

# **STAFF REPORT**

**TO:** Mayor & Councillors

**FROM:** Community Services Manager

**REFERENCE:** C780

**DATE:** 9 November 2007

**SUBJECT:** Expenses, Allowances and Reimbursement Rules

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## **PURPOSE/REASON FOR REPORT**

To provide Council with the necessary background information to facilitate a recommendation to the Remuneration Authority for Council's Expenses, Allowances and Reimbursement Rules for the 2007/2007 financial year.

## **BACKGROUND**

Earlier this year the Remuneration Authority forwarded local authorities a standard format/template to be completed and submitted for expense rules, which required to be approved by the Authority.

Attached is a copy of that format, which was subsequently approved by the Authority.

This new Council now has the opportunity of reviewing the same, and forwarding any recommended changes to the Remuneration Authority for approval.

## **RECOMMENDATION**

That the Tasman District Council re-adopts the Expenses, Allowances and Reimbursement Rules as approved by the Remuneration Authority in June 2007.

Lloyd Kennedy  
Community Services Manager