

# STAFF REPORT

**TO:** The Chairperson and Members of the Community Services Committee

**FROM:** Manager Property

**DATE:** 9 March 2005

**SUBJECT:** Manager Property's Report

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## LEASES

I attended a meeting at the Motueka Marae to discuss the proposed freeholding of endowment land at Motueka, Redwood Valley and Richmond. The Kommittee requested further information which has yet to be supplied.

A new lease is being prepared for the Mapua Bowling Club for the use of the Mapua Recreation Reserve.

Discussions have been held with the Mapua Boat Club and an offer made regarding the lease of their premises, management of the wharf and collection of berthage fees. A response is yet to be received.

## OPERATIONAL PROPERTY

Since my last report, most of our time has been taken up with managing the placement of staff within the main office complex or at the first floor of the District Library building to enable Ian McCully Builders to occupy the building site by 21 March 2005.

Twenty one staff have been located to the first floor of the District Library building in which the air conditioning has been upgraded, a new meeting room constructed and acoustic partitioning presently being erected. This partitioning will be relocated into the new complex.

Eleven further staff have been temporarily relocated while one of the Keith Hay homes occupied by the Environment and Planning Department is relocated into the car park adjacent to the main building. The relocation took place on 9 March 2005 and should be ready for occupation by 15 March 2005.

The Environment and Planning Customer Services area has been relocated adjacent to the main office reception area.

The rear building on the site occupied by the Engineering Department, Resource Scientists, Hydrology and Records is now completely separate from the front building containing the Council Chamber, Meeting Room, Corporate and Community Services staff and will remain that way until linked together by the new building in about June 2006.

The new three storey building being erected between the other two is due for completion by Christmas 2005 at which time it will be occupied to enable the renovation work on the other two buildings including the link-up on the ground and first floors to be completed.

## **OTHER**

Following the decision of Council to consult the community on a proposal to sell part of the Papps car park at Cambridge Street, a consultation document was prepared and advertised on 9 March 2005. The closing date for submissions is 11 April 2005.

J K Frater  
Manager Property

[http://tdctoday:82/shared\\_documents/meetings/council/committees\\_and\\_subcommittees/community\\_services\\_committee/reports/2005/rcs050317\\_report\\_manager\\_property.doc](http://tdctoday:82/shared_documents/meetings/council/committees_and_subcommittees/community_services_committee/reports/2005/rcs050317_report_manager_property.doc)