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**MINUTES**  
of the  
**SAXTON FIELD COMMITTEE MEETING**  
held  
**9.30 am, Wednesday, 8 August 2018**  
at  
**Saxton Netball Pavilion, Stoke, Nelson**

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**Present:** Judene Edgar (Chair), Councillors T Tuffnell, K Maling, (Tasman District Council), Councillors T Skinner, B Dahlberg (Nelson City Council)

**In Attendance:** Tasman District Council: Reserves and Facilities Manager, (R Hollier), Reserves Officer – Assets and Projects (G Thorn), Executive Assistant (T Fifield)  
Nelson City Council: Community Services Manager (R Ball), Parks and Facilities Manager (R Bartlett), Property Parks & Facilities Asset Manager (A Petheram), Team Leader Property (P Hunter), Manager Communications (P Shattock)

**1 OPENING, WELCOME**

Judene Edgar opened the meeting and welcomed everyone.

**2 APOLOGIES AND LEAVE OF ABSENCE**

Nil

**3 PUBLIC FORUM**

- 3.1 Graeme Smith from Target Shooting Nelson said their group has been involved at Saxton Field for 18 months now and they have made great progress. He noted that it is the best indoor range in New Zealand. They recently held the biggest event in the South Island and an upcoming north/south island championship will be held soon. He said in future it would be appreciated if Target Shooting Nelson are advised of any road closures. He said last year, when there was an international cricket game, their group were also holding an event and when they arrived at Saxton Field, the road was closed and they were blocked out of their carpark.
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He noted a long term issue with car parking and their building has 12 carparks but that is unsuitable, especially for the women members who have to walk to their cars in the dark. He was also concerned about the dirt road down to the facility.

- 3.2 Malcolm Saunders and Murray Cameron noted they would like to have more consultation with the Saxton Field Committee members in regard to the Saxton Velodrome. They have information that they can pass on in regard to the usage of the area and playing fields. Regarding the proposed sport circuit, they have a large group of people that would use such a facility once completed.

Some questions they had were - what are the future plans for the link road, multi sports group pavilion and sports circuit?

#### **4 DECLARATIONS OF INTEREST**

Nil

#### **5 LATE ITEMS**

Nil

#### **6 CONFIRMATION OF MINUTES**

**Moved Cr Tuffnell/Cr Skinner  
SFC18-08-1**

**That the minutes of the Saxton Field Committee meeting held on Friday, 4 May 2018, be confirmed as a true and correct record of the meeting.**

**CARRIED**

#### **7 PRESENTATIONS**

Nil

#### **8 REPORTS**

##### **8.1 Overview of Saxton Field Marketing**

Paul Shattock, Communications Manager, spoke to the report which updated the Committee on the current marketing for Saxton Field.

Discussion ensued around the difficulty of trying to book a venue at Saxton Field and having to contact each individual organisation (as each facility within Saxton Field is managed by different organisations). This is especially difficult if you want to bring a major event to the district.

In regard to the sporting brand, Nelson City Council staff are currently finalising the branding with Hothouse for all Nelson City Council venues, including the facilities in Saxton Field. This brand will be presented at a workshop with users/Committee in September/October. It was noted that the regional branding will be incorporated. The Committee asked if the Communications team can also have discussions with Nelson Regional Development Agency and other key groups to ensure a strategic and coordinated approach is taken to marketing. It

was noted that a booking system would need to be accommodated in the future.

**Moved Cr Skinner/Cr Maling  
SFC18-08-2**

**That the Saxton Field Committee:**

- 1. receives the Overview of Saxton Field Marketing RSF18-08-02 report and its attachment; and**
- 2. notes the current marketing for Saxton Field;**
- 3. notes the next steps required to improve the marketing for Saxton Field;**
- 4. accepts the recommendation to develop a signage policy specifically for Saxton Field.**

**CARRIED**

**8.2 Summerset: Proposed Water Easement over part of Saxton Field**

Peter Hunter, Team Leader Property, and Andrew Petheram, Property Parks & Facilities Asset Manager, spoke to the report which sought the Committee's approval for the granting of an easement to Summerset Villages (Richmond) Limited over Council Recreation Reserve for the supply of water infrastructure to its Hill Street development, subject to Council consent.

It was noted that the road has not been determined as yet.

Discussion ensued around the cost of the pipeline etc and these costs would be covered by Summerset (which is covered in the easement).

**Moved Cr Maling/Cr Dahlberg  
SFC18-08-3**

**That the Saxton Field Committee:**

- 1. receives the Summerset: Proposed Water Easement over part of Saxton Field RSF18-08-03 report and its attachment; and**
- 2. notes the recommendation to Nelson City Council to grant the easement in gross over the area generally shown in red on the plan (A2019437) of Saxton Field with all legal costs associated with the easement to be met by Summerset Villages (Richmond) Limited; and**
- 3. notes the recommendation to Nelson City Council confirming the easement be agreed to under section 48(1)(d) of the Reserves Act 1977, acting pursuant to a delegation from the Minister of Conservation.**

**CARRIED**

**8.3 Update on Saxton Field Capital Projects**

Glenn Thorn, Reserves Officer – Assets and Projects, Richard Hollier, Reserves Manager, and Andrew Petheram spoke to the report which updated the Committee on the progress of the

following projects:

*Saxton Field Velodrome*

- The velodrome is getting great use from the schools around the District. A new programme is currently being delivered which is teaching foreign students about New Zealand roads.
- Mr Thorn circulated two pamphlets “Sponsorship of Assets at the Saxton Velodrome” and “Saxton Velodrome Advertising Signs” which will be provided to potential sponsors and advertisers. Mr Thorn advised that Nelson Shade Solutions would like to sponsor a shade area and he is currently dealing with two cycling clubs in regard to placement. He advised seating is about to be installed and rubbish bins have gone in. He also advised that Opus International are providing tools (spanners etc) to fix velodrome users bikes.

*Saxton Link Road*

- Tenders have closed and are under consideration at the moment.

*Saxton Oval possible bank reshaping*

- Nelson City Council has had an approach from Nelson Cricket regarding the possible reshaping of the bank around the cricket oval. Nelson Cricket believe that if it was reshaped slightly it would be a lesser slope/more comfortable to sit on and attract bigger crowds to a cricket match.
- Mr Petheram circulated a proposed draft sketch of the bank reshaping. Councillors raised concerns about the existing trees on the bank as they are slow growing. Mr Petheram said that Nelson Cricket will come back to the Committee with a proposal. Councillors advised they would like an overview of the whole plan.

Mr Petheram advised that the completed pathway has come in at the end of the financial year with a \$60,000 saving and there would be benefit if we carry the \$60,000 over to continue finishing the footpath project. He said the same contractor and project manager would be used so the specifications would be the same.

**Moved Cr Tuffnell/Cr Dahlberg  
SFC18-08-4**

**That the Saxton Field Committee:**

- 1 receives the Update on Saxton Field Capital Projects Report SFC18-08-01; and**
- 2 supports the carryover of funds from the Saxton Field pathways project to carry on with the work in principle.**

**CARRIED**

The meeting concluded at 10.27 am

Date Confirmed:

Chair: