

Minutes

Port Tarakohe Advisory Group

- Date and Time:** Tuesday 29 September 2020, 12.30pm
- Venue:** Pohara Boat Club Rooms, Port Tarakohe
- Present:**
- Cr Celia Butler – Councillor (Chair), Tasman District Council
 - Cr Chris Hill – Councillor, Tasman District Council
 - Mike Holland – Clearwater
 - Bob Butts – Director, Port Tarakohe Ltd
 - Dan Hames – Port Tarakohe Ltd
 - Graham Baigent – Commodore, Pohara Boat Club
 - Martin Potter – Tarakohe Marina Association
 - Allen Reid – Talleys
- In attendance:**
- Mark Johannsen – Manager, Property Services, Tasman District Council
 - Steve Tennant – Port Manager, Tasman District Council
 - Jane Park – Administration Officer, Tasman District Council (minutes)
- Apologies:**
- Andrew Ellis – Commercial Portfolio Manager, Tasman District Council
 - Merv Solly – Sollys
 - Barney Thomas – Manawhenua Ki Mohua
 - Dave Gowland – Golden Bay Community Board
 - Dean Higgins – Kono
 - Ned Wells – General Manager, Marine Farming Association

Meeting opened at 12.30 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Apologies from Andrew Ellis, Merv Solly, Dave Gowland, Dean Higgins, Ned Wells and Barney Thomas were received.

3. Minutes of previous meeting – 17 December 2019

These were taken as read.

Moved: Dan Hames/Cr Celia Butler

That the minutes of the previous meeting on 25 February 2020 are accepted as a true and correct record of the meeting.

CARRIED

4. Action items from the previous meeting

These were updated.

- Vessel noise – Article published and letter drafted - Complete.
- NPD follow up fuel lines – Awaiting confirmation of port upgrade to proceed. - WIP
- Terms of Reference – Updated version available in the website – Completed.
- Engage alternate Manawhenua Ki Mohua member – Cr Butler spoke with Ursula Passl who will discuss with MKM regarding involvement in the group and respond
- Compile a list of emergency gear available in the port – Though vessels have their own emergency and spill kits these are not readily available so Maritime NZ spill kit is still required. Mark Johannsen will escalate this request to expedite delivery.
- Check Mooring maintenance – Diving Services was contracted to complete a survey and repairs – Completed
- Met Service Wave Modelling Report – Acquired and circulated to the group – Complete

5. Health and safety update

Steve Tennant advised:

- Recreational and commercial port users stepped up and acted in the best interest of the port during the Covid lockdown and levels.
- Still working through an updated contractor induction system more appropriate for port operations.
- Attaining a Maritime NZ spill kit is still a priority
- Oil drums and water waste is now being treated correctly resulting in lower disposal costs for the port.

6. Port operations update

- There was damage to the concrete wharf in the recent storm with some piling guides failing. Repairs are underway.
- Various deferred works are now more urgent, including the boat ramp barrier arm, weighbridge gate, WIFI and power cable. Only basic repairs have been undertaken until the outcome of funding requests were known.
- It is expected to be a busy summer with local and domestic boating increasing in the absence of overseas travel. Capacity is already stretched so it is likely some vessels will be turned away. Vehicle and trailer parking could also cause issues.
- Steve has been working with Dive Services to plan mooring relocation for if the port upgrade is confirmed.
- Mike Holland advised Covid has slowed the international mussel market but that the domestic market is stable.

It was agreed to change references regarding “Port noise” to “Vessel noise”.

7. Financial update

Mark Johannsen advised as at the end of the financial year income was down due to lower than expected mussel harvest and no rock. Expenses for the Infrastructure Works funding request have been included but due to timing of this, the grant to cover it is not showing leaving a deficit. If this was included the port would be showing a pre EDITDA surplus. The full year balance after depreciation and interest shows a deficit for the year. An asset revaluation of pushed up the bottom line to an overall surplus for the year, however this is not a cash surplus. The asset revaluation will also increase depreciation going forward.

Moved: Cr Chris Hill/Martin Potter

That the June financial report be accepted.

CARRIED

8. Capital development programme update

Council is considering a paper on Thursday, 1st October, and will make a decision on the government loan offer for the Port Upgrade. Any funding option has to be viable and not exceed Councils debt cap.

We will need to start attending to some deferred works so will have to work on a schedule of works or this.

9. General business

Council has been advised that Pohara Boat Club has locked the ramp gate and is not allowing Waka Ama Club access. Graham Baigent believes this is acceptable under the land use consent. The consent will be checked and PBC advised.

Demolition of the old wharf has been approved by the engineering operational committee as this is becoming a health and safety risk. The group would like to ensure any usable timber be retained for use around the port and community and not subject to an accepted tender for the job. Steve Tenant should to be included in the planning process so that impact on the port operations be minimised.

10. Next Meeting

1 December 2020

Meeting closed at 2.00pm

Action Log – 29 September 2020

	Action	Assigned to:	Status
1	NDP fuel lines	Steve Tennant	WIP
2	Engage alternate Manawhenua Ki Mohua member	Celia Butler	WIP
3	Escalate request for Maritime NZ Spill Kit	Mark Johannsen	
4	Ensure Steve Tennant is included in the demolition planning for the old wharf	Mark Johannsen	

Confirmed