

# STAFF REPORT

**TO:** Chair and Members, Corporate Services Committee

**FROM:** Peter Darlington  
Information Services Manager

**DATE:** 27 July 2010

**SUBJECT:** **Information Services Update Report – RFN10-08-02**

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## **Purpose/Reason for Report**

To update the Corporate Services Committee on the latest activity and projects in the Information Services Section.

## **Comment/Discussion**

### **Broadband**

Telecom are in town on Monday 9 August 2010 to explain their position in support of the government's Rural Broadband Initiative. Attending the meeting will be mayors and representatives from the Tasman, Nelson and Marlborough councils.

### **GIS Update**

The upgrade of our development system to the latest GIS software version has been completed. Over the next two months we will be working on emulating the core functionality of ExploreTasman and working with departments on their future functionality requirements. This will dictate the type and priority of future enhancements to the system.

Work is continuing with Nelson City Council on the shared regional GIS application with a first version planned for completion by December 2010.

### **Website Update**

The decision to lock-in the launch date for the new Website was made on 16 July 2010. The site will be publicly launched on 12 August 2010. Chris Choat will be working on the format for the public launch.

Text content for the site is now 80% done, images are being added and final design and coding work is taking place. Online payments are available and we have two webcams, one in Golden Bay at Port Tarakohe and one on the Richmond Hills, in place and working.

## **Finance and HR Changes**

The IS team is working alongside finance and human resources to implement the changeover to electronic purchase orders and timesheets and the implementation of the EmployeeConnect HR Information System. EmployeeConnect will operate as the staff and organisational directory, and will allow staff to request training and book their leave online.

## **Property File Scanning**

After the initial pilot programme of 2008, Records and IS are in the final stages of developing the process for an internal scan on demand service for property file requests. This will make property files searchable, retrievable and viewable. It also has the capacity to speed up processes such as building and resource consent processing and opens up the potential for customers accessing property files online in the future.

## **Recommendation**

That the Corporate Services Committee receives the Information Services Report, August 2010 – RFN10-08-02.

Peter Darlington  
Information Services Manager