

Minutes

Takaka Aerodrome User Group

Date and Time: Tuesday 26 February 2019, 5.30pm

Venue: Aero Club Rooms, Takaka Aerodrome

Present:

- Ian Orange – Chair
- Cr Sue Brown – Councillor, Tasman District Council
- Cr Paul Sangster – Councillor, Tasman District Council
- Mit Brereton – Adventure Flights – Late arrival
- Murray Bensemman – Golden Bay Flying Club
- Richard Molloy – Golden Bay Air
- David Gowland – Golden Bay Community Board
- Shane Fleming – Aerodrome Management Committee
- Mark Johannsen, Property Services
Manager – Tasman District Council
- Andrew Ellis, Commercial Portfolio Manager – Tasman District Council
- Jane Park, Administration Officer – Tasman District Council

Meeting opened at 5.40 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

There were no apologies.

3. Minutes of previous meeting –

The minutes of the previous meeting held 20 November 2018 were confirmed as a true and correct record of the meeting.

4. Action items from the minutes of the previous meeting

- Unleashed dogs on the aerodrome – Sue Brown – Raised at Community Board Meeting
- Runway seal repairs costing – Andrew Ellis – Price circulated
- Runway remarking costing – Andrew Ellis
- Revise threshold markings after sealing – confirmed removal required
- Golden Bay Flying Club lease renewal – Under negotiation
- Mit Brereton Hangar Lease renewal – Under negotiation
- Arrange new honesty box for Aerodrome – Purchased and installed
- Prohibited area signs – located and to be installed

5. Health and Safety Update

Richard Molloy advised Golden Bay Air accident on cross runway, under investigation by CAA. Report will be made available when complete. Murray Bensemann and Richard Molloy advised that the threshold markers are not required so can be removed.

6. Progress on sealing the aerodrome

Pricing from Downer circulated. Murray Bensemann considers price unreasonable. Suggested requote from Solllys and Fulton Hogan. Scope of works needs updating to ensure consistency in quoted works. Murray has offered to drive this and feels the work is now of an urgent nature.

Andrew Ellis explained how the project process would proceed under Council management.

It was confirmed that the purchase of an addition one hectare of land to extend the cross runway has been approved and in process. Runway extension will require due process though.

Four quotes will be required – repairs to main runway, sealing of existing cross runway, sealing of cross runway extension, sealing of existing plus extension.

Cr Sue Brown suggested this could be a PGF project and a grant may be approved under resilience grounds.

7. Trees to the approaches of Runway 11

Murray Bensemann advised the trees to the North West of the cross runway were too high. Ian Orange has approached the land owner to discuss this and he is not opposed to removing these. Ian will contact him and confirm a timeframe for this action and advise.

8. Proposed fees and charges – 2019-2020

2019/20 fees and charges discussed and agreed.

9. Aerodrome Operations Update

New windsock has been procured and will be installed by Murray Bensemann. Pot hole in driveway needs attention, Shane Fleming to attend.

10. Financial Report

Andrew Ellis distributed the 30 December 2018 financial statements.

11. General Business

- Aerial of aerodrome circulated, discussed enquiry for new hangar for rotary aircraft and proposed development area. Preferred area at entrance to aerodrome. □
- Discussed enquiry for fixed-trailer hangar for microlight and proposed location. Generally preference is eastern end of Mit's hangar

12. Next Meeting

The next meeting is scheduled for 4 June 2019, 5.30pm, Takaka Aerodrome.

The meeting concluded at 7.40 pm.

Action Log – 26 February 2019

Action:	Assigned to:
Quotes for runway repairs and cross runway resealing - price circulated	Andrew Ellis
Organise removal of threshold markers as not required	Jane Park
Golden Bay Flying Club Lease – under negotiation	Andrew Ellis / Jane Park
Mit Brereton Hangar Lease - under negotiation	Andrew Ellis / Jane Park
Tree removal timeframe from neighbour	Ian Orange
New windsock installation	Murray Bensemann
Pothole in driveway	Shane Fleming