

STAFF REPORT

TO: The Chairperson and Members of the Community Services Committee

FROM: Manager Property

DATE: 10 October 2006

SUBJECT: Property Manager's Report

OPERATIONAL PROPERTY

A security policy has been written and approved by the management team. This will be instituted in the next few weeks. The policy is about reinforcing the present no go zones for public and encouraging staff to meet customers in the interview rooms. It also clarifies who may and who may not receive as of right access into the building. Councillors may be interested to know that there are 16 security cameras erected in the main office complex and anyone entering the building is likely to be recorded by at least two cameras. The data recorded from the cameras is stored on a digital video recorder and the information is automatically overwritten approximately every six months.

Registrations of interest have been called for a design and build option for the Takaka Library. A short list will be prepared and tenders should be called in early November 2006.

PROPERTY GENERAL

The property contained in the old Waiwhero landfill and transfer station site has changed hands and has been agreed with the new owners that the Council will take ownership of the old tip site. The survey plans have been approved and land will vest in the Council at no cost before the end of this year. The land will probably be grazed depending on the availability of water.

The legal survey has been completed and plans approved for the land purchase of the recent Wensley Road upgrade. The legalisation of these areas as road will be completed by the end of November 2006.

A boundary adjustment has been undertaken with an adjoining owner and the Murchison landfill property which essentially follows existing fencelines. This is a tidy up exercise after it was discovered that the fenced boundaries did not match the titles.

Quotations have been invited from surveyors to survey the new boundaries of the Murchison Sewerage Ponds. Once the precise area is known the ponds will be purchased from the existing owner and brought into the Council's ownership.

A tender has been accepted for the removal of the buildings at the former Sicon depot at Salisbury Road. No tenders were received for the house and negotiations are ongoing. It is expected that the site will be cleared by the end of November 2006.

A sale and purchase agreement has been entered into with Mr Hodgkinson for land adjoining the Murchison Recreation Reserve.

A licence agreement has been entered into with the operators of the Sunday market at Papps Car Park in Cambridge Street. It is encouraging to see the number of stalls at this market and the amount of patronage that it is receiving.

Four responses have been received for a request to Valuer's to provide valuation services to the Council for reserve contributions. These responses are being considered and it is expected that a contract to provide valuation services for reserve contributions will be in place by 1 January 2007.

Application for subdivision consent has been lodged for the corner of McGlashen Avenue and Croucher Street, Richmond to allow the realignment of the road and creation of a new section. Two other existing cross lease properties will have freehold titles issued to them as part of this process. The buildings on the site should be removed during February 2007 allowing the road works to commence and for the construction of a new building on the remainder area.

An investigation has been undertaken into potential motor sport venues and the information provided to that committee.

Site visits to determine land issues with potential dam sites in the Lee and Wairoa Valley areas have been undertaken and reported to the committee overseeing this potential project.

Work has commenced on the property asset management plan which will also incorporate pensioner houses, halls and public conveniences. This work is being undertaken in conjunction with the national asset management standards for property which are due to be released during October 2006. The project is expected to be completed during the middle part of 2007.

Wakatu Incorporation have now agreed to the siting of the Marahau Fire Station on the estuary side of the Sandy Bay Marahau Road and Marahau Valley Road intersection. The Department of Conservation is arranging for a licence to occupy following which the necessary consents will be sought to enable the building to be moved to its new site.

EMERGENCY MANAGEMENT

A meeting was held in Takaka with the local and alternate controller as well as the fire chief and other fire staff to discuss headquarters establishment and response issues for Golden Bay.

The CDEM Group and controllers met with the Minister of Civil Defence, Rick Barker, at the Richmond Fire Station. Matters discussed included warning systems, training and funding.

A CDEM Response Group meeting is being held on 18 October 2006. Matters to be discussed include the use of the CDEM trailers currently located throughout the district and warnings.

A further Level 4 CIMS course was held on 10 and 11 October 2006. Most of the Tasman District Council staff likely to fill key positions in any emergency have now been educated to Level 4 in the CIMS structure.

J K Frater
Manager Property

http://tdctoday:82/shared_documents/meetings/council/committees_committee/reports/2006/rcs061018_report_manager_property.doc and subcommittees/community services