs Canton and Inglis left the meeting.

7.2 Chairperson's Report

Chairperson Paul Hawkes spoke to his report.

Engineering Manager Peter Thomson, Transportation Manager Gary Clark and Utilities Manager Mike Schruer were present to talk to any Engineering matters within the Chairperson's report.

Cr Barry Dowler raised concerns about the tress on High Street and the hazards these presented. Transportation Manager Gary Clark advised that Engineering staff were aware of the issue and would take these comments under advisement. Mr Clark also noted that there is a renewal project for Motueka in the Long Term Plan that would look at issues such as this.

Board Member Richard Horrell joined the meeting.

Community Board members expressed their concern at the slow response from the NZ Fire Service to identify a complete list of firefighting bores in Motueka and discuss their ongoing service.

There was discussion over school speed zone decisions. Engineering staff explained that they undertook a process to identify priorities based on risk, but that there were complications when it came to schools on NZTA maintained roads. Council staff have made recommendations to NZTA regarding Parklands and Motueka South schools.

Council undertake to mow road sides twice a year. In urban areas landowners are expected to mow their frontage, although Mr Clark said that there are some anomalies around the district. Mr Clark took an action to look in to this matter further.

Cr Dowler relayed concerns reported to him by members of the community who have recently been notified of the planned removal of the streetlight on Staple Street. Cr Dowler asked Mr Clark to look in to this matter as the feedback he received was that residents were unhappy with the proposal to remove this streetlight.

The Board also raised their concerns about the Queen Victoria Street drain at the intersection of Whakarewa and Queen Victoria Street. They requested Engineering staff to look in to this and report back.

Chairperson Hawkes thanked the Engineering staff for their time.

The Board discussed the recommendation that a member of the Youth Council be invited to participate in future Board meetings with speaking rights. There were concerns that this would open up debate on whether representatives of other groups should also be invited to participate, which could potentially lead to an unfeasible number of members. Chairperson Hawkes clarified that his recommendation was not for a member of the Youth Council to sit on the Board, but rather to engage with young people in the community in a way that would be beneficial to both parties. The Board agreed that the Youth Council might want to first consider sending a representative to the 3 weekly public forum meetings, on the understanding that they would be welcome to participate in the more formal Community Board Meeting at the invitation of the Chair if there were items they would like to bring before the Community Board.

There was discussion around the Board's preference to fund the litter cart through the Special Projects Fund. The advice from Council staff is that funding of this service does not currently fit

within the criteria approved for use of these funds. The current memorandum of understanding (MoU) between Council and Our Town Motueka has expired and is due for review. Council's Finance Manager is working on an updated MoU that strengthens the reporting back and accountability for grant funds. The advice from staff is that this might be an opportunity for the Board to further engage with Our Town Motueka over support and funding for the litter cart and other projects. Corporate Services Manager Mike Drummond advised the Board that this would be a good opportunity for them to feedback to staff anything they would like to be included in the MoU and reminded them that payments of any grants post 30 June could only be made if the new MoU was in place.

The Board discussed prioritisation of special community projects. They agreed that footpaths should be high on the list and agreed to include a resolution to that effect.

The Board members discussed in detail the interpretation of the word extraordinary in the special projects criteria.

There was further discussion around the Motueka Library. Chairperson Hawkes explained that he was developing a survey in conjunction with David Armstrong to be distributed via social media to gauge feedback from the Motueka community on whether they felt the library was a need or a want. The Board expressed their support for Chairperson Hawkes to undertake this service.

The Board requested that a bouquet of flowers and a card of thanks be sent to Valerie Gribble in appreciation of her long service to the Community Board. Mike Drummond will arrange for this to be actioned.

**Moved Board Member Ogilvie/Deputy Chair Horrell
MCB16-05-5**

That the Motueka Community Board

- 1. receives the Chairperson's Report (RMCB16-05-02); and**
- 2. agree that the Board will approach Council to find out where the proposed footpath from the Information Centre to Wilkinson Street (northern side) is scheduled in their works programme and offer financial assistance from the Board's Special Projects Fund to support this work being completed sooner, with a view to this work being completed by November 2016; and**
- 3. agree to request that the Council immediately approve allocation of sufficient funds (\$150,000.000) to carry out a feasibility study relating to the library upgrade in the 2016 – 2017 fiscal year.**

CARRIED

Funding for the \$300,000 feasibility studies in relation to infrastructure at Mapua is coming from actuals surplus that were previous target rate funded.

The meeting concluded at 7.10pm.

Date Confirmed:

Chair: